

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**AGENDA**  
**March 24, 2015**

**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On March 19, 2015 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

- Mr. Jeff Ashkenase
- Mrs. Michele DiIorgi
- Mrs. Mary Anne Doran
- Mr. Matthew Gilbert
- Mrs. Anna Reduce
- Mrs. Nicole Brennan, Vice President
- Mr. Warren Sutnick, President

Ms. Jennifer Montesano, Superintendent/Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

- Enrollment for March 2015
- HIB/Incident Report to date – Mr. Wolford

Kids with Character Award Presentation – criteria for the month of February is Caring. For February the following children have been chosen:

Kindergarten: Valentina Choi and Eric Griffin  
Grade 1: Lily Cammalleri and Ryan Scuro  
Grade 2: Alea Zirin and Connor Shea  
Grade 3: Molly Kent and Drew Manus  
Grade 4: Ava Zwernemann and Riley Renke  
Grade 5: Ella Hoehn and Joseph DeCroce  
Grade 6: Katherine Boos and David Buzharsky  
Grade 7: Melanie Duffany and Cameron Meyer  
Grade 8: Samantha Cohen and Jonah Miller

**IX. MINUTES**

- a. Approval of meeting minutes from the February 10, 2015 work session meeting and February 24, 2015 regular business meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**X. PROGRAM AND PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jacquelynn Duquette to attend the Arduino for Educators workshop on May 7, 2015 at the Bergen County Technical School at a cost of \$75, plus travel expenses.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education amends the field trip date for Battle of the Books to the Harrington Park School to June 10, 2015 from the previously approved date of June 9, 2015.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the donation of classroom library books from the Borek family.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the donation of classroom library books for Mrs. DiCarlantonio’s classroom from various families of the class.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Benjamin Davis as a substitute teacher for the 2014-2015 school year, pending criminal history approval. Not benefit eligible.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jeanette Romero as a substitute teacher for the 2014-2015 school year, pending criminal history approval. Not benefit eligible.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Donald Turner, black seal certified, as a substitute custodian at the hourly rate of \$14, pending criminal history approval. Not benefit eligible.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Montesano and Kristi Giambona to attend two training/site launch consulting sessions for Schoolwires in State College, PA. Training cost of \$2,400 and travel expenses not to exceed \$700.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance of Business Administrator, Patricia DeRiso for the 53<sup>rd</sup> Annual NJASBO Conference in Atlantic City June 3, 4, 5, 2015, not to exceed \$600.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education rescinds the custodial position of Joseph Alfano approved at the 2/10/15 BOE meeting.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the full time custodial position of Mara Maldonado at the annual salary of \$28,800, black seal certified, benefit eligible. Employment to begin 3/30/2015.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the summer school program from July 13, 2015 through July 30, 2015 (4 days per week for 3 weeks total), from 9:00 a.m. to 12:10 p.m., for the 2014-2015 school year, at a stipend of \$2,500 per teacher.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jane Cabourg as the 2015 Summer School Coordinator at a stipend of \$500.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the staff chaperone list for the 7<sup>th</sup> grade Frost Valley overnight trip on June 10, 11 and 12, 2015, with a stipend of \$100 per night, per chaperone (2 nights each):
  - Nicole Carnicelli (additional Coordinator \$250 stipend)
  - Robert McQuade
  - Rebecca Hall
  - Erika Dunn
  - Richard Pasciuto
  - Ron Cuneo

- Paul Wolford
  - Jennifer Montesano
  - Terry Leeshock (back up)
  - Cristina Eichler (back up)
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the parent chaperones for the 7<sup>th</sup> grade Frost Valley overnight trip on June 10, 11 and 12, 2015 (no payment):
- Claudia Sposato
  - Dafna Hod
  - Lillian Hroncich
  - Jeff Pavell
  - Marc Wasser
  - Charles Pialtos
  - Tom Chamberlain
  - Jeff Heitzner (back up)
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Montesano to attend the workshop “A Basic Guide to I&RS” on April 21, 2015 in Monroe, NJ, at a cost of \$149, plus travel fees.**
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Paula Zurlini as maternity leave replacement for Kerry-Ann Hoy, effective March 30, 2015 through June 30, 2015, B.A. Step 1 at a salary of \$46,176, prorated, benefit eligible.**
- r. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lisa Cumella as a daily Lunch Aide, effective March 24, 2015 at a rate of \$17.50 per session.**
- s. Upon the recommendation of the Superintendent, the Haworth Board of Education approves John Spillane as a substitute teacher for the 2014-2015 school year, pending criminal history review.**
- t. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Melissa Sullivan as a substitute teacher for the 2014-2015 school year.**
- u. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Andrea Escobar as a substitute custodian for the 2014-2015 school year, pending criminal history review.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XI. FINANCE**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of February 1, 2015 to February 28, 2015 which had previously been approved by the various committees be approved and payment made through the Valley National Bank from funds in the appropriate accounts as follows:
 

Payroll	\$ 471,837.92
Fund (10, 20, 40, 50)	\$ 522,586.87
Fund (30)	\$ 21,876.00
  
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of February, 2015. (Attachment)
  
- c. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of Board Secretary, Report of the Treasurer, and Report of Monthly Transfers for the month of February, 2015. (Attachment)**
  
- d. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves the transfer of \$50,000 to Capital Projects to cover Professional Fees/Soft Costs for the approved HVAC Upgrade Project.**
  
- e. **Upon the recommendation of the Superintendent, the Haworth Board of Education rescinds Finance Item XI. c. from the 3/10/15 agenda regarding the total tax levy and the preliminary 2015-2016 school budget.**
  
- f. **BE IT RESOLVED the Haworth Public School approves the total tax levy of 1.98% and hereby approves the preliminary 2015-2016 school budget as follows:**

	<b>BUDGET</b>	<b>LOCAL TAX LEVY</b>
General Fund.....	\$8,835,366.....	\$8,219,020
Special Revenue Fund.....	\$ 93,107	
Debt Service Fund.....	\$ 619,755.....	\$ 538,231
 <b>TOTAL BASE BUDGET.....</b>	 <b>\$9,548,228</b>	

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XII. FACILITY**

**XIII. POLICY**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following policies:

- 5141.8 - Sports Related Concussion and Head Injury
- 6114 - Emergencies and Disaster Preparedness
- 6173 - Home Instruction
- 7110 - Long-Range Facilities Planning

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XIV. COMMITTEE REPORTS**

Finance  
Facilities  
Policy  
Program/Personnel  
BCSBA/NJSB  
Joint Boards  
Public Relations  
Haworth Home & School Association  
Northern Valley Regional HS/  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Negotiations

**XV. Open to the Public on any item – \_\_\_\_\_ p.m.**

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**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. CLOSED SESSION \_\_\_\_\_ p.m.**

\_\_\_\_\_ Moved \_\_\_\_\_ Seconded

Roll Call:

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, March 24, 2015 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

**Please be advised that the Board will be going into executive session for approximately \_\_\_\_\_ hour to discuss personnel. Action may be taken in public after the executive session.**

**XIX. MOTION TO RECONVENE INTO PUBLIC SESSION at \_\_\_\_\_ p.m.**

\_\_\_\_\_ Moved \_\_\_\_\_ Seconded

Roll Call:

**XX. MOTION TO ADJOURN.**

\_\_\_\_\_ Moved \_\_\_\_\_ Seconded

Roll Call:

**ADJOURNMENT \_\_\_\_\_ p.m.**

\_\_\_\_\_  
Warren Sutnick, President  
Haworth Board of Education

\_\_\_\_\_  
Jennifer Montesano  
Superintendent/Board Secretary