

**QUINTON BOARD OF EDUCATION**  
**REGULAR MEETING AGENDA**  
**Thursday, August 22, 2019**  
**PUBIC AGENDA**

**I. PLEDGE TO THE FLAG**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**II. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, and the South Jersey Times.

**III. ROLL CALL**

**IV. EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION**

**V. MINUTES**

Approval of the minutes for the June 20, 2019 and July 25, 2019 Board of Education meetings.

**VI. CORRESPONDENCE**

1. Thank you note.

**VII. BOARD OF EDUCATION BUSINESS**

**A. UNFINISHED BUSINESS**

**B. NEW BUSINESS**

**VIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

The Superintendent and Business Administrator recommend that the Board of Education approve the following items:

1. **Board Secretary Certification**  
Board's Certification  
Board Secretary's Certification
2. **Cash Reconciliation Report** - Approve the cash reconciliation reports for the months of June 2019 (revised) and July 2019.
3. **Transfers** - Approve the transfer list for the month of June 2019 (revised) and July 2019.
4. **Bills to be Paid** - Approve payroll and agency for the month of July 2019 and the bills list for the month of August 2019.

## QUINTON TOWNSHIP BOARD OF EDUCATION AGENDA - August 22, 2019

5. **Capital Reserve** - Approve the final transfer amount of \$200,000 in 2018-2019 year surplus into the Capital Reserve Account.

**FYI:** The Budget Summary Report for the months of June 2019 (revised) and July 2019 are submitted for board review.

### **B. Business and Finance**

The Superintendent and Business Administrator recommend that the Board of Education approve the following items:

1. **Travel Expenses**
2. **Workshop/Seminar Requests**
3. **Travel Expenditures**
4. **IDEA** - Accept IDEA grant award for fiscal year 2020.
5. **ESEA** - Accept ESEA grant award for fiscal year 2020.
6. **REAP** - Accept REAP Grant funds for the 2019-2020 school year.
7. **Grant Allocations** - Approve the 2019-2020 Grant Salaries and Allocations for PEA, ESEA and IDEA.
8. **Commission for the Blind** - Approve the two Level of Service Agreements for the 2019-2020 school year with the Commission for the Blind and Visually Impaired.
9. **Joint Purchase Agreement** - Approve the Joint Purchasing Agreement with Penns Grove-Carneys Point Regional School District for the purchase of Baked Goods, Milk, Juice and Dairy Products and Ice Cream.
10. **Bid Award** - Approve awarding the bids for Baked Goods, Milk, Juice and Dairy Products and Ice Cream.
11. **Exploration Costs**
12. **1:1 Aide**
13. **Shared Services Agreement**
14. **Termination of State Health Benefits**

## **IX. SUPERINTENDENT REPORT**

### **A. Monthly Report (None for the month of August)**

### **B. Building and Grounds**

1. Review of the Monthly Maintenance Inspections for July 2019 and August 2019, conducted by the Maintenance Supervisor and the Principal.
2. Review of the Quarterly Maintenance Inspection conducted by the Principal and Maintenance Supervisor
3. Review of the Annual Evaluation of School Buildings, indicator 7.6, conducted by the Principal and the Maintenance Supervisor.

### **C. Curriculum**

The Superintendent recommends that the Board of Education approve the following items:

1. **Class Trips** - Approve class trips for the 2019-2020 school year.

## QUINTON TOWNSHIP BOARD OF EDUCATION AGENDA - August 22, 2019

2. **Grant Funds** - Approve additional \$2,000 in Culture Club Grant Funds.
3. **Annual Academic Fitness Report** - Review of the 2018-2019 Annual Academic Fitness Report on all subject areas per the five-year curriculum plan including the art and music impact evaluation.
4. **Spanish Curriculum** - Approve the Spanish Curriculum for Grade 6.
5. **Social Studies Curriculum** - Approve the Social Studies Curriculum, which includes updated standards for Career Education for grades 4-8.

### D. Policy

The Superintendent recommends that the Board of Education approve the following items:

1. **Collection of permitted records**
2. **Policy** - Approval of the policies on first reading.  
**Policy** - Approval of the revisions to a policy.

### E. Administrative

The Superintendent recommends that the Board of Education approve the following items:

1. **SSDS Report.**
2. **Forms** - Approve, for school district use.
3. **NJ Principal Evaluation** - Approve Principal evaluation instrument.
4. **Superintendent Evaluation** - Approve the Superintendent Evaluation Instrument.
5. **Teacher Evaluation Model** - Approve the teacher evaluation model, Danielson 2007.
6. **NJQSAC 2018-2019**
7. **Disposal** - Approve the disposal of obsolete textbooks and obsolete/non-working equipment.

### F. Personnel

The Superintendent recommends that the Board of Education approve the following items:

1. **Substitute List**
2. **Resignations**
3. **Hiring of Employees**
4. **Agreement between QEA & BOE**

### G. Student Personnel

The Superintendent recommends that the Board of Education approve the following item:

1. **Parental Home Schooling**

## X. REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The minutes of July 10, 2019 is submitted for board review.

## QUINTON TOWNSHIP BOARD OF EDUCATION AGENDA - August 22, 2019

### XI. OTHER BOARD MEMBERS AND COMMITTEE REPORTS

### XII. PUBLIC COMMENT

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response within ten days. The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. When recognized by the Board President, state your full name and address.
2. Identify the topic on which you wish to comment.
3. Limit your comments to that specific topic.
4. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
5. Please refrain from interrupting without being recognized.
6. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

### XIII. RECESS INTO EXECUTIVE SESSION

It is recommended that the Board of Education approve adopting the resolution to adjourn into executive session:

#### QUINTON TOWNSHIP BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

**WHEREAS**, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the length of executive session is estimated to be **90** minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential matters per statute or court order
- 2. Matters that would impact rights to receive federal funds
- 3. Unwarranted invasion of individual privacy
- 4. Collective bargaining with the Quinton Education Association
- 5. Acquisition of real property or investment of public funds
- 6. Tactics or techniques utilized in public safety procedures
- 7. Litigation, contract negotiations, or attorney-client privilege
- 8. Personnel matters
- 9. Imposition of penalties upon an individual

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board

## **QUINTON TOWNSHIP BOARD OF EDUCATION AGENDA - August 22, 2019**

Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

### **XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING**

### **XV. ADJOURNMENT**