

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
June 17, 2014**

I. CALL TO ORDER – 7:30 P.M.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this special meeting of the Board of Education of the Borough of Haworth. On January 14, 2014, advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

- V. ROLL CALL:**
- Mr. Jeff Ashkenase
 - Mrs. Nicole Brennan
 - Mrs. Michele DiIorgi
 - Mr. Matthew Gilbert
 - Ms. Jacqueline Guenego
 - Mrs. Anna Reduce, Vice President
 - Mr. Warren Sutnick, President

Dr. Maria Nuccetelli, Interim Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY – 7:36 PM

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

- Mrs. Zelman – speaking on behalf of the Haworth Music and Arts Foundation and the .5 music position, looking toward the future. We're thrilled we are getting a replacement, but our main concern, coming from a town with many musicians and many artists, we continually hear we have to raise our test scores. The focus is on testing, but we need to put more of the focus on the arts. Looked at Bergenfield – majority of students there do not take private lessons. Majority of music exposure is in school. They have dedicated music professionals. This position should be a full-time position; kids should get music more than once a week. They need exposure at least two

times per week, if not more. We would like to see the music position for the future incorporated at least two full-time teachers. Look at curriculum and determine what we can do to work with the type of students we have.

- Mr. Sutnick: We have a thriving music and arts program in our school. Outstanding vocal and instrumental program. We are very excited about the future. Certainly the administration looks at this every year to see what the needs of our students are. We have very active musicians in our town – we've begged and encouraged them to have a recreational music program. Quite honestly, nobody has ever stepped up to do that. Our school does everything it possibly can. Our concerts are exceptional. Our students are award-winning. To test prep, my comment is – we didn't invent the PARCC test, we didn't enact it or vote on it. If parents have an issue with the incredible amount of standardized tests our children have to take, contact the governor and ask why our children are put under this much stress.
- Mrs. Bain: I beg to differ about the thriving music program we have. I get to see two sides of a class. My 7th graders – one had an elective to sing and the other didn't. One missed out completely. That's not okay with me. I think it's an important time right now that we find someone who really is the right person – that they are certified in certain things. Music can open up the door for every child to learn and grow.
- Mr. Sutnick: We've hired someone. She has been involved in our school before. We have pretty extensive dealings with her.
- Dr. Nuccetelli: She has certifications.

VII. CLOSE THE PUBLIC PORTION – 7:45 pm

- Mr. Sutnick: Jackie Guenego's resignation is being accepted tonight. Jackie's been on the board for about 4.2 years and has been an incredible asset – to the Board and the children. She has been an incredibly dedicated worker. Being on the Board of Education, it's a volunteer position, and Jackie has always had all the time to give and the children in our district benefited from that. She has been an advocate for our programs and children over the years. We are truly going to miss you. Appreciate the work you've done up until the last minute. Right now, we have a special meeting scheduled for next week, I do want to also acknowledge Dr. Nuccetelli – the past two years have been the most efficient. We've gotten so much done – it's a credit to you. You're such a worker. You paid attention to detail. You stay so focused. We appreciate the work that you've done. What you've done in 3 days a week, most superintendents couldn't do in a week. We appreciate it, and good luck in the future.

VIII. INTERIM SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- Music Students Recognition
- Koi Pond Donations Recognition
- Update on the 2013-2014 district goals
- Enrollment report to date
- HIB/Incident Report to Date – Mr. Wolford

Motion to accept with regret the resignation of Jacqueline Guenego from the Haworth Board of Education effective June 20, 2014.

Mr. Gilbert Moved, and Mrs. Brennan seconded.
Roll Call: 7/0

- Dr. Nuccetelli acknowledged the accomplishments of our music students: Eren Karaburun, Lauren Lee, Alexander Kaluza, Tycho Bogdanowitsch.

- Mr. Wolford commended Romack Goldstein and Samuel DeCosta for hosting a lemonade stand fundraiser in order to raise funds to buy new koi for our pond as we lost all our fish during the bitter cold winter. We were able to buy a white koi, and the gentleman from whom we bought the fish donated two fish on his own upon hearing of the boys' dedication to this project.

IX. MINUTES

REVIEW OF MEETING MINUTES FROM May 20, 2014
Mrs. Reduce Moved, and Mrs. Guenego Seconded
Roll Call: 7/0

X. PROGRAM / PERSONNEL

Mrs. Reduce Moved, and Mrs. Brennan Seconded
Roll Call: 7/0

- Mrs. Reduce: Approving a date change for Mrs. Carnicelli's earth science class, they were rained out – do we need to do this? We are not holding them up, are we?
 - Dr. Nuccetelli: No, we're not.
 - Mrs. Reduce: Stipends for overnight chaperones – can we revisit that? It's less than minimum wage for people to leave their families.
 - Mr. Sutnick: Dr. Conti has been here 7 or 8 years. He certainly did raise our vocal music program to a new level. Increased the involvement with the select choir program, incorporated trips, which got more children involved. Enthusiastic instructor. He will be missed here. We wish him luck in the future. He's going into private industry. We wish him luck on that.
- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Wellcore Proposal for the 2014-2015 school year at a cost of \$21,500 to be funded by the Municipal Alliance (\$2,000), Haworth Home and School Association (\$5,000), and Haworth Board of Education (\$14,500), for a maximum cost of \$21,500.
 - b. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education appoints Amanda Fichera as a .4 Guidance Counselor at an annual salary of \$19,928.40. MA, Step 1, not benefit eligible.
 - c. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the following Summer School Staff for the 2014 Summer School sessions:
 - Jane Cabourg
 - Jacquelynn Duquette
 - Becky Hall
 - Cyndi Talty
 - d. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education amends the date of Mrs. Carnicelli's 6th Grade Earth Science class walking trip to United Water Company to June 19, 2014 due to a rain out on the previously approved date of June 5, 2014. (approved, May 20, 2014).

- e. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Kindergarten field trip to the Bergen Performing Arts Center, Englewood, NJ on May 30, 2015, at the per student cost of \$8.00 plus bus fee, Mrs. Szurgot and Mrs. Alcoser to chaperone with 2 parents and 2 aides to be assigned.
- f. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the 8th grade overnight trip to Washington, DC on November 19-21, 2014, managed by Curriculum Travel of America, at a cost of \$585 per student, Mrs. Maketansky, Trip Coordinator.
- g. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the following chaperones for the 8th grade overnight trip to Washington, DC on November 19-21, 2014, with a \$100 stipend per person, per night:
 - Lisa Maketansky, Coordinator \$250
 - Paul Wolford
 - Robert McQuade
 - Caitlyn Sobota
 - Jane Cabourg
 - Karen Foglio
- h. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education amends the staff chaperone list for 6th Grade Philadelphia overnight trip on May 27 & 28, 2014, with a stipend of \$100 per night per chaperone:
 - Paul Wolford
 - Jean DeRosa (*\$250 - Coordinator*)
 - Cristina Eichler
 - Robert McQuade
 - Alfred Giannetti
- i. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education accepts with regret the resignation of Dr. Michael Conti as vocal music instructor, effective June 30, 2014.
- j. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education appoints Josefina Winik as a .5 Choral Music Teacher at an annual salary of \$23,088. BA, Step 1, not benefit eligible.
- k. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education appoints Nancy Polifroni to the position of School Nurse for the 2014-2015 school year pending completion and approval of her emergency certification application by the New Jersey Department of Education.
- l. Upon the recommendation of the Interim Superintendent, the Haworth Board of

Education approves Marilyn Termotto as a substitute teacher aide for the 2014-2015 school year, pending completion of criminal background check.

- m. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education amends the annual salary of \$57,534.50 in the employment contract for Karen Erner for 2014-2015 school year.
- n. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Contract for Mental Health Assessments and School Clearances with Bergen County Region III Districts for the 2014-2015 school year (attached).
- o. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the following courses for the 2014-2015 school year:
- Marie Dembowski- Multisensory Reading V, 3 credits, at Fairleigh Dickinson University at a cost of approximately \$2,200, reimbursement requested at the rate as per negotiated agreement.
 - Rebecca Hall- Motivating Students to Read, 3 credits, and Including Students with Special Needs, 3 credits, at Canter/Marygrove at a cost of \$1,020, reimbursement requested at the rate as per negotiated agreement.
 - Maria DiCarlantonio – Orton Gillingham Training, Secaucus, NJ at a cost of \$975 registration plus \$46.50 for mileage, reimbursement requested.
 - Deborah Wunder – Units of Study: Implementing Rigorous Coherent Curriculum Writing at Teachers College, NY, NY on September 22 & 23, 2014 at a cost of \$346.12, reimbursement requested for Registration, Mileage & Parking.
 - Jacquelynn Duquette – GT Coordinators and Supervisor’s Workshop, Municipal Complex, Hillsborough, NJ on June 25, 2014 at a cost of \$52.73 for mileage, reimbursement requested.
- p. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves movement on the guide from MA+45 to MA+60 for Marie Dembowski for the 2014-2015 school year.
- q. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the following stipends for the 2013-2014 school year, to be reimbursed by the Haworth Home and School Association:
\$30 per hour – Lunch Lounge - Cristina Eichler
- r. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves Caitlin Sobota and Jeanne Rispoli to split the Volleyball stipend of \$1,900 for the 2013-2014 school year (\$950 each).

- s. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education appoints the following Special Education teachers for the 2014-2015 school year:
- Richard Pasciuto BA, Step 8, \$55,897, benefit eligible.
 - Erika Dunn BA+15, Step 2, \$49,408, benefit eligible.
- t. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education amends the 2013-2014 stipend for Track Coaches (2) to \$1,600.00 per coach, previously approved on June 25, 2013.
- u. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves a \$500.00 stipend to Alicia Kosakowski as the 2013-2014 Brainbuster Advisor.
- v. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2014-2015 school year:
- Derick Talty.....Brainbuster Advisor.....\$500.00
 - Alicia Kosakowski.....Brainbuster Advisor.....\$500.00
 - Lori DiVite.....Soccer Coach.....\$1,900.00
 - Nicole Carnicelli.....Overnight Field Coord. (Frost Valley).....\$250.00
 - Lisa Maketansky.....Overnight Field Coord. (Wash. D.C.).....\$250.00
 - Jean DeRosa.....Overnight Field Coord. (Philadelphia).....\$250.00
 - Lori DiVite.....Track Coach.....\$1,600.00
 - Cynthia Talty.....Track Coach.....\$1,600.00
 - Robert McQuade.....Boys Basketball Coach.....\$1,900.00
 - Jeanne Rispoli.....Volleyball Coach.....\$1,900.00
 - Laurie Roncati.....Web Master.....\$1,500.00
 - Jean DeRosa.....Debate Club Advisor.....\$1,200.00
 - Paul Doran.....Athletic Director.....\$1,500.00
 - Lisa Maketansky.....Eighth Grade Coordinator.....\$2,200.00
 - Terry Leeshock.....Garden Club Advisor.....\$1,200.00
 - Cristina Eichler.....Yearbook Advisor.....\$850.00
 - Nicole Carnicelli.....Yearbook Advisor.....\$850.00
 - Nicole Carnicelli.....Science Fair Advisor.....\$500.00
 - Nicole Carnicelli.....Science Olympiad Advisor.....\$500.00
 - Robert McQuade.....Science Olympiad Advisor.....\$500.00
 - Alicia Kosakowski.....Student Council Advisor.....\$1,700.00
 - Jeanne Rispoli.....Girls Basketball Coach.....\$1,900.00
 - Terry Leeshock.....Newspaper Coordinator.....\$850.00
 - Nicole Carnicelli.....Newspaper Coordinator.....\$850.00
 - Grace Kim.....Art Club Advisor.....\$1,200.00

- Josefina Winik.....Select Choir Coordinator.....\$2,200.00
- Eileen Gallagher..... Afterschool Program Bookkeeper.....\$750.00
- Kathleen Jasionowski.....Afterschool Program Support Staff.....\$750.00
- Terry Leeshock.....Substitute Lunch Duty.....\$30.00 per session
- Eileen Gallagher.....Substitute Lunch Duty.....\$24.00 per session
- Nicole Carnicelli.....Downtown Lunch Duty.....\$30.00 per session
- Leslie Carboneri.....Downtown Lunch Duty.....\$30.00 per session
- Robert McQuade.....Downtown Lunch Duty.....\$30.00 per session
- Lisa Ferrara.....Downtown Lunch Duty.....\$30.00 per session

- w. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Discarding of Library Books (list attached).
- x. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education accepts the donation of fish from Romack Goldstein and Samuel DeCosta, kindergarten students, to the Anna McGhee Koi Pond.
- y. **Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the summer days for Child Student Team Staff to be completed by July 31, 2014, not to exceed \$15,000.**

- Anne Marie Dunn 9 days
- Adele Kallet 2 day
- Lori Small 8 days
- Suzanne Marzocchi 20 days as outlined in her contract

- z. **Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves Emily Lamond from Bloomsburg University to perform 10 hours of classroom observation. 5 hours with Mrs. Alcoser on June 18, 2014 and 5 hours with Mrs. Stokesbury on June 19, 2014.**

XI. FINANCE

Mr. Ashkenase Moved, and Mrs. Guenego Seconded.

Roll Call: 7/0

- Mr. Ashkenase: Dr. Nuccetelli, since you got here, I would like to echo Warren's comments – we definitely see it on the money we have to spend these days.
- a. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Bills and Claims dated May 30, 2014 (attached).
- b. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the bills for the period of June 1, 2014 to June 30, 2014 which had previously been approved by the various committees be approved and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

1. Payroll \$ 541,562.00
2. Fund (10, 20, 40, 50) \$ 410,643.44
3. Fund (30) \$ 3,784.44

- c. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the 2014-2015 contract renewal with Realtime Student Information System at an annual cost of \$7,771.40.
- d. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the contribution to the Capital Reserve Account of over 2% or \$250,000, whichever is greater, to the Capital Reserve account, and already designated \$325,000 for Capital Outlay as indicated in the 2014-15 Budget Submission.
- e. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education accepts the resignation of custodian Erick Montas effective 5/30/2014.
- f. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves substitute custodian Carlos Bazan as part time custodian effective 6/2/2014 at an annual rate of \$11 per hour, not benefit eligible.
- g. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the 2014-15 contract with Bergen County Special Services for the annual amount of \$12,210.
- h. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the 2014-15 contract with Eastern DataComm for the annual amount of \$4,829.00.
- i. **Upon the recommendation of the Interim Superintendent, the Haworth Board of Education amends the 2014-2015 contract with Northern Valley Regional High School for Technology Services, for an increase of one (1) day for a total of three (3) days per week, at a total cost of \$42,390.00 (attached).**

XII. FACILITY

Mrs. Guenego moved, and Mrs. Reduce seconded.

Roll Call: 7/0

- Mrs. Guenego: Want to echo Warren's comments, we have seen an efficiency since you've been here, and you have been able to do things that others weren't able to do.
- Dr. Nuccetelli explained the resolution on the agenda.

a.

RESOLUTION OF SUPPORT
BOROUGH OF HAWORTH BOARD OF EDUCATION
NEW JERSEY DEPARTMENT OF TRANSPORTATION
SAFE ROUTES TO SCHOOL PROGRAM

WHEREAS, the federally funded Safe Routes to School (SRTS) Program strives to empower communities to make walking and bicycling to school a safe and routine activity by making funding available for a wide variety of projects and activities that support and encourage students to walk and bicycle to school; and

WHEREAS, in New Jersey, these funds are available through and administered by the New Jersey Department of Transportation (NJDOT) and can be used to fund a variety of both infrastructure and non-infrastructure projects that benefit elementary and middle school children in grades K-8, both public and private schools; and

WHEREAS, the Board of Education of the Borough of Haworth supports the Borough of Haworth's endeavor to making safety improvements along the routes to the Haworth School; and

WHEREAS, the Borough of Haworth desires to receive \$219,160 in funds from the New Jersey Department of Transportation SRTS Program for the purpose of making pedestrian/biking safety improvements along Haworth Avenue and Valley Road; and

BE IT RESOLVED that the Board of Education of the Borough of Haworth fully supports said Safe Routes to School grant application to the New Jersey Department of Transportation made by the Borough of Haworth.

XIII. POLICY

Mrs. Brennan Moved, and Mrs. Reduce Seconded

- a. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the second reading of the following policy:
3515.1 - Electronic Communication Devices

ROLL CALL: 7/0

- b. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the first reading of the following policies:
4119.26/4219.26 - Electronic Communication by School Staff
5131.6 - Drugs, Alcohol, Steroids, Tobacco (Substance Abuse)
5113 - Attendance, Absences, and Excuses

ROLL CALL: 7/0

XIV. Open to the Public on any item – 8:15 PM

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

CLOSED TO PUBLIC - 8:16 PM

XV. Old Business – Eliminating Superintendent’s salary cap. We will do a Board retreat over the summer and talk about it then.

XVI. New Business

- a. Excerpt from Ridgewood Board of Education Meeting Minutes – Elimination of Superintendent Salary Cap
- b. Interview candidates for Board vacancy.

XVII. COMMITTEE Reports

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

XVIII. CLOSED SESSION 8:17 PM

Mrs. Reduce Moved, and Mrs. Brennan Seconded
Roll Call: 7/0

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, June 17, 2014, pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately 10 minutes to discuss personnel. Action may be taken in public after the executive session.

XIX. MOTION TO RECONVENE INTO PUBLIC SESSION at 8:35 p.m.

Mrs. Reduce Moved, and Mrs. DiIorgi Seconded.
Roll Call: 7/0

- Dr. Nuccetelli gave Mr. Kolanko the painting of his house, which had been hanging in the Superintendent's office.
- Mr. Kolanko – I came in to complain to Dr. Nuccetelli about the cutting down of the trees and saw this painting of my house hanging in her office.

XX. Interviews of Board of Education candidates for term until December 2014: Mr. Karaburun and Mr. Oddo.

XXI. ADJOURNMENT

Mr. Gilbert Moved and Mrs. Reduce Seconded

MOTION TO ADJOURN.

Roll Call: 7/0

Warren Sutnick, President
Haworth Board of Education

Maria Nuccetelli
Interim Superintendent/Board Secretary

MAKE SURE AGENDA IS ON WEBSITE
SECOND READING OF POLICY