

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
JANUARY 19, 2016**

I. CALL TO ORDER – 7:31 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 7, 2016 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Mary Anne Doran
Mr. Matthew Gilbert
Mrs. Anna Reduce
Mr. Warren Sutnick
Mrs. Stacey Wunsch
Mr. Jeff Ashkenase, Vice President
Mrs. Nicole Brennan, President
Mr. Vincent Occhino, Interim Business Administrator
Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

Presentation from Dr. George Kipel, Haworth representative for the Northern Valley Regional High School regarding the items to be voted on in the referendum on March 8, 2016.
(Attached)

Kids with Character Award Presentation – criteria for the month of January is Responsibility.
For January the following children have been chosen:

Kindergarten: Morgan Yoon and Lauren Szukics
Grade 1: Ari Borek and Samantha Wertz
Grade 2: Briana Ludwig and John T. Fitzsimons
Grade 3: Kailey Attali and Leann Speranza
Grade 4: Kayla Sanchez and Finley Aspholm
Grade 5: Kieran Laul and Skye Taylor
Grade 6: Antoni Kaluza and Margaret McGinley
Grade 7: Kimberly Norrell and Eric Rose
Grade 8: Daniel Lee and Taylor Hoyng

IX. MINUTES

- a. Approval of meeting minutes from the January 5, 2015 Reorganization meeting and regular business meeting.

M. Gilbert Moved, J. Ashkenase Seconded
Roll Call: 7/0

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Debbie Ayton as a substitute teacher and/or classroom aide for the 2015-16 school year, not benefit eligible.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Joseph Linval as a substitute custodian with Black Seal License for the 2015-16 school year, at a rate of \$14 per hour, not benefit eligible.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Bonni Ehrhardt and Adele Kallet to attend the NJSHA/NJIDA Conference at The Westwood in Garfield, NJ on March 9, 2016, at a per person cost of \$205, plus travel expenses.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 2 field trip to the Liberty Science Center in Jersey City, NJ on May 13, 2016, cost not to exceed \$40 per student. Trip coordinators: Cathy Stokesbury and Erin Burns.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following stipend for the 2015-2016 school year.

Richard Pasciuto	Downtown Lunch Duty	\$30/session
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- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lawrence Rothweiler as a Long Term Substitute for Middle School Social Studies from January 25, 2016 through June 30, 2016. Compensation at the substitute rate of \$90 per day for the first 20 days; and then BA, Step 1 on the salary guide (\$46,176), prorated from the 21st day, benefit-eligible, pending contract ratification.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Montesano and Carrieann Malanga to attend the NJAPSA Conference: Hot Legal Topics in Special Education at The Ocean Place Conference Center in Long Branch, NJ on March 11, 2016, at a per person cost of \$149, plus travel expenses.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 4 field trip to the Old '76 House Restaurant and the Dewint House Museum in Tappan, New York on February 4, 2016, cost not to exceed \$10 per student, the Haworth Home and School Association to fund a majority of the trip cost. Trip coordinators: Erin Carr and Melissa Jackson.**

A. Reduce: Will the Social Studies long term substitute overlap with Mrs. DeRosa at all?

J. Montesano: Yes, there will be a one week overlap.

M. Doran Moved, A. Reduce Seconded
 Roll Call:

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of December 1, 2015 to December 30, 2015 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating Account	12/15/15	\$259,888.22
State Share – FICA	12/15/15	\$13,858.74
Board Share – FICA	12/15/15	\$4,812.52
	TOTAL:	\$278,559.48

Bills Description	Dated	Amount
Payroll – Operating Accounting	12/31/15	\$243,004.49

State Share – FICA	12/31/15	\$13,698.94
Board Share – FICA	12/31/15	\$3,498.93
	TOTAL:	\$260,202.36

Fund	Total
Fund 10 – Current Expense	\$108,176.24
Fund 20 – Special Revenue	\$6,462.91
Fund 30 – Capital Outlay	\$204,655.89
Fund 40 – Debt Service	-0-
Fund 50 – Enterprise	\$2,994.43
Grand Total:	\$331,075.65

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves and affixes to the minutes the monthly transfer report in compliance with N.J.A.C. 6A:23A-13.3(e).
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the unaudited 2015/16 Secretary’s and Treasurer’s financial reports, which are in agreement reflecting the district’s financial activities for the period December 2015.
- d. RESOLVED, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, the Board Secretary certifies that as of December 31, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a); and

 BE IT RESOLVED, pursuant to N.J.A.C. 6A:23-2.11 (c) 4 that the Haworth Board of Education certifies that as of December 31, 2015 after review of the Board Secretary’s and Treasurer’s monthly financial reports, at the advice of district officials, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the release of the HVAC/Boiler Replacement Project, Payment #6 for Pennetta Industries in the amount of \$156,497.43.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the release of the HVAC/Boiler Replacement Project, Payment #7 for Pennetta Industries in the amount of \$54,250.35.**
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the release of the Main Entry Safety and Security Upgrade Project, Payment #5 for Riefolo Construction in the amount of \$105,578.00.**

J. Ashkenase Moved, M. Gilbert Seconded
Roll Call: 7/0

XII. FACILITY

M. Gilbert: We had a meeting with the construction company. There were a few items that needed correction and we are looking at completion in a week or so.

XIII. POLICY

W. Sutnick: We will be scheduling a Policy committee meeting in the next week or two.

XIV. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

XV. Open to the Public on any item – 8:03 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

No Public Comment. Close Public Session – 8:03 p.m.

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. CLOSED SESSION 8:04 p.m.

J. Ashkenase Moved, M. Gilbert Seconded
Roll Call: 7/0

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, January 19, 2016 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately 45 minutes to discuss personnel and negotiations. Action will not be taken in public after the executive session.

XIX. MOTION TO ADJOURN.

N. Brennan Moved, M. Doran Seconded
All in favor.

ADJOURNMENT 9:27 p.m.

Nicole Brennan, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary