

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., February 22, 2018.

Mrs. Stacey Sickler, President, led the group in the pledge to the flag.

Mrs. Heather Mayhew, Board Secretary, called the meeting to order at 7:04 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Michael Sites, Joanne Nacucchio, Thomas Boyles (after sworn in), Abram Norman, Thomas McKee and Stacey Sickler

Members Absent: Alicia Sperry (prior commitment), Tracy Scull (funeral)

Also Present: Mrs. Margaret Delia, Superintendent
Heather M. Mayhew, Business Administrator
Stewart Potter, Principal
Teacher, Student, Parents
Representatives from NJASA

Oath of Office

Mrs. Mayhew administered the oath of office to newly appointed Board of Education Member, Mr. Thomas R. Boyles Jr.

Educational Highlights/Presentations/Recognition

Mrs. Delia introduced Mrs. Beardsley, who recognized the Star Student, Mikayla Smith, and Mrs. Delia presented the star student with the awards.

Minutes

Minutes
01-25-17

Moved by T. McKee and seconded by A. Norman that the Board of Education approve the minutes for the January 25, 2018 Board of Education meeting.
Unanimously approved.

Correspondence

None.

Unfinished Business

The 2017-2018 School Calendar was updated due to snow emergency closings on January 4 and 5, 2018 and the addition of Science Assessment dates. (See page 8327)

A Summary of the Salem County VoTech Open House was submitted for board review.

New Business

Board Member, Joanne Nacucchio, suggested to set aside time to brainstorm options, strategies, and pros and cons for consolidation of schools.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Warrants

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve the bills for payment in February 2018 in the amount of \$379,830.53. (See pages 8328-8334)

Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Bills for
payment in
February

Certification

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve and accept the December 31, 2017 Cash Reconciliation Reports and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2018. (See pages 8335-8349)

Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Certification
of Cash
Reconciliation
& Board
Secretary
Reports

Transfer of Funds

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve the transfer of funds, effective February 2018, previously approved by the Superintendent. (See page 8350)

Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Transfer of
Funds for
February
2018

The Budget Summary Report was submitted for Board review.

Business and Finance

Moved by T. McKee and seconded by A. Norman that the Board of Education approve the travel resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the provided listing, previously approved by the superintendent for the 2017-2018 school year. (See page 8351-8352)

Travel
Expenses

Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

**Transportation
addendum
to Route
C101**

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve the transportation contract addendum to Route C101 in the amount of \$19.50 per diem for the 2017-2018 school year commencing February 20, 2018. (See page 8352)

Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

**Donation
for books
in library**

Moved by T. McKee and seconded by M. Sites that the Board of Education approve acceptance of a donation in the amount of \$100.00 from a family in memory of their loved one to be utilized in purchasing books for the Weeks Library.

Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

**Payment
for ELA
Curriculum
Updates**

Moved by A. Norman and seconded by J. Nacucchio that the Board of Education approve the following staff members to complete English Language Arts Curriculum updates with newest NJDOE requirements to be paid 16 hours at \$30.00 per hour for each grade level:

Kdgn:	Beverly Beardsley, Bernadette Sam
1st Grade:	Melissa Newkirk, Donna Proferro
2nd Grade:	Mindy Bacon, Ashley Butenewicz
3rd Grade:	Nicole Chiacchio, Danine Lodge
4th Grade:	Brittany Turner
5th Grade:	Joyce Cohen, Heidi Rowand
6th Grade:	Lauren McCaughin
7th Grade:	Stephanie Hassler, Lauren McCaughin
8th Grade:	Stephanie Hassler

Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

**E-Rate
Award**

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve and accept the E-rate award in the amount of \$60,983.61 for the 2017-2018 school year.

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, A. Norman, T. McKee and S. Sickler
 Noes: (0) Abstain: (1) T. Boyles Motion Carried

2087-2019 School Budget

**Public
Hearing
04-26-18**

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve April 26, 2018 at 7:00 p.m. be set as the date and time for the Public Hearing on the school budget for the 2018-2019 school year. This meeting will consist of the public hearing followed by the regular meeting that was previously scheduled to handle any other matters deemed appropriate to discuss.
 Unanimously approved.

SUPERINTENDENT REPORT**Monthly Report**

Mrs. Delia reviewed the Superintendent's monthly report. (See page 8353)

Building and Grounds

The following emergency school drills took place in the month of January 2018:

01/22/2018 – Fire Drill/4 minutes

01/17/2017 – Crisis drill: Test of Connect Ed Emergency Notification/5 minutes

Mr. Potter reviewed the School Monthly Maintenance Inspection Guide List and Quarterly Maintenance Inspections that were conducted by the Principal and Maintenance Supervisor.

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve Eagle Scout, Mason Elwell, of Boyscout Troop 38, to create a raised brick flowerbed in front of the Quinton Township School library. The wall will be roughly 83 feet long and 3 blocks high with a top cap. The flowerbed will be approximately 600 square feet and the color of the wall will be Harvest Blend.

Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Eagle Scout
Project –
Flowerbed

Moved by A. Norman and seconded by J. Nacucchio that the Board of Education approve the updated Memorandum of Understanding between the NJ State Police and Quinton Township School District with regard to school district video surveillance equipment. (See pages 8354-8357)

Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Updated
MOU with
NJ State
Police –
video
surveillance
equipment

Curriculum

A curriculum meeting will be held prior to the next board of education meeting.

Policy

Moved by M. Sites and seconded by T. McKee that the Board of Education approve the following policies on second reading:

Policies on
2nd
Reading

- #1410 Local Units - Community Relations
- #4112.8 Nepotism - Instructional Personnel
- #4212.8 Nepotism - Support Personnel
- #6142.19 Instructional Program - ADA Compliant Website

Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Administrative**Update to
3 yr
Preschool
Program
Plan**

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve the 2018-2019 annual update to the 2017-2020 Three-Year Preschool Program Plan, Professional Development Plan, and District Budget Planning Workbook for submission to the New Jersey Department of Education and the county office. (See page 8358)

Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Personnel**Adding to
substitute
list**

Moved by T. McKee and seconded by M. Sites that the Board of Education approve, upon completion of proper hiring documentation, adding the following applicant as a substitute for the 2017-2018 school year:

Alexzia Cuff - Instructional

Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

**Resigna-
tion of
BOE
Member**

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve accepting the resignation of newly appointed Board Member, Benjamin Keen, effective immediately.

Unanimously approved.

**Resigna-
tion of
teacher**

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve the resignation of Cheryl McKelvey, Reading Specialist, due to retirement effective (last day) June 30, 2018.

Unanimously approved.

**Advertise
for a
reading
teacher**

Moved by T. McKee and seconded by A. Norman that the Board of Education approve for the Superintendent to advertise for a Reading Teacher, who holds an Elementary School Teacher Standard Certification and a Reading Specialist Certification or additional course work specializing in reading and literacy for the 2018-2019 school year.

Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Directions were given to board members for the completion of the online Superintendent's Evaluation that is due by the March 15, 2018 Board of Education meeting.

Student Personnel**HIB -affirm
findings &
confirms
decision**

Moved by M. Sites and seconded by T. McKee that the Board of Education affirms the findings and confirms the decision of a HIB case that was discussed at the January 25, 2018 Board of Education meeting.

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (1) T. Boyles Motion Carried

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve noting in its official minutes that it has received notification for the parental homeschooling of C.F., Grade 10, as of January 24, 2018.
Unanimously approved.

Parental
Home-
schooling

Student Personnel continued after Executive Session.

Representative to Salem City Board of Education

The January 3, 2018 minutes of the Salem Board of Education was submitted for Quinton Board of Education review.

No report due to absence of Mrs. Sperry.

Other Board Members and Committee Reports

The 8th Grade Dialogue and Reception will be held on March 12, 2018 at 5:30 p.m. at the Arthur P. Schalick High School.

The updated listing of Board of Education Committees was submitted. Mr. Norman will be added to the Personnel Committee and deleted from the Transportation Committee.
(See page 8359)

Public Comment

None.

Executive Session

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve adopting the resolution to adjourn into executive session: (8:16 p.m.)

Executive
Session

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- _____ 1. Confidential matters per statute or court order
- _____ 2. Matters that would impact rights to receive federal funds
- 1 3. Unwarranted invasion of individual privacy
- _____ 4. Collective bargaining with the Quinton Education Association

- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- 1 7. Litigation, contract negotiations, or attorney-client privilege
- 1 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.
Unanimously approved.

Resumption of the Public Portion of the Meeting

Resump-
tion of
public
session

Moved by T. McKee and seconded by M. Sites that the Board of Education resume the public portion of the meeting. (9:53 p.m.)
Unanimously approved.

Student Personnel

HIB with
findings

Moved by M. Sites and seconded by T. McKee that the Board of Education accepts receipt of the Harassment, Intimidation and Bullying report dated from January 25, 2018 to February 21, 2018 with a finding as submitted by the school principal, Stewart Potter.
(See page 8359)

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (1) T. Boyles Motion Carried

Personnel

NJASA
Supt.
Search

Moved by A. Norman and seconded by T. McKee that the Board of Education approve to utilize NJASA to conduct the superintendent search as per contracted amount of \$5,000 and mileage.

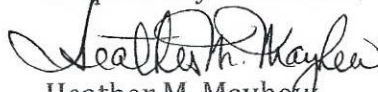
Roll Call: Ayes: (6) M. Sites, J. Nacucchio, T. Boyles, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Adjournment

Adjourn-
ment of
meeting

Moved by T. McKee and seconded by A. Norman that the meeting be adjourned. (9:57 p.m.)
Unanimously approved.

Respectfully submitted,


Heather M. Mayhew
Board Secretary