

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
AGENDA
NOVEMBER 17, 2015**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2015 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

- Mrs. Michele DiIorgi
- Mrs. Mary Anne Doran
- Mr. Matthew Gilbert
- Mrs. Anna Reduce
- Mr. Warren Sutnick
- Mr. Jeff Ashkenase, Vice President
- Mrs. Nicole Brennan, President

Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- Enrollment for November 2015
- HIB/Incident Report to date
- Certificate of Appreciation – Andrew Pantelis

Kids with Character Award Presentation – criteria for the month of November is Trustworthiness. For November the following children have been chosen:

- Kindergarten: Dean Yurista and Jillian Montello
- Grade 1: Nina Riding and Brody Calvert
- Grade 2: Sophia Kim and Erika Gargano
- Grade 3: Andrew Zwernemann and Jason Pereira
- Grade 4: Roan Ricci and Devin Cohen
- Grade 5: Seth Kaufman and Carlos Bayuelo
- Grade 6: Yale Fang and Ella Hoehn
- Grade 7: Gabriela Ortiz and Matthew Weinburg
- Grade 8: Yuki Ando and Michael Shalov

Presentation of the Year End 2014-2015 Audit – Mr. Andrew Kucinski representing our Board approved auditing firm of Nisivoccia, LLP.

_____ Moved, _____ Seconded
Roll Call:

IX. MINUTES

- a. Approval of meeting minutes from the October 6, 2015 work session meeting and the October 20, 2015 regular business meeting.

_____ Moved, _____ Seconded
Roll Call:

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kristi Giambona to attend the Legal Topics for Administrative Assistants workshop on December 2, 2015 in Glen Rock, at a cost of \$100, plus travel expenses.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education

approves the updated maternity leave resolution of Nicole Carnicelli with a return to work date of February 12, 2016.

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 6 GATE field trip to the Meadowlands Environment Center on January 15, 2016, no cost to students. Trip coordinators: Jacquelynn Droescher and Jennifer Eisberg.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 8 GATE field trip to the Meadowlands Environment Center on February 25, 2016, no cost to students. Trip coordinators: Jacquelynn Droescher and Jennifer Eisberg.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 5 GATE field trip to the Meadowlands Environment Center on February 4, 2016, no cost to students. Trip coordinator: Cristina Martell.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 4 GATE field trip to the Meadowlands Environment Center on December 3, 2015, no cost to students. Trip coordinator: Cristina Martell.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 4 GATE field trip to the Newark Museum on December 1, 2016, no cost to students. Trip coordinator: Cristina Martell.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Eisberg to attend the Keys to Close Reading workshop at the South Bergen Jointure Commission in Hasbrouck Heights, NJ on February 11, 2016, no fee for workshop, plus travel expenses.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Eisberg to attend the A Closer Look at the Year's Best Books for Children Grades Pre-K - 6 in Whippany, NJ on May 20, 2016, at a cost of \$199, plus travel expenses.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Follett Library Manager Essentials Webinar Training for up to 12 participants, at a total cost of \$350.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Katherine Conway to utilize 63 days of her accumulated sick days due to injury within the period of November 2, 2015 through February 21, 2016, with an anticipated return to work date of February 22, 2016.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education appoints Paula Zurlini as a long-term substitute for Katherine Conway from November 18, 2015 through February 21, 2016. She will receive an annual pro-rated salary of \$46,176, BA, Step 1, benefit-eligible, pending contract ratification.

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the resignation of Lisa Cumella as a full-time Lunch Aide, effective October 30, 2015.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 5th and 6th grade field trip to the Harrington Park School for Battle of the Books on June 9, 2016, no cost for students, plus bus fee. Trip Coordinator: Jennifer Eisberg.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grades 3 – 8 winners of the Dorney Poetry contest to travel to Northern Valley Demarest High School for the Dorney Poetry Festival on June 7, 2016, no cost for students, plus bus fee. Trip Coordinator: Jennifer Montesano.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Vanessa Cueva as a substitute custodian for the 2015-2016 school year, not benefit eligible, pending criminal history review.
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Montesano to attend the Winter Learning & the Brain Conference from February 10 – February 14, 2016 in San Francisco, CA, total cost not to exceed \$3,100.
- r. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Carol Szurgot to attend the Keys to Close Reading workshop at the South Bergen Jointure Commission in Hasbrouck Heights, NJ on February 11, 2016, no fee for workshop.
- s. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves the dates of the Haworth Home and School Association enrichment program recitals as January 20, 2016 and January 28, 2016 at 7:00 pm in the school gymnasium.**
- t. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves the the registration fee of \$211 for the North Jersey Spelling Bee for Grade 4.**
- u. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grades 7 & 8 student finalists to attend the BrainBusters Finals Competition at Bergen County Community College in Lyndhurst on June 6, 2016, no cost for students, plus transportation fees. Trip Coordinator: Alicia Kosakowski.**
- v. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves Miguel Gomez as a substitute custodian with Black Seal License for the 2015-2016 school year, not benefit eligible, pending criminal history review.**
- w. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-scheduled dates of the 8th Grade Class Overnight Trip to Washington, DC, to March 29, 30, and 31, 2016, at a cost of \$607.00 per student.**
- x. **Upon the recommendation of the Superintendent, the Haworth Board of Education**

approves payment of \$100 per overnight for the following chaperones on the Washington, DC trip, on March 29, 30 and 31, 2016. Stipends may be adjusted at the conclusion of negotiations.

Lisa Maketansky, Trip Coordinator - \$250
Paul Wolford
Robert McQuade
Karen Foglio
Caitlin Sobota
Derick Talty
Jane Cabourg
Margaret Mulder, R.N.
Daniel O’Keefe - Alternate

_____ Moved, _____ Seconded
Roll Call:

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of October 1, 2015 to October 31, 2015 which had previously been approved by the various committees be approved and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Payroll	\$490,070.50
Fund (10, 20, 40, 50)	\$318,894.17
Fund (30)	\$ 20,757.28

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of October, 2015.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of October, 2015. (Attachment)

_____ Moved, _____ Seconded
Roll Call:

XII. FACILITY

XIII. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading of the following policies:
- 4112.8/4212.8 - Nepotism
 - 5111 – Admission
 - 6171.4 - Special Education
 - 4138.2 – Private Tutoring

_____ Moved, _____ Seconded
Roll Call:

XIV. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

XV. Open to the Public on any item – _____ p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. CLOSED SESSION _____ p.m.

_____ Moved, _____ Seconded
Roll Call:

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, November 17, 2015 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately _____ hour to discuss personnel, negotiations or litigation. Action may be taken in public after the executive session.

XIX. MOTION TO RECONVENE INTO PUBLIC SESSION at _____ p.m.

_____ Moved, _____ Seconded
Roll Call:

XX. MOTION TO ADJOURN.

_____ Moved, _____ Seconded
Roll Call:

ADJOURNMENT _____ p.m.

Nicole Brennan, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary