

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., October 18, 2018.

Mrs. Stacey Sickler, President, led the group in the pledge to the flag.

Mrs. Heather M. Mayhew, Business Administrator/Board Secretary called the meeting to order at 7:00 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Michael Sites, Joanne Nacucchio, Amy Keen, Thomas Boyles, Tracy Scull (arr. 7:06 p.m.), Thomas McKee, and Stacey Sickler

Members Absent: Abram Norman (work obligation)

Also Present: Stewart Potter, Superintendent
Heather M. Mayhew, Business Administrator
Mindy Bacon, Principal
Teachers, Students, Parents, Family Members

Educational Highlights/Presentations/Recognition

1. Mr. Potter introduced Mrs. Contarino to honor Star Student, Joseph Bauer, and Mr. Potter presented the awards.
2. Quinton Township School students, Hailey Sites, Dezhiya White and Kaela Nichols, gave a presentation on bullying to the Board of Education.

Board of Education Minutes

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education approve the minutes for the September 27, 2018 Board of Education meeting. Unanimously approved.

Minutes of
09-27-2018

Correspondence

None.

Unfinished Business

None.

New Business

None.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Warrants

Moved by A. Sperry and seconded by J. Nacucchio that the Board of Education approve the bills for payment in October 2018 in the amount of \$161,334.48. (See pages 8758-8764)

Bills for
payment

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Certification

Certification
of Cash
Reconcilia-
tion and
Board
Secretary's
Reports
August 31,
2018

Moved by A. Sperry and seconded by J. Nacucchio that the Board of Education approve and accept the August 31, 2018 Cash Reconciliation Report and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Report and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2019. (See pages 8765-8780)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary Report was submitted for board review.

Business and Finance

Travel &
Expenses

Moved by A. Sperry and seconded by J. Nacucchio that the Board of Education approve resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the list provided, previously approved by the Superintendent for the 2018-2019 school year. (See page 8781)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Educational
instruction
in partial
hospital
program

Moved by M. Sites and seconded by T. McKee that the Board of Education approve Professional Educational Services to provide educational instruction at a rate of \$30.00 per hour, 2 days per week, for one elementary student who is attending a partial hospital program.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Tuition
contract
w/Penns
Grove-
Carneys
Point BOE

Moved by T. McKee and seconded by T. Boyles that the Board of Education approve a tuition contract with Penns Grove-Carneys Point Regional Board of Education for a Grade 8 foster student at a charge of \$12,371.00 for the 2018-19 school year. (See page 8782)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull,
T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by T. McKee and seconded by T. Scull that the Board of Education approve a special education tuition contract Gloucester County Special Services School District for an educationally handicapped student in the amount of \$38,700 and contract for a one-on-one teacher assistant in the amount of \$40,760 for the 2018-19 school year. (see pages 8782-8783)

Spec Ed
tuition
&
teacher
assistant
contracts
w/GCSSD

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull,
T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by T. McKee and seconded by M. Sites that the Board of Education approve accepting a donation of two gift cards at \$50 each from the Haven United Methodist Church to be used to make purchases to replace classroom items that were lost during professional cleaning of the two PreK classrooms.

Donation of
gift cards

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. R. Boyles, T. Scull,
T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

SUPERINTENDENT'S REPORT

Monthly Report

Mr. Potter highlighted the Superintendent's Report. (See page 8784)

Building and Grounds

The Monthly Maintenance Inspection conducted by the Principal and Maintenance Supervisor was reviewed.

Mr. Potter updated the Board regarding the mold situation.

Moved by T. McKee and seconded by M. Sites that the Board of Education approve the updated Emergency and Crisis Management Plan .
Unanimously approved.

Emergency
& Crisis
Management
Plan

Moved by A. Sperry and seconded by T. Scull that the Board of Education approve the Three-year Comprehensive Maintenance Plan and accompanying resolution including Form M1 in the amount of \$335,981 that represents the maximum amount the Quinton Township School District may deposit in the Capital Reserve Fund for the 2018-2019 school year. (See pages 8784-8785)

3 yr. Compre-
hensive
Maintenance
Plan

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull,
T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Curriculum

Non-board
sponsored
field trip
of
Wildcat
Chord
Ringers

Moved by T. Scull and seconded by T. Boyles that the Board of Education approve acknowledging that the Wildcat Chord Ringers will participate in a Non-Board sponsored field trip to Saint Agnes Church in Blackwood, NJ on November 4, 2018 and accept donations toward the Non-Board sponsored field trip to the Midwinter Barbershop Convention in Nashville, TN, January 24-27, 2019.
Unanimously approved.

Policy

Week of
Respect &
School
Violence
Awareness
Week

Moved by A. Sperry and seconded by A. Keen that the Board of Education approve designating the week of October 9, 2018 as Week of Respect and the week of October 15, 2018 as School Violence Awareness Week. (See page 8786)
Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Policy on
2nd
reading

Moved by M. Sites and seconded by A. Sperry that the Board of Education approve the following policy on second reading:
5139.9 *Harassment, Intimidation & Bullying*
Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Policy on
1st
reading

Moved by T. McKee and seconded by T. Boyles that the Board of Education approve the following policy on first reading: (See pages 8786-8791 and 8791-8801)
4115/4116 *Supervision & Evaluation*
Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Administrative

None.

