QUINTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
Thursday, November 18, 2021

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., on November 18, 2021.

Mrs. Karen Mathews, President, led the group in the pledge to the flag.

Mrs. Karen Mathews, Business Administrator/Board Secretary called the meeting to order at 7:02 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mathews. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School

Members Present: Michael Sites, William McDonald, Joseph Longo, Joanne Nacucchio, Tracy Scull, and Stacey Sickler.

Members Excused: Amy Keen and Thomas McKee

Members Absent: Abram Norman

Also Present: Karen Mathews, Business Administrator
Stewart Potter, Superintendent
Members of the Public (sign-in sheet on file)

EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION

1. Presentation of Star Students, Vincent Haines, Cosmo Surran, and Zachary Boyles by Mr. Potter.
2. Eagle Scout - Alec Sickler
3. Board Member Service - Stacey Sickler

PUBLIC HEARING ON REFUNDING OF 2010 SCHOOL BONDS

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve the following item(s):

Mrs. Sickler, Quinton Board President, will hold a public hearing and solicit comments from the public regarding refunding the bonds. Upon completion of the hearing and any comments from the public, Mrs. Sickler, President, shall declare the hearing portion closed for action by the Board of Education on the proposed Refunding Bond Ordinance:

Refunding Bond Ordinance - Introduce the second reading of the refunding bond ordinance of the Board of Education of the Township of Quinton in the County of Salem, New Jersey providing for the refunding of all or a portion of the outstanding callable school bonds of the school district, dated July 29, 2010, issued in the original principal amount of

$1,821,000, appropriating not to exceed $1,050,000 therefore and authorizing the issuance of not to exceed $1,050,000 refunding bonds to provide for such refunding. (Ordinance must be adopted by ⅔ of full membership of the board)

Roll Call: Ayes: (6) M. Sites, W.McDonald, J.Nacucchio, J.Longo T.Scull, S.Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve the following item(s):

Form and Sale Resolution - Approve the Resolution determining the form and other details of $1,015,000 Refunding School bonds and providing for the sale and delivery of the bonds to Key Government Finance, Inc. (Resolution must be adopted by ⅔ of full membership of the board)

Roll Call: Ayes: (6) M. Sites, W.McDonald, J.Nacucchio, J.Longo T.Scull, S.Sickler
Noes: (0) Abstain: (0) Motion Carried

MINUTES
Moved by M.Sites and seconded by T. Scull that the Board of Education approve the minutes for the October 28, 2021 Regular Monthly meeting.

Unanimously approved by voice vote.

CORRESPONDENCE - None

BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS -

1. Reminder to complete Mandated Training by December 31st:
   Governance I: New Board Member Orientation
   Joseph Longo
   Governance III: Student Achievement
   William McDonald
   Governance IV: Legal Update
   Amy Keen, Abram Norman, Joanne Nacucchio, Tracy Scull

2. Board Self-Evaluation- Only one member completed this. (It was to be completed by November 12th). Please complete ASAP.

B. NEW BUSINESS - None

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT
Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve the following item(s):

1. **Board Secretary Certification**
   Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of **October 31, 2021** and after review of the Secretary's Monthly Financial

Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **October 31, 2021**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinton Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending **October 31, 2021**.

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of **October 2021**.

3. **Transfers** - Approve the transfer list for the month of **October 2021**.

4. **Bills to be Paid** - Approve payroll and agency for the month of **October 2021** and the bills list for **November 2021.** Further, approval to pay any necessary warrants for the month of December with the payment list presented at the January Reorganization meeting for final approval.

FYI: The Budget Summary Report for the month of **October 2021** is submitted for board review.

5. **Travel Expenses** - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Superintendent.

6. **Professional Services** - Approve the agreement with Whitney Supernavage for Professional Services for the 2021-2022 school year at a cost of $400 per evaluation.

7. **NJSIG Safety Grant** - Accept the Safety Grant through the New Jersey Schools Insurance Group, for the purposes described in the application, in the amount of $3,221 for the 2021-2022 school year.

8. **ARP IDEA** - Accept the ARP Individuals with Disabilities Education Act (IDEA) for Fiscal Year 2022 in the total amount of $15,071.

ARP Basic	$13,890
ARP Preschool	$1,181

9. **ESEA Grant** - Accept the ESEA Consolidated FORMULA Grant for Fiscal Year 2022 in the total amount of $105,695.

Title I-A	$87,934
Title II-A	$7,761
Title IV Part A	$10,000

10. **ARP ESSER** - Approve applying for the ARP ESSER Grant in the total amount of $983,356 for a three year period ending September 2024.

ESSER	$763,855
Accelerated Learning Coaching and Educator Support Grant	$50,000
Evidence-Based Summer Learning and Enrichment Activities Grant	$40,000
Evidence-Based Comprehensive Beyond the School Day Activities Grant	$40,000
NJTSS Mental Health Support Staffing Grant	$88,501
Total	$982,356

11. **Tuition Contract** - Approve a Tuition Contract with Lower Alloways Creek School District for student #8362147296 to attend the Behavioral Disabilities Program for the 2021-2022 school year at a cost of $29,000 for Tuition and $8,000 for Aide (Shared).

12. **Transportation** - Approve a Transportation Agreement with Lower Alloways Creek School District to transport Quinton student #8362147296 from Lower Alloway Creek School to Quinton residence (PM only) for the 2021-2022 school year at a cost of $30 per day ($5,400 per year).

Roll Call: Ayes: (6) M. Sites, W.McDonald, J.Nacucchio, J.Longo, T.Scull, S.Sickler
Noes: (0) Abstain: (0) Motion Carried.

SUPERINTENDENT REPORT
Moved by T. Scull and seconded by M. Sites that the Board of Education approve the following item(s):

A. Superintendent' Monthly Report

1. Superintendent's Report
2. Attachments
3. Discipline Report

Roll Call: Ayes: (6) M. Sites, W.McDonald, J.Nacucchio, J.Longo T.Scull, S.Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by J. Nacucchio and seconded by W.McDonald that the Board of Education approve the following item(s):

B. Building and Grounds

1. **Emergency Drills** - Approve the following emergency school drills:
   Fire Drill - 11/09/2021
   Security Drill - 11/17/2021

2. **Monthly Facility Self-Inspection Checklist** - Review of the Facility Checklist for November 2021 as completed by the Building and Grounds Manager.

3. **Statement of Assurance** - Approve the submission of a signed Statement of Assurance (SOA) that the Annual School Facilities Checklist has been completed for every school building to the Salem County Office of Education

4. **School Safety and Security Plan** - Approve the submission of the School Safety and Security Plan Annual Review Statement of Assurance form to the Salem County Office of Education.

Roll Call: Ayes: (6) M. Sites, W.McDonald, J.Nacucchio, J.Longo T.Scull, S.Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by M. Sites and seconded by T. Scull that the Board of Education approve the following item(s):

C. Curriculum

1. **Gifted and Talented** - Approve the Gifted and Talented Program handbook.

Roll Call: Ayes: (6) M. Sites, W.McDonald, J.Nacucchio, J.Longo T.Scull, S.Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by J. Longo and seconded by T. Scull that the Board of Education approve the following item(s):

D. Policy

1. Approve the following policies according to status:

CODE	POLICY	STATUS	REASON
5141.10	Face Coverings	Second Reading	Required
5141.11	Vaccination & Testing	Second Reading	Required
6171.2	Gifted & Talented	Revised	Required

Roll Call: Ayes: (6) M. Sites, W.McDonald, J.Nacucchio, J.Longo T.Scull, S.Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve the following item(s):

E. Administrative

1. **Uniform State Memorandum of Agreement** - Approve the Uniform State Memorandum of Agreement between education and law enforcement officials for the 2021-2022 school year.
2. **Preschool Program Plan** - Approve, by resolution, the submission of the Five Year Preschool Program Operational Plan.

Roll Call: Ayes: (6) M. Sites, W.McDonald, J.Nacucchio, J.Longo T.Scull, S.Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by J. Longo and seconded by J. Nacucchio that the Board of Education approve the following

item(s):

F. Personnel

1. **Part-Time Cafeteria/Playground Aide** - Approve Peyton Ortiz as a Part-time Cafeteria/Playground Aide at the annual salary of $7,098 (prorated based on start date) for the 2021-2022 school year.

2. **Part-Time Cafeteria Worker** - Approve Shirle Orpiano as a Part-time Cafeteria Worker for three days per week at the annual salary of $7,865 (prorated based on start date) for the 2021-2022 school year.

3. **Curriculum** - Approve Danine Lodge and Mary Postell (McCracken) for up to 10 hours to update the health curriculum for grades 3 through 5.

4. **Curriculum** - Approve Joseph Micarelli for up to 10 hours to update the social studies curriculum for grades 6 through 8.

5. **Curriculum** - Approve Julie Esposito for up to 10 hours to update the social studies curriculum for grades 3 through 5.

6. **Curriculum** - Approve Heidi Rowand for up to 10 hours to update the science curriculum for grades 3 through 5.

7. **Substitute**- Approve Karen Caesar as a substitute for the 2021-2022 school year at the Board approved rates.

8. **SACC Attendant Substitutes** - Approve the following individuals as SACC Attendant Substitutes at the Board approved rates for the remainder of the 2021-2022 school year:
   Jaida Brown
   Hailey Sites

9. **Long Term Substitutes** - Approve an increase in the following Long Term Substitute rates effective November 1, 2021 (increase due to increase in regular substitute rates):
   Aileen Westcott - Long Term Substitute Teacher $150 per day
   Brad Serfass - Long Term Substitute Aide $100 per day

Roll Call: Ayes: (6) M. Sites (except 8), W.McDonald, J.Nacucchio, J.Longo T.Scull, S.Sickler
Noes: (0) Abstain: (1) M. Sites (only 8) Motion Carried

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve the following item(s):

G. Student Personnel

1. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of October 28, 2021 to November 18, 2021, with no incidents.

2. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of September 23, 2021 to October 28, 2021, with no incidents.

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES
November 18, 2021

Roll Call: Ayes: (6) M. Sites, W.McDonald, J.Nacucchio, J.Longo T.Scull, S.Sickler
Noes: (0) Abstain: (0) Motion Carried

REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The minutes for October 8, 2021 are submitted for board review.

OTHER BOARD MEMBERS AND COMMITTEE REPORTS

PUBLIC COMMENT

Jeannette Harrington, residing at 314 Quinton Marlboro Rd, Salem NJ 08079

1. Ms. Harrington is a newly elected board member. She wanted to introduce herself to all of the board members.

ADJOURNMENT

Moved by J. Longo and seconded by W. McDonald that the meeting be adjourned.

(8:07p.m.)

Unanimously approved by voice vote.

Respectfully submitted,

Karen Mathews
Business Administrator/Board Secretary