

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
SPECIAL MEETING MINUTES  
June 24, 2014**

**I. CALL TO ORDER – 7:00 P.M.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this special meeting of the Board of Education of the Borough of Haworth. On June 6, 2014, advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

- Mr. Jeff Ashkenase – Absent
- Mrs. Nicole Brennan
- Mrs. Michele DiIorgi
- Mr. Matthew Gilbert
- Mrs. Anna Reduce, Vice President
- Mr. Warren Sutnick, President

Dr. Maria Nuccetelli, Interim Superintendent/Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY – 7:04 PM**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION – 7:04 PM**

One interview for Board vacancy candidate.

**VIII. PROGRAM / PERSONNEL**

Mrs. Reduce Moved, and Mrs. DiIorgi Seconded  
Roll Call: 5/0

- Mrs. Reduce: The aide we are approving – did we already vote on this and this is for next year?

- Dr. Nuccetelli: Yes, that was for the aide from April to the end of June. We saw the need and benefit to have this person continue.
  - Mrs. Brennan: Mentoring plan?
  - Dr. Nuccetelli: Requirement of the State Dept. They gave us a template to follow. Would like to compliment Anne Marie Dunn and Bob Price – they worked together on our plan, and it covers all the elements it is supposed to.
  - Mrs. DiIorgi questioned prof development from the State Dept.
  - Dr. Nuccetelli: It’s whatever we bring I that might be above and beyond – such as Dr. Goldberg, and some math things for next year.
- a. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves Damon Patton as a substitute teacher for the 2014-2015 school year.
- b. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education appoints Dawn Hoyng as a Classroom Aide for the 2014-2015 school year, not to exceed 25 hours per week, at an annual salary of \$20,500, not benefit eligible.
- c. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the 5<sup>th</sup> grade field trip to the Buehler Challenger and Science Center on October 10, 2014, at an approximate cost of \$60 per student.
- d. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education amends the date of the kindergarten field trip to the Bergen Performing Arts Center, Englewood to May 13, 2015 from the previously approved date of May 30, 2015. (approved, June 17, 2014).
- e. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education accepts the 2014 Environmental Awareness Challenge Grant from the Bergen County Utilities Authority for \$900 and acknowledges the efforts of Mrs. Leeshock for securing the Grant.
- f. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Professional Development Plan for the 2014-2015 school year (attached).
- g. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Mentoring Plan for the 2014-2015 school year (attached).**
- h. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2014-2015 school year:
- Kathleen Jasionowski.....Substitute Lunch Duty.....\$24 per session
  - Kerry Hoy..... Lunch Duty.....\$30 per session
  - Melissa Jackson.....Lunch Duty.....\$30 per session
  - Robert McQuade.....Lunch Duty.....\$30 per session

- ~~Erin Carr.....Lunch Duty.....\$30 per session~~

**IX. FINANCE**

Mrs. Reduce Moved, and Mr. Gilbert Seconded

Roll Call: 5/0

- Dr. Nuccetelli explained items C and D. When actual bids were put together by architect, they might be slightly higher than that. We will know tomorrow at the bid opening scheduled for 2 pm tomorrow. What we're doing is to ensure that any excess surplus money goes into an account at a later date – it's kind of an extra added insurance that that money can be used.
- Mrs. Brennan: Most of the bids have historically come in under.
- Dr. Nuccetelli: Yes, there is a lot of competition due to the grants out there.

- a. BE IT RESOLVED that the Haworth Public School resolved to apply for the following funds allocated under the Individual with Disabilities Education Act, Part B (IDEA B) for the fiscal year 2015 as follows:

Basic.....\$89,745  
Preschool.....\$ 1,452

- b. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the Report of Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of May, 2014 (attached).
- c. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education rescinds the contribution to the Capital Reserve Account of over 2% or \$250,000, whichever is greater, to the Capital Reserve account, and already designated \$325,000 for Capital Outlay as indicated in the 2014-15 Budget Submission (previously approved on June 17, 2014).
- d. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the contribution to the Capital Reserve Account for funds in excess of 2% or \$250,000, whichever is greater.

**X. FACILITY**

**XI. POLICY**

Mrs. Brennan Moved, and Mrs. Reduce Seconded

Roll Call: 5/0

- a. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the second reading of the following policies:

4119.26/4219.26 - Electronic Communication by School Staff  
5131.6 - Drugs, Alcohol, Steroids, Tobacco (Substance Abuse)  
5113 - Attendance, Absences, and Excuses

**XII. Open to the Public on any item – 7:22 PM**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**Closed to public 7:22 PM.**

**XIII. Old Business**

**XIV. New Business**

**a. Interview candidates for Board vacancy.**

**7:00 – Ms. Doran**

**7:45 – Mr. Nadler**

**15-minute recess to await second candidate.**

**Open to public – 7:38 PM**

Mr. Wolford commented on STOP THE HUNGER, which took place at Haworth School this past Friday. Mr. Zampetti was the driving force behind the event. It was a collaborative effort that involved community members, grades 6 and 7, faculty members – they packed over 1500 meals in two hours. This will be a tradition. I am super-proud of how our kids handled themselves.

**Closed to public – 7:39 PM**

**Board interviewed second Board candidate.**

Mr. Sutnick: Deadline is July 28, 2014, to put your name on the ballot for the November election.

**XV. COMMITTEE Reports**

Finance  
Facilities  
Policy  
Program/Personnel  
BCSBA/NJSB  
Joint Boards  
Public Relations  
Haworth Home & School Association  
Northern Valley Regional HS/  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Negotiations

**XVI. CLOSED SESSION 7:51 PM**

Mrs. Brennan Moved, and Mrs. Reduce Seconded  
Roll Call: 5/0

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, June 24, 2014, pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

**Please be advised that the Board will be going into executive session for approximately 45 minutes to 1 hour to discuss personnel. Action will not be taken in public after the executive session.**

**XVII. MOTION TO RECONVENE INTO PUBLIC SESSION at 8:15 p.m.**

Mrs. Reduce Moved, and Mrs. Brennan Seconded  
Roll Call: 5/0

**XVIII. MOTION TO ADJOURN**

Mr. Gilbert Moved Mrs. Reduce Seconded  
Roll Call: 5/0

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Warren Sutnick, President  
Haworth Board of Education

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Maria Nuccetelli  
Interim Superintendent/Board Secretary