

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
MINUTES  
FEBRUARY 9, 2016**

**I. CALL TO ORDER – 7:31 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 7, 2016 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Mary Anne Doran  
Mr. Matthew Gilbert  
Mrs. Anna Reduce  
Mr. Warren Sutnick - **ABSENT**  
Mrs. Stacey Wunsch  
Mr. Jeff Ashkenase, Vice President  
Mrs. Nicole Brennan, President  
Mr. Vincent Occhino, Interim Business Administrator  
Ms. Jennifer Montesano, Superintendent/Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION - 7:32 p.m.**

**VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS**

Presentation on the Northern Valley Regional High School District Referendum –  
Dr. George Kipel.

Kids with Character Award Presentation – criteria for the month of February is Fairness. For February the following children have been chosen:

Kindergarten: Claire Topor and Chloe Guevarra  
Grade 1: Ethan Fridman and Ella Panahi  
Grade 2: Owen Rose and Nefeli Miltiadou  
Grade 3: Charlie Brennan and Alec Stratton  
Grade 4: Theodore Gatanas and Conor Verdon  
Grade 5: Katherine Doran and Matthew Ruocco  
Grade 6: Danielle Rosenberg and David Polifroni  
Grade 7: Charlotte Davis and Skyler Groh  
Grade 8: Aleksander Kaluza and Gabriella Villaplana

- Student presentation: “Why Haworth School Should Have A Greenhouse”  
Tomir Sawicki, Ivan Timochko and Sotirios Amitsis.
- Update on District Goals – Mr. Paul Wolford, Ms. Carrieann Malanga and Mr. Daniel O’Keefe.

Mr. Wolford updated BOE on SGO’s  
Mr. O’Keefe updated BOE on Teachers College  
Ms. Malanga updated on Special Education

- Enrollment for February 2016
- HIB/Incident Report to date

## **IX. MINUTES**

- a. Approval of meeting minutes from the January 19, 2016 regular business meeting.

J. Ashkenase Moved, M. Gilbert Seconded  
Roll Call: 6/0

## **X. PROGRAM AND PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 1 field trip to the New York Botanical Gardens Green School in Bronx, NY on April 19, 2016, cost not to exceed \$30 per student. Trip coordinators: Jacqueline Fiore and Nicole Chamberlain.

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Rutgers University graduate level courses for Richard Pasciuto, no reimbursement requested:
- HBSE: Violence and Abuse in Childhood
  - Methods of Social Work Research
  - Curriculum & Instruction
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following New Jersey City University graduate level courses for Kimberly Michalski, no reimbursement requested:
- Curriculum & Methods
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jessica Aiello, Part Time Classroom Aide, to receive a pro-rated annual stipend of \$1,500 for working an additional 5 instructional periods per week.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the resignation of Dr. Lori Small, School Psychologist, effective June 30, 2016.**
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the updated Board of Education meeting dates for 2016. (Attached)**
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the maternity leave resolution for Nicole Chamberlain to commence on or about May 5, 2016. (Attached)**
- h. Upon the recommendation of the Superintendent , the Haworth Board of Education approves Melissa Familia as a Part Time Classroom Aide for the remainder of the 2015-2016 school year at a pro-rated annual salary of \$20,500, not benefit eligible, pending criminal history review.**
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Rosina Siniscalchi to attend the NJSHA/NJIDA Conference at The Westwood in Garwood, NJ on March 9, 2016, at a cost of \$195, plus travel expenses.**

A. Reduce Moved, M. Gilbert Seconded  
Roll Call: 6/0

## **XI. FINANCE**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of January 1, 2016 to January 29, 2016 which has previously been

approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<b>Bills Description</b>	<b>Dated</b>	<b>Amount</b>
Payroll – Operating Account	01/15/16	\$264,083.20
State Share – FICA	01/15/16	\$5,151.56
Board Share – FICA	01/15/16	\$14,100.07
	<b>TOTAL:</b>	<b>\$283,334.83</b>

<b>Bills Description</b>	<b>Dated</b>	<b>Amount</b>
Payroll – Operating Accounting	01/29/16	\$243,069.24
State Share – FICA	01/29/16	\$3,557.85
Board Share – FICA	01/29/16	\$14,100.07
	<b>TOTAL:</b>	<b>\$260,727.16</b>

<b>Fund</b>	<b>Total</b>
<b>Fund 10 – Current Expense</b>	<b>\$152,153.44</b>
<b>Fund 20 – Special Revenue</b>	<b>\$6,462.91</b>
<b>Fund 30 – Capital Outlay</b>	<b>\$317,304.89</b>
<b>Fund 40 – Debt Service</b>	<b>-0-</b>
<b>Fund 50 –Enterprise</b>	<b>\$2,074.30</b>
<b>Grand Total:</b>	<b>\$477,995.54</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves and affixes to the minutes the monthly transfer report in compliance with N.J.A.C. 6A:23A-13.3(e).
- c. RESOLVED, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, the Board Secretary certifies that as of January 31, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a); and

BE IT RESOLVED, pursuant to N.J.A.C. 6A:23-2.11 (c) 4 that the Haworth Board of Education certifies that as of January 31, 2016 after review of the Board Secretary’s monthly financial report, at the advice of district officials, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the principal, interest and customary fee payment of \$312,307.50 to the Bergen County Improvement Authority Bonds, Series 2009A payable February 15, 2016.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the interest payment of \$19,815.00 for the 2004 Bond Issue due February 15, 2016.

- f. **Whereas**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2016-17 school year, and

**Whereas**, the Haworth Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

**Now Therefore Be It Resolved**, the Haworth Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2016-17 school year.

J. Ashkenase Moved, A. Reduce Seconded  
Roll Call: 6/0

## **XII. FACILITY**

- a. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves the change order for the project Contract allowance amount per section 01 2200 to authorize the expenditure of \$2,036.82 for the following items:**
1. **Provide and install additional door release controls at second desk location as per request of the School and as per Riefolo Construction Request for Change Order in the amount of \$587.10.**
  2. **Provide and install exterior electrical receptical on the outside of the building as per request for the School and as per Riefolo Construction Request for Change in the amount of \$1,449.73.**

**Remaining Contract Allowance: \$7,963.18**

A. Reduce: The Facilities Committee met this morning on the progress of the front entrance. The security window by the main entrance will be installed this week. The incorrect doors that were delivered will be sent back and replacement doors will be delivered in approximately four weeks. The extra money being spent is for an electrical outlet being added to the outside, as well as an additional front door entry button for the main office.

A. Reduce Moved, J. Ashkenase Seconded  
Roll Call: 6/0

## **XIII. POLICY**

## **XIV. COMMITTEE REPORTS**

Finance  
Facilities  
Policy  
Program/Personnel  
BCSBA/NJSB  
Joint Boards  
Public Relations  
Haworth Home & School Association  
Northern Valley Regional HS/  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Negotiations

**XV. Open to the Public on any item – 8:22 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

Robyn Sodaro HHS Representative: The Bingo Fundraiser was a big success. Many teachers came to support us and it was really great.

Ms. Montesano: The HHS sponsored Lip Sync Contest was also a fantastic event.

Mr. Wolford: Zoe Weill was the winner of the 4<sup>th</sup> grade spelling bee and she will be representing Haworth at the County Spelling Bee competition.

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. CLOSED SESSION 8:23 p.m.**

J. Ashkenase Moved, M. Doran Seconded  
All in favor.

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, February 9, 2016 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:  
Please be advised that the Board will be going into executive session for approximately 30 minutes to discuss personnel, negotiations and safety. Action will not be taken in public after the executive session.

**XIX. MOTION TO ADJOURN.**

N. Brennan Moved, M. Doran Seconded  
All in favor.

**ADJOURNMENT 9:16 p.m.**

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Nicole Brennan, President  
Haworth Board of Education

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Jennifer Montesano  
Superintendent/Board Secretary