

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., June 21, 2018.

Mrs. Stacey Sickler, President, led the group in the pledge to the flag.

Mrs. Heather M. Mayhew, Business Administrator/Board Secretary called the meeting to order at 7:05 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Michael Sites, Joanne Nacucchio,
Thomas R. Boyles, Tracy Scull, Abram Norman,
Thomas McKee and Stacey Sickler

Members Absent: Amy Keen (Face time 8:10-10:10 p.m.)

Also Present: Margaret M. Delia, Superintendent
Heather M. Mayhew, Business Administrator
Stewart Potter, Principal
NJASA Representatives (arrived 7:30p.m.)

Educational Highlights/Presentations/Recognition

The June 18th Eighth Grade Class of 2018 Graduation Program was submitted for Board review.

Photography Club Canvas Print Updates and Display at the Board Meeting: This Program was made possible in part by funds from the New Jersey State Council on the Arts/Department of State, a partner Agency of the National Endowment for the Arts, through the Salem County Board of Chosen Freeholders and Salem County Cultural and Heritage Commission.

Board of Education Minutes

Minutes
05-24-2018

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve the minutes for the May 24, 2018 Board of Education meeting.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Correspondence

Thank you notes were received from Mrs. Margaret M. Delia and Mrs. Cheryl McKelvey for retirement gifts from the Board of Education.

Unfinished Business

None.

New Business

1. The Superintendent and the Board of Education set board goals during Executive Session and approved the goals afterwards.
2. The Building and Grounds Committee needs to meet or be informed prior to projects being completed.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Warrants

Moved by A. Sperry and seconded by T. McKee that the Board of Education approve the bills for payment in June 2018 in the amount of \$209,929.62 and authorize to pay any subsequent bills due and owing by June 30, 2018 and make any transfer of funds necessary so that no budgetary line item is overexpended for the 2017-2018 school year. A list of bills paid and transfers made will be provided at the next regular board meeting. (See pages 8556-8566)

Bills for
payment
June 2018

And, additionally authorize to pay any bills due and owing by July 31, 2018 and make any transfer of funds necessary so that no budgetary line item is overexpended for the 2018-19 school year. A list of bills paid and transfers will be provided at the next regular board meeting.

Pay bills due
& owing &
transfers by
July 31, 2018

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Certification

Moved by A. Sperry and seconded by T. McKee that the Board of Education approve and accept the April 30, 2018 Cash Reconciliation Report and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Report and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2018. (See pages 8567-8583)

Certification
Cash Recon-
ciliation &
Board
Secretary
Reports
04-30-2018

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Transfer of Funds**Transfer
of Funds
June 2018**

Moved by A. Sperry and seconded by T. McKee that the Board of Education approve the transfer of funds effective June 2018, previously approved by the Superintendent. (See pages 8584-8585)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary was submitted for board review.

Business and Finance**Resolution
for pmt of
travel
expenses**

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/ informational programs and/or meetings on the list provided, previously approved by the Superintendent. (See page 8586)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

The Chapter 47 Report of Awarded Contracts was submitted for review.
(See pages 8587-8588)

**Submission
of IDEA-B**

Moved by J. Nacucchio and seconded by T. R. Boyles that the Board of Education hereby authorizes approval of the submission of the Individuals with Disabilities Education Improvement Act of 2004, Part B (IDEA-B) application for Fiscal Year 2018 Funding Allocation in the following amounts for the 2018-2019 school year: (All funds will be utilized for out-of-district tuition.) (See page 8588)

IDEA-B	\$ 91,950.00
Preschool	\$ <u>2,405.00</u>
TOTAL	\$94,355.00

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Final budget
& expendi-
tures
IDEA-B**

Moved by T. McKee and seconded by T. Scull that the Board of Education approve the final budget and expenditures of the 2017-2018 IDEA-B. (See page 8589)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**IT Services
Agreement**

Move by T. McKee and seconded by A. Norman that the Board of Education approve shared services agreement for Information Technology Services with Pennsville Board of Education for the 2018-2019 school year. (See pages 8590-8593)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. Scull and seconded by T. R. Boyles that the Board of Education approve a special education tuition contract agreement with Salem County Special Services School District for one Preschool Disabled student commencing May 21, 2018 at a cost of \$45,706.00, prorated. (See page 8594)

SCSSSD
contract
agreement
Preschool
Disabled

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by M. Sites that the Board of Education approve a three year software license agreement with Systems 3000 Inc. commencing July 1, 2018. (See pages 8595-8596)

Systems
3000 Inc
software
license
agreement

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. Scull and seconded by T. McKee that the Board of Education approve accepting ExxonMobil matching funds in the amount of \$2,414.85.

ExxonMobil
matching
funds

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve accepting the Elementary and Secondary Education Act (ESEA) Grant (formerly No Child Left Behind) in the amounts indicated below and approved the budget and program goals for submission to the New Jersey Department of Education for the 2018-2019 school year. (See page 8596)

ESEA Grant
budget &
goals

Title I	\$110,079
Title II-A	10,362
Title III	- 0 -
Title IV-A	<u>10,000</u>

TOTAL \$130,441

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

A letter was reviewed from the State that the 2018-2019 Annual Update to 2017-2020 Three-Year Preschool Program Plan and Budget Statement are approved.

SUPERINTENDENT'S REPORT

Monthly Report

Mrs. Delia reviewed the Superintendent's monthly report and Mr. Potter reviewed the discipline report. (See page 8597)

Building and Grounds

The following emergency school drills that took place in the months of May and June, 2018:

05/17/2018 - Incidental Fire Drill - 20 minutes
 05/30/2018 – Fire Drill – 4 minutes
 05/24/2018 – Crisis Drill – Shelter in Place – 6 minutes
 06/14/2018 - Fire Drill - 5 minutes
 06/14/2018 - Crisis Drill - non-fire evacuation drill - 18 minutes

The monthly maintenance inspection report was conducted by the Maintenance Supervisor and Principal.

**Emergency
& Crisis
Manage-
ment Plan**

Moved by T. McKee and seconded by M. Sites that the Board of Education approve the Emergency and Crisis Management Plan noting that it was updated and there was approval at the October 19, 2017 Board of Education meeting. No other updates needed at this time.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Curriculum

Mrs. Delia reviewed the 2017-2018 writing scores.

The NJASA Representatives arrived at 7:30 p.m.

**Culture Club
trip**

Moved by T. McKee and seconded by M. Sites that the Board of Education approve 7th and 8th grade students who are members of the Culture Club to participate in a field trip to Washington DC on July 10, 2018. (Trip is grant funded.)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Curriculums

Moved by T. Scull and seconded by T. McKee that the Board of Education approve the following Curriculums for the 2018-19 school year:

- Language Arts – Grades K-8
- Science – Grades 6-8
- Social Studies – Grades K-8
- Health – Grades K-8
- Art – Grades K-8
- Technology – Grades K-8
- Music - Grades K-8
- Physical Education – Grades K-8
- Spanish – Grades K-8

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by A. Norman that the Board of Education approve Educere online program for summer credit completion.

**Educere
online
program
summer
credit**

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by A. Norman that the Board of Education approve a volunteer, NJ State Trooper I Mike Murray, to present the L.E.A.D. program (Law Enforcement Against Drugs) beginning with this year's sixth grade classes, once a week for 12 weeks (beginning week to be determined) with 45 to 60 minute classes.

**L.E.A.D.
Program**

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Policy

Moved by T. McKee and seconded by M. Sites that the Board of Education approve the discipline code for the 2018-2019 school year that is based on locally determined core ethical values, following review of the 2017-2018 disciplinary statistics.

**Discipline
Code**

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by J. Nacucchio and seconded by T. R. Boyles that the Board of Education approve the following policies on second reading:

**Policies
2nd Reading**

#4111 *Recruitment, Selection & Hiring* (Instructional Personnel)

#4211 *Recruitment, Selection & Hiring* (Support Personnel)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Administrative

Mrs. Delia reviewed the final report for the 2017-2018 school year from the Intervention and Referral Services.

Moved by T. McKee and seconded by M. Sites that the Board of Education approve the 2018-2019 Provisional Teacher Mentoring Program and approve submission of the Mentoring Plan Statement of Assurance to the County Office.

