

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., January 25, 2018.

Mrs. Stacey Sickler, President, led the group in the pledge to the flag.

Mrs. Heather Mayhew, Board Secretary, called the meeting to order at 7:04 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Michael Sites, Joanne Nacucchio (arr. 7:28 p.m.),
Abram Norman, Tracy Scull, Thomas McKee III and Stacey Sickler

Members Absent: None

Also Present: Mrs. Margaret Delia, Superintendent
Heather M. Mayhew, Business Administrator
Stewart Potter, Principal
Teachers, Students, Parents

Educational Highlights/Presentations/Recognition

School Board Recognition Month

Moved by M. Sites and seconded by A. Sperry that the Board of Education approve the resolution observing January 2018 as School Board Recognition Month. (See page 8271)
Unanimously approved.

Resolution
observing
School
Board
Recognition
Month

Mrs. Delia, Superintendent, read the resolution and commended each board member for their years of service and presented each member with a gift of appreciation.

Star Student

Mrs. Delia introduced Mrs. White, who recognized the Star Student for December 2017, Ant'Zhiyah Parsley, and Mrs. Delia presented the Star Student with the awards.

Mrs. Delia introduced Ms. Whitzell, who recognized the Star Student for January 2018, Connor Westcott, and Mrs. Delia Presented the Star Student with the awards

Minutes

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve the minutes for the December 21, 2017 Board of Education meeting and the minutes for the January 4, 2018 Reorganization Board of Education meeting.
Unanimously approved.

Minutes for
12-21-2017
and
01-04-2018
Reorganiza-
tion

Correspondence

Mrs. Delia read a thank you note to the Board from Mr. Weeks.

Mrs. Delia shared a thank you to a Sherwin Williams representative for donated paint.

Unfinished Business

None.

New Business

None.

Business Administrator/Board Secretary Report**Warrants**

Bills for
payment
in
January
2018

Moved by T. McKee and seconded by M. Sites that the Board of Education approve the bills for payment in January 2018 in the amount of \$380,033.66. (See pages 8272-8280)
Roll Call: Ayes: (6) A. Sperry, M. Sites, T. Scull, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Certification

Cash
Reconcil-
iation &
Board
Secretary
Report
for
November
30, 2017

Moved by T. McKee and seconded by M. Sites that the Board of Education approve and accept the November 30, 2017 Cash Reconciliation Reports and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2018. (See pages 8201-8294)
Roll Call: Ayes: (6) A. Sperry, M. Sites, T. Scull, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

The Budget Summary Report was submitted for Board review.

Business and Finance

Travel
Expenses

Moved by T. McKee and seconded by A. Norman that the Board of Education approve the travel resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the provided listing, previously approved by the superintendent for the 2017-2018 school year. (See pages 8295)
Roll Call: Ayes: (6) A. Sperry, M. Sites, T. Scull, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by T. McKee and seconded by A. Norman that the Board of Education approve the resolution for a waiver of the requirements for the Special Education Medicaid Initiative (SEMI) as there are less than 40 eligible students for the 2018-2019 school year. (See page 8296)

Waiver -
SEMI

Roll Call: Ayes: (6) A. Sperry, M. Sites, T. Scull, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by T. Scull and seconded by T. McKee that the Board of Education approve services for one student from the Clarke Schools for Hearing and Speech in the amount of \$5,958 for the 2017-2018 school year. (See page 8297)

Services
of
Clarke
Schools

Roll Call: Ayes: (6) A. Sperry, M. Sites, T. Scull, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve a contract for a one-on-one paraprofessional with Woodstown-Pilesgrove Regional School District for one student attending the academy program in the amount of \$50,763.11 and an additional cost of \$15 per hour, 5 hours per week for Braille translation for the 2017-2018 school year. (See page 8297)

One-on-one
Parapro-
fessional

Roll Call: Ayes: (6) A. Sperry, M. Sites, T. Scull, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by T. Scull and seconded by T. McKee that the Board of Education approve acceptance of a grant renewal contract from the Salem County Youth Services Commission for services of the Culture Club in the amount of \$10,000 to hold Culture Club activities during the year 2018. (See page 8298)

Grant
renewal for
Culture
Club

Roll Call: Ayes: (6) A. Sperry, M. Sites, T. Scull, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve that the regular board of education meeting scheduled for June 28, 2018 be held on Thursday, June 21, 2018 due to a scheduling conflict.
Unanimously approved.

