

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MEETING MINUTES
August 19, 2014**

I. CALL TO ORDER – 6:35 P.M.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On August 13, 2014 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

- Mr. Jeff Ashkenase (absent)
- Mrs. Nicole Brennan
- Mrs. Michele DiIorgi
- Mrs. Mary Anne Doran (absent)
- Mr. Matthew Gilbert
- Mrs. Anna Reduce, Vice President
- Mr. Warren Sutnick, President

Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- Projected Enrollment for September 2014

J. Montesano Superintendent's Report:

- The current projected enrollment for September is 409. From what I have seen here, that is a bit lower than the last few years.
- We have approximately 20 students that are going to start the Jump Start program.
- The library windows are completed. We have 2 keys for them, 1 in the business office and 1 John our Head Custodian has.
- The roof should be complete by early next week.
- 90% of the building is clean and ready to go.
- The student and teacher packets will be going out by the end of the week.
- The first 2 days for the teachers Professional Development is all set and finalized.
- We will have a staff training for Go Math on September 10th. First half of the day for grades K-2 and second half of the day for grades 3-5. My follow up for the parents will be in the second week of October, due to Back to School Night and conferences. This will also give my staff a chance to work with the product and give me feedback.
- Every Friday morning I will send an email to the Board members with the week's happenings.
- Lastly, I got an article on NJ.com about the top performing New Jersey High Schools in the Arts. They ranked by SAT scores and High School Assessment scores and students participating in the arts. Northern Valley Demarest was ranked 8th in Bergen County and 28th in the State of New Jersey. This is great news since our students feed to Northern Valley Demarest.

M. Gilbert: 2 things: how are the blinds on the library windows controlled?

J. Montesano: These are the original blinds which were in good shape, they were taken down and cleaned. They work on a pull system.

M. Gilbert: Regarding the student packets, is there a way for the teacher assignments to be put up on Real Time? This way families that are away on vacation can access who their child's teacher will be remotely.

J. Montesano: I will look into this.

W. Sutnick: I see we only have 34 students enrolled in Kindergarten. This is very light, but Haworth currently has 40 houses for sale which is a very high number.

A. Reduce: 34 Kindergarten students and 2 classes will be very nice size classes.

M. DiIorgi: Is there a way we can require the parents to come learn and understand Go Math?

J. Montesano: I do not think we can make it mandatory, but I will make it very inviting for them to come. I spoke to the HHSA and they will provide refreshments.

M. DiIorgi: Can we put something on the website?

J. Montesano: Yes. I would like to do pod casts and meeting highlights from the Go Math workshops and add them to our website for parents to view.

IX. MINUTES

Review of meeting minutes from August 5, 2014.

***Update to Finance Item XI. a.**

A. Reduce Moved, N. Brennan Seconded
Roll Call: 5/0

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education amends the daily rate of Terry Leeshock as a substitute teacher for Summer School, to the certified teacher rate of \$208.33 per day.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Shannon Lyons as a Part-Time Classroom Aide at an annual rate of \$20,500, not benefit eligible, upon the completion of a criminal background check.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the registration rates for the 2014 – 2015 After School Program (attached).
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the payment of \$222.38, the daily rate, to Debra Gadino for 6 hours work for the Child Study Team during July.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the appointment of Erick Montas as a substitute custodian at the rate of \$11 per hour, not benefit eligible.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Board of Education meeting dates for the remainder of the 2014 calendar year:

Work Session Meeting	Regular Business Meeting
September 2, 2014	September 16, 2014
October 8, 2014	October 21, 2014
-	November 18, 2014
-	December 16, 2014

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the resignation of Theresa Ringelstein as a Lunch Aide for the 2014 – 2015 school year.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Michele Breakfield as a substitute Classroom Aide for the 2014-2015 school, not benefit eligible.

- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following novice teacher mentors; fees for the mentors will be paid to NJDOE by the district and the district will be reimbursed the cost by the novice teachers.

<u>Novice Teacher</u>	<u>Mentor Teacher</u>
Erika Dunn	Kerry Hoy
Amanda Fichera	Christina Sasson
Kimberly Michalski	Nicole Carnicelli
Caitlin Sobota	Lisa Maketansky
Josefina Winik	Vito Nasta

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Demarest Board of Education to serve as LEA and the Haworth Board of Education realize that efficiencies can be gained by a Shared Services Agreement for the employment of a K-5 Spanish Teacher, Inais Vasquez, MA, Step 2, pursuant to NJSA 40A:65-1 et seq. The Demarest Board of Education and the Haworth Board of Education agree to share all expenses based on Demarest receiving three days (.6) and Haworth receiving two days (.4) for the 2014-2015 school year. **Salary and benefit arrangements pending contract settlement in Demarest and Shared Service Agreement.

- k. WHEREAS, the Board appointed Amanda Fichera (nee Powers) as a .4 guidance counselor effective September 1, 2014 for the 2014-2015 school year; and
WHEREAS, Fichera's appointment was conditional upon her acquiring the appropriate certificate to be employed as a guidance counselor in New Jersey and, specifically, the Haworth School District; and
WHEREAS, Fichera has informed the Superintendent that she has not acquired the appropriate certificate to enable her to begin employment on September 1, 2014.
NOW, THEREFORE, BE IT RESOLVED that the Board approves the Superintendent's recommendation to rescind the employment and the employment contract approved for Fichera and hereby directs that the Superintendent advertise the vacancy created thereby.

ROLL CALL VOTE:

AYES: 5

NAYES: 0

ABSTENTIONS: 0

W. Sutnick: Ms. Montesano, can you explain the situation with the Guidance Counselor?

J. Montesano: Yes. She has her Teacher Certification in the State of New York. She is currently in the process of reciprocity for her Certification in the State of New Jersey. She cannot work here until that is complete. At this point her contract needs to be rescinded.

W. Sutnick: And this was done with consultation from our Council?

J. Montesano: Yes.

A. Reduce: Now what?

W. Sutnick: We will re-post the position.

J. Montesano: She is free to re-apply once her paperwork is complete.

A. Reduce: I have a question regarding the Spanish Teacher position, which I am glad that we filled. I also think it is great to do a Shared Service with Demarest. I am curious what grades she will be teaching here and there?

J. Montesano: Grades K-5 in Haworth and Grades 2-4 in Demarest.

W. Sutnick: Great.

W. Sutnick: Xa. through Xj. motion to approve. Xk. Per our Council we will vote separately.

A. Reduce Moved, M. Gilbert Seconded (Items Xa. through Xj.)

Roll Call: 5/0

A. Reduce Moved, N. Brennan Seconded (Item Xk.)

Roll Call: 5/0

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of August 1, 2014 to August 31, 2014 which had previously been approved by the various committees be approved and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Payroll	\$ 80,512.20
Fund (10, 20, 40, 50)	\$ 514,248.36
Fund (30)	\$ 236,562.77

A. Reduce Moved, M. Gilbert Seconded

Roll Call: 5/0

XII. FACILITY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 1st payment of \$229,425 to Clifton & Clark, Inc. for the Partial Roof Replacement Project.

M. DiIorgi: Roof is 95% complete, we had the shed replaced, blinds were replaced, computer lab furniture is being delivered, driveway will be refreshed. Unfortunately we did not get the grant for the new sidewalk. We are waiting to hear about the Safe Schools joint application with the town. Our playground needs to be upgraded due to insurance reasons and that is underway; it is 20 years old and need updating to be in compliance with our insurance.

J. Montesano: Mr. Orozco is looking into some sort of coverage for the small playground because it is in direct sunlight and it is where the little children play and it gets very hot. Getting costs on “playground canopies”.

M. DiIorgi Moved, A. Reduce Seconded
Roll Call: 5/0

XIII. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

XIV. Open to the Public on any item – 6:50 P.M.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Public (Anthony Volpe): Quick question on the Lightning Detection System, any problems to date or any comments back from residents, students, faculty?

N. Brennan: Ms. Montesano, you were supposed to be emailed a report every time it went off on school grounds.

J. Montesano: I will look into that and make sure I am on the list to get the reports.

Public (Anthony Volpe): The administrator is at Northern Valley Demarest, the Information Technology guy. If you want to call him.

W. Sutnick: For new business, we will be meeting after this with a few people from the town council and the mayor. It will only be Mrs. Brennan and I as the liasons with Council and Mrs. Reduce as Vice President. Since it is only the 3 of us, it will not be a public meeting but we will report on it at the next Board meeting.

XVII. MOTION TO ADJOURN.

M. Gilbert Moved, N. Brennan Seconded
Roll Call: 5/0

ADJOURNMENT 6:55 p.m.

Warren Sutnick, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary