

**QUINTON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
Thursday, September 23, 2021**

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., on September 23, 2021.

Mrs. Karen Mathews, President, led the group in the pledge to the flag.

Mrs. Karen Mathews, Business Administrator/Board Secretary called the meeting to order at 7:02 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mathews. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School

**Members Present:** Michael Sites, Joanne Nacucchio, Joseph Longo, Thomas McKee, and Stacey Sickler.

Members Excused: William McDonald, Amy Keen, and Tracy Scull

Members Absent: Abram Norman

Also Present: Karen Mathews, Business Administrator  
Stewart Potter, Superintendent  
Mindy Bacon, Principal  
Members of the Public (sign-in sheet on file)

**EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION** - None

**MINUTES**

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve the minutes for the August 26, 2021 Regular Monthly meeting.

Unanimously approved by voice vote.

**CORRESPONDENCE**

1. A thank you note and small Penn State flag from Julie Heath, a Quinton Township School alumni.

**BOARD OF EDUCATION BUSINESS**

- A. **OLD BUSINESS** - None
- B. **NEW BUSINESS** - None

## QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES - September 23, 2021

### BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve the following item(s):

**1. Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of **August 31, 2021** and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **August 31, 2021**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinton Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending **August 31, 2021**.

**2. Cash Reconciliation Report** - Approve the cash reconciliation report for the month of **August 2021**.

**3. Transfers** - Approve the transfer list for the month of **August 2021**.

**4. Bills to be Paid** - Approve payroll and agency for the month of **August 2021** and the bills list for **September 2021**. Further, approval to pay any necessary warrants to close out the year with the payment list presented at the next meeting for final approval.

**FYI:** The Budget Summary Report for the month of **August 2021** is submitted for board review.

**5. Workshop/Seminar Requests** - Approve the workshop/seminar requests, as previously approved by the Superintendent:

| Staff           | Location     | Workshop/Seminar                                              | Date      | Cost     |
|-----------------|--------------|---------------------------------------------------------------|-----------|----------|
| Brian DiAntonio | Sicklerville | Integrated Pest Management                                    | Nov 5     | \$0.00   |
| Jessika Szatny  | Online       | Changing the Odds Conference 2021                             | Oct 28-29 | \$90.00  |
| Austin Wheatley | Sicklerville | Integrated Pest Management                                    | Nov 5     | \$0.00   |
| Holly Leyman    | Cherry Hill  | Practical Early Intervention Strategies That Work: Supporting | Oct 28    | \$279.00 |

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|                     |            |                                                                                              |       |         |
|---------------------|------------|----------------------------------------------------------------------------------------------|-------|---------|
|                     |            | Young Children with Developmental Delays and Challenging Behaviors (Preschools-Kindergarten) |       |         |
| Evelyn Cortes       | LAC School | Effective Techniques for Paraprofessionals to Ensure Independence and Success                | Sep 2 | \$32.26 |
| Patricia Danner     | LAC School | Effective Techniques for Paraprofessionals to Ensure Independence and Success                | Sep 2 | \$32.26 |
| Jennifer Grusemeyer | LAC School | Effective Techniques for Paraprofessionals to Ensure Independence and Success                | Sep 2 | \$32.26 |
| Tiffany Piontkowski | LAC School | Effective Techniques for Paraprofessionals to Ensure Independence and Success                | Sep 2 | \$32.26 |
| Dennis Slusser      | LAC School | Effective Techniques for Paraprofessionals to Ensure Independence and Success                | Sep 2 | \$32.26 |

6. **SCSSSD Tuition and Aide Contracts** - Approve the following tuition and aide contracts with the Salem County Special Services School District for the 2020-2021 school year:

| Program               | Campus Location  | # of Students | Cost          | Aide |
|-----------------------|------------------|---------------|---------------|------|
| Autism                | Upper Pittsgrove | 4             | \$46,757 each | n/a  |
| Multiple Disabilities | Cumberland       | 1             | \$43,096      | n/a  |

7. **SACC Petty Cash** - Approve establishing a \$100 SACC petty cash fund for the 2021-2022 school year (Brittany Samuels, Custodian).

8. **Contract** - Approve the 2021-2022 Contract with the NBN Group in the amount of \$55 dollars an hour for Licensed Practical Nurses and \$65 an hour for Registered Nurses for student number: 4056077114

9. **QEA Agreement** - Approve the Sidebar agreement with the QEA regarding compensation for Shared CST services.

10. **CRRSA Grant** - Accept the CRRSA Grant Award in the total amount of \$409,878 for the 2021 fiscal year.

|               |           |
|---------------|-----------|
| ESSER II      | \$339,878 |
| Learning Loss | \$25,000  |
| Mental Health | \$45,000  |

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, J. Longo, T. McKee, and S. Sickler

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Noes: (0) Abstain: (0) Motion Carried

### SUPERINTENDENT REPORT

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve the following item(s):

#### A. Superintendent' Monthly Report

1. Superintendent's Report
  - a. Attachments
    - i. Pages 1-38
    - ii. Pages 39-79
    - iii. Pages 80-108
  - b. Discipline Report - None for the month of September

#### B. Building and Grounds

1. **Emergency Drills** - Approve the following emergency school drills:  
Fire Drill - 09/17/2021  
Security Drill - 09/20/2021
2. **Facility Checklist** - Review of the Facility Checklist for September 2021 as completed by the Building and Grounds Manager.
3. **Emergency and Crisis Management Plan** - Approve the updated Emergency and Crisis Management Plan (Pages 1-25, Pages 26-47, & Pages 48-90) for the 2021-2022 school year.

#### C. Curriculum

1. **Yearly Program Offerings** - Approve the following yearly programs to be continued (depending on current health crisis):
  - Southwest Council:
    - Footprints for Life – 2nd Grade
    - Too Good for Drugs – 3rd Grade
    - Life Skills Training – 5th-8th Grade
    - Keepin' It R.E.A.L. - 4th Grade
  - Cornerstone Women's Resource Center – Get Real Training – 6th-8th Grade
  - American Heart Association – Jump Rope for Heart Program

#### D. Policy - None

#### E. Administrative

1. **Paraprofessional Staff** - Approve submission of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2021-2022 School Year.
2. **Week of Respect** - Approve designation of the 2021 Week of Respect the week of October 25, 2021.
3. **School Violence Awareness Week** - Approve designation of the 2021 School Violence Awareness Week the week of October 25, 2021.

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4. **English Language Learners Scores** - Review the English Language Learners (ELL) scores for the 2020/2021 school year.

### **F. Personnel**

1. **Resignation** - Approve the resignation of Katrina Sludder, Cafeteria Aide, as of September 1, 2021.
2. **Resignation** - Approve the resignation of Darlene Carbonneau, SACC attendant, as of September 10, 2021.
3. **Substitute** - Approve Samantha Saddler as a substitute for the 2021-2022 school year at the Board approved rate.
4. **Mentor** - Approve a change in mentor for Tracy Eastlack from Erin White to Rosemary Poliski.
5. **SACC Attendant** - Approve William Shane as a SACC attendant at a rate of \$15.50 per hour for the 2021-2022 school year.

### **G. Student Personnel**

1. **Culture Club** - Approve a field trip to go to Pea Patch Island - Ghost Tour paid for by grant contract from the Salem County Youth Services Commission on October 22nd, 2021 from 5:30pm-10:30pm.
2. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of September 7, 2021 to September 23, 2021, with no incidents.
3. **HIB Self-Assessment** - Approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the NJDOE by the due date.
4. **Parental Homeschooling** - Received notification that student numbers #8964735540 and #8289711746, are being homeschooled for the 2021-2022 school year.

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, J. Longo, T. McKee, and S. Sickler  
Noes: Abstain: (0) Motion Carried

### **REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION**

1. The minutes for August 11, 2021 are submitted for board review.

### **OTHER BOARD MEMBERS AND COMMITTEE REPORTS**

1. NJSBA Virtual Workshop - October 26-28, 2021. Please let Mrs. Mathews know if you would like to be registered.

**PUBLIC COMMENT** - None

## **QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES - September 23, 2021**

### **ADJOURNMENT**

Moved by M. Sites and seconded by T. McKee that the meeting be adjourned. (8:02 p.m.)

Unanimously approved by voice vote.

Respectfully submitted,

Karen Mathews  
Business Administrator/Board Secretary