

**QUINTON BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA
Thursday, September 26, 2019**

I. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, and the South Jersey Times.

III. ROLL CALL

IV. EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION

V. MINUTES

Approval of the minutes for the August 22, 2019 Board of Education meeting.

VI. CORRESPONDENCE

1. Results of the Ballot Drawing that was held on August 12, 2019:
 - Michael Sites
 - Thomas McKee III
 - Abram Norman

VII. BOARD OF EDUCATION BUSINESS

- A. UNFINISHED BUSINESS
- B. NEW BUSINESS

VIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Approval of the following items:

1. **Board Secretary Certification**
Board's Certification
Board Secretary's Certification
2. **Cash Reconciliation Report** - Approval of the cash reconciliation report for the month of August 31, 2019.
3. **Transfers** - Approval of the transfer list for the month of August 2019.
4. **Bills to be Paid** - Approval of payroll and agency for the month of August 2019 and the bills list for the month of September 2019.

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FYI: The Budget Summary Report for the month of August 2019 was submitted for board review.

B. Business and Finance

Approval of the following items:

1. **Travel Expenses** - Approval of the payment of travel expenses.
2. **Workshop/Seminar Requests** - Approve list of workshop/seminar requests.
3. **Educational Instruction** - Approval of educational instruction for one high school student.
4. **Contract** - Approval of the Contract with Affecting Behavior Change, LLC to provide behavioral consultation services for approximately two hours per week.
5. **SCSSSD Tuition and Aide Contracts** - Approval of tuition and aide contracts with the Salem County Special Services School District.
6. **Woodstown-Pilesgrove Contract** - Approval of the Contract for Instructional Services with the Woodstown-Pilesgrove School District.
7. **Safety Grant** - Acceptance of the 2019 New Jersey School Board Insurance Group Safety Grant.
8. **Broker of Record** - Approval of the appointment of Brown and Brown Benefit Advisors as the Health Insurance Broker of Record.
9. **Prescription** - Approval of the termination of the prescription plan through Benecard, effective November 1, 2019.
10. **Teacher of the Deaf** - Approval of Teacher of the Deaf services through the Educational Services Unit of the Burlington County Special Services School District.

IX. SUPERINTENDENT REPORT

A. Monthly Report

1. Superintendent Report
2. Principal's Report

B. Building and Grounds

1. Review of the Monthly Maintenance Inspection.
2. Emergency school drills were conducted during the month of September 2019.

C. Curriculum

Approval of the following items:

1. **Class Trips** - Approval of class trips.
2. **Yearly Program Offerings** - Approval of yearly programs to be continued.

D. Policy

Approval of the following items:

1. **Policy** - Approval of the policies on second reading.
2. **Nursing Services Plan** - Approval of Nursing Services Plan..
3. **Medical Standing Orders** - Approval of the Medical Standing Orders.

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E. Administrative

Approval of the following items:

1. **School Self-Assessment** - Approval of the NJDOE School Self-Assessment determining grades in the Anti-Bullying Bill of Rights Act for July 1, 2018 - June 30, 2019.
2. **Comprehensive Equity Plan** - Letter stating that the 3-year Comprehensive Equity Plan (CEP) for 2019-2022 has been approved.
3. **Uniform State Memorandum of Agreement** - Approval of the Uniform State Memorandum of Agreement between education and law enforcement officials.

F. Personnel

Approval of the following items:

1. **Substitute List** - Approval, upon completion of proper hiring documentation, adding candidates to the substitute list.
2. **Mentor** - Approval of a mentor for newly hired teacher.
3. **I&RS** - Approval of the appointment of employee to the Intervention and Referral Services Team
4. **After-school tutoring** - Approval of the appointment of an after-school tutor, 1 day per week.
5. **Employee Start Dates** - Approval of start dates of previously hired employees.
6. **Principal Professional Growth Plan** - Approval accepting the One-Year Principal Professional Growth Plan for the Principal.
7. **Paraprofessional Staff** - Approval of submission of the Statement of Assurance regarding the use of paraprofessional staff for the 2019-2020 school year.
8. **Substitute Rates** - Approval of the 2019-2020 substitute rates.
9. **Anti-Bullying Specialist** - Approval of change to a district assignment.

G. Student Personnel

Approval of the following item:

1. **HIB** - Approval of, as per the NJDOE, HIB reporting requirements, the first reading for the period of September 5, 2019 to September 25, 2019.
2. **Vision Screening** - Approval for participation in the free vision screening program for Grades PreK and Kindergarten.

X. REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The minutes of August 14, 2019 were submitted for board review.

XI. OTHER BOARD MEMBERS AND COMMITTEE REPORTS

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XII. PUBLIC COMMENT

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response within ten days. The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. When recognized by the Board President, state your full name and address.
2. Identify the topic on which you wish to comment.
3. Limit your comments to that specific topic.
4. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
5. Please refrain from interrupting without being recognized.
6. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

XIII. RECESS INTO EXECUTIVE SESSION

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

XV. ADJOURNMENT