

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
November 18, 2014**

I. CALL TO ORDER – 7:32 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 14, 2014 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

- Mr. Jeff Ashkenase
- Mrs. Nicole Brennan
- Mrs. Michele DiIorgi
- Mrs. Mary Anne Doran
- Mr. Matthew Gilbert
- Mrs. Anna Reduce, Vice President
- Mr. Warren Sutnick, President

Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- Enrollment for November 2014

- HIB/Incident Report to date – Mr. Wolford
- Recognition of Jean DeRosa for 25 years of service – Mrs. Wunder
- Kids with Character Award Presentation – criteria for the month of October is Trustworthiness. For October the following children have been chosen:
 - Kindergarten – Ari Borek and Chelsea Zirin
 - 1st – Owen Kolkebeck and Madalyn Plump
 - 2nd – Ryan Dunne and Leann Speranza
 - 3rd – Conor Verdon and Kiera Lau
 - 4th – Nathan Illouz and Koharu Ando
 - 5th – Skylar Bogdanowitsch and Maggie McGinley
 - 6th – James Rutigliano and Leia Tam
 - 7th – Jaden Felletter and Ava Rotonde
 - 8th – Dustin Rosenfeld and Lola Gueguen
- NJASK Presentation – Ms. Montesano

W. Sutnick: this is our first Board meeting since election day so first of all what I would like to do is thank Haworth on behalf of Mrs. Doran, Mrs. Reduce and myself. We all do appreciate the opportunity that our community gives us to serve on the Haworth Board of Education. We all do take it very seriously and it is of the utmost importance that we provide the best education for our children. We thank you again for allowing us to continue to do that.

IX. MINUTES

- a. Approval of meeting minutes from October 8, 2014 and October 21, 2014.

M. Gilbert Moved, N. Brennan Seconded
Roll Call: 7/0

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grades 3 – 8 winners of the Dorney Poetry contest to travel to Northern Valley Demarest High School for the Dorney Poetry Festival on June 3, 2015, no cost for students, plus bus fee.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 6th grade Gifted & Talented field trip to Garfield Middle School on December 4, 2014, no cost for students, plus bus fee. Jennifer Eisberg and Jacquelynn Duquette trip coordinators.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education

approves the Choir students walking field trip to the First Congregational Church of Haworth for a performance on December 4, 2014, no cost for students. Vito Nasta and Josefina Winik trip coordinators.

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 6th and 7th grade field trip to the Harrington Park School for Battle of the Books on June 9, 2015, no cost for students, plus bus fee. Jennifer Eisberg trip coordinator.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following teacher chaperones for the 6th grade overnight field trip to Philadelphia on April 23 & 24, 2015:
 - Jean DeRosa (trip coordinator)
 - Christina Eichler
 - Vito Nasta
 - Robert McQuade
 - Richard Pasciuto
 - Administrator (TBD)
 - Nurse (TBD)
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following William Paterson University graduate level course for Erin Ehlers at a total cost of \$1,908.00:
 - Research in Reading (3 credits)
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Eisberg to attend the 31st Annual *Winners!* Workshop: for the best books for children grades pre-K through 6th in Whippany, NJ on April 24, 2015, at a cost of \$199.00, plus travel expenses.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the resignation of Donna Fanelli as a Classroom Aide, effective January 1, 2015.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Pasquale Pace as a student teacher from January, 2015 – May, 2015 under the supervision of Maria DiCarlantonio and Pam Alderton.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the purchase of the Predictive Assessment of Reading, at a cost not to exceed \$1,500.00.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 1st grade field trip to the New York Botanical Gardens – Green School on March 27, 2015 at a cost of \$8.00 per student, plus bus fee. Nicole Chamberlain and Jacqueline Fiore trip coordinators.

- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Tara Forrest from Bergen Community College to perform 20 hours of classroom observation. 10 hours with Mrs. Chamberlain during the week of December 1, 2014 through December 5, 2014 and 10 hours with Mrs. Jackson during the week of December 8, 2014 through December 12, 2014.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Brain Busters field trips to Norwood School on November 12, 2014, Northvale School on December 8, 2014, Harrington Park School on February 3, 2015 (alternate date February 5, 2015) and Demarest School on April 16, 2014. Bus fee to be paid by Haworth as host school on January 14, 2015 (alternate date January 16, 2015). Trip coordinators Alicia Kosakowski and Derick Talty.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Donna Schwartz as a full time classroom aide at an annual salary of \$20,500, benefit eligible, pending criminal history approval.
- *o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Paul Wolford to attend the New Jersey School Boards Association meeting on November 24, 2014 at the Brownstone in Paterson, NJ. At a cost of \$40.00, plus travel expenses.**
- *p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the dates of the Haworth Home and School Association enrichment program recitals as January 27, 2015 and January 29, 2015 at 7:00 pm in the school gymnasium.**

A. Reduce: I would like to clarify something. Is the PAR on-line or on paper?

D. Wunder: There is a component of both, we have to have a hard piece to do the administration but we enter the data online.

A. Reduce: So he kids will take the test on a piece of paper? I see there is a software license cost included.

D. Wunder: The kids don't actually take the test with pen and paper, but there is a hard set that the teachers use that includes cue cards, etc. The price is for the online component.

A. Reduce: So the kids will get reading materials to read while the teacher is taking notes, in terms of accuracy, decoding and retelling and then the teacher enters it online?

D. Wunder: Correct. The child would not be online. This allows the teachers to plug the childs answers in and get immediate feedback.

J. Ashkenase: So we will be testing all the children by the end of December?

J. Montesano: Yes.

W. Sutnick: I am sorry to here about Mrs. Fanelli retiring as she has been with us a long time as a classroom aide, but we wish her well.

A. Reduce Moved, N. Brennan Seconded
Roll Call: 7/0

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of October 1, 2014 to October 31, 2014 which had previously been approved by the various committees be approved and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Payroll	\$ 468,879.14
Fund (10, 20, 40, 50)	\$ 322,544.59
Fund (30)	\$ 4,444.08

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of September, 2014. (Attachment)
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of October, 2014. (Attachment)
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of October, 2014. (Attachment)
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education acknowledges from the Department of Education, the acceptance of the 2015-2016 Comprehensive Maintenance Plan for the Haworth School District indicating compliance with N.J.S.A. 18A:7G-9 and N.J.A.C. 6A:26A-3.1
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education acknowledges the notification from the Department of Education approving the Dual Use for Room #7, with the intended use as a Resource Room and ELL Room for the 2014-15 school year.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the installation of 6 indoor security cameras by Eastern DataComm at a total cost of \$2,400.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the technology upgrade for PARCC testing at a cost of \$10,800.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves

the Optimum Lightpath/Telco Phone Service at a cost of \$4,800.

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education has accepted and placed on file the annual audit for the year ending June 30, 2014. The audit report is included in section 2, the financial section, of the Comprehensive Annual Financial Report, and the following corrective action plan be implemented: (Attachment)

J. Ashkenase: We met last week and most of what we spoke about that you see on the agenda is just basic housekeeping and things like that. We did talk about expenditures to support the PARCC testing and technology both with increasing our bandwidth and the tech services that we need to support our students taking the test. We also are voting on the implementation of additional security cameras to provide better oversight of what is going on. We have received the initial review of the audit and we will be setting up something in the near future for the board and the public.

A. Reduce: Waiting on a date from the auditor to come and present to the board at one of our regular meetings to go over the report.

J. Ashkenase Moved, A. Reduce Seconded
Roll Call: 7/0

XII. FACILITY

M. DiIorgi: The broken pipe was replaced over the Teacher's Convention break.

J. Ashkenase: Now that we are getting the boilers done, there are going to be another set of priorities coming down the road that we are going to need to be prepared for.

XIII. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the third reading of the following policy:
5120 - Assessment of Individual Needs
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following policy:
5111 - Admission
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the exception to Policy 5111 to be granted by the Superintendent for student 000264052 .

N. Brennan: Policy met last week and we discussed the Assessment of Individual Needs, there was a lot of discussion about this policy which has been adopted by all of the other districts as is. We had long

discussions about whether we would leave it as is or be more descriptive. We decided as a group to keep it general, with the option to make it more specific if the need arises. The other policy that we were looking at is an Admission policy. It gives parents an opportunity when a child is at an outside kindergarten to go straight into the first grade when they enter our school. Since this is a first reading we are looking into adding an exception to this policy.

W. Sutnick: We should look into any other policies that we may want to build in that there can be an exception made at the discretion of the Superintendent.

N. Brennan Moved, M. DiIorgi Seconded
Roll Call: 7/0

XIV. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

J. Montesano: There was a tremendous amount of students in attendance to support the cast of Alice's Mad Adventure and the show was great!

W. Sutnick: Mrs. Reduce and I went to a Joint Boards meeting. Joint Boards is a committee of every Board of Education President and Vice President in the Northern Valley and the High School district. The School Superintendent's also attend this meeting. It is a time for each district to share what is going on in their district. This time it was really about Region III and what is going on there, but it was productive to have everyone reintroduce themselves because there has been so much turn over. They will be looking to schedule another meeting after the new year.

M. DiIorgi: The Negotiations Committee had our second meeting and we are moving along. We have some key issues that we are going to be looking into and be working with the teachers, the union and the board to make the best contract feasible to the school, the students and the teachers.

XV. Open to the Public on any item – 8:38 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three

minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Mrs. Leddy: I just want to bring up the current 5th grade and to urge the board about them being tested. I think there is a real need in this grade to have them tested. We have terrific fifth grade teachers, but with the rigorous curriculum in this grade, I am not sure how the kids that were not proficient on the NJASK can manage the curriculum. I think more has to be done for that grade imparticular.

Wunder: We are addressing grades 4-8. The staff has been filling out surveys on each student asking for any indicators that they may see. These grades cannot take the PAR test, so we are doing other things for the upper grades to be recommended for further testing if needed.

Reduce: We would like those kids that are partially proficient or just over the cusp of being proficient to be looked at very closely at their entire history at our school, in terms of where they have been and if they have or have not progressed. What services they have received or not and what we can do to intervene. We are not forgetting about grades 4-8 and we are aware that there are children there that need our attention as well. We will speak more specifically about that in Program & Personnel.

J. Montesano: Our goal is to close any gaps that exist as soon as possible.

XVI. OLD BUSINESS

XVII. NEW BUSINESS

W. Sutnick: Our December meeting is scheduled for the first night of Hanukkah, we may need to change that.

XVIII. MOTION TO ADJOURN.

N. Brennan Moved, M. Doran Seconded

ADJOURNMENT 8:45 p.m.

Warren Sutnick, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary