

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., December 21, 2017.

Mrs. Stacey Sickler, Vice President, led the group in the pledge to the flag.

Mrs. Heather M. Mayhew, Business Administrator/Board Secretary called the meeting to order at 7:08 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Michael Sites, Joanne Nacucchio,
Tracy Scull (Left at 7:50 p.m.), Abram Norman (after sworn in),
Thomas McKee and Stacey Sickler

Members Absent: Pamela deWilde (ill)
Kayla Surran

Also Present: Margaret M. Delia, Superintendent
Stewart Potter
Heather M. Mayhew, Business Administrator

Personnel

Moved by T. McKee and seconded by M. Sites that the Board of Education approve appointing Abram Norman to fill the vacant seat on the board, due to the resignation of Ernest Davis, for a one year term ending December 2018.
Unanimously approved.

The Business Administrator administered the Oath of Office to Abram Norman, newly appointed Board of Education member.

Educational Highlights/Presentations/Recognition

The Teacher of the Year Selection Committee chose Rosemary Poliski to represent Quinton Township School in the 2017-2018 Salem County Teacher of the Year competition.

Board of Education Minutes

Moved by T. McKee and seconded by T. Scull that the Board of Education approve the minutes for the November 16, 2017 Board of Education meeting.
Unanimously approved.

Correspondence

1. School Holiday Concert Program.
2. Thank you note from Mrs. Finlaw for granting of maternity leave.
3. Thank you note from a family for the food basket from Culture Club.

Quinton Township Board of Education Minutes – December 21, 2017

Unfinished Business

1. Mrs. Delia contacted the public attendees at last month's board of education meeting regarding their concerns.

New Business

None.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Warrants

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve the bills for payment in December 2017 in the amount of \$232,716.01.

(See pages 8229-8233)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Bills for
payment in
December
2017

Certification

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve and accept the October 31, 2017 Cash Reconciliation Report and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Report and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2018. (See pages 8233-8247)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Certification
of Cash
Reconcilia-
tion & Bd.
Secretary's
October
31, 2017
Reports

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve the following voided checks:

Voided
Checks

Quinton Township Board of Education Minutes – December 21, 2017

Check #	Date	Vendor	Amount
8412	06-30-2017	NJ Advance Media (no record of service)	\$299.00
3907	11-30-2017	American General Life Insurance Co. (employee canceled policy – not reissued)	\$31.22

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary was submitted for board review.

Business and Finance

Travel Expenses

Moved by M. Sites and seconded by T. McKee that the Board of Education approve resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the spreadsheet listing, previously approved by the Superintendent for the 2017-2018 school year. (See page 8248)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Art & History Grant Award

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve accepting the Salem County 2018 Art and History Grant Award from the Salem County Cultural and Heritage Commission in the amount of \$1,000, which will be used to enhance our current sixth grade visual arts program through photography. (See page 8249)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Tuition & Transp. Contracts w/Millville BOE

Moved by T. McKee and seconded by T. Scull that the Board of Education approve tuition contracts with Millville Board of Education for three displaced students from October 30 through December 4, 2017 and transportation contract from November 13, 2017 through December 4, 2017 in a total amount of \$4,065.68.

(See pages 8250-8251)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Tuition & Transp. Contracts w/Egg Harbor BOE 2015-16

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve tuition contracts with Egg Harbor Twp. Board of Education for three foster students for the 2015-16 school year and transportation contract for a total amount of \$37,992.00. (See pages 8252-8253)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by T. Scull that the Board of Education approve tuition contract with Egg Harbor Twp. Board of Education for three foster students for the 2016-17 school year and transportation contract for a total amount of \$26,633.75. (See pages 8254-8255)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, T. Scull, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Tuition &
Transp.
Contracts
w/Egg Harbor
BOE
2016-17

SUPERINTENDENT'S REPORT

Monthly Report

Mrs. Delia reviewed the Superintendent's Monthly Report. (See page 8256)

Mrs. Tracy Scull left the meeting at 7:50 p.m.

Building and Grounds

The following emergency school drills took place in the month of November 2017:

11/03/2017 – Fire Drill/5 minutes

11/27/2017 – Hard Lock down/6 minutes

The Maintenance Monthly Self-inspection Guide List was submitted for review.

Curriculum

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve the 2017-2018 PARCC Progress Target Action Plan.

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

PARCC
Progress
Target
Action Plan

Moved by M. Sites and seconded by T. McKee that the Board of Education approve a school trip for four 7th/8th grade students to attend the Middle School Student Leadership Institute at Salem Community College on Wednesday, January 10, 2018. Mr. Joseph Micarelli and Mrs. Margaret Delia will chaperone and Mrs. Delia will use her personal vehicle for transportation.

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

School Trip
MS Student
Leadership
Institute

**2018 Scripps
National
Spelling Bee**

Moved by M. Sites and seconded by T. McKee that the Board of Education approve Quinton School's participation in the 2018 Scripps National Spelling Bee on February 14, 2018.

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Field Trips –
Non-BOE
Sponsored –
Music**

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education acknowledge student participation in the following Non-Board of Education sponsored field trips organized by Mr. John Wernega, Music Teacher, which is of no cost to the Quinton Board of Education: (Parents of students volunteering to attend will be responsible for their own transportation to and from the events.)

- January 7, 2018 - Elementary Mix Quartet will perform carols for the congregation at Saint Agnes Church in Blackwood, NJ.
- January 12, 2018 - The Wildcat Harmonizers will perform at the office Christmas Party at Pino Agency in Pennsville, NJ.
- January 12, 2018 - The Wildcat Harmonizers will perform for the residents at Friends Village in Woodstown, NJ.

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Policy**Policies on
2nd Reading**

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve the following policies on second reading:

- #3220/3230 State Funds/Federal Funds
- #6147.1 Evaluation of Individual Student Progress
- Delete** #6161.3 Complaints Regarding No Child Left Behind Programs
- #5131.5 Vandalism & Violence
- #5139.9 Harassment, Intimidation & Bullying

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Administrative

None.

Personnel**Appointing
PreK-8
parapro-
fessional**

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve, by recommendation of the Superintendent and with prior approval of the Personnel Committee, appointing Sarah Valezquez to the position of PreK- 8th grade paraprofessional, commencing November 20, 2017 for the remainder of the 2017-18 school year at a salary of \$15,925, prorated.

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, appointing Lisa Laubsch to the position of PreK-8th grade paraprofessional commencing January 2, 2018 for the remainder of the 2017-18 school year at a salary of \$15,925, prorated.

Appointing
PreK-8
parapro-
fessional

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, A. Norman, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve, by recommendation of the Superintendent, Aimee Ferenz, Rowan University student, to complete her full year clinical practice experience in music with John Wernega, Music Teacher, in Spring 2018: March 14, 2018 - May 4, 2018 and in Fall 2018: September 4, 2018 - October 2018.

Full year
clinical
practice
experience

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, A. Norman, T. McKee, and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by A. Sperry and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, accepting the resignation of board member, Kayla Surran, effective December 31, 2017.

Resignation
of BOE
Member

Unanimously approved.

Moved by A. Sperry and seconded by M. Sites that the Board of Education approve accepting the resignation of board member, Pamela deWilde, effective at the close of the January 4, 2018 Reorganization Board of Education meeting.

Resignation
of BOE
Member

Unanimously approved.

Student Personnel

HIB cases

Moved by T. McKee and seconded by A. Sperry that the Board of Education accept confirming the decision of two HIB cases that were discussed at the November 16, 2017 Board of Education meeting.

Unanimously approved.

Student Personnel continued after Executive Session.

Representative to Salem City Board of Education

The November 8, 2017 Minutes of the Salem Board of Education was submitted for Quinton Board of Education review.

Mrs. Sperry was unable to attend the December 13, 2017, Salem Board of Education meeting due to her attending the Quinton School Holiday Concert which was held on the same evening.

Other Board Members and Committee Reports

None.

Public Comment

None.

Executive Session

Adjourn
into
Executive
Session

Moved by A. Sperry and seconded by T. McKee that the Board of Education approve adopting the following resolution to adjourn into Executive Session (8:09 p.m.):

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- 1 3. Unwarranted invasion of individual privacy–**Student discipline-HIB**
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- ___ 7. Litigation, contract negotiations, or attorney-client privilege
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Unanimously approved.

Resumption of the Public Portion of the Meeting

Resumption
of
Public
Session

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education resume the public portion of the meeting. (8:14 p.m.)
Unanimously approved.

Student Personnel (contd.)

Moved by A. Sperry and seconded by M. Sites that the Board of Education accept receipt of the Harassment, Intimidation and Bullying report with findings dated from November 16, 2017 to December 20, 2017, as submitted by the school principal, Stewart Potter. (See page 8256)
Unanimously approved.

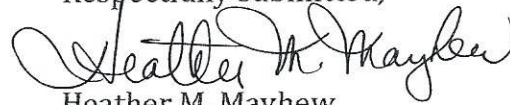
**HIB report
with
findings**

Adjournment

Move by T. McKee and seconded by A. Sperry that the meeting be adjourned.
(8:15 p.m.)
Unanimously approved.

**Adjournment
of Meeting**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Heather M. Mayhew", written in a cursive style.

Heather M. Mayhew
Board Secretary