Personnel

Substitutes

Moved by A. Sperry and seconded by T. Scull that the Board of Education approve, upon completion of proper hiring documentation and by recommendation of the Superintendent, employing the following applicants as substitutes for the 2018-2019 school year:

Derrell Harrell – Non-instructional (Custodial)
Galen Oliver – Non-instructional (Custodial)
Katrina Elmer – Instructional
Dennis Slusser - Instructional

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by A. Keen and seconded by T. McKee that the Board of Education approve accepting, by recommendation of the Superintendent, the resignation of Joseph Laphan, Custodian, effective 30 days from September 28, 2018.

Resignation

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by M. Sites that the Board of Education approve, by recommendation of the Superintendent, a volunteer teacher professional development trip to Columbia University in New York City on Saturday, October 20, 2018. No cost to the board as each participant is personally responsible for his/her transportation. Following is a listing of the teachers from Quinton School that have signed up to attend:

Volunteer
teacher
professional
development
trip to NYC

Lauren McCaughin

Diana Rogan

Shanna Hoffman

Stu Potter

Sarah Velazquez

Unanimously approved.

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve, by recommendation of the Superintendent, the following staff members volunteering to chaperone 7th & 8th grade Culture Club members on the Ghost Tour of Salem County on October 19, 2018 that was previously approved: (Also parent volunteer chaperones to be determined.)

Volunteers
to chaperone
7th & 8th Gr.
Culture Club
on trip

Stu Potter

Joe Micarelli

Sherry Biddle

Rosemary Poliski

Shane Manuel

Kim Contarino

Donna Profero

Christina Banks

John Wernega

Unanimously approved.

Moved by T. McKee and seconded by T. Scull that the Board of Education approve, by recommendation of the Superintendent, the appointment of Joyce Cohen after-school tutoring for PARCC (Tuesdays & Thursdays) to be paid per Schedule B of the negotiated agreement for the 2018-2019 school year.

Appointment
to after-school
tutoring

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, Wilmington University student, Olivia Harris, to complete Spring 2019 Student Teaching with Donna Profero commencing January 2, 2019 - mid to late May 2019.

Student
Teaching

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Boyles, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Tabled from the September 27, 2018 meeting:

Moved by M. Sites and seconded by T. McKee that the Board of Education approve the following volunteers of the Barbershop Harmony Society to coach the Wildcat Chord Ringers to prepare for participation in a non-board sponsored trip to the Midwinter Barbershop Convention in Nashville, TN, January 24-27, 2019: 2019: (Volunteers will only be coaching the students 1 hour during any given week.)

Volunteers to
coach Wildcat
Chord Ringers

Lori Ludlum

Sean Devine

Anthony Colosimo

Ben Hawker

Unanimously approved.

Student PersonnelConfirm
decision
of a HIB
case

Moved by M. Sites and seconded by A. Sperry that the Board of Education confirm the decision of a HIB case that was discussed at the September 27, 2018 Board of Education meeting.

Unanimously approved.

Representative to Salem City Board of Education

The September 12, 2018 Minutes of the Salem Board of Education was submitted for Quinton Board of Education review.

Mrs. Sperry reported: The October 10, 2018 Board of Education meeting was a routine meeting; there was discussion regarding the new track.

Other Board Members and Committee Reports

None.

Public Comment

None.

Executive SessionAdjourn into
Executive
Session

Moved by A. Sperry and seconded by T. McKee that the Board of Education approve adopting the following resolution to adjourn into Executive Session (8:27 p.m.):

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- 1 3. Unwarranted invasion of individual privacy - **HIB**
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures

- ___ 7. Litigation, contract negotiations, or attorney-client privilege –
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Unanimously approved.

Resumption of the Public Portion of the Meeting

Moved by T. Scull and seconded by T. McKee that the Board of Education resume the public portion of the meeting. (8:29 p.m.)
Unanimously approved.

Resume
Public
Session

Student Personnel (contd.)

Moved by A. Sperry and seconded by T. Boyles that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with findings dated from September 27, 2018 to October 17, 2018, as submitted by the school principal, Mindy Bacon. (See page 8802)
Unanimously approved.

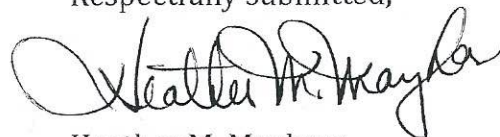
Acceptance
of HIB with
findings

Adjournment

Moved by T. Scull and seconded by A. Keen that the meeting be adjourned.
(8:30 p.m.)
Unanimously approved.

Adjournment
of meeting

Respectfully submitted,



Heather M. Mayhew
Board Secretary