

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
DECEMBER 16, 2015**

I. CALL TO ORDER – 7:31 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On November 18, 2015 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL: Mrs. Michele DiIorgi
Mrs. Mary Anne Doran
Mr. Matthew Gilbert - ABSENT
Mrs. Anna Reduce - ABSENT
Mr. Warren Sutnick
Mr. Jeff Ashkenase, Vice President
Mrs. Nicole Brennan, President

Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:32

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- Enrollment for December 2015
- HIB/Incident Report to date

Kids with Character Award Presentation – criteria for the month of December is Respect. For December the following children have been chosen:

Kindergarten: Maeve Natale and Daniel Scuro
Grade 1: Charlotte Neher and Nicholas Rozenblit
Grade 2: Antonio Scarpati and Elisheva Widzer
Grade 3: Scarlett Gaard and Taddeo Wang
Grade 4: Julian Mezzapelli and Benjamin Borek
Grade 5: Anna Hoyng and Madeline Shalanov
Grade 6: Abigail Philips and Adam Senzon
Grade 7: Jake Moses and Julia Morris
Grade 8: Miles Chamberlain and Camilia Polack

- Presentation on Board of Education Self Evaluation – Mr. Al Annunziata, New Jersey School Boards representative.
- Presentation and discussion of the NJQSAC Equivalency Application.
- Presentation of the 2015 PARCC results – Mr. Wolford and Mr. O’Keefe

J. Ashkenase Moved, M. Doran Seconded
All in favor.

- Board Resolution and recognition of Mrs. Michele DiIorgi:

WHEREAS Mrs. DiIorgi has served as a member of the Haworth Board of Education since January 3, 2013, and

WHEREAS Mrs. DiIorgi term will expire from the Haworth Board of Education effective January 6, 2016 and,

WHEREAS Mrs. DiIorgi gave 3 years of dedicated and effective service to the community and the children of Haworth and,

WHEREAS during that time, Mrs. DiIorgi served in a leadership role as a member of the Facilities, Policy, Public Relations and Negotiations Committees and also served as the Legislative Chairperson and Liaison to the HHSA and NJSBA,

WHEREAS the Haworth Board of Education is desirous of recognizing her many years of service to the school district and also wishes to express their appreciation and gratitude for her efforts,

NOW THEREFORE BE IT RESOLVED that this resolution be read into the record of the December 16, 2015 Haworth Board of Education minutes as permanent testimony to her outstanding service as a member of the Haworth Board of Education.

N. Brennan Moved, M. Doran Seconded
Roll Call: 5/0

J. Ashkenase: How is the roll out of the 1:1 Initiative going?

J. Montesano: It is going fantastic! We had a large audience for the 1:1 parent orientation. Mr. Talty is doing a wonderful presentation and is doing an amazing job rolling this out. Our district Tech Coordinator Jose Cordero is doing great work behind the scenes for this as well. So far it has been a smooth roll out and when I speak to the students, they absolutely love the computers.

IX. MINUTES

- a. Approval of meeting minutes from the November 17, 2015 regular business meeting.

J. Ashkenase Moved, W. Sutnick Seconded
Roll Call: 4/0/1 abstention (M. DiIorgi who was absent for the 11/17/15 meeting)

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Melina Felletter as a substitute classroom aide for the 2015-2016 school year, not benefit eligible.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Melina Felletter as a Lunch Aide for the 2015-2016 school year, at a rate of \$24.00 per session, not benefit eligible.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Montesano, Carrieann Malanga and Suzanne Schmalzer to attend the Section 504 in New Jersey workshop in Fort Lee, NJ on February 8, 2016, at a cost of \$199.99 per person, plus travel expenses.

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 6th grade overnight field trip to Philadelphia on April 7 & 8, 2016, cost not to exceed \$450 per student.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following teacher chaperones for the 6th grade overnight field trip to Philadelphia on April 7 & 8, 2016, with a stipend of \$100 per night per chaperone (pending contract ratification):
- Richard Pasciuto (trip coordinator \$125)
 - Cristina Martell (trip coordinator \$125)
 - Vito Nasta
 - Robert McQuade
 - Erika Dunn
 - Fred Giannetti
 - Paul Wolford
 - Jennifer Montesano (alternate)
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Margaret Mulder as the nurse from Bayada for the 6th grade overnight field trip to Philadelphia on April 7 & 8, 2016.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts with regret, the retirement of Kathleen Jasionowski to become effective June 30, 2016.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following graduate level courses for Richard Pasciuto, no reimbursement requested:
- Clinical Social Work II
 - Field Practicum IV
 - Clinical Social Work: School
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the New Jersey Department of Education QSAC Equivalency Application N.J.A.C. 6A:5 (Attachment).
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the resignation of Eileen Gallagher, Payroll Clerk, effective date as per contractual agreement of February 5, 2016.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following graduate level course for Connie Alcoser, 3 credit reimbursement not to exceed \$2,034:
- Principles of Curriculum Development & Evaluation

l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves reimbursement for the following course at Fairleigh Dickinson University for Carriann Malanga, 3 credit cost reimbursement of \$2,352.00, per contractual agreement.

- **Nuerophysiology of the Brain - 3 credits**

m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the job description of Bookkeeper/Payroll/Benefits Coordinator (Attached).

n. Upon the recommendation of the Superintendent, Haworth Board of Education approves the rate of \$24.00 per session for Lunch Aides and substitute Lunch Aides, effective January 1, 2016.

M. Doran Moved, J. Ashkenase Seconded
Roll Call: 5/0

W. Sutnick: I feel happy for Kathy, but sad for the district. Her letter of resignation was very touching. She has been with the district for 25 years and she will truly be missed.

J. Montesano: I agree. Kathy has a true love for this school and this community.

XI. FINANCE

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of November 1, 2015 to November 30, 2015 which had previously been approved by the various committees be approved and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Payroll	\$511,819.14
Fund (10, 20, 40, 50)	\$282,479.27
Fund (30)	\$ 32,838.58

b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of November, 2015. (Attachment)

c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of November, 2015.

d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves and accepts the Comprehensive Annual Financial Report for Year Ending June 30, 2015 as presented by the Board approved audit firm Nisivoccia LLP, CPA.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the release of the HVAC/Boiler Replacement Project, Payment #5 for Pennetta Industries in the amount of \$127,539.65.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grounds maintenance services of East Hill Landscaping, LLC. Services will be provided prior to the opening of school, late autumn and early spring at the cost of \$3,975.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the services of Gladiator Electric to replacement and complete installation of the ceiling light fixtures in the Media Center at the cost of \$4,094.00.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following items to be recycled through eRevival LLC, and removed from the District's fixed assets. (Attachment)
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Payment #4 of the Main Entrance/Lobby Upgrade Project to Riefolo Construction for the amount of \$77,796.

J. Ashkenase Moved, M. Doran Seconded
Roll Call: 5/0

XII. FACILITY

J. Montesano: The main entrance project is moving along and it looks like it is coming to a close.

W. Sutnick: Please send out a notice to the community regarding the security enhancements and what the changes will be regarding visitors.

XIII. POLICY

XIV. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/

NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

XV. Open to the Public on any item – 9:00 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

J. Montesano: March 8, 2016 will be the referendum date for the high school.

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. CLOSED SESSION 9:01 p.m.

M. Doran Moved, M. DiIorgi Seconded
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Wednesday, December 16, 2015 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately 10 minutes to discuss litigation. Action will not be taken in public after the executive session.

XIX. MOTION TO ADJOURN

M. DiIorgi Moved, J. Ashkenase Seconded
Roll Call: 5/0

ADJOURNMENT 9:13 p.m.

Nicole Brennan, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary