

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
AGENDA  
May 24, 2016**

**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On April 13, 2016 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Mary Anne Doran  
Mr. Matthew Gilbert  
Mrs. Anna Reduce  
Mr. Warren Sutnick  
Mrs. Stacey Wunsch  
Mr. Jeff Ashkenase, Vice President  
Mrs. Nicole Brennan, President  
Ms. Jennifer Montesano, Superintendent/Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION**

**VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS**

- Enrollment for May 2016

- HIB/Incident Report to date
- 2016 Partnership for a Drug Free New Jersey 4<sup>th</sup> grade Art Contest winner Certificate of Achievement – Nicolas Lewis
- 5<sup>th</sup> Annual North Jersey School Music Association Elementary Honors Band Festival participant Certificate of Achievement – Caitlyn Eby, Daniel Lyubarsky and Adam Senzon

Kids with Character Award Presentation – criteria for the month of May is Dependability. For May the following children have been chosen:

Kindergarten: Ava Bevilacqua and Beau Taylor  
Grade 1: Jessica Seitel and Nick Bevilacqua  
Grade 2: Derrick Fortgang and Oliver Winik  
Grade 3: Adam Kaufman and Noah Chang  
Grade 4: Joseph Fine and Sofia Cheetham  
Grade 5: Nathan Illouz and Ethan Hod  
Grade 6: Jacob Shinder and Lora Bednarek  
Grade 7: Julietta Ambartsoumean and Jonah Storch  
Grade 8: Lauren Lee and Jack Philips

- 2016 Governor’s Teacher Recognition - Mrs. Carol Szurgot

**WHEREAS** Mrs. Szurgot was nominated and selected by her peers and the community for her many years of effective instruction to the children of Haworth and,

**WHEREAS** Mrs. Szurgot has provided twelve years of dedicated service to the children and community of Haworth and

**WHEREAS** during that time, Mrs. Szurgot has served as an NVCC instructor for the workshop she co-founded called Books to Support the Common Core, a member of the K-2 Planning Committee, the Wellness Committee and school and community fundraising participant.

**WHEREAS** the Haworth Board of Education is desirous of recognizing her for this milestone in her teaching career and her representation of the school district at the annual recognition luncheon and

**WHEREAS** the Haworth Board of Education wishes to express their appreciation and gratitude for her efforts,

**NOW THEREFORE BE IT RESOLVED** that this resolution be read into the record of the May 24, 2016 Haworth Board of Education minutes as permanent testimony to the achievement of this award as the 2015-2016 Governor’s Teacher Recognition for the Haworth Public School.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**IX. MINUTES**

- a. Approval of meeting minutes from the May 3, 2016 regular business meeting and the May 10, 2016 special meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**X. PROGRAM AND PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Middle School music students field trip to Great Adventure on June 1, 2016 at a cost of \$70 per student. Trip Coordinators: Vito Nasta and Josefina Winik.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves The 12 month staff calendar for the 2016-2017 school year.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2016-2017 School/District Goals. (Attachment)
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the transfer of Maria DiCarlantonio from Grade 3 classroom teacher to Special Education teacher for the 2016-2017 school year.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the transfer of Melissa Jackson from Grade 4 classroom teacher to English Language Learner (ELL) teacher for the 2016-2017 school year.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the transfer of Jane Cabourg from Grade 6 English Language Arts classroom teacher to Special Education teacher for the 2016-2017 school year.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the transfer of Robert McQuade from Middle School Science classroom teacher to Middle School Social Studies classroom teacher for the 2016-2017 school year.
- h. **WHEREAS**, the Haworth Board of Education (hereinafter referred to as the "Board") currently employs a full-time Director of Elementary Education K-8; and  
**WHEREAS**, for reasons of efficiency and economy, the Board has determined to abolish the position of full-time Director of Elementary Education K-8 effective July 1,

2016; and

**WHEREAS**, the Board has determined to create a full-time position of Business Administrator/Director of Elementary Education K-8 effective July 1, 2016 with a work week of forty (40) hours, benefit eligible; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby abolishes the position of the full-time Director of Elementary Education K-8 effective July 1, 2016; and

**BE IT FURTHER RESOLVED** that the Board hereby creates the position of Business Administrator/Director of Elementary Education K-8 which shall be a twelve (12) month position, effective July 1, 2016, the county approved job description for which is attached hereto; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby delegates the responsibilities of the position of Business Administrator/Director of Elementary Education K-8 to Paul Wolford for the period from July 1, 2016 through June 30, 2017.

- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 8 overnight “Lock-In” Celebration beginning on June 3, 2016 at 7:00 p.m. and concluding on June 4, 2016 at 7:00 a.m.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 7 car wash fundraiser to benefit the HPS Class of 2017 to be held at the Haworth Public School on June 4, 2016 (raindate: June 11, 2016). Coordinator: Vito Nasta.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Haworth Home & School Luncheon at 1:00 p.m. in the Multi-Purpose Room on June 17, 2016.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves any certified staff member to act as a substitute lunch aide, if needed, at a rate of \$30 per session and any non-certified staff member, at a rate of \$24 per session for the 2016-2017 school year.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following daily fees for Substitutes in the 2016-2017 school year:

Substitute Nurse	\$150
Substitute Teacher	\$90
Substitute Aide	\$70
Substitute Office Staff	\$70
Substitute Custodian	\$15 per hour \$17 per hour with Black Seal License

- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lori Scheps as Middle School English Language Arts teacher for the 2016-2017 school year at an annual salary of \$71,548 (MA+30, Step 9), benefit eligible. (Salaries may be adjusted upon contract ratification.)

- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Angelica Formica as an elementary teacher for the 2016-2017 school year at an annual salary of \$46,176 (BA, Step 1), benefit eligible. (Salaries may be adjusted upon contract ratification.)
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Arlene Domalewski as a Special Education teacher for the 2016-2017 school year at an annual salary of \$48,023 (BA+15, Step 1), benefit eligible. (Salaries may be adjusted upon contract ratification.)
- q. **BE IT RESOLVED** to approve the following resolution approving the completion of the Superintendent’s Merit Goals:

**WHEREAS**, the Haworth Board of Education (hereinafter referred to as the “Board”) approved merit action plans for the Superintendent for the 2015-2016 school year consisting of two (2) quantitative merit criteria and one (1) qualitative merit criteria and submitted same to the Executive County Superintendent for approval in accordance with N.J.A.C. 6A-3.1(e) 10-11 (hereinafter referred to as “Merit Bonus Goals”); and

**WHEREAS**, on or about September 30, 2015, the Executive County Superintendent approved the said Merit Bonus Goals, thereby authorizing the Board to evaluate and award merit bonus increases to the Superintendent upon achievement of each objective; and

**WHEREAS**, the Board has evaluated the Superintendent’s performance and determined that she achieved the objective (Goal #1) of launching a new 1:1 Apple Initiative in 100% of the eighth grade to prepare our graduating class for the 1:1 program at our regional high school; thereby, entitling her to a quantitative merit bonus of 3.33% of her annual salary in the amount of \$4,455, and

**WHEREAS**, the Board has evaluated the Superintendent’s performance and determined that she achieved the objective (Goal #2) of implementing Writer’s Workshop to 100% of K-5 grade level teachers’ classrooms to advance their professional development to increase the level of rigor in English Language Arts; thereby, entitling her to a quantitative merit bonus of 3.33% of her annual salary in the amount of \$4,455, and

**WHEREAS**, the Board has evaluated the Superintendent’s performance and determined that she achieved the objective (Goal #3) of further enhancement to the culture, climate and transition to the middle school by implementing an Educator/Ambassador program called “Bridge to the Middle School”; thereby entitling her to a qualitative merit bonus of 2.5% of her annual salary in the amount of \$3,375, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby approved the aforementioned merit bonus for the 2015-2016 school year subject to the approval by the Executive County Superintendent that the quantitative and qualitative merit criteria for each of the Board assessed objective have been satisfied for the payment of such merit bonus.

- r. Upon the recommendation of the Superintendent, the Haworth Board of Education

approves the following Fairleigh Dickinson University graduate level course for Anne Marie Dunn, Nicole Chamberlain, Erin Carr and Lesley Carboneri; reimbursement to be paid for each staff member at the rate of one 3 credit graduate education course at Rutgers University for the 2016-2017 school year.

- EDUC 6601 - Multi-Sensory Reading I

- s. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the appointment of Arben Turku as a .5 Daytime Custodian for the 2016-17 school year at an annual salary of \$18,500.00, not benefit eligible. Start date: July 1, 2016.
- t. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the transfer of Mara Maldonado from full time Daytime Custodian to Part Time (.5) Night Custodian for the 2016-17 school year at an annual salary of \$17,500.00, not benefit eligible. Start date: July 1, 2016.
- u. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves Maria DiCarlantonio to replace Ronald Cuneo (previously approved on May 3, 2016) as a 7<sup>th</sup> grade Frost Valley overnight trip chaperone on June 8, 9 & 10, 2016, with a stipend of \$100 per night (2 nights).**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

## **XI. FINANCE**

## **XII. FACILITY**

- a. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves the building use for the Haworth Summer Recreation Camp from July 5, 2016 through August 12, 2016.**
- b. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves the building use for the HHSAsponsored Summer Science Camp from June 27, 2016 through July 1, 2016.**
- c. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves the building use for the Summer Sports Camp from June 21, 2016 through June 29, 2016**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XIII. POLICY**

**XIV. COMMITTEE REPORTS**

Finance  
Facilities  
Policy  
Program/Personnel  
BCSBA/NJSB  
Joint Boards  
Public Relations  
Haworth Home & School Association  
Northern Valley Regional HS/  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Negotiations

**XV. Open to the Public on any item – \_\_\_\_\_ p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. CLOSED SESSION \_\_\_\_\_ p.m.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, May 24, 2016 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately \_\_\_\_\_ hour to discuss personnel, negotiations or litigation. Action may be taken in public after the executive session.

**XIX. MOTION TO RECONVENE INTO PUBLIC SESSION at \_\_\_\_\_ p.m.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XX. MOTION TO ADJOURN.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**ADJOURNMENT \_\_\_\_\_ p.m.**

\_\_\_\_\_  
Nicole Brennan, President  
Haworth Board of Education

\_\_\_\_\_  
Jennifer Montesano  
Superintendent/Board Secretary