

**QUINTON BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA
Thursday, March 19, 2020**

I. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, and the South Jersey Times.

III. ROLL CALL

IV. MEETING FORMAT

Approval of a resolution permitting changes to the meeting format given the current public health emergency.

V. MINUTES

Approval of the minutes for the February 27, 2020 Regular Monthly meeting.

VI. CORRESPONDENCE

VII. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

1. Online Ethics Financial Disclosure Forms

B. NEW BUSINESS - None

VIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Approval of the following item(s):

1. **Board Secretary Certification**
Board's Certification
Board Secretary's Certification
2. **Cash Reconciliation Report** - Approval of the cash reconciliation report.
3. **Transfers** - Approval of the transfer list.
4. **Bills to be Paid** - Approval of payroll and agency and the bills list.

FYI: The Budget Summary Report for the month of February 2020 is submitted for board review.

5. **Travel Expenses** - Approval of the payment of travel expenses incurred.
6. **Workshop/Seminar Requests** - Approval of list of workshop/seminar requests.

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7. **Transportation** - Approval of a correction to the cost for the Transportation Contract with Stow Creek Board of Education.
8. **Preliminary Budget Submission** – Approval, by Resolution, the submission of the 2020-2021 budget to the Salem County Office of Education.

Further, approval of scheduling the public hearing on the 2020-2021 budget for Thursday, April 30, 2020 at 7:00 p.m. with the regular monthly meeting to follow.

IX. SUPERINTENDENT REPORT

A. Monthly Report

1. Superintendent's Report.
2. Salem County In-service Agenda, March 13, 2020.
3. 2020 QTS Science Fair winners; Salem County Science Fair winners.

B. Building and Grounds

1. Emergency drills took place during the month of February 2020.
2. Review of the Monthly Maintenance Inspection List.

C. Curriculum

Approval of the following item(s):

1. **Culture Club Contract** - Approval of the acceptance of an amended grant contract from the Salem County Youth Services Commission.

D. Policy

Approval of the following item(s):

1. **Policy #7116** - Approval of a new Policy #7116 *Indoor Air Quality* on second reading.
2. **Policy #2111.5** - Approval of new Policy #2111.5 *Pandemic Situations* on first reading.

E. Administrative

Approval of the following item(s):

1. **Eighth Grade Graduation** - Approval of that the eighth grade graduation be held on Friday, June 12, 2020.

F. Personnel

Approval of the following item(s):

1. **Substitute List Addition** - Approval of applicants to be added to the 2019-2020 substitute list.
2. **Long-term Substitute** - Approval appointing Long-term Substitute in the Middle School Math position.
3. **Culture Club Staff** - Approval of staff members to assist with after-school Culture Club Programing and Activities.
3. **Extra-Curricular Staff Positions** - Approval of the extra-curricular positions to be advertised to the staff for the 2020-2021 school year.

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G. Student Personnel

Approval of the following item(s):

1. **HIB** - Approval of, as per the NJDOE, HIB reporting requirements, the second reading for the period of January 23, 2020 to February 26, 2020.
2. **HIB** - Approval of, as per the NJDOE, HIB reporting requirements, the first reading for the period of February 27, 2020 to March 18, 2020.

X. REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The minutes of February 12, 2020 are submitted for board review.

XI. OTHER BOARD MEMBERS AND COMMITTEE REPORTS

XII. PUBLIC COMMENT

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response within ten days. The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. When recognized by the Board President, state your full name and address.
2. Identify the topic on which you wish to comment.
3. Limit your comments to that specific topic.
4. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
5. Please refrain from interrupting without being recognized.
6. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

XIII. RECESS INTO EXECUTIVE SESSION

Approval adopting the resolution to adjourn into executive session.

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

XV. ADJOURNMENT