Change of
June 2018
BOE
meeting
date

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve the resolution for acceptance of a donation from Mr. Robert Weeks for shares of ExxonMobil stock valued at \$2,627.20 that will be matched up to \$2,500.00 by Exxon Mobil. (See page 8298)

ExxonMobil
stock

Roll Call: Ayes: (6) A. Sperry, M. Sites, T. Scull, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by A. Sperry and seconded by A. Norman recommend that the Board of Education approve the resolution and submission of the Sustainable Jersey for Schools Small Grant Application in the amount of \$10,000 to extend our in-house recycling program to the lavatories by installing hand-drying machines. (See page 8299)

Resolution
& Sub-
mission
Sustainable
Jersey

Roll Call: Ayes: (6) A. Sperry, M. Sites, T. Scull, A. Norman, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

SUPERINTENDENT REPORT**Monthly Report**

Mrs. Delia and Mr. Potter reviewed the Superintendent's monthly report. (See page 8299)

Joanne Nacucchio arrived at 7:28 p.m.

Building and Grounds

The following emergency school drills took place in the month of December 2017:

12/07/2017 – Fire Drill/4 minutes

12/18/2017 – Crisis Drill – Shelter in Place/8 minutes

The School Monthly Maintenance Inspection Guide List that was conducted by the Principal and Maintenance Supervisor was reviewed.

MOU w/NJ
State
Police
for
surveil-
ance
equipment

Moved by T. McKee and seconded by M. Sites that the Board of Education approve the Memorandum of Understanding between the NJ State Police and Quinton Township School District with regard to school district video surveillance equipment. (See page 8300)
Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Curriculum

Inter-
vention
Presen-
tation

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve for Bobby Jones to give a presentation, "Intervention", for grades 6-8, at no cost, date to be determined.

Unanimously approved.

Photo-
graphy
Club
Field
Trip

Moved by A. Sperry and seconded by T. McKee that the Board of Education approve a grant funded after school field trip for the Historical Photography Club on March 12, 2018 (raindate March 19, 2018) to the following locations: 1722 Abel & Mary Nicholson House, Johan Printz Park Log Cabin, Alloways Creek Friends Meetinghouse, Fort Mott State Park and Finns Point National Cemetery.

Unanimously approved.

Policy

Policies
on 1st
Reading

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve the following policies on 1st reading:

#1410 Local Units - Community Relations (See pages 8301-8302)

#4112.8 Nepotism - Instructional Personnel (See pages 8303-8305)

#4212.8 Nepotism - Support Personnel (See pages 8306-8308)

#6142.19 Instructional Program - ADA Compliant Website (See page 8309)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Administrative

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve for district use the 2017-18 updated Student Safety Data System incident report forms used by the New Jersey Department of Education.
Unanimously approved.

Updated
Student
Safety
Data
System
Forms

Mrs. Delia and Mr. Potter reviewed the Quinton School Performance Report developed by the Department of Education.

Personnel

Moved by A. Sperry and seconded by A. Norman that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, hiring the following applicants as substitutes for the 2017-2018 school year:

Substitutes

Brittany Salerno - Instructional

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0) Abstain: (0) Motion Carried

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education approve submission of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2017-18 school year. (See page 8310)

SOA
regarding
parapro-
fessionals

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0) Abstain: (0) Motion Carried

Moved by J. Nacucchio and seconded by A. Norman that the Board of Education approve the evaluation instrument used for the superintendent's evaluation. This evaluation instrument must be approved annually. (See pages 8311-8316)
Unanimously approved.

Evaluation
Instrument
for Super-
intendent

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve the readoption of the following evaluation models:

Readoption
of evalua-
tion models

- o Danielson Teaching Model 2013
- o MPPR Principal's Evaluation
- o ASCD School Nurse Model
- o Business Administrator
- o Paraprofessional
- o Maintenance
- o Administrative Assistant

Unanimously approved.

Practicum/field observation & mentor Moved by A. Sperry and seconded by A. Norman that the Board of Education approve, by recommendation of the Superintendent, the following Wilmington University student to complete spring practicum/field observation and approve mentor commencing January 16 through May 6, 2018 completing 50 hours, averaging 1 day per week:

Samantha Scott, Practicum II - Mentor, Beverly Beardsley

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Resignation of Superintendent Moved by A. Norman and seconded by T. McKee that the Board of Education approve the resignation due to retirement of Superintendent, Margaret M. Delia, effective August 31, 2018.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Advertising vacancy Moved by T. McKee and seconded by A. Norman that the Board of Education approve advertising in the newspaper and/or social media the impending Superintendent vacancy. Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Appointing Board vacancies Moved by A. Sperry and seconded by A. Norman that the Board of Education approve, by recommendation of the Superintendent, appointing to the Quinton Board of Education the following applicants to fill vacancies due to resignations:

Thomas Boyles

Benjamin Keen

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Volunteers for school play Moved by T. McKee and seconded by M. Sites that the Board of Education approve the following volunteers assisting Mrs. Beardsley with the school play, *Willie Wonka Jr.*:

Arielle Egan - Music Director

Christopher Crawford - Student Director

Brielle Roll - Student Director

Unanimously approved.

Student Personnel

HIB Moved by T. McKee and seconded by M. Sites that the Board of Education affirms the findings and confirms the decision of a HIB case that was discussed at the December 21, 2017 Board of Education meeting.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and

S. Sickler

Noes: (0)

Abstain: (0)

Motion

Carried

Moved by T. McKee and seconded by T. Scull that the Board of Education approve noting in its official minutes that it has received notification for the parental home-schooling of the following students for the 2017-2018 school year:

Notifica-
tion of
parental
home
schooling

HM - Gr. 11 - commencing Jan. 2, 2018

CC - Gr. 9 - commencing Jan. 17, 2018

Unanimously approved.

Student Personnel continues after Executive Session.

Representative to Salem City Board of Education

The December 13, 2017 minutes of the Salem Board of Education was submitted for Board review.

No meeting since last time reported.

Other Board Members and Committee Reports

Listing of Board of Education Members. (See page 8316)

Listing of Board of Education Committees. (See page 8317)

All Board Members should have received an email from the State Department of Education to complete the on-line filing of School Ethics Disclosure Forms.

SCSBA meeting, February 21, 2018.

Public Comment

None.

Executive Session

Moved by T. McKee and seconded by A. Norman that the Board of Education approve adopting the resolution to adjourn into executive session: (8:04 p.m.)

Adjourn
into
Executive
Session

QUINTON TOWNSHIP BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be **90** minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- 2 3. Unwarranted invasion of individual privacy – **Student Residency; HIB**
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- ___ 7. Litigation, contract negotiations, or attorney-client privilege
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved.

Resumption of the Public Portion of the Meeting

Resume
public
portion
of
meeting

Moved by T. McKee and seconded by A. Norman that the Board of Education resume the public portion of the meeting. (9:21 p.m.)
Unanimously approved.

Student Personnel (contd.)

Removal
of student
from rolls

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education remove student, number 3648695083, from the school district and no longer continues to qualify for McKinney-Vento.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

HIB
findings

Moved by A. Norman and seconded by T. McKee that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report dated from December 22, 2017 to January 24, 2018, with findings as submitted by the school principal, Stewart Potter.
(See page 8317)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Adjournment

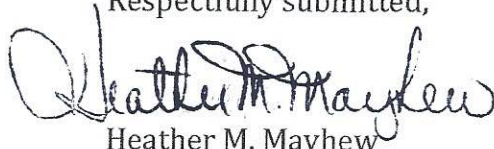
Moved by M. Sites and seconded by A. Norman that the meeting be adjourned.

(9:24 p.m.)

Unanimously approved.

Adjourn-
ment of
meeting

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Heather M. Mayhew". The signature is fluid and cursive, with the first name being the most prominent.

Heather M. Mayhew
Board Secretary