

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 23, 2019

The Regular Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., May 23, 2019.

Mrs. Stacey Sickler, President, led the group in the pledge to the flag.

Mrs. Heather Mayhew, Board Secretary, called the meeting to order at 7:06 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: William McDonald, Joanne Nacucchio, Amy Keen, Tracy Scull, Abram Norman and Stacey Sickler

Members Absent and excused: Michael Sites, Thomas Boyles, Thomas McKee

Also Present: Stewart Potter, Superintendent
Karen Mathews, Business Administrator
Mindy Bacon, Principal
Teacher, Parent and Student

Educational Highlights/Presentations/Recognition

Mr. Potter introduced Joyce Cohen, Fifth Grade teacher, and she introduced Star Student, Israel Rodriguez-Cintron. Mr. Potter and Mrs. Bacon presented the awards to the Star Student.

The Spring Concert Program of May 22, 2019 was submitted for review.

Minutes

Moved by J. Nacucchio and seconded by A. Keen that the Board of Education approve the minutes for the April 25, 2019 Business and Academic Affairs and Regular Board of Education meeting.
Unanimously approved.

Correspondence

None.

Unfinished Business

None.

New Business

1. Election Petitions for the November 2019 election are due to the Salem County Clerk by Monday, July 29, 2019 at 4:00 p.m. Incumbents are: Thomas McKee, Abram Norman, and Michael Sites.
2. Path to Progress – create request for area high schools for data on school.

Business Administrator/Board Secretary Report

Moved by A. Norman and seconded by J. Nacucchio that the Board of Education approve the following items:

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of March 31, 2019 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **March 31, 2019**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinton Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending **March 31, 2019**. (See pages 9129-9145)

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of March 2019. (See pages 9146)

3. **Transfers** - Approve the transfer list for the month of April 2019. (See pages 9147-9148)

4. **Bills to be Paid** – Approve payroll and agency for the month of April 2019 and the bills list for the month of May 2019. (See pages 9149-9158)

FYI: The Budget Summary Report for the month of April 2019 was submitted for board review.

Roll Call Vote: Ayes (6) W. McDonald, J. Nacucchio, A. Keen, T. Scull, A. Norman and S. Sickler

Nays (0) Abstain (0)

Motion carried.

Business and Finance

Moved by A. Norman and seconded by W. McDonald that the Board of Education approve the following items:

1. **Travel Expenses** - Approve the resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the provided listing, previously approved by the Superintendent. (See page 9159)

2. **Business Services** - Approve the contract agreement with Mannington Board of Education in the amount of \$58,000 for Business Administrator Services for the 2019-2020 school year.

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3. **SCSSSD Tuition** - Approve the Salem County Special Services School District Tuition Contract Agreement for student (ID#2157909400) transferred from the BD program at Daretown to the ASD program at Cumberland/Upper Pittsgrove at a per diem cost of \$234.216, commencing April 29, 2019 and terminating June 30, 2019.

4. **SCSSSD Tuition** - Approve the Salem County Special Services School District Tuition Contract Agreement for a new Quinton resident student (ID#5838861124) for the BD program at Cumberland/Daretown at a per diem cost of \$268.81, commencing April 25, 2019 and terminating June 30, 2019.

5. **SACC Contract** - Approve the Cumberland Cape Atlantic YMCA School Age Child Care Agreement(SACC) for use of school facilities to provide extended school day program services for the 2019-2020 school year.

6. **Breakfast and Lunch Prices** - Approve establishing breakfast and lunch prices for the 2019-2020 school year, increasing the student lunch price by 10 cents as required by the NJ State Paid Lunch Equity tool.

Student Breakfast – Regular	\$1.25	Student Lunch - Regular	\$2.85
Student Breakfast – Reduced	\$.30	Student Lunch - Reduced	\$.40
Staff Breakfast	\$3.00	Staff Lunch	\$4.50

7. **Tax Payments** - approve the resolution for Quinton Township tax payments for the 2019-2020 school year. (See pages 9160)

8. **Professional Development** - Approve Dr. Eric Milou, Professor of Mathematics to conduct four Mathematics professional development workshops, dates to be determined, at a cost of \$6,000 (\$1,500 each) during the 2019-2020 school year.

9. **Contract Agreement** - Approve the Contract Agreement with Affecting Behavior Change, LLC to provide behavioral consultation services for two hours per week for student #8362147296, effective May 10, 2019 to June 30, 2019.

10. **Contract Agreement** - Approve the Contract Agreement with Mannington Township School to provide Library/Media Specialist oversight of the Quinton Township School Library effective May 2019 to June 2019 at a cost of \$100 per month.

 Further, Approve the Contract Agreement to provide Library/Media Specialist oversight of the Quinton Township School Library effective, September 1, 2019 to June 30, 2020 at an annual cost of \$1,000.

11. **Tuition Contract Agreement** - Approve the Comprehensive High School tuition contract in the amount of \$756,000 and approve the Comprehensive Resource Room tuition contract in the amount of \$38,100 with Salem City School District for the 2019-2020 school year.

SUPERINTENDENT REPORT

Mr. Potter reviewed the Superintendent's monthly report. (See page 9160)

The following emergency school drills took place in the month of April 2019:

04/30/2019 - Crisis Drill - Lockdown - 6 minutes

Moved by T. Scull and seconded by A. Keen that the Board of Education approve the following item:

1. Approve "Madagascar Jr" as the school play for the 2019-2020 school year to be performed May 15 & 16, 2020.

None

Moved by A. Norman and seconded by J. Nacucchio that the Board of Education approve the following item:

1. Approve, by Resolution, the submission of the Comprehensive Equity Plan for years 2019-2020 through 2021-2022. (See page 9161)

Roll Call Vote: Ayes (6) W. McDonald, J. Nacucchio, A. Keen, T. Scull, A. Norman and S. Sickler Nays (0) Abstain (0) Motion carried

Moved by T. Scull and seconded by W. McDonald that the Board of Education approve the following items, by recommendation of the Superintendent:

1. Approve the appointment of the following teachers to the listed extra-curricular positions to be paid per Schedule B of the pending negotiated agreement for the 2019-2020 school year:

Denise Dawson (chair)	Kim Bonora
Rosemary Poliski	(Empty Seat)

Shane Manuel
Joe Micarelli
SaraAnn Whitzell

Band

John Wernega

School Improvement Team Chairperson

Erin White

School Improvement Team Members (2)

Denise Dawson

Stephanie Hassler

I&RS after-school tutor

Rosemary Poliski

Donna Profero

Denise Dawson

After-school Math & Literacy tutors

Melissa Newkirk

Lauren McCaughin

Joyce Cohen

Sarah Velazquez

Academic League Advisors

Joe Micarelli

Shane Manuel

Broadcasting Studio

Kendall Gaudio

Substitutes for after-school positions

All Teachers

2. Approve appointing SaraAnn Whitzell as the school play director with a stipend of \$500 for the 2019-2020 school year, funded through the Drama Club monies.

#3 THROUGH #6 AFTER EXECUTIVE SESSION

7. Approve teaching assignments the 2019-2020 school year. (See page 9161)
8. Approve accepting the resignation of Dale Bierman part-time PM custodian effective May 31, 2019.
9. Approve hiring Timmet Hayes as a full-time PM custodian for the remainder of the 2018-19 school year, at a salary of \$30,683, prorated, plus Black Seal Stipend of \$1,500, prorated; start date to be determined upon completion of proper hiring documentation.
10. Approve Woodstown High School Student, Cameron Morgan, to volunteer at Quinton Twp. School on May 31, 2019 in order for him to earn service hours for membership in the National Honor Society.

- Roll Call Vote: Ayes (6) W. McDonald, J. Nacucchio, A. Keen, T. Scull, A. Norman and S. Sickler Nays (0) Abstain (0) Motion carried

Unanimously approved.

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- ___ 7. Litigation, contract negotiations, or attorney-client privilege
- 1 8. Personnel matters – **Support Staff & Principal Salaries**
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Unanimously approved.

Resumption of the Public Portion of the Meeting

Moved by A. Norman and seconded by W. McDonald that the Board of Education resume the public portion of the meeting. (8:54 p.m.)
Unanimously approved.

SUPERINTENDENT REPORT (continued)

Personnel (continued)

Moved by A. Norman and seconded by T. Scull that the Board of Education approve the following items, by recommendation of the Superintendent: (See page 9163)

3. Approve rehiring the following support staff members and establish their salaries for the 2019-2020 school year:

Secretaries:	Joni Cogan Kimberly Dickson Courtney Hitchner
CST Secretary/ Lunch-Playground Aide:	Stephanie Craig
Board Clerk:	Brittany Samuels
Cafeteria Worker/ Lunch-Playground Aide:	Michelle Lupson
Cafeteria Workers:	Elizabeth Sipps Heather Galanti Jennifer Santiago Rhonda Shafer

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4. Approval rehiring the maintenance staff for the time period of July 1, 2019 to June 30, 2020 and establish their salaries for the 2019-2020 school year:

Maintenance Supervisor:	Bryan DiAntonio
Maintenance Workers:	Timmet Hayes
	Donna Riley
	Jennifer Santiago (P/T)

5. Approval rehiring the following paraprofessionals and establish their salaries for the 2019-2020 school year:

Rick Baker	Christina Banks
Evelyn Cortes	Patricia Danner
Lisa Laubsch	Tracy Eastlack
Danielle Mitchell	Kara Gibson

6. Approve establishing the salary of the Principal, Mindy Bacon, for the 2019-2020 school year.

Roll Call Vote: Ayes (6) W. McDonald, J. Nacucchio, A. Keen, T. Scull, A. Norman and S. Sickler Nays (0) Abstain (0) Motion carried

Adjournment

Moved by A. Norman and seconded by J. Nacucchio that, there being no further business before the Board of Education, the meeting be adjourned. (8:56 p.m.)
Unanimously approved.

Respectfully submitted,



Karen Mathews
Board Secretary