

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., September 27, 2018.

Mrs. Stacey Sickler, President, led the group in the pledge to the flag.

Mrs. Heather M. Mayhew, Business Administrator/Board Secretary called the meeting to order at 7:06 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Michael Sites, Joanne Nacucchio,
Amy Keen, Tracy Scull, Thomas McKee and Stacey Sickler

Members Absent: Thomas R. Boyles (Work)
Abram Norman

Also Present: Stewart Potter, Superintendent
Heather M. Mayhew, Business Administrator
Mindy Bacon, Principal (arr. 7:09 p.m.)

Educational Highlights/Presentations/Recognition

Mr. Potter, Superintendent, presented information on Spring 2018 PARCC results.

Board of Education Minutes

Moved by T. Scull and seconded by T. McKee that the Board of Education approve the minutes for the August 23, 2018 Board of Education meeting.
Unanimously approved.

Correspondence

Thank you from Quinton Baptist Church.
Thank you to Home and School Association.

Unfinished Business

1. Mr. Potter informed the Board that the Eagle Scout Project flowerbed wall should be completed by Scout Mason Elwell by next week.

New Business

None.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Warrants

Moved by A. Sperry and seconded by T. McKee that the Board of Education approve the bills for payment in September 2018 in the amount of \$240,386.71.
(See pages 8704-8712)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Certification

Moved by A. Sperry and seconded by T. McKee that the Board of Education approve and accept the July 31, 2018 Cash Reconciliation Report and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Report and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2019. (See pages 8713-8729)

Certification of Cash Reconciliation & Bd. Sec. reports

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Transfer of Funds

Moved by A. Sperry and seconded by T. McKee that the Board of Education approve the transfer of funds effective September 2018, previously approved by the Superintendent. (See page 8730)

Transfer of Funds

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Voided Check

Moved by A. Sperry and seconded by T. McKee that the Board of Education approve voiding the following check:

Voided Check

Check #	Date	Vendor	Amount
9191	08/23/2018	Salem County Vo-Tech School (Incorrect amount - to be reissued)	\$30,326.30

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary was submitted for board review.

Business and Finance**Travel
Expenses**

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/ informational programs and/or meetings on the list provided, previously approved by the Superintendent. (See page 8731)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**School
Budget
Calendar**

Moved by A. Sperry and seconded by J. Nacucchio that the Board of Education approve the implementation of the 2019-2020 school budget calendar. (See page 8732)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**REAP final
budget &
expenditures**

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve the final budget and expenditures of the 2017-2018 Rural Education Achievement Program (REAP) Grant in the amount of \$36,077.00. (See page 8733)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**ESSA final
budget &
expenditures**

Moved by T. McKee and seconded by T. Scull that the Board of Education approve the final budget and expenditures of the 2017-2018 Every Student Succeeds Act (ESSA) Grant in the amount of \$127,249.00. (See page 8732)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Submission
of 2019 Arts
Grant**

Moved by T. McKee and seconded by T. Scull that the Board of Education approve submission of the 2019 Arts Grant application in the amount of \$1,000 through the Salem County Cultural and Heritage Commission.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Submission
of 2019
Young
Audiences
Arts Ed.
Scholarship**

Moved by A. Sperry and seconded by A. Keen that the Board of Education approve submission of the 2019 Young Audiences Arts Education Scholarship in the amount of \$5,000.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education approve the following tuition and aide contracts with Salem County Special Services School District for the 2018-19 school year: (See pages 8733-8735)

Tuition &
Aide
contracts
w/SCSSSD

- Regional Day School - \$42,502.00; 1:1 teacher aide - \$38,438.00
- Educationally handicapped - Behavioral Disabilities - \$48,386.00
- Educationally handicapped - Multiple Handicapped - \$38,853.00

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Sites and seconded by T. McKee that the Board of Education approve accepting the 2018 New Jersey School Board Insurance Group Safety Grant in the amount of \$3,316.39.

2018 NJSBIG
Safety Grant

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. Scull and seconded by A. Sperry that the Board of Education approve Professional Education Services to provide educational instruction for three elementary students and one high school student who are attending A Step Ahead Partial Hospital program, at a rate of \$30 per hour, 2 days per week.

Professional
Education
Services – A
Step Ahead

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Sites and seconded by A. Keen that the Board of Education approve a transportation jointure contract with Stow Creek School District at \$80.00 per day, commencing September 26, 2018 for the 2018-19 school year to transport a student attending Upper Pittsgrove ASD program. (See pages 8735-8736)

Transporta-
tion Jointure
w/Stow Creek
School
District

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by T. Scull that the Board of Education approve a transportation jointure contract with Salem City Board of Education in the amount of \$707.08 commencing September 10, 2018 for the 2018-19 school year to transport a displaced high school student. (See pages 8736-8737)

Transporta-
tion Jointure
w/Salem City
BOE

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve the sale of excess stock of computer technology (as is) to staff and students not to exceed 140 devices at the listed recommended prices in Column D.

Sale of excess
stock of
computer
technology

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

SUPERINTENDENT'S REPORT**Monthly Report**

Mr. Potter reviewed the Superintendent's Report. (See pages 8737-8738)

Building and Grounds

The Monthly Maintenance Inspection conducted by the Principal and Maintenance Supervisor was submitted for review.

The following emergency school drills were conducted during the month of September 2018:

09-13-2018 School-Wide Evacuation Crisis Drill - 15 min.
 09-20-2018 Fire Drill - 3 min.
 09-21-2018 Bus Evacuation Drill
 09-25-2018 Crisis Drill – AED (Code Blue)

**Submission
of Lead
Testing
Program**

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve submission of the Statement of Assurance for the Lead Testing Program, dated July 2, 2018.

Unanimously approved.

Mr. Potter discussed air quality test and talked about what has been done and what we will be doing to clean up.

Curriculum**Yearly
Program
Offerings**

Moved by T. McKee and seconded by M. Sites that the Board of Education approve the following yearly programs to be continued within the yearly program offerings:

Southwest Council:

- Footprints for Life – 2nd Grade
- Too Good for Drugs – 3rd Grade
- Life Skills Training – 5th-8th Grade
- Keepin' It R.E.A.L. - 4th Grade

- Traumatic Injury Prevention Program (TIPP) – Cooper Hospital (paid by MAPSA)
- Cornerstone Women's Resource Center – Get Real Training – 6th-8th Grade
- American Heart Association – Jump Rope for Heart Program

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. Scull and seconded by T. McKee that the Board of Education acknowledge a Non-Board sponsored field trip for members of the National Junior Honor Society to volunteer assisting at the 1st Annual Quinton Township Elementary School Color Run/Walk sponsored by the Home & School Association at Camp Edge from approximately 7:30 AM until Noon on Saturday, November 3, 2018. The activities include assisting with water bottles and in the color stations. Transportation to be provided by parents.
Unanimously acknowledged.

Non-Board sponsored field trip for NJHS volunteers

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve the listing of new books donated by Home & School Association to be utilized in the Weeks Library. Curriculum Committee reviewed.

New books donated for the library

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education acknowledge that the Quinton Wildcat Chord Ringers will participate in a Non-Board of Education sponsored field trip to Mid Atlantic District Barbershop Convention on October 6, 2018 at the Santander Performing Arts Center, Reading, PA. They will also be singing as mic coolers at the end of the competition on the same day. There is no expense to the Board.
Unanimously acknowledged.

Non-Board sponsored field trip for Wildcat Chord Ringers

Policy

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve the Quinton Township School Nursing Services Plan from the school nurse, Sherry Biddle, after which the public (none) was asked for input. There were no comments.
Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Nursing Services Plan

Noes: (0)

Abstain: (0)

Motion Carried

Moved by A. Sperry and seconded by J. Nacucchio that the Board of Education approve the following policy on 1st reading: (See pages 8738-8747)

Policy on 1st reading

#5139.9 *Harassment, Intimidation & Bullying*

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Sites and seconded by T. McKee that the Board of Education approve the following policy on 2nd reading:

Policy on 2nd reading

#6145.25 *Precautions for Heat & Humidity During Athletics & Other Extracurricular Activities*

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Administrative

None.

Personnel**Hiring of
substitutes**

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, the following applicants as substitutes for the 2018-2019 school year:

Kelly Hughes - Instructional

Dora Hooks - Nurse

Rose Fleming-Averyt - Nurse

Heather Galanti - Noninstructional

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Updated
teaching
assignments**

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve, by recommendation of the Superintendent, the updated teaching assignment listing for the 2018-19 school year. (See page 8747)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**SOA for
use of
parapro-
fessionals**

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve, by recommendation of the Superintendent, submission of the Statement of Assurance regarding the use of paraprofessional staff for the 2018-2019 school year.

Unanimously approved.

**Hiring of
parapro-
fessional**

Moved by T. Scull and seconded by T. McKee that the Board of Education approve hiring, by recommendation of the Superintendent, Kelly Hughes as a paraprofessional at a salary of \$15,925, prorated, commencing October 1, 2018 for the 2018-19 school year and on a provisional basis for a period not to exceed ninety (90) days, while a review of the applicant's employment history has been received.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Quin-Tones
volunteers**

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve, by recommendation of the Superintendent, the following volunteers (members of the Quin-Tones and former Quinton School students) to assist Mr. Wernega with after-school rehearsals for the Wildcat Chord Ringers to prepare for performing in the Midwinter Barbershop Convention in Nashville, TN:

Julian LeFlore, Jacob Lapp, Chris Crawford, Tommy Hunter

Unanimously approved.

The Board tabled the following in order to obtain further information from the music teacher and will be reviewed again at another meeting, if appropriate:

The Superintendent recommends that the Board of Education approve the following volunteers of the Barbershop Harmony Society to coach the Wildcat Chord Ringers to prepare for participation in the non-board sponsored trip to the Midwinter Barbershop Convention in Nashville January 24 -27, 2019:

Lori Ludlum; Sean Devine; Anthony Colosimo; Ben Hawker

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, rescinding hiring Saige Sutton as a paraprofessional due to her withdrawing acceptance of the position. Unanimously approved.

Rescinding
hiring

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, rescinding approval for Rosemary Poliski to mentor Shanna Hoffman due to her completion of the 30 week mentoring program in previous school districts. Unanimously approved.

Rescinding
mentoring

Moved by T. McKee and seconded by A. Keen that the Board of Education approve, by recommendation of the Superintendent, the appointment of Stephanie Hassler to the School Improvement Team to be paid per Schedule B of the negotiated agreement for the 2018-2019 school year.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, Brittany Turner as the Academic League Advisor substitute for the 2018-19 school year.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education approve accepting, by recommendation of the Superintendent, the One-Year Principal Professional Growth Plan for Mindy Bacon.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Quinton Township Board of Education Minutes – September 27, 2018
Student Personnel

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve participation in the free vision screening program for Grades PreK and Kindergarten offered by the New Jersey Commission for the Blind and Visually Impaired. Date to be determined.

Unanimously approved.

Moved by T. McKee and seconded by T. Scull that the Board of Education approve noting in its official minutes that it has received notification for the parental home-schooling of A.L., Grade 10, for the 2018-2019 school year.

Unanimously approved.

Student Personnel continued after Executive Session.

Representative to Salem City Board of Education

The August 8, 2018 Minutes of the Salem Board of Education was submitted for Quinton Board of Education review.

Mrs. Sperry reported that at the board meeting discussion was held regarding school opening and information was shared regarding the new track.

Other Board Members and Committee Reports

Mrs. Nacucchio attended the Salem County School Boards Meeting on September 26th and reported that there was a very good discussion held on health benefits.

Public Comment

None.

Executive Session

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve adopting the following resolution to adjourn into Executive Session (8:55 p.m.):

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

Quinton Township Board of Education Minutes – September 27, 2018
NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

8703

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- 1 3. Unwarranted invasion of individual privacy - **HIB**
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- 1 7. **Litigation**, contract negotiations, or attorney-client privilege
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Unanimously approved.

Resumption of the Public Portion of the Meeting

Moved by A. Sperry and seconded by T. Scull that the Board of Education resume the public portion of the meeting. (9:26 p.m.)
Unanimously approved.

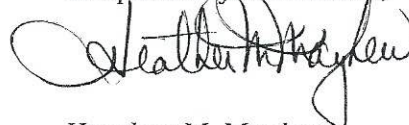
Personnel (contd.)

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with findings dated from September 7, 2018 to September 26, 2018, as submitted by the school principal, Mindy Bacon. (See page 8748)
Unanimously approved.

Adjournment

Moved by M. Sites and seconded by T. McKee that the meeting be adjourned. (9:27 p.m.)
Unanimously approved.

Respectfully submitted,



Heather M. Mayhew
Board Secretary