**Provisional
Teacher
Mentoring
Program**

(See page 8597)

Unanimously approved.

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve submission of the Security Drill Statement of Assurance to the County Office.
(See page 8598)
Unanimously approved.

Moved by T. Scull and seconded by A. Sperry that the Board of Education approve an award of \$75 for perfect attendance to the following staff members, tentatively, for the 2017-2018 school year:

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman,
T. McKee, and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve the school nurse, Sherry Biddle, one summer work day at \$30.00 per hour to process new incoming students' health records.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman,
T. McKee, and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by T. McKee and seconded by T. R. Boyles that the Board of Education approve the following staff members to be paid a stipend of \$100 through the Youth Services Grant to chaperone the Washington DC field trip on July 10, 2018:

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman,
T. McKee, and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve 2018-2019 employment contract to reflect contract revision for Ken Wilson, Maintenance Supervisor.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Student Personnel

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education discuss and affirm no findings and confirm the decision of HIB cases that were discussed at the May 24, 2018 Board of Education meeting.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Student Personnel continued after Executive Session.

Representative to Salem City Board of Education

The May 2, 2018 Minutes of the Salem Board of Education was submitted for Quinton Board of Education review.

Mrs. Sperry was not able to attend the last board of education meeting.

Other Board Members and Committee Reports

School Boards Convention 2018:

Mandated Training Opportunities, October 22-25, 2018, Keynote Speaker

Public Comment

None.

Amy Keen face timed at 8:10 p.m.

Executive Session

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve adopting the following resolution to adjourn into Executive Session (8:10 p.m.):

Adjourn
into
Executive
Session

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- 1 3. Unwarranted invasion of individual privacy – **HIB**
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- ___ 7. Litigation, contract negotiations, or attorney-client privilege –
- 3 8. Personnel matters – **Supt. & BOE Evaluations, Supt. hiring**
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Unanimously approved.

Mr. Potter left the meeting at 8:15 p.m.

Resumption of the Public Portion of the Meeting

**Resumption
of Public
Session
DENIED**

Moved by A. Sperry and seconded by A. Norman that the Board of Education resume the public portion of the meeting. (9:34 p.m.)

Ayes: (1)

Noes: (8)

Motion Denied

**Resumption
of Public
Session**

Moved by A. Norman and seconded by T. Scull that the Board of Education resume the public portion of the meeting. (9:45 p.m.)

Unanimously approved.

Personnel (contd.)

**Board Self-
Evaluation**

Moved by A. Sperry and seconded by T. Scull that the Board of Education approve the Board Self-Evaluation and the 2018-2019 Board of Education Professional Goals and Development Plan. (See pages 8598-8604)

Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, A. Keen, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Supt.'s
Evaluation**

Moved by T. McKee and seconded by A. Norman that the Board of Education approve the 2017-2018 Superintendent's Annual Evaluation. Unanimously approved.

**Newly hired
Superinten-
dent**

Moved by A. Norman and seconded by T. R. Boyles that the Board of Education approve hiring Stewart Potter as the Superintendent commencing September 1, 2018 pending contract approval by the Executive County Superintendent.

Roll Call: Ayes: (8) A. Sperry, M. Sites, A. Keen, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (1) J. Nacucchio

Abstain: (0)

Motion Carried

Amy Keen closed out of face time at 10:10 p.m.

Student Personnel (contd.)

Moved by A. Sperry and seconded by A. Norman that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with findings dated from May 24, 2018 to June 20, 2018, as submitted by the school principal, Stewart Potter. (See page 8604)

HIB
05-24-2018
to
06-20-2018

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, T.R. Boyles, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

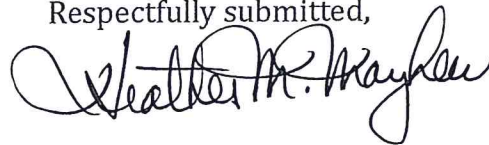
Motion Carried

Adjournment

Moved by T. McKee and seconded by A. Norman that the meeting be adjourned.
(10:16 p.m.)
Unanimously approved.

Adjourn-
ment of
meeting

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Heather M. Mayhew". The signature is fluid and cursive, with the first name being the most prominent.

Heather M. Mayhew
Board Secretary