

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
WORK SESSION MINUTES
February 10, 2015**

I. CALL TO ORDER – 7:33 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On December 17, 2014 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

- Mr. Jeff Ashkenase
- Mrs. Nicole Brennan, Vice President
- Mrs. Michele DiIorgi
- Mrs. Mary Anne Doran
- Mr. Matthew Gilbert
- Mrs. Anna Reduce
- Mr. Warren Sutnick, President

Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION – 7:35

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- Enrollment for February 2015
- HIB/Incident Report to date – Mr. Wolford

J. Montesano:

- Congratulations to Kyle Lee and Michael Centanni were accepted to the North Region Junior Orchestra and will be performing on March 15th at the West Essex High School. I will be in attendance for that.
- Madeline Song and Chloe Crosnier selected to the Bergen County Regional Choir. They will both be in the Treble Choir and will be performing on March 8th. Congratulations to both girls on this achievement.
- There is a lovely HHSA recital going on in the gym tonight. I am very impressed with our students and I am very proud of them. It is fantastic what the HHSA is doing for our students.
- Region III meeting about moving the Region III program from Our Lady of Victories in Harrington Park to Holy Family in Norwood. Region III is still in the process of trying to make a deal with Holy Family and the Archdiocese. The move makes a lot of sense for Region III. There is currently 12 classrooms and the move will allow for 21 classrooms.
- The Valley is hosting a Casino Night. I will post a flyer in the main office.
- Mrs. Wunder and Mr. Wolford were recognized in the Suburbanite for the reading challenge they had with our students. It was nice to see the school publically recognized.
- On Feb. 24th we will be doing a trial run of the PARCC for two periods with students.

IX. MINUTES

- a. Approval of meeting minutes from the January 6, 2015 reorganization meeting, January 6, 2015 work session meeting and January 20, 2015 regular business meeting.

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2nd grade field trip to the Liberty Science Center, Jersey City, NJ on May 15, 2015 at an approximate cost of \$16 per student, plus bus fee. Trip coordinators: Cathy Stokesbury and Erin Ehlers.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 5th grade field trip to the Museum of Natural History, New York, NY on May 29, 2015 at an approximate cost of \$40 per student. Trip coordinators: Cynthia Talty and Rebecca Hall.

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the registration fee payment of \$150 for the Rube Goldberg Machine Contest for the 7th grade GATE students.
 - d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Marcia Gayle as a substitute teacher for the 2014-2015 school year, pending criminal history approval.
 - e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the amendment of the stipend for Nicole Carnicelli to \$700 as the Science Fair Coordinator. (Previously approved for \$500 on June 17, 2014).
 - f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following St. Joseph's University graduate level courses for Nicole Carnicelli at a total cost of \$1,986:
 - Foundations of Special Education (3 credits)
 - Families, Schools & Communities (3 credits)
 - g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Stephanie Delshad from LIU Hudson to perform 18 hours of classroom observation in the middle school social studies and math classes.
 - *h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Joseph Alfano as a Part Time Custodian, pending criminal history approval, at an annual salary of \$20,400, not benefit eligible.**
 - *i. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the resignation of Shannon Lyons, Part Time Classroom Aide effective February 10, 2015.**
 - *j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Deborah Wunder and Paul Wolford to attend the Legal One HIB Workshop on February 27, 2015, at a total cost of \$300, plus travel expenses.**
 - *k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Michael Petruccelli as a substitute teacher for the 2014-2015 school year.**
 - *l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Rosina Siniscalchi as Reading Specialist, for the remainder of the 2014-2015 school year, at an annual salary of \$80,200 (MA+15, Step 13), benefit eligible. Start date to be determined, pending criminal history review.**
- A. Reduce: Very impressive resume from our new Reading Specialist.

J. Montesano: She is highly qualified for the position.

A. Reduce Moved, M. Doran Seconded (*Items X. h. i. j. k. & l. only)
Roll Call: 7/0

XI. FINANCE

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of January 1, 2015 to January 31, 2015 which had previously been approved by the various committees be approved and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Payroll	\$ 475,228.69
Fund (10, 20, 40, 50)	\$ 264,811.08
Fund (30)	\$ 3,339.57

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of January, 2015. (Attachment)
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the principal and interest payment of \$306,670 to the Bergen County Improvement Authority Bonds, Series 2009A payable February, 2015.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the State share of the Media Center Window Replacement Project from the New Jersey Schools Development Authority as part of the Educational Facilities Construction and Financing Act Grant Agreement in the amount of \$36,527.35.
- *e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the request for a Special Education Medicaid Initiative (SEMI) waiver for the 2015-2016 school year.**
- *f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the interest payment of \$24,565.00 for the 2004 Bond Issue due February, 2015.**

J. Ashkenase Moved, A. Reduce Seconded (*Items XI. e. f. only)
Roll Call: 7/0

XII. FACILITY

***a. WHEREAS, the Haworth Board of Education (hereinafter referred to as the “Board”) advertised for bids for the Hawk Hall Boiler and Unit Ventilator Replacement Project (hereinafter referred to as the “Project”); and**

WHEREAS, on December 19, 2014 the Board received four (4) bids for the Project as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid for the Project was submitted by Pennetta Industrial Automation, Inc. (hereinafter referred to as “Pennetta”) with a base bid in the amount of \$517,000 together with Alternate No. 1, Connect UV's and T'Stats to BMS, in the amount of \$54,000 and Alternate No. 2, Replace Condensing Units in Computer Lab, in the amount of \$8,700, for a total contract sum of \$579,700; and

WHEREAS, the bid submitted by Pennetta is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Pennetta;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the Hawk Hall Boiler and Unit Ventilator Replacement Project to Pennetta Industrial Automation, Inc. in a total contract amount of \$ \$579,700, representing a base bid in the amount of \$517,000 together with Alternate No. 1, Connect UV's and T'Stats to BMS, in the amount of \$54,000 and Alternate No. 2, Replace Condensing Units in Computer Lab, in the amount of \$8,700.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor and an executed A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

**M. DiIorgi Moved, A. Reduce Seconded (*Item XII. a. only)
Roll Call: 7/0**

XIII. POLICY

XIV. COMMITTEE REPORTS

Finance
Facilities
Policy

Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

A. Reduce: the high school board met and the resolution to move the referendum forward was passed. Mr. Kipel from the high school BOE will come to our meeting on February 24th to discuss the referendum with the public.

XV. Open to the Public on any item – 7:49 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. MOTION TO ADJOURN.

A. Reduce Moved, M. Gilbert Seconded
Roll Call: 7/0

ADJOURNMENT 7:51 p.m.

Warren Sutnick, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary