

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., November 16, 2017.

Mrs. Stacey Sickler, Vice-President, led the group in the pledge to the flag.

Mrs. Heather M. Mayhew, Business Administrator/Board Secretary called the meeting to order at 7:05 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Michael Sites, Joanne Nacucchio,
Tracy Scull, Thomas McKee and Stacey Sickler

Members Absent: Pamela deWilde (School), Kayla Surran (