

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 6:00 p.m., March 15, 2018.

Mrs. Stacey Sickler, President, led the group in the pledge to the flag.

Mrs. Heather Mayhew, Board Secretary, called the meeting to order at 6:08 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Michael Sites (arrived at 6:16 pm), Joanne Nacucchio, Thomas Boyles (arrived 6:58), Tracy Scull, Abram Norman and Stacey Sickler

Members Absent: Thomas McKee

Also Present: Mrs. Margaret Delia, Superintendent
Heather M. Mayhew, Business Administrator
Stewart Potter, Principal (arrived 7:02 p.m.)
Teacher, Students, Parents (arrived 7:02 pm)
NJSASA Representatives (left 7:02 pm)

Executive Session I

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education approve adopting the following resolution to adjourn into executive session (6:10 pm):

QUINTON TOWNSHIP BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ☐ 1. Confidential matters per statute or court order
- ☐ 2. Matters that would impact rights to receive federal funds
- ☐ 3. Unwarranted invasion of individual privacy
- ☐ 4. Collective bargaining with the Quinton Education Association
- ☐ 5. Acquisition of real property or investment of public funds
- ☐ 6. Tactics or techniques utilized in public safety procedures
- ☐ 7. Litigation, contract negotiations, or attorney-client privilege
- ☒ 8. Personnel matters - **Superintendent search/develop search criteria with NJASA representatives**
- ☐ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.
Unanimously approved.

Resumption of the Public Portion of the Meeting

Moved by A. Sperry and seconded by A. Norman that the Board of Education resume the public portion of the meeting. (7:02 pm)
Unanimously approved.

Michael Sites left the meeting at 7:02 pm.

Mr. Potter, Teacher, Student and Parents arrived at the meeting at 7:02 pm.

NJASA Representatives left the meeting at 7:02 pm.

Educational Highlights/Presentations/Recognition

Mrs. Delia introduced Mrs. Bacon, who recognized the Star Student, Donatello Renner, and Mrs. Delia presented the star student with the awards.

Michael Sites returned to the meeting at 7:11 p.m.

Minutes

Moved by T. Scull and seconded by A. Norman that the Board of Education approve the minutes for the February 22, 2018 Board of Education meeting.
Unanimously approved.

Minutes
02-22-2018

Correspondence

None.

Unfinished Business

Interviews for the vacancy on the Board will be held at the next regular Board of Education meeting.

New Business

None.

Business Administrator/Board Secretary Report**Warrants**

Bills for
payment
March
2018

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve the bills for payment in March 2018 in the amount of \$252,012.12. (See pages 8371-8374)
Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Certification

Cash
Recon-
ciliation &
Board
Secretary
Reports
01-31-2018

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve and accept the January 31, 2018 Cash Reconciliation Reports and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2018. (See pages 8375-8390)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Transfer of Funds

Transfer
of funds
March
2018

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve the transfer of funds, effective March 2018, previously approved by the Superintendent.
(See page 8391)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary Report was submitted for Board review.

Business and Finance

Travel
Expenses

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve resolution for payment of listed expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings, previously approved by the Superintendent for the 2017-2018 school year. (See page 8392)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0) Abstain: (0) Motion Carried

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve the submission of a grant application for the Safety Grant Program through the New Jersey Schools Insurance Group in the amount of \$3,316.00 for the period of July 1, 2018 – July 1, 2019 with disbursements taking place in the fall of 2018.

Submission
of Safety
Grant
Program

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0) Abstain: (0) Motion Carried

Moved by T. Scull and seconded by A. Norman that the Board of Education approve resolution to renew membership with the New Jersey Schools Insurance Group, Educational Risk & Insurance Consortium - South for a period of three years beginning July 1, 2018 and ending July 1, 2021. (See pages 8393-8395)

Resolution
to renew
member-
ship with
NJSIG

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0) Abstain: (0) Motion Carried

Moved by A. Sperry and seconded by J. Nacucchio the Board of Education approve a binding resolution to participate in the ACES program to purchase electric generation services through May 2023. (See page 8396)

Resolution
to par-
ticipate in
ACES
Program

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0) Abstain: (0) Motion Carried

2017-2018 School Budget

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education approve reviewing and discussing the 2018-2019 state aid funding for the 2018-2019 budget and approve submission of same to the County Office as recommended by the Finance Committee. The Business Administrator also recommends that the Board of Education approve establishing maximum meetings, seminars and travel allowance in the amount of \$20,000 for the 2018-2019 school year. Additionally, the Quinton Township Board of Education will seek approval from the district's legal voters to raise an additional \$64,000 for two buses to provide courtesy busing to students outside the Quinton "Village Area" and within two miles from the school. (See page 8397)

Review &
discussion
of the
2018-2019
state aid
funding for
the budget

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0) Abstain: (0) Motion Carried

The Board discussed getting experience rating for Health Benefits. The Board also discussed employee 20-hour part-time requirement in contract to receive health benefits versus 25 hours to receive health benefits in State Health Benefits and there needs to be a revision changing 20 hours to 25 hours in the contract. Will seek advisement from the solicitor.

State
Health
Benefits

SUPERINTENDENT REPORT**Monthly Report**

Mrs. Delia and Mr. Potter reviewed the Superintendent's monthly report. (See page 8397)

In celebration of Black History Month, numerous activities, readings and lessons depicting the history of African Americans and the important contributions they have made to our nation took place in all grade levels. Although Black History Month is celebrated during the month of February, Quinton Township School infuses such lessons throughout the academic year. (See pages 8398-8399)

The March 16, 2018 Salem County In-service Agenda was submitted to the Board.

The 2018 Science Fair winners was submitted to the Board.

Building and Grounds

The following emergency school drills took place in the month of February 2018:

02/21/2018 – Fire Drill/7 minutes

02/26/2018 – Crisis drill: Test of PA, Walkie-Talkie & cameras/7min.

02/26/2018 – Crisis drill: Code Blue

The March 2018 School Monthly Maintenance Inspection Guide List that was conducted by the Principal and Maintenance Supervisor was submitted for Board review.

Curriculum

Non-Board
sponsored
music
field trip

Moved by J. Nacucchio and seconded by A. Norman that the Board of Education acknowledge that the Quinton School Barbershop Ensembles, including the Wildcat Chord Ringers, Wildcat Harmonizers, and Elementary Mix participate in a Non-Board of Education sponsored field trip in the Barbershop Youth in Harmony Prelims at the Crowne Plaza Hotel, 1741 Paperill Road, Wyomissing PA 19610, on April 7, 2018, which is of no cost to the Quinton Board of Education. Parents of students volunteering to attend will be responsible for their own transportation to and from the event.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Library
books
bought
with
monetary
donation

Moved by J Nacucchio and seconded by T. Scull that the Board of Education approve the following books that were bought with a monetary donation to be catalogued in the library. The Curriculum Committee reviewed.

<i>Black Panther, The Young Prince</i>	- by Ronald L. Smith
<i>Sisters</i>	- by Raina Telgemeier
<i>Nerds</i>	- by Michael Buckley
<i>Discover Dinosaurs</i>	- by Sandy Creek Publishers
<i>The Last Kids on Earth</i>	- by Max Brallier
<i>Who's Afraid of the Dark?</i>	- Melanie Joyce
<i>The Terrible Two Go Wild</i>	- Mac Barnett
<i>The 11:11 Wish</i>	- by Kim Tomsic
<i>1000 + Fantastic Facts</i>	- by Miles Kelly Publishing

Unanimously approved.

Moved by A. Sperry and seconded by A. Norman that the Board of Education approve transitioning the current Reading Recovery Program Offering to Phonics First Program for the 2018-2019 school year. The Curriculum Committee met with the Superintendent and staff members.

Phonics
First
Program

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education approve the National Geographic Science Program, which was a pilot during the 2017-2018 school year, for grades K-5 at a cost of \$12,552.00. The Curriculum Committee met with the Superintendent and staff members.

National
Geographic
Science
Program

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by A. Sperry and seconded by A. Norman that the Board of Education approve converting the first and second grade looping program to individual grade level teacher positions in an effort to more effectively and efficiently deliver the Standards in all subject areas within both grade levels. The Curriculum Committee met with the Superintendent and staff members.

Converting
1st & 2nd
grade
looping
program

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Policy

None.

Administrative

Moved by A. Sperry and seconded by T. Boyles that the Board of Education approve that the eighth grade graduation be held on Thursday, June 14, 2018.
Unanimously approved.

8th Grade
graduation

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve the 2018-2019 School Calendar. (See page 8399)
Unanimously approved.

2018-2019
school
calendar

Moved by A. Sperry and seconded by A. Norman that the Board of Education approve the 2018-19 Quinton Township Professional Development Plan, which was created by the Superintendent and School Improvement Panel, to ensure professional growth of the staff and fulfill the State of New Jersey Department of Education's professional development requirements.

Professional
Development
Plan

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Personnel

After-school
Culture
Club

Moved by T. Scull and seconded by A. Sperry that the Board of Education approve the following staff members to assist with after-school Culture Club Programing and Activities from July 1, 2018 through December 31, 2018 (hourly wage of 30.00 for after school activities):

Kim Dickson	Stephanie Hassler
Shane Manuel	Joseph Micarelli
Lauren McCaughin	Kimberly Traum
Aaron McAllister	Gail Scuderi
Julie Hofacker	

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Resigna-
tion of
custodian

Moved by A. Norman and seconded by M. Sites that the Board of Education approve the resignation of Timmet Hayes, PM Custodian, effective (last day), March 30, 2018.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Advertising
for PM
custodian

Moved by T. Boyles and seconded by A. Norman that the Board of Education approve advertising for the anticipated vacancy of the PM Custodian position due to a resignation.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Extra-
curricular
positions

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve the listing of extra-curricular positions to be advertised to the staff for the 2018-2019 school year. (See page 8400)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Maternity
Leave

Moved by M. Sites and seconded by A. Norman that the Board of Education approve the maternity leave of Brittany Turner commencing May 21, 2018 through June 30, 2018 for the 2017-18 school year, using accumulated sick days (returning September 1, 2018).

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Advertising
4th grade
substitute

Moved by T. Scull and second by T. Boyles that the Board of Education approve advertising for a 4th grade teacher substitute at a rate of \$100 per day from May 21, 2018 through the last day of school in June 2018.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. Scull and seconded by A. Norman that the Board of Education approve the reappointment of Heather Mayhew as the Business Administrator/Board Secretary (tenured) for the 2018-2019 school year.

Appointment
of SBA/
Board
Secretary

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve the contract for Joanne Lawrence, Learning Disabilities Teacher Consultant Services at a rate of \$300 per diem/evaluation and a rate of \$50 per child study team meeting up to a maximum of \$300 per day for 2018-2019 school year. (See page 8400)

LDTC
Services

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Student Personnel

Moved by M. Sites and seconded by A. Norman that the Board of Education affirms the findings and confirms the decision of a HIB case that was discussed at the February 22, 2018 Board of Education meeting.

HIB case
discussed at
02-22-2018
BOE meeting

Unanimously approved.

Moved by A. Norman and seconded by T. Boyles that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with no findings, dated from February 23, 2018 to March 14, 2018, as submitted by the school principal, Stewart Potter. (See page 8401)

HIB – no
findings

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Boyles, T. Scull, A. Norman and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Representative to Salem City Board of Education

The regular meeting was postponed until the following week.

Other Board Members and Committee Reports

Reminder for the Board to complete the Superintendent's evaluation if haven't already done so.

Public Comment

None.

Executive Session II

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve adopting the following resolution to adjourn into executive session (9:16 pm):

Adjourn
into
Executive
Session

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- 1 7. Litigation, contract negotiations, or attorney-client privilege
- 1 8. Personnel matters - **SACC Program**
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.
Unanimously approved.

Resumption of Public Portion of the Meeting

Resume
Public
Session

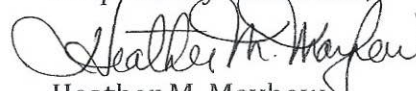
Moved by M. Sites and seconded by J. Nacucchio that the Board of Education resume the public portion of the meeting (9:39 pm).
Unanimously approved.

Adjournment

Adjourn
meeting

Moved by M. Sites and seconded by A. Norman that the meeting be adjourned. (9:40 p.m.)
Unanimously approved.

Respectfully submitted,


Heather M. Mayhew
Board Secretary