

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
WORK SESSION AGENDA
September 2, 2014**

I. CALL TO ORDER – 7:30 P.M.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this work session meeting of the Board of Education of the Borough of Haworth. On August 22, 2014 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

- Mr. Jeff Ashkenase
- Mrs. Nicole Brennan
- Mrs. Michele DiIorgi
- Mrs. Mary Anne Doran
- Mr. Matthew Gilbert
- Mrs. Anna Reduce, Vice President
- Mr. Warren Sutnick, President

Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- **Enrollment for September 2014**

IX. MINUTES

Review of meeting minutes from August 19, 2014.

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education rescinds the health insurance Cobra re-imburement cost of \$1,836.92 for Ms. Jennifer Montesano, previously approved on August 5, 2014.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves health insurance Cobra re-imburement for Ms. Jennifer Montesano, at a total cost of \$774.80.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the registration and lodging costs for the Superintendent, Business Administrator and six Board of Education members, for the New Jersey School Boards Association Conference, from October 28, 2014 through October 30, 2014, totaling \$2,883.00.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lisa Maketansky as Lunch Detention Proctor, as needed with a 3 session per week maximum (Monday, Wednesday, Thursday), at \$30 per session.

XI. FINANCE

- *a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Region III, TIP Program tuition for the 2014-15 school year of \$45,051.00.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the subscription fee proposal for the Automated Substitute Placement and Absence Management System for the 2014 – 2015 school year, at an annual cost of \$2,812.50 (attached).
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims dated August 27, 2014 (attached).
- *d. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2014-2015 tuition of \$54,900 for Bergen County Special Services.**

_____ Moved* _____ Seconded* (Items XI. a. & d. only)

*Roll Call:

XII. FACILITY

*a. WHEREAS, the Haworth Board of Education (hereinafter referred to as the “Board”) desires to locate all administrative offices on the lower level of the Haworth Public School (hereinafter referred to as the “School”); and

WHEREAS, the Board believes it is in the best interest of the school district to maximize efficiency by reassigning the primary conference room located on the main level of the school to a “dual usage” classroom for a resource room and for English Language Learners (hereinafter referred to as “ELL”).

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Superintendent’s office and secretarial office shall be relocated to the lower level of the School.
2. The primary conference room is hereby reassigned to a “dual usage” classroom consisting of a resource room classroom and a classroom for ELL, subject to the approval of the Executive County Superintendent (hereinafter referred to as “ECS”). The group size of the resource room shall not exceed the maximum capacity specified in N.J.A.C. 6A:14-4.6.

BE IT FURTHER RESOLVED that the School Business Administrator is hereby directed to request approval of the ECS for the dual usage classroom. The Long Range Facility Plan shall be amended accordingly.

_____ Moved* _____ Seconded* (Item XII. a. only)
*Roll Call:

XIII. POLICY

a. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the first reading of the following policies:

- 5120 - Assessment of Individual Needs**
- 3542.1 - Wellness and Nutrition**

XIV. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation

Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

XV. Open to the Public on any item – _____ P.M.

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XVI. OLD BUSINESS

- a. Excerpt from Ridgewood Board of Education Meeting Minutes – Elimination of Superintendent Salary Cap.

XVII. NEW BUSINESS

XVIII. CLOSED SESSION _____ P.M.

_____ Moved _____ Seconded

Roll Call:

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, September 2, 2014, pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately _____ hour to discuss personnel. Action may be taken in public after the executive session.

XIV. MOTION TO RECONVENE INTO PUBLIC SESSION at _____ P.M.

_____ Moved _____ Seconded

Roll Call:

XX. MOTION TO ADJOURN.

_____ Moved _____ Seconded
Roll Call:

ADJOURNMENT _____ p.m.

Warren Sutnick, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary