

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
MINUTES  
May 18, 2015**

**I. CALL TO ORDER – 7:32 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2015 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:** Mr. Jeff Ashkenase  
Mrs. Michele DiIorgi  
Mrs. Mary Anne Doran  
Mr. Matthew Gilbert  
Mrs. Anna Reduce - ABSENT  
Mrs. Nicole Brennan, Vice President  
Mr. Warren Sutnick, President

Ms. Jennifer Montesano, Superintendent/Board Secretary

W. Sutnick: Prior to doing the flag salute I would like to take a moment to recognize that our town has suffered a tragedy this past week. A parent in our community passed away very untimely with three children in our school. We of course send our prayers and condolences to the family. I would like to have a brief moment of silence for David Fortgang and then I will begin the Pledge of Allegiance.

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION - 7:37**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

- Enrollment for May 2015
- HIB/Incident Report to date – Mr. Wolford
- 2015 PVISL Division 5 Golub Cup Soccer Champions certificate presentation.
- Governor’s Teacher Recognition – Mrs. Jacqueline Fiore

**WHEREAS** Mrs. Fiore was nominated and selected by her peers and the community for her many years of effective instruction to the children of Haworth and,

**WHEREAS** Mrs. Fiore has provided thirteen years of dedicated service to the children and community of Haworth and

**WHEREAS** during that time, Mrs. Fiore has served as Chairperson of the HTA Scholarship Committee, K-2 Committee member, Haworth 5K volunteer and HHSA Fashion Show participant.

**WHEREAS** the Haworth Board of Education is desirous of recognizing her for this milestone in her teaching career and her representation of the school district at the annual recognition luncheon and

**WHEREAS** the Haworth Board of Education wishes to express their appreciation and gratitude for her efforts,

**NOW THEREFORE BE IT RESOLVED** that this resolution be read into the record of the May 18, 2015 Haworth Board of Education minutes as permanent testimony to the achievement of this award as the 2014-2015 Governor’s Teacher Recognition for the Haworth Public School.

Read aloud by W. Sutnick.

N. Brennan Moved, M. Gilbert Seconded

All in favor.

Kids with Character Award Presentation – criteria for the month of April is Dependability. For April the following children have been chosen:

- Kindergarten: Vivian Griffin and Luca Rosen
- Grade 1: Ava Pavlos and Yuin Kwak
- Grade 2: Marisa Samperi and Ethan Lopez
- Grade 3: Kayla Sanchez and Ben Borek
- Grade 4: Sophie Boos and Judah Widzer
- Grade 5: Carlie Pavell and David Polifroni
- Grade 6: Kaitlyn Scuro and Tyler Vallejo

Grade 7: Isabella Sposato and Tycho Bogdanowitsch  
Grade 8: Jillian Fine and Ryan Lee

**IX. MINUTES**

- a. Approval of meeting minutes from the April 14, 2015 work session meeting and April 28, 2015 regular business meeting.

M. Doran Moved, N. Brennan Seconded  
All in favor.

**X. PROGRAM AND PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance of Terry Leeschock at the Smartboard for Intermediate Users workshop in Paramus, NJ on June 3, 2015. Registration fee of \$100, plus travel expenses.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Discarding of Library Books.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Carolyn Ross as a substitute teacher for the 2014-2015 school year, not benefit eligible.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 4<sup>th</sup> and 5<sup>th</sup> grade walking trip to Haworth Swim Club on June 18, 2015 from 9:00 a.m. to 12:00 p.m. at no cost to students, Mrs. Hall, Mrs. Talty, Mrs. Jackson, Mrs. Carr, Mrs. DiVite, Mrs. Logerfo and Mrs. Conti chaperones.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the reappointment of all tenured staff for the 2015-2016 school year at the appropriate Step and Scale, plus applicable longevity. Salaries may be adjusted at the conclusion of negotiations.

Connie Alcoser
Patricia Alderton
Jane Cabourg
Lesley Carboneri
Nicole Carnicelli
Erin Carr
Nicole Chamberlain

Katherine Conway
Ronald Cuneo
Jean DeRosa
Maria DiCarlantonio
Paul Doran
Jacquelynn Droescher
Anne Marie Dunn
Erin Ehlers
Bonni Ehrhardt
Cristina Eichler
Lisa Ferrara
Jacqueline Fiore
Debra Gadino
Rebecca Hall
Kerry-Ann Hoy
Melissa Jackson
Adele Kallet
Grace Kim
Alicia Kosakowski
Terry Leeshock
Lisa Maketansky
Vito Nasta
Debbie Rothstein
Christina Sasson
Laura Scanlan
Lori Small
Cathy Stokesbury
Carol Szurgot
Cynthia Talty
Derick Talty

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education reappoints the following Classroom Aides for the 2015-2016 school year:

Michele Breakfield	\$20,910
Jane Conti	\$23,039.46
Lori DiVite	\$23,039.46
Marguerite Forde	\$23,039.46
Dawn Hoyng	\$20,910
Joyce Kim	\$20,500

Maureen Logerfo	\$21,328.20
Lorraine Michel	\$23,039.46
Judy Powers	\$23,039.46
Jeanne Rispoli	\$23,039.46
Laurie Roncati	\$23,275.38
Donna Schwartz	\$20,910

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education reappoints the following Lunch Aides for the 2015-2016 school year:

Cynthia Ambartsoumean	\$24/session
Lisa Cumella	\$17.50/session
Josephine DiSalvo	\$24/session
Joan Hoagland	\$24/session
Liz Kane	\$24/session
Pam Payton	\$24/session

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education reappoints the following Haworth School Staff Lunch Aides for the 2015-2016 school year:

Jane Conti	\$24/session
Lori DiVite	\$24/session
Jeanne Rispoli	\$24/session
Donna Schwartz	\$17.50/session

- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Daniel O’Keefe as Supervisor of Curriculum & Instruction effective July 1, 2015 at an annual salary of \$80,000, benefit eligible.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Montesano and Daniel O’Keefe to attend the “Teaching of Writing” workshop at the Teacher’s College at Columbia University in New York, NY from August 3 -7, 2015. Total registration cost of \$1,650, plus travel expenses.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Montesano, Kristi Giambona and Eileen Gallagher to attend the Human Resources workshop in Parsippany, NJ on July 15, 2015. Total registration cost of \$297, plus travel expenses.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2015-2016 12 month staff calendar.

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education amends the following dates on the 2014-2015 Haworth School Calendar: June 22, June 23 and June 24, 2015 will be one-session days for students with dismissal at 12:42 p.m.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Haworth Home & School Luncheon at 1:00 p.m. in the Multi-Purpose Room on June 22, 2015.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the substitute teacher/nurse/aide/office staff list for the 2015-2016 school year.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2015 Proposal for the Summer Literacy Committee/Curriculum Development.
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff for the 2015 Summer Literacy Program. Meeting times not to exceed 12 hours on July 8, 9 & 10, at a stipend of \$720 each:
- Alcoser, Connie
  - Cabourg, Jane
  - Carr, Erin
  - Chamberlain, Nicole
  - DiCarlantonio, Maria
  - Jackson, Melissa
  - Maketansky, Lisa
  - Stokesbury, Cathy
  - Talty, Cynthia
- r. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 8<sup>th</sup> grade walking trip to Haworth Swim Club on June 19, 2015 from 9:00 a.m. to 12:30 p.m. at no cost to students, Mrs. Maketansky, Mr. Talty, Mr. McQuade and Ms. Foglio chaperones.
- s. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Paula Zurlini as Maternity Leave Replacement for Connie Alcoser from September 1 through October 30, 2015. Salary is \$90 per day for the first 20 days; and then BA, Step 1 on the salary guide, prorated from the 21<sup>st</sup> day, benefit-eligible.
- t. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves Sabrina Johnston as a substitute school nurse for the remainder of the 2014-2015 school year and the 2015-2016 school year, not benefit eligible, pending criminal history approval.**
- u. **Upon the recommendation of the Superintendent, the Haworth Board of Education**

**approves Donna Fanelli as a substitute Classroom Aide for the 2015-2016 school year, not benefit eligible, pending criminal history approval.**

N. Brennan Moved, M. Gilbert Seconded  
Roll Call: 6/0

N. Brennan: We are excited to be hiring Mr. O’Keefe as the new Supervisor of Curriculum & Instruction. We believe he will be a great addition to the educational rigor of the school.

**XI. FINANCE**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of April 1, 2015 to April 30, 2015 which had previously been approved by the various committees be approved and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Payroll	\$ 485,918.48
Fund (10, 20, 40, 50)	\$ 212,029.39
Fund (30)	\$ 1,136.44

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of April, 2015.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Business Administrator Shared Service Agreement for the 2015-2016 school year.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the annual salary of \$32,640 for Carlos Zuniga, black seal certified, after completing a 3 month probationary period, effective May 1, 2015.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2013-14 Adjusted Per Pupil Difference for the Cresskill Public Schools of \$3,711.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Real Time Student Information System 2015-2016 renewal contract at an annual cost of \$8,571.40.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the shared services agreement for Site Technician Services – Technical Support Services from Bergen County Technical Schools Board of Education for the Haworth School District for the 2015-2016 school year at the total annual cost of \$77,000.

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Asbury Park Information Technology Center Budgetary Accounting System Services and the Payroll/Personnel System Services for the 2015-2016 school year at the annual cost of \$13,175.00.**

J. Ashkenase Moved, N. Brennan Seconded  
Roll Call: 6/0

J. Ashkenase: We are looking into replacing the Asbury Park system in the future due to it being out of date.

W. Sutnick: I believe the agreement with Bergen Academies is less money than what we are paying now with NV Tech.

J. Montesano: The initial payment is more but we are splitting the overall cost with Harrington Park as we are both switching over. We may need to eventually upgrade our security firewall, but we can do that when we are ready. We would like to move to gmail and google docs as that is free. This move will also let us have a tech on site five days per week. It will also help us with the one-to-one initiative.

Discussion ensued.....

## **XII. FACILITY**

## **XIII. POLICY**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following policies:

- 4115 - Supervision
- 4123 - Classroom Aides (Paraprofessionals)
- 4222 - Noninstructional Aides
- 5141.21 - Administering Medication
- 6145.1/6145.2 - Intramural Competition; Interscholastic Competition

M. DiIorgi: Policy 4115, this is a policy change that the 100 teacher professional development hours must be done as 20 hours per year over five years. Policies 4123 and 4222 are both now no longer requiring the county Superintendent to approve the employees; only the school needs to approve them. 5141.21 has to do with students being able to self-administer medication. There is also a Hold Harmless Agreement for anyone that helps administer medication. The Intramural Competition policy now includes artistic activities. Will those children now need any medical clearance as well? The policy did not differentiate.



J. Ashkenase: Will we need additional insurance coverage for this?

J. Montesano: I will find out.

M. Doran Moved, N. Brennan Seconded  
All in favor.

#### **XIV. COMMITTEE REPORTS**

Finance  
Facilities  
Policy  
Program/Personnel  
BCSBA/NJSB  
Joint Boards  
Public Relations  
Haworth Home & School Association  
Northern Valley Regional HS/  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Negotiations

M. DiIorgi: During our Facilities meeting we discussed the enhancement of our front entrance, we talked about the possibility of selling pavers in the front to defray the cost.

#### **XV. Open to the Public on any item – 8:14 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

#### **XVI. OLD BUSINESS**

#### **XVII. NEW BUSINESS**

#### **XVIII. CLOSED SESSION 8:19 p.m.**

M. Gilbert Moved, N. Brennan Seconded  
All in favor.

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Monday, May 18, 2015 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

**Please be advised that the Board will be going into executive session for approximately 15 15 minutes to discuss strategies for public safety. Action will not be taken in public after the executive session.**

**XIX. MOTION TO ADJOURN.**

W. Sutnick Moved, N. Brennan Seconded  
All in favor.

**ADJOURNMENT 8:40 p.m.**

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Warren Sutnick, President  
Haworth Board of Education

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Jennifer Montesano  
Superintendent/Board Secretary