

**QUINTON BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA
Thursday, January 23, 2020**

I. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, and the South Jersey Times.

III. ROLL CALL

IV. EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION

1. Presentation of Star Student, Alexis Cagle, by Mrs. Winchell, Spanish Teacher.

V. MINUTES

Approval of the minutes for the January 2, 2020 Board of Education Reorganization and Regular Monthly meeting.

VI. CORRESPONDENCE

VII. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

1. Presentation of the Board Self-Evaluation Results
2. Mandated Training for School Board Members

B. NEW BUSINESS

VIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

A. Board Secretary Report, Cash Reconciliation Transfer of Funds and Bills Lists

1. **Board Secretary Certification** - Certification of the Board Secretary's Monthly Financial Report.
2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of **December 31, 2019**.
3. **Transfers** - Approve the transfer list for the month of **December 2019**.
4. **Bills to be Paid** - Approve payroll and agency for the month of **December 2019** and the bills list for the month of **January 2020**.

FYI: The Budget Summary Report for the month of December 2019 is submitted for board review.

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B. Business and Finance

1. **Travel Expenses** - Approve the payment of travel expenses incurred.
2. **Workshop/Seminar Requests** - Approve the list of workshop/seminar requests.
3. **Preschool Program Plan** - Approve the submission of the Early Childhood Education Preschool Program Plan and District Budget Statement.
4. **Special Education Medicaid Initiative** - Approve, by resolution, the request for a waiver of participation in the Special Education Medicaid Initiative (SEMI).
5. **403B Plan Restatement** - Approve the restatement of the 403B Plan Documents to reflect the IRS required updates.
6. **SCSSSD Tuition Contract** - Approve the Tuition Contract with SCSSSD.
7. **One-on-One Teacher Aide** - Approve the Agreement with SCSSSD to provide a One-on-One Teacher Aide.

IX. SUPERINTENDENT REPORT

A. Monthly Report

1. Superintendent's Report

B. Building and Grounds

1. The following emergency drills took place in the month of December 2019:
 - 12/12/2019 - Fire Drill/5 minutes
 - 12/19/2019 - Shelter-in-Place - 7 minutes
2. Review of the Monthly Maintenance Inspection List.

C. Curriculum - None

D. Policy

1. **Policy 3335** - Approval of revision to Policy 3335, *Travel Expenses*.

E. Administrative

1. **Student Safety Data System incident report forms** - Approve forms used by the New Jersey Department of Education.
2. **Student Safety Data System incident report** - Review report for Period 1, September 1, 2019 to December 31, 2019.

F. Personnel

1. **Substitute List Addition** - Approve the applicants to be added to the 2019-2020 substitute list upon completion of proper hiring documentation.
2. **Statement of Assurance** - Approve the submission of the Statement of Assurance Regarding the Use of Paraprofessional Staff.
3. **Resignation** - Approve a resignation.
4. **Leave of Absence** - Approve a leave of absence.
5. **Leave of Absence** - Approve a leave of absence..
6. **Advertise Vacancy** - Approve to advertise for a vacancy.

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7. **Hiring of an Instructional Aide** - Approve hiring an instructional aide.
8. **School Play Volunteers** - Approve volunteers assisting with the school play.
9. **Evaluation Models** - Approve the readoption of the evaluation models for staff.

G. Student Personnel

1. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of November 21, 2019 to December 20, 2019, with no incidences.
2. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of January 2, 2020 to January 22, 2020, with/without incidences.

X. REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The minutes of December 11, 2019 are submitted for board review.

XI. OTHER BOARD MEMBERS AND COMMITTEE REPORTS

1. Listing of Board of Education Members was submitted to Board..
2. Listing of Board of Education Committees was submitted to Board.
3. Listing of Board of Education meeting dates was submitted to Board..
4. All Board Members will need to complete the online filing of School Ethics Disclosure Forms.

XII. PUBLIC COMMENT

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response within ten days. The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. When recognized by the Board President, state your full name and address.
2. Identify the topic on which you wish to comment.
3. Limit your comments to that specific topic.
4. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
5. Please refrain from interrupting without being recognized.
6. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

XIII. RECESS INTO EXECUTIVE SESSION

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

XV. ADJOURNMENT