

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
May 3, 2016**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On April 13, 2016 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Mary Anne Doran - **ARRIVED 7:52**
Mr. Matthew Gilbert - **ABSENT**
Mrs. Anna Reduce
Mr. Warren Sutnick - **ABSENT**
Mrs. Stacey Wunsch
Mr. Jeff Ashkenase, Vice President
Mrs. Nicole Brennan, President
Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Susan Ferber: Isabelle Ferber is not on the list for Senior Service and should be with Mrs. Maketansky.

Michael Hershan: I am also not on the list and should be with Mr. Talty.

J. Montesano: We will look into why their names were not on the list given to us by the main office. We will make sure everyone is approved before they begin.

N. Brennan: Before we move on I did want to say that there is a push in the building right now to change the social and emotional culture for everybody that walks through these doors. For staff, students and administrators and I have spoken to the Board and we all agree that we want a kind and respectful environment for our students.

VII. CLOSE THE PUBLIC PORTION - 7:33

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- Budget Presentation - Mr. Paul Wolford
(Full Power Point Presentation Attached)

A. Reduce Moved, J. Ashkenase Seconded
Roll Call: 4/0

IX. MINUTES

- a. Approval of meeting minutes from the April 19, 2016 regular business meeting.

A. Reduce Moved, S. Wunsch Seconded
Roll Call: 4/0

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 8 walking trip to the Haworth Swim Club on June 17, 2016 for the annual Graduation Swim Club Party at no cost to students. Trip Coordinators: Lisa Maketansky, Karen Foglio, Caitlin Sobota and 2 additional chaperones (TBD).
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the updated maternity leave resolution for Nicole Chamberlain to commence on April 28, 2016. (Attached)
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the resignation of Melissa Familia, Part Time Classroom Aide effective April 29, 2016.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Keren Park as a substitute teacher for the 2015-16 school year, not benefit eligible.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Andrew Pantelis and Ava Giambona as summer technology and office help at a rate of \$12.00

per hour, not to exceed 25 hours per week.

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jane Cabourg as 2016 Summer School Coordinator.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the appointment of Brian Gormley as Custodian for the remainder of the 2015-16 school year at a pro-rated annual salary of \$40,000.00, pending criminal history review, benefit eligible. Start date to be determined.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the appointment of Arben Turku as a .5 Daytime Custodian for the remainder of the 2015-16 school year at a pro-rated annual salary of \$18,500.00, not benefit eligible. Start date to be determined.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following graduate level courses at New Jersey City University for Kimberly Michalski, no re-imburement requested:
 - Teaching the Child with Autism and Pervasive Developmental Disorders in School and at Home
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following St. Joseph's University graduate level courses for Nicole Carnicelli reimbursement to be paid at the rate of one 3 credit graduate education course at Rutgers University for the 2016-2017 school year.
 - Diagnostic Assessment and Progress Monitoring
 - Theory and Instructional Practice: Students with High Incidence Disabilities
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Suzanne Paulillo as a Part Time Classroom Aide for the remainder of the 2015-2016 school year at a pro-rated annual salary of \$20,500.00, not benefit eligible, effective May 4, 2016.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education amends the following dates on the 2015-2016 Haworth School Calendar: June 16, June 17 and June 20, 2016 will be one-session days for students with dismissal at 12:42 p.m.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the stipend of \$750.00 previously approved on June 16, 2015 for After School Bookkeeper to be paid to Kathleen Jasionowski.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nancy Polifroni as summer school nurse for 12 sessions of the Summer School 2016 program at a rate of \$2,500.00.

- o. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the resignation of Erika Dunn, effective June 30, 2016.

- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of all tenured staff for the 2016-2017 school year at the appropriate Step and Salary, plus applicable longevity. Salaries may be adjusted at the conclusion of negotiations. (Schedule Attached)

Connie Alcoser
Patricia Alderton
Jane Cabourg
Lesley Carboneri
Nicole Carnicelli
Erin Carr
Nicole Chamberlain
Ronald Cuneo
Maria DiCarlantonio
Paul Doran
Jacquelynn Droescher
Anne Marie Dunn
Erin Ehlers-Burns
Bonni Ehrhardt
Lisa Ferrara
Jacqueline Fiore
Debra Gadino
Rebecca Hall
Kerry-Ann Hoy
Melissa Jackson
Adele Kallet
Grace Kim
Alicia Kosakowski
Terry Leeshock
Lisa Maketansky
Cristina Martell
Robert McQuade
Vito Nasta
Debbie Rothstein
Laura Scanlan
Cathy Stokesbury
Carol Szurgot

Cynthia Talty
Derick Talty

q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of the following non-tenured staff for the 2016-2017 school year at the appropriate Step and Salary. Salaries may be adjusted at the conclusion of negotiations. (Schedule Attached)

- Jennifer Eisberg – year 4
- Karen Foglio – year 4
- Nancy Polifroni – year 4
- Kimberly Michalski – year 3
- Caitlin Sobota – year 3
- Josefina Winik – year 3
- Christina Jennings – year 2
- Suzanne Schmalzer – year 2
- Rosina Siniscalchi – year 2

r. Upon the recommendation of the Superintendent, the Haworth Board of Education reappoints the following Classroom Aides for the 2016-2017 school year:

Jessica Aiello	\$20,705.00
Jane Conti	\$23,269.00
Lori DiVite	\$23,269.00
Marguerite Forde	\$23,269.00
Dawn Hoyng	\$21,119.00
Trish Julis	\$20,705.00
Maureen Logerfo	\$21,541.00
Lorraine Michel	\$23,269.00
Judy Powers	\$23,269.00
Jeanne Rispoli	\$23,269.00
Laurie Roncati	\$23,508.00
Donna Schwartz	\$21,119.00
Sandra Van Horn	\$20,705.00

s. Upon the recommendation of the Superintendent, the Haworth Board of Education reappoints the following Lunch Aides for the 2016-2017 school year, at \$24.00 per session:

Cynthia Ambartsoumean
Josephine DiSalvo
Melina Felletter
Joan Hoagland
Liz Kane

Pam Payton

- t. Upon the recommendation of the Superintendent, the Haworth Board of Education reappoints the following Haworth School Staff Lunch Aides for the 2016-2017 school year, at \$24.00 per session:

Jane Conti
Lori DiVite
Jeanne Rispoli
Donna Schwartz

- u. Upon the recommendation of the Superintendent, the Haworth Board of Education reappoints the following Certified Haworth School Staff as Lunch Aides for the 2016-2017 school year, at \$30.00 per session:

Kerry-Ann Hoy
Melissa Jackson
Terry Leeshock

- v. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the substitute teacher/nurse/aide/office staff list for the 2016-2017 school year (Attached).
- w. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the staff chaperone list for the 7th grade Frost Valley overnight trip on June 8, 9 and 10, 2016, with a stipend of \$100 per night, per chaperone (2 nights each):

- Nicole Carnicelli (Trip Coordinator)
- Rebecca Hall
- Cynthia Talty
- Ron Cuneo
- Terry Leeshock
- Erin Carr
- Daniel O’Keefe
- Paul Wolford

- x. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the parent chaperones for the 7th grade Frost Valley overnight trip on June 8, 9 and 10, 2016 (no payment):

- Maggie Verdon
- Angela Viggiano
- Laura Sutnick
- Stuart Morris
- Chris Kretschmer

- John Groh

- y. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of Rebecca Overgaard as Treasurer of School Monies for the 2016-17 school year at an annual rate of \$5,500.00.
- z. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of Karen Erner for the 2016-17 school year at an annual salary to be determined, plus applicable longevity as outlined in the Administrative Assistant/Data/Technology contract, effective July 1, 2016, benefit eligible.
- aa. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of Kristen Giambona for the 2016-17 school year at an annual salary to be determined as outlined in the Administrative Assistant to the Superintendent/Human Resources Officer contract, effective July 1, 2016, benefit eligible.
- bb. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of Suzanne Marzocchi for the 2016-17 school year (10 month position) at the annual salary of \$39,118.00 as outlined in the Child Study Team Secretary contract effective July 1, 2016, benefit eligible.
- cc. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of Donald Turner for the 2016-17 school year at the annual salary of \$48,500.00 as outlined in the Head Custodian contract, effective July 1, 2016, benefit eligible.
- dd. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the approves the re-appointment of Brainy Nunez for the 2016-17 school year at the annual salary of \$30,600.00 as outlined in the Custodian contract, effective July 1, 2016, benefit eligible.
- ee. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of Viviana Arcos for the 2016-17 school year at the annual salary of \$35,700.00 as outlined in the Custodian contract, effective July 1, 2016, benefit eligible.
- ff. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of Carlos Zuniga for the 2016-17 school year at the annual salary of \$35,700.00 as outlined in the Custodian contract, effective July 1, 2016, benefit eligible.
- gg. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of Karen Oddo for the 2016-17 school year (10 month position) at the annual salary of \$22,440.00 as outlined in the Part-Time Administrative Assistant/Receptionist contract effective July 1, 2016, not benefit eligible.
- hh. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of Michele Breakfield for the 2016-17 school year (10 month position) at

the annual salary of \$22,440.00 as outlined in the Part-Time Administrative Assistant/Receptionist contract effective July 1, 2016, not benefit eligible.

- ii. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of Paul Wolford for the 2016-17 school year at an annual salary to be determined as outlined in the Director of Elementary Education contract, effective July 1, 2016, benefit eligible.
- jj. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the appointment of Carrieann Malanga for the 2016-17 school year at an annual salary to be determined as outlined in the Supervisor of Special Education contract, effective July 1, 2016, benefit eligible.
- kk. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the appointment of Daniel O’Keefe for the 2016-17 school year at an annual salary to be determined as outlined in the Supervisor of Curriculum and Instruction contract, effective July 1, 2016, benefit eligible.
- ll. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following students from Northern Valley Regional High School to participate in the Senior Service Program with the noted staff member at Haworth Public School from May 16, 2016 to June 17, 2016.

- Ruth Buckwald - Mrs. Talty
- Jake Weiss - Mr. Nasta
- Henry Ferber - Mr. Nasta
- Sophia Master - Mrs. Winik
- Jennifer Silber - Mrs. Martell
- Emma Miller - Mrs. Martell
- Jonathan Bilkis - Mr. Doran
- Kevin Doran - Mr. Doran
- Jacob Weisblum - Mrs. Ferrara

A. Reduce Moved, J. Ashkenase Seconded to add the following to the Senior Service List (Item X. ll.):
Isabelle Ferber with Mrs. Maketansky and Michael Hershan with Mr. Talty.

A. Reduce Moved, J. Ashkenase Seconded
Roll Call: 4/0

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of April, 2016.

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of February, 2016.
- c. BE IT RESOLVED that the Haworth Board of Education approve the 2016-17 Haworth Public School Budget requiring a total tax levy of 1.98% delineated as follows:

	BUDGET	LOCAL TAX LEVY
General Fund.....	8,647,192.....	8,381,757
Special Revenue Fund.....	82,472	
Debt Service Fund.....	594,130.....	516,315
TOTAL BASE BUDGET.....	\$9,323,794	

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of April 1, 2016 to April 30, 2016 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating Account	04/08/16	\$260,755.88
Board Share – FICA	04/08/16	\$4,968.68
State Share – FICA	04/08/16	\$13,993.92
	TOTAL:	\$279,718.48

Bills Description	Dated	Amount
Payroll – Operating Accounting	04/29/16	\$246,222.50
Board Share – FICA	04/29/16	\$3,859.10
State Share – FICA	04/29/16	\$13,993.92
	TOTAL:	\$264,075.52

J. Ashkenase Moved, S. Wunsch Seconded
 Roll Call: 4/0

XII. FACILITY

A. Reduce: We met and everyone received the minutes. We discussed the front entry, security enhancements and some new personnel in the custodial department.

N. Brennan: I would just like to reiterate that the new front entrance was not just for aesthetic reasons but more importantly for security concerns raised by the administration and other officials in town. Also, the new swipe card entry system will require visitors to have a photo ID on hand for the office to copy. This may take a while to get used to for people.

XIII. POLICY

XIV. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

XV. Open to the Public on any item – 7:47 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

John Stokesbury: I heard an email letter went out to the community from the Board which I did not receive as a resident. I would like to know what the mood in the school is at this time from day to day.

N. Brennan: I think people are frustrated on both sides, but we still have mutual respect for one another.

John Stokesbury: How is that respect manifested day to day?

N. Brennan: I think the day to day operations is normal. I think the interactions between the staff and the administration is for the most part business as usual. Any bumps in the road are normal and not a reflection of negotiations.

A. Reduce: The email went out to the school community only through our school email system. We do not have access to the email accounts of the residents of the entire town. If you would like to be included on all of the school eblasts you can contact our main office and request to be added.

John Stokesbury: I am very glad to hear that there is an emphasis on respect because I think respecting the staff is very important.

Jane Cabourg of 162 Haworth Drive: When you vote on the salaries to be determined will those salaries be public knowledge?

N. Brennan: Yes.

N. Brennan: I would like to say that this Board wants a contract and the HTA wants a contract and we are hopeful that it's going to happen soon. I believe in my heart that we will find common ground because we all want the same thing for this school. The details do matter and we have not been able to come to an agreement on the details but I believe it is going to come together. We all agree that the teachers are the lifeblood of this school and I realize you are all here out of concern for this contract and I respect that so thank you for coming.

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. CLOSED SESSION 7:53 p.m.

A. Reduce Moved, J. Ashkenase Seconded
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, May 3, 2016 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:
Please be advised that the Board will be going into executive session for approximately 1 hour to discuss personnel. Action will not be taken in public after the executive session.

XIX. MOTION TO ADJOURN.

J. Ashkenase Moved, S. Wunsch Seconded
All in favor.

ADJOURNMENT 9:15 p.m.

Nicole Brennan, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary