

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
MINUTES  
May 20, 2014**

**I. CALL TO ORDER – 7:30 P.M.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this special meeting of the Board of Education of the Borough of Haworth. On January 14, 2014, advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

- Mr. Jeff Ashkenase
- Mrs. Nicole Brennan
- Mrs. Michele DiIorgi
- Mr. Matthew Gilbert
- Ms. Jacqueline Guenego
- Mrs. Anna Reduce, Vice President
- Mr. Warren Sutnick, President

Dr. Maria Nuccetelli, Interim Superintendent/Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY – 7:31 PM**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION – 7:31 PM**

**VIII. INTERIM SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

- Governor’s Teacher Recognition
- Enrollment report to Date
- HIB/Incident Report to Date – Mr. Wolford

Mrs. Guenego and Mrs. Reduce – Motion to put into the minutes the resolution for Mrs. Maketansky as Teacher of the Year 2013-2014.

- Mrs. Reduce: While carpooling, I overheard my kids say, when they didn't know I was listening, "She should've won it 20 years ago!"
- Mr. Sutnick: I will echo that – having had two children who survived eighth grade. You are an outstanding teacher. You are demanding, but outstanding. Children are very well served. Our children are very well prepared when they go to the high school because they've had you, and we appreciate that. Thank you.

**IX. MINUTES**

REVIEW OF MEETING MINUTES FROM April 29, 2014

Mrs. Reduce Moved, and Mrs. Guenego Seconded

Roll Call: 7/0

**X. PROGRAM / PERSONNEL**

Mrs. Reduce Moved, and Mrs. DiIorgi Seconded

Roll Call: 7/0

- Discussion about male chaperones needed for Frost Valley. Need three more male chaperones.
  - Mr. Sutnick: Amend Item pp. to read "pro-rated."
- a. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the employment contract for Nina Cavalli, M.D. as school physician for the 2014-2015 school year at a fee of \$2,500 (no increase).
- b. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the staff chaperone list for 7<sup>th</sup> Grade Frost Valley Overnight trip on June 11, 12, and 13, 2014, with a stipend of \$100 per night per chaperone (2 nights each):
- Nicole Carnicelli (additional Coordinator \$250 stipend)  
Becky Hall  
Bob McQuade  
Jean DeRosa  
Cyndi Talty  
Terry Leeshock  
Ron Cuneo  
Paul Wolford
- c. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the parent chaperones for 7<sup>th</sup> Grade Frost Valley Overnight trip on June 11, 12, and 13, 2014 (no payment):
- Mrs. Fitzpatrick  
Mrs. Davidson  
**Mr. Dan O'Donnell**

- d. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the reappointment of all tenured staff for the 2014-2015 school year as per negotiated agreement salary guide:

Connie Alcoser  
Patricia Alderton  
Jane Cabourg  
Lesley Carboneri  
Nicole Carnicelli  
Erin Carr  
Nicole Chamberlain  
Michael Conti  
Katherine Conway  
Ronald Cuneo  
Jean DeRosa  
Maria DiCarlantonio  
Paul Doran  
Ann Marie Dunn  
Erin Ehlers  
Cristina Eichler  
Lisa Ferrara  
Jacqueline Fiore  
Jacquelynn Fishbein  
Rebecca Hall  
Kerry-Ann Hoy  
Melissa Jackson  
Adele Kallet  
Grace Kim  
Alicia Kosakowski  
Terry Leeshock  
Lisa Maketansky  
Vito Nasta  
Debbie Rothstein  
Christina Sasson  
Laura Scanlan  
Lori Small  
Cathy Stokesbury  
Carol Szurgot  
Cyndi Talty  
Derick Talty

- e. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education reappoints the following Classroom Aides for the 2014-2015 school year:

Jane Conti - \$22,588  
Lori DiVite - \$22,588  
Donna Fanelli \$22,588  
Marguerite Forde - \$22,588

Renee Fragola - \$22,588  
Maureen Logerfo - \$20,910  
Lorraine Michel - \$22,588  
Judy Powers - \$22,588  
Jeanne Rispoli - \$22,588  
Laurie Roncati - \$22,819

- f. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education reappoints the following Lunch Aides for the 2014-2015 school year:
  - Cynthia Ambartsoumean, \$24/session
  - Josephine DiSalvo, \$24/session
  - Joan Hoagland \$24/session
  - Dawn Hoyng \$17.50/session
  - Liz Kane \$24/session
  - Pam Payton \$24/session
  - Theresa Ringelstein \$24/session
  
- g. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education reappoints the following Haworth School Staff Lunch Aides for the 2014-2015 school year:
  - Jane Conti \$24/session
  - Lori DiVite \$24/session
  - Jeanne Rispoli \$24/session
  
- h. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of Kathleen Jasionowski for the 2014-15 school year at the annual salary of \$55,390.08 plus applicable longevity as outlined in the Administrative Assistant/Accounts Payable contract.
  
- i. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of Eileen Gallagher for the 2014-15 school year at the annual salary of \$49,368 plus applicable longevity as outlined in the Bookkeeper/Payroll Clerk contract.
  
- j. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of Karen Erner for the 2014-15 school year at the annual salary of \$57,516.78 plus applicable longevity as outlined in the Administrative Assistant/Data/Technology/Assistant Principal Secretary contract.
  
- k. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of Karen Oddo for the 2014-15 school year at the annual salary of \$55,457.40 plus applicable longevity as outlined in the Administrative Assistant/Receptionist/Principal's Secretary contract.
  
- l. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of Suzanne Marzocchi for the 2014-15 school year

at the annual salary of \$37,599.24 plus applicable longevity as outlined in the Child Study Team Secretary contract.

- m. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education amends the following dates on the 2013-2014 Haworth School Calendar: June 20, June 23 and June 24, 2014 will be one-session days with dismissal at 12:42 p.m.
- n. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Haworth Home and School Luncheon at 1:00 p.m. in the Multi-Purpose Room on June 20, 2014.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Deborah Rothstein to attend a 30 hour Comprehensive Training Course in Orton-Gillingham Instruction (Secaucus, NJ) on July 21-25, 2014, provided by the Institute for Multi-Sensory Education. Tuition of \$975 and mileage of 40 miles round trip per day for 5 days for a total of 200 miles, reimbursement requested.
- p. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education, approves the following staff for the 2014 Summer Literacy Program on July 1, 2, and 3, 2014 from 9:30 a.m. to 1:30 p.m. with NVCC Consultant on July 3, 2014, at a stipend of \$720 each:
  - Connie Alcoser
  - Nicole Chamberlain
  - Cathy Stokesbury
  - Lesley Carboneri
  - Melissa Jackson
  - Becky Hall
  - Jane Cabourg
  - Kerry-Ann Hoy
  - Lisa Maketansky
- q. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves Patricia Intriago as Maternity Leave replacement for Grace Kim, Art Teacher, to be effective September 1, 2014 through December 23, 2014, at a salary of \$90 per day for the first 20 days, then (B.A. Step 1) \$45,718 prorated and benefit eligible.
- r. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of Rebecca Overgaard as the Treasurer of School Monies for the 2014-15 school year at the annual salary of \$5,212.
- s. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the annual salary for Brainy Nunez to \$16,800 effective June 1, 2014 through June 30, 2014 (conclusion of 6 month probation period).
- t. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of John Orozco for the 2014-15 school year at the

- annual salary of \$59,772 plus applicable longevity as outlined in the Head Custodian contract.
- u. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of Viviana Arcos for the 2014-15 school year at the annual salary of \$29,376 plus applicable longevity as outlined in the Custodian contract.
  - v. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of Isaac Yabar for the 2014-15 school year at the annual salary of \$33,292.80 plus applicable longevity as outlined in the Custodian contract.
  - w. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of Humberto Cortaza for the 2014-15 school year at the annual salary of \$33,292.80 plus applicable longevity as outlined in the Custodian contract.
  - x. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of Washington Kanlong for the 2014-15 school year at the annual salary of \$20,808 plus applicable longevity as outlined in the Custodian contract.
  - y. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of Brainy Nunez for the 2014-15 school year at the annual salary \$17,136 plus applicable longevity as outlined in the Custodian contract.
  - z. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of Erick Montas for the 2014-15 school year at the annual salary of \$13,464 as a Part-Time Custodian.
  - aa. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves Erin Ehlers to attend the following classes in Fall Semester 2014, at William Paterson University: Recent Trends in Children’s Literature and Practicum in Reading (Thesis) at a cost of \$3,816 reimbursement requested as per HTA contract..
  - bb. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Agreement for Consultant Services between Haworth School District and Gravity Goldberg LLC for 2014-2015 school year at a cost of \$1,800 per day, not to exceed \$18,000.
  - cc. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves Mrs. Carnicelli’s 6<sup>th</sup> Grade Earth Science class walking trip to United Water Company on June 5, 2014, at no cost.

- dd. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the substitute teacher/nurse/office staff/administration list for the 2014-2015 school year (attached).
- ee. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the following daily fees for Substitutes in the 2014-2015 school year:
- Substitute Nurse - \$150  
Substitute Teacher - \$90  
Substitute Office Staff - \$70  
Substitute Aide - \$70
- ff. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Bilingual/ESL Three-Year Program Plan for 2014-2017 school years (attached).
- gg. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves a stipend of \$2,000 to Paul Wolford for additional administrative responsibilities he has performed during the period April 15, 2014 through June 24, 2014.
- hh. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the employment agreement of Bonni Ehrhardt as Supervisor of Special Education for the 2014-2015 school year at an annual salary of \$132,807.
- ii. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the employment agreement of Paul Wolford as Assistant Principal/Middle School Supervisor for the 2014-2015 school year at an annual salary of \$91,975
- jj. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the employment agreement of Deborah Wunder as Principal for the 2014-2015 school year at an annual salary of \$112,365.
- kk. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the 4<sup>th</sup> and 5<sup>th</sup> Grade walking trip to Haworth Swim Club on June 18, 2014 from 9:00a.m. to 12:00 p.m. at no cost to students, Mrs. Hall, Mrs. Talty, Mrs. Jackson and Ms. Sobota chaperones.
- ll. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education amends the 2013-2014 Well Core contract from \$5,000 to \$5,300 to reflect the increased curriculum work the district requested.
- mm. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education accepts \$2,000 donation from Haworth Home and School Association for the 2013-2014 Well Core initiative.

nn. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education accepts \$2,000 donation from Haworth Municipal Alliance for the 2013-2014 Well Core initiative.

oo. **Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the staff chaperone list for 6th Grade Philadelphia Overnight trip on May 27 & 28, 2014, with a stipend of \$100 per night per chaperone:**

**Paul Wolford (\$250 - Coordinator)**

**Jean DeRosa**

**Cristina Eichler**

**Robert McQuade**

**Alfred Giannetti**

pp. **Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves Kristin Giambona as Administrative Assistant/H.R. Officer/Superintendent's Secretary, effective June 9., 2014 through June 30, 2014 at an annual pro-rated salary of \$43,000.**

qq. **Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves Kristin Giambona as Administrative Assistant/H.R. Officer/Superintendent's Secretary, for the 2014-2015 school year, effective July 1, 2014 at an annual salary of \$43,000, benefit eligible.**

rr. **Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves Ofeoma Onyekwe as the nurse from Bayada for the overnight Philadelphia Trip on May 27 & 28, 2014 at a fee of \$\_\_\_\_\_.**

**XI. FINANCE**

Mr. Ashkenase Moved, and Mrs. Reduce Seconded  
Roll Call: 7/0

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for April 2014 (attached).

b. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the bills for the period of April 1, 2014 to April 30, 2014 which had previously been approved by the various committees be approved and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

|                       |               |
|-----------------------|---------------|
| Payroll               | \$ 504,311.10 |
| Fund (10, 20, 40, 50) | \$ 137,070.99 |
| Fund (30)             | \$ -0-        |



- c. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Report of Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of April 2014. (Attachment)
- d. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Tax Payment Schedule for the 2014-2015 school year (attached).
- e. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the services of Rullo & Julillet Associates, Inc. as the district's Right To Know and PEOSH Hazard Communications Standard consultants of the 2014-2015 school year at the annual cost of \$1,500.
- f. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the transfer of \$20,500 to support the anticipated administrative costs for the remainder of the 2013-2014 school year.
- g. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Budgetary Accounting/Payroll/Personnel System Services contract renewal with Asbury Park Board of Education – Information Technology Center for the 2014-15 school year at an annual cost of \$12,875.
- h. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the payment to FKA Architects for Facility Upgrade Planning Services for the Haworth School in the amount of \$18,900.
- i. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education, upon the receipt of School Development Authority (ROD Grant), Project # 2090-050-14-1003, Library Window Replacement, in the amount of \$133,693, of which State Aid of \$53,477 and Local Share of \$80,216, approves the transfer of the Local Share of \$80,216 from the Capital Reserve Account to the Capital Projects Account, for the project which consists of the replacement of windows in the Library, including, but not limited to, installation, architectural/engineering design fees, etc., as specified in the approved project costs by the office of the New Jersey Schools Development Authority.
- k. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education, upon the receipt of School Development Authority (ROD Grant), SDA Project # 2090-050-14-G1EL, Partial Roof Replacement, in the amount of \$807,255, of which State Aid of \$322,902 and Local Share of \$484,353, approves the transfer of the Local Share of \$484,353 from Capital Reserve to Capital Projects, for the project which consists of the partial roof replacement, including, but not limited to, construction, plumbing, architectural/engineering design fee, etc., as specified in the approved project costs by the office of the New Jersey Schools Development Authority.**

**XII. FACILITY**

Mrs. Guenego Moved, and Mrs. DiIorgi Seconded  
Roll Call: 7/0

- Mrs. Guenego: Thank you for donating the tables for the town event. It's nice that we all share.
  - Dr. Nuccetelli: We are all set to go with summer rec.
- a. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education is authorizing execution and delivery of the Grant Agreement for the Partial Roof Replacement Project, DOE Project No. 2090-050-14-1001
  - b. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education authorized the delegation of authority to the School Business Administrator for supervision of the School Facilities Project Partial Roof Replacement State DOE Project No. 2090-050-14-1001.
  - c. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the appointment of FKA Architects as the architect of record to oversee the Partial Roof Replacement Project, DOE Project No. 2090-050-14-1001
  - d. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the donation of the school's current folding tables to the Borough of Haworth Department of Public Works for their use for Borough events.
  - e. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Roof Replacement Phase 1 Change Order from USA General Contractors, Corp. for a reduction of \$31,000 from the Original Contract amount of \$734,000 to \$703,000.

**XIII. POLICY**

Mrs. Brennan Moved, and Mrs. DiIorgi Seconded  
Roll Call: 7/0

- a. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the second reading of the following policies:
  - 411.1/4211.1 – Non-Discrimination/Affirmative Action
  - 4211 – Recruitment, Selection and Hiring
  - 5141 – Health
  - 5145.4 – Equal Educational Opportunity
  - 6121 – Non-Discrimination/Affirmative Action
- b. **Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the first reading of the following policy:**  
**3515.1 – Electronic Communication Devices**

**XIV. Open to the Public on any item – 7:43 PM**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

- Mr. Volpe: Reduction in roof contract – what prompted that?
- Dr. Nuccetelli: We got a bid that was significantly lower than what we had originally thought the contract would be, and that we had originally provided to the State. We just have to get all of our paperwork done, and we will award that bid.
- Mr. Sutnick: We should go out for a third time!
- Mrs. Shelley Dansky: I am the NJSBA President. I am visiting Bergen County districts. I am a Board of Ed member in River Edge. I come to districts to invite you to participate in Bergen County meetings. Trying to give Boards some leeway and flexibility in terms of teachers' convention days and providing in-house prof development days and giving teachers the option of attending one or the other. Discussed superintendent salary caps. Encouraging districts that do not send people to delegate assembly, to send them. We have a Sept. meeting being done jointly with Passaic County. Dec. meeting will be a breakout with differentiated instruction at that meeting for Board members with different levels of experience on school boards. Discussed mental health in schools, especially after Sandy Hook incident. We have 3 meetings a year at Maggiano's in Hackensack, and 2 meetings in schools – Northern Highlands and New Milford for next year.
- Mrs. Brennan: How does one person vote for the whole Board?
- Mrs. Dansky: Your delegate gets the info in advance in a Handbook. You register your delegate – and the meetings are scheduled for November and May. Bring the handbook, which includes the meeting's agenda, to your Board, and get a feel from your Board how they would want to vote. You will have discussed with your full board what will be discussed at the meeting.

Closed to Public: 7:55 PM

**XV. Old Business**

**XVI. New Business**

- a. Excerpt from Ridgewood Board of Education Meeting Minutes – Elimination of Superintendent Salary Cap

**XVII. COMMITTEE Reports**

Finance  
Facilities  
Policy  
Program/Personnel  
BCSBA/NJSB  
Joint Boards  
Public Relations  
Haworth Home & School Association  
Northern Valley Regional HS/  
NV Educational Foundation  
Legislative Chairperson

Senior Citizens Liaison  
Town Council Liaison  
Negotiations

**XVIII. ADJOURNMENT: 7:56 p.m.**

Mrs. Guenego Moved, and Mrs. Brennan Seconded  
Roll Call: 7/0

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Warren Sutnick, President  
Haworth Board of Education

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Maria Nuccetelli  
Interim Superintendent/Board Secretary