

Quinton Township Board of Education Minutes – July 25, 2019

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., July 25, 2019.

Mrs. Stacey Sickler, President, led the group in the pledge to the flag.

Mrs. Karen Mathews, Business Administrator/Board Secretary called the meeting to order at 7:05 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mathews. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: William McDonald, Joanne Nacucchio, Amy Keen, Thomas Boyles, Tracy Scull, Thomas McKee and Stacey Sickler

Members Absent: Michael Sites (excused)
Abram Norman (excused)

Also Present: Stewart Potter, Superintendent
Karen Mathews, Business Administrator
Public (2)

Educational Highlights/Presentations/Recognition

None.

Board of Education Minutes

Moved by T. McKee and seconded by T. Scull that the Board of Education approve the minutes for the June 13, 2019 Board of Education Special Meeting.
Unanimously approved.

Correspondence

None.

BOARD OF EDUCATION BUSINESS

Unfinished Business

None.

New Business

None.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve the following items:

1. Board Secretary Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of June 30, 2019 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major

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account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **June 30, 2019**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinton Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending **June 30, 2019**.
(See pages 9240-9253)

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of June 2019. (See page 9254)

3. **Transfers** - Approve the transfer list for the month of June 2019.
(See page 9255-9256)

4. **Bills to be Paid** – Approve payroll and agency for the month of June 2019 and the bills list for the months of June 30, 2019 and the month of July 2019.
(See pages 9257-9271)

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, A. Keen, T. Boyles, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary was submitted for board review.

Business and Finance

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve the following items:

1. **Travel Expenses** - Approve a resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the listing, previously approved by the Superintendent. (See page 9272)
2. **Extended School Year** - Approve a one on one aide for the following students for the Extended School Year Program:
Student #7220642814
Student #2998290376
3. **Transportation** - Approve the Student Transportation Contract with DCF Office of Education for student #4863486697 to DCF Regional School, Cherry Hill Campus for the 2019-2020 school year at a cost of \$45 per day.

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4. **Shared Services Cafeteria Manager** - Approve an agreement with the Lower Alloways Creek Board of Education to provide a Shared Services Cafeteria Manager at a rate of \$16,400 for approximately two days per week for the 2019-2020 school year.
5. **Title III Consortium** - Approve the Title III Consortium Memorandum of Understanding Agreement for the 2019-2020 school year with Penns Grove-Carneys Point as the Lead District. (See pages 9273-9274)

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, A. Keen, T. Boyles, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

SUPERINTENDENT'S REPORT

Monthly Report

1. No report for the month of July 25, 2019.

Personnel

Moved by T. McKee and seconded by T. Scull that the Board of Education approve the following items:

1. Approve rescinding the 2019-2020 contract with Courtney Hitchner for the position of Part-time School Secretary.
2. Approve hiring Courtney Hitchner at a rate of \$11.25 per hour on an as needed basis for summer and transitional help in the Main Office.
3. Approve hiring Kristina Scarpa as a School Secretary at a salary of \$32,000 (prorated based on start date) commencing as soon as proper hiring documentation is received.
4. Approve the reassignment of Julie Hofacker from Guidance Counselor to a Kindergarten Teacher commencing September 1, 2019.
5. Approve hiring Gail Scuderi as the Gifted and Talented Teacher increasing her 2019-2020 contract from 2.5 days per week to 3 days per week (salary TBD pending negotiations).
6. Approve hiring Mary McCracken as the Part-time Special Education teacher at Step 1 BA 48% (salary TBD pending negotiations) commencing September 1, 2019 and upon receiving proper hiring documentation.
7. Approve hiring Aileen Westcott as an Instructional Aide at a salary of \$15,925 commencing September 1, 2019 and upon receiving proper hiring documentation.

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8. Approve hiring Kiesa Dickson as a part-time, 3 days per week, Instructional Aide at a salary of \$9,555 commencing September 1, 2019 and upon receiving proper hiring documentation.

9. Approve hiring Barbara Pettitt as a part-time, 2 days per week, Instructional Aide at a salary of \$6,370 commencing September 1, 2019 and upon receiving proper hiring documentation.

10. Approve to advertise for a Guidance Counselor for the 2019-2020 school year.

Roll Call: Ayes: (7) M. Sites, W. McDonald, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Representative to Salem City Board of Education

The June 12, 2019 Minutes of the Salem Board of Education were submitted for Quinton Board of Education review.

Other Board Members and Committee Reports

1. School Boards Convention October 21-24, 2019

Public Comment

Susan Shimp of Hopewell, NJ and Charles Harris of Quinton, NJ expressed transportation concerns for children of relatives who live in Quinton Township. August 5, 2019 Mrs. Bacon spoke on the phone to the mother of the children and she has no transportation concerns at this time.

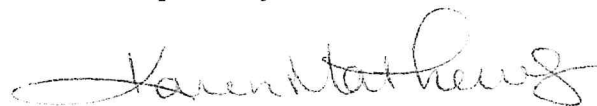
Adjournment

Moved by T. McKee and seconded by A. Keen that the meeting be adjourned.

(7:40 p.m.)

Unanimously approved.

Respectfully submitted,



Karen Mathews
Board Secretary