

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., March 19, 2019.

Mrs. Stacey Sickler, President, led the group in the pledge to the flag.

Mrs. Heather Mayhew, Board Secretary, called the meeting to order at 7:01 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: William McDonald, Joanne Nacucchio, Thomas Boyles, Tracy Scull, Abram Norman, Thomas McKee and Stacey Sickler

Members Absent: Michael Sites and Amy Keen (work)

Also Present: Stewart Potter, Superintendent
Heather M. Mayhew, Business Administrator
Mindy Bacon, Principal
Teacher, Students, Parents

Educational Highlights/Presentations/Recognition

Mr. Potter introduced Mrs. Newkirk, who recognized the Star Student, Madelyn Castro, and Mr. Potter and Mrs. Bacon presented the star student with the awards.

Minutes

Moved by T. Scull and seconded by A. Norman that the Board of Education approve the minutes for the February 28, 2019 Board of Education meeting.
Unanimously approved.

Correspondence

New links were sent by NJSBA for mandatory board member trainings.

Unfinished Business

None.

New Business

None.

Business Administrator/Board Secretary Report

Warrants

Moved by T. Scull and seconded by T. McKee that the Board of Education approve the bills for payment in March 2019 in the amount of \$223,107.13. (See pages 9003-9007)

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Certification

Moved by T. Scull and seconded by T. McKee that the Board of Education approve and accept the January 31, 2019 Cash Reconciliation Reports and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2019. (See pages 9008-9025)

Certification of Cash Reconciliation & Board Secretary Reports

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Transfer of Funds

Moved by T. Scull and seconded by T. McKee that the Board of Education approve the transfer of funds, effective March 2019, previously approved by the Superintendent. (See page 9026)

Transfer of Funds

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary Report was submitted for Board review.

Business and Finance

Moved by J. Nacucchio and seconded by T. Boyles that the Board of Education approve resolution for payment of listed expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings, previously approved by the Superintendent for the 2018-2019 school year. (See pages 9027-9028)

Travel Expenses

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by A. Norman and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, a contract for shared business office services with Mannington Township Board of Education from April 1, 2019 through June 30, 2019 at a cost of \$14,500 for the remainder of the 2018-2019 school year. (See pages 9029-9031)

Shared Business Office Services Contract

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Resubmission of 3-yr. Pre-School budget statement for 2019-2020

Moved by T. McKee and seconded by T. Scull that the Board of Education approve resubmission of the budget statement of the 2017-2020 Three Year Preschool Program Plan update with the correct aid amount both entered and allocated for the 2019-2020 school year. (See page 9032)

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

2019-2020 School Budget

Submission of 2019-2020 budget

Moved by A. Norman and seconded by T. McKee that the Board of Education approve reviewing and discussing the 2019-2020 state aid funding for the 2019-2020 budget and approve submission of same to the County Office as recommended by the Finance Committee. The Business Administrator also recommends that the Board of Education approve establishing maximum meetings, seminars and travel allowance in the amount of \$20,000 for the 2019-2020 school year. (See page 9033)

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

SUPERINTENDENT REPORT

Monthly Report

Mr. Potter reviewed the Superintendent's monthly report. (See page 9034)

Mrs. Bacon spoke on the PBSIS initiative.

The March 15, 2019 Salem County In-service Agenda was submitted to the Board.

The 2019 School Science Fair winners and County Science Fair winners were submitted to the Board.

Building and Grounds

The following emergency school drills took place in between January 30, 2019 through March 1, 2019:

01/30/2019 – Crisis Drill: Code Blue

02/05/2019 – Fire drill/5 minutes

02/07/2018 – Crisis drill: Lockdown/Shelter in place/10 minutes

03/01/2019 – Bus evacuation for regular riders and non-riders. (See page 9035)

The March 2019 School Monthly Maintenance Inspection Guide List that was conducted by the Principal and Maintenance Supervisor was submitted for Board review.

Moved by T. McKee and seconded by A. Norman that the Board of Education approve use of school property by Salem High School JV softball team utilizing the Quinton School softball field(s) for possible practices and games for the remainder of the 2018-2019 school year once the use of school property form and insurance coverage proof have been submitted. Unanimously approved.

Use of
building
by
Salem
HS

Curriculum

Moved by T. McKee and seconded by A. Norman that the Board of Education approve a field trip for 8th Grade Algebra students and Accelerated 7th Grade Math students to participate in a field trip to Edmund Optics in Barrington, Gloucester Township, NJ, on June 10, 2019. No cost to the Board. Unanimously approved.

Field
Trip to
Edmund
Optics

Moved by A. Norman and seconded by T. Scull that the Board of Education approve the sixth grade students, who are members of the Photography Club, to participate in a field trip on April 29, 2019, to selected sites to be determined in Quinton Township and surrounding communities. No cost to the Board due to Salem County Cultural and Heritage Commission Mini-Grant. Unanimously approved.

Field
Trip –
Photo-
graphy
Club

Policy

Moved by T. Boyles and seconded by A. Norman that the Board of Education approve the following policies, with correction, on first reading: (one hour for every 30 hours worked with a maximum of 40 hours capped and no carryover for substitute employees) (See pages 9036-9040)

Policy on
1st
Reading

#4151.5 Earned Sick Leave Law – Instructional Personnel

#4251.5 Earned Sick Leave Law – Support Personnel

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Administrative

Moved by T. McKee and seconded by A. Norman that the Board of Education approve that the eighth grade graduation be held on Friday, June 14, 2019. Unanimously approved.

8th Grade
graduation

Moved by T. McKee and seconded by A. Norman that the Board of Education approve the 2019-2020 School Calendar. (See page 9041) Unanimously approved.

2019-2020
school
calendar

The Quinton School Performance Report developed by the Department of Education and letter to Parents, Guardians and Members of the Community were submitted for Board review.

Personnel**Sub-
stitutes**

Moved by T. McKee and seconded by T. Scull that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, hiring the following applicants as substitutes for the 2018-2019 school year:

Kiesa Dickson – teacher aide (upon receipt of official ParaPro Assessment)

Macy Elwell – Instructional

Wilmot Wright – Noninstructional - Custodian

Joshua Hassler – Noninstructional – Custodian

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**After-
school
Culture
Club**

Moved by T. Scull and seconded by T. McKee that the Board of Education approve the following staff members to assist with after-school Culture Club Programing and Activities from July 1, 2019 through December 31, 2019 (hourly wage of 30.00 for after-school activities):

Joseph Micarelli

Kimberly Dickson

Aaron McAllister

Kim Contarino

Stephanie Hassler

Shane Manuel

Lauren McCaughin

Sherry Biddle

Sharon Battersby

Rosemary Poliski

Christina Banks

Stewart Potter (not paid)

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Extra-
curricular
Positions**

Moved by T. Scull and seconded by A. Norman that the Board of Education approve the extra-curricular positions to be advertised to the staff for the 2019-2020 school year as follows:

Intervention and Referral Services Committee Members (I&RS)
(3 positions)

Intervention and Referral Services Committee Chairperson (IR&S)
(1 position)

Homework Center
(3 days per week)

Band (1 position)

School Improvement Team Chairperson (SIT)
(1 position)

School Improvement Team Members (SIT)
(2 positions)

I&RS After-School Tutors

After-School Math/Literacy Tutors

Broadcasting Studio

Substitutes for After-School Positions

Academic League Advisor

Play Advisor

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES – MARCH 19, 2019

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve the contract from Joanne Lawrence, Learning Disabilities Teacher Consultant Services at a rate of \$300 per diem/evaluation and a rate of \$50 per child study team meeting up to a maximum of \$300 per day for 2019-2020 school year. (See page 9042)

**Contract -
LDTTC
Services**

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

Moved by A. Norman and seconded by T. McKee that the Board of Education approve hiring, with Personnel Committee approval and by recommendation of the Superintendent, Brian DiAntonio, as the Maintenance/Custodian Supervisor, commencing upon all proper hiring documentation, at a salary of \$55,000, along with stipends for Black Seal License and CEFM certificate at \$1,500 each, all to be prorated when first day of employment is determined.

**Hiring of
Maint/
Custodian
Super-
visor**

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

Moved by T. Scull and seconded by T. McKee that the Board of Education approve the request of Margaret Delia to volunteer to help in the school's garden project for the remainder of the 2018-19 school year.

**Volunteer
for
Garden**

Unanimously approved.

Moved by A. Norman and seconded by T. McKee that the Board of Education approve Timmet Hayes, substitute custodian, to fill the temporary vacancy of Head Maintenance/Custodian at an hourly rate of \$12.75 from March 8, 2019 until the vacancy is filled.

**Hourly
rate for
Head
Maint/
Custodian
substitute**

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

The Superintendent pre-conference evaluation will take place during Executive Session.

Student Personnel

Moved by A. Norman and seconded by T. McKee that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with no findings, dated from February 28, 2019 to March 18, 2019, as submitted by the school principal, Mindy Bacon. (See page 9043)

**HIB
Report**

Roll Call: Ayes: (7) W. McDonald, J. Nacucchio, T. Boyles, T. Scull, A. Norman, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

Representative to Salem City Board of Education

Mr. McDonald reported that there was a discussion regarding the Acton Fund and administration wants other quotes for the construction of a new track field.

Other Board Members and Committee Reports

None.

Public Comment

None.

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES – MARCH 19, 2019

Mrs. Bacon and Mrs. Mayhew were excused from the remainder of the meeting.

Executive Session

Adjourn
into
Execu-
tive
Session

Moved by T. McKee and seconded by A. Norman that the Board of Education approve adopting the following resolution to adjourn into executive session (8:20 pm):

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be **90** minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- _____ 1. Confidential matters per statute or court order
- _____ 2. Matters that would impact rights to receive federal funds
- _____ 3. Unwarranted invasion of individual privacy
- _____ 4. Collective bargaining with the Quinton Education Association
- _____ 5. Acquisition of real property or investment of public funds
- _____ 6. Tactics or techniques utilized in public safety procedures
- _____ 7. Litigation, contract negotiations, or attorney-client privilege
- 1 8. Personnel matters – **Supt. pre-conference**
- _____ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved.

Resumption of Public Portion of the Meeting

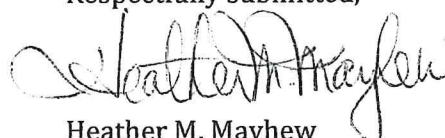
Moved by T. McKee and seconded by A. Norman that the Board of Education resume the public portion of the meeting (8:51 pm).

Unanimously approved.

Adjournment

Moved by A. Norman and seconded by T. McKee that the meeting be adjourned. (8:52 p.m.)
Unanimously approved.

Respectfully submitted,



Heather M. Mayhew
Board Secretary