

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
October 21, 2014**

I. CALL TO ORDER – 7:32 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On August 22, 2014 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

- Mr. Jeff Ashkenase
- Mrs. Nicole Brennan
- Mrs. Michele DiIorgi
- Mrs. Mary Anne Doran
- Mr. Matthew Gilbert
- Mrs. Anna Reduce, Vice President
- Mr. Warren Sutnick, President

Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- Enrollment for October 2014

- HIB/Incident Report to date – Mr. Wolford
- Dyslexia Presentation – Mrs. Montesano, Mrs. Wunder, Ms. Ehrhardt and Mrs. Leddy. Presentation to be added to the Haworth School website.

Questions/Comments from the public on the Dyslexia Presentation:

- Mrs. Leddy read a letter aloud from a student at Haverford College who is dyslexic.
- No further comments or questions from the public.

IX. MINUTES

- a. Approval of meeting minutes from September 2, 2014 and September 16, 2014.

Ayes: 7
Nays: 0
Abstentions: 0
Roll Call: 7/0

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the submission of the New Jersey Quality Accountability Continuum (QSAC) Statement of Assurance for the 2014-2015 school year.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Great Adventure field trip for the 6th – 8th grade choir on May 22, 2015, entrance plus bus fee to be determined, Josefina Winik trip coordinator.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 7th grade class field trip to Frost Valley YMCA in Claryville, NY on June 10, 11 and 12, 2015, cost not to exceed a total cost of \$250.00 per student, Nicole Carnicelli trip coordinator.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Middle School Science field trip to the New Jersey Institute of Technology in Newark, NJ on January 15, 2015, funded by student activity account, Nicole Carnicelli trip coordinator.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Shannon Lyons as a substitute teacher for the 2014-2015 school year.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide from MA+45 to MA+60 for Rebecca Hall for the 2014-2015 school year.

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves tuition re-imbusement for Rebecca Hall for 6 credits at Walden University, at the total cost of \$1,020.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide from BA to BA+15 for Richard Pasciuto for the 2014-2015 school year.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide from BA to BA+15 for Kimberly Michalski for the 2014-2015 school year.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide from BA to BA+15 for Erin Ehlers for the 2014-2015 school year.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kristi Giambona as Administrative Assistant and Karen Erner as a substitute Administrative Assistant for Board of Education meetings, at a rate of \$75 per meeting.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Rutgers University graduate level courses for Richard Pasciuto (no reimbursement is requested):
 - Social Work Practice 1 (3 credits)
 - Diversity and Oppression (3 credits)
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kristi Giambona, Eileen Gallagher and Kathy Jasionowski to attend the NJASBO Administrative Assistants' Program, on May 14, 2015 in Rockaway, NJ, at a total cost of \$150.00, plus travel expenses.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Matthew Giannetti as a substitute teacher for the 2014-2015 school year.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Mari Kalachian as a substitute teacher for the 2014-2015 school year.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2014-2015 Memorandum of Agreement between the Haworth Public School and the Haworth Police Department.
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Maternity Leave of Absence Resolution for Cynthia Talty.
- r. Upon the recommendation of the Superintendent, the Haworth Board of Education

- approves the revised Maternity Leave of Absence Resolution for Grace Kim.
- s. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the revised Maternity Leave of Absence Resolution for Nancy Polifroni.
- t. Upon the recommendation of the Superintendent, the Haworth Board of Education approves full time custodian, Viviana Arcos, to receive Black Seal Certification training at the cost of \$550.
- u. Upon the recommendation of the Superintendent, the Haworth Board of Education approves John Orozco to attend the NJ Educational Facility Management Certification program sponsored by the NJ Buildings & Grounds Association through Rutgers University not to exceed \$2,500.
- v. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the resignation of custodian Carlos Bazan effective September 23, 2014.
- w. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the appointment of Brainy Nunez part time custodian to a full time position at the annual rate of \$27,500, benefit eligible.
- x. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following teachers as Substitute Lunchroom Aides for the 2014-2015 school year, at \$30 per session.
- Lisa Ferrara
 - Robert McQuade
 - Pam Alderton
 - Nicole Carnicelli
 - Patricia Intriago
 - Carol Szurgot
- y. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Montesano and Christina Sasson to attend an IEP/504 informative workshop at Bergen Community College on November 24, 2014, no fee for workshop, only cost will be for travel expenses.
- z. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Montesano to attend the Techspo Conference on January 29-30, 2015, per contractual agreement.
- *aa. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Karen Oddo for attendance at the “Microsoft Word Plus 2011 for MAC” workshop on November 10, 2014, at a total cost of \$75.00, plus travel expenses.
- *bb. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the resignation of Mrs. Marie Dembowski as Reading Specialist, effective December 12, 2014.

- *cc. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grades 7 & 8 VIA students to Norwood School on October 20, 2014, at no cost to students, and partial bus fee.

A. Reduce Moved, M. Doran Seconded
Roll Call: 7/0

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the tuition payment of \$63,336.59 to the 2014 - 2015 Valley Regional Program.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of September 1, 2014 to September 30, 2014 which had previously been approved by the various committees be approved and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Payroll	\$ 467,086.77
Fund (10, 20, 40, 50)	\$ 355,053.00
Fund (30)	\$ 252,936.80
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of July, 2014.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of August, 2014.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the fixed asset services of American Appraisal for \$3,000.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for September 2014.

N. Brennan Moved, M. Gilbert Seconded
Roll Call: 7/0

XII. FACILITY

- a. Whereas, the Department of Education requires New Jersey School Districts to submit

three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Haworth School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Haworth School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Haworth School District in compliance with Department of Education requirements.

- *b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the services of All American Sewer Service to furnish all labor, material and equipment to replace the damaged soil line at a cost of \$7,460.**

M. DiIorgi Moved, A. Reduce Seconded
Roll Call: 7/0

XIII. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading of the following policies:
- 5120 - Assessment of Individual Needs
 - 3542.1 - Wellness and Nutrition

N. Brennan: We are not completely ready to approve the Assessment of Individual Needs yet because we are still discussing the level of detail we would like in that policy.

N. Brennan Moved, A. Reduce Seconded (approval of Wellness and Nutrition Policy 3542.1 only).

Table the approval of the Assessment of Individual Needs for further research.

Roll Call: 7/0

XIV. COMMITTEE REPORTS

- Finance
- Facilities
- Policy
- Program/Personnel
- BCSBA/NJSB
- Joint Boards
- Public Relations

Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

A. Reduce – I would like to thank our presenters tonight, Mrs. Wunder, Ms. Ehrhardt, Mrs. Leddy and Ms. Montesano for taking this on so fully. We met in Program & Personnel to look at some of this information, but they all really took it on and moved it forward. As a Board, as a school and for all of our kids this is a defining moment. As a Board member for six years, former teacher and literacy staff developer a lot of this is new to me and it is moving to me to see it be put into place for our students and have it happen in spite of the fact that nobody else in the Valley is doing it and go beyond what the law is asking us to do. It is a great moment for our kids and our entire school.

XV. Open to the Public on any item – 8:27 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Mrs. Rosenberg: I got a notice regarding extra math help for all students, can I get more information on that.....

Mrs. Wunder: One of the things we are doing with our new math program is providing our math specialist for push-in help in the classroom. In addition to pushing into the classroom, the math specialist will pull students for small group work. This is based on the topic and the needs that they are seeing from the students. The small groups that are pulled will be skill based and flexible.

Mrs. Rosenberg: For all students K-5?

Mrs. Wunder: Yes.

Donna Weintraub: I am so proud of this board and this school right now. This is something that will effect every student that comes through this building. I know the quality of the professionals that work here. I would like to go on record saying congratulations. I love that Haworth will stay ahead of the curve.

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. MOTION TO ADJOURN.

A. Reduce Moved, M. Gilbert Seconded
Roll Call: 7/0

ADJOURNMENT 8:33 p.m.

Warren Sutnick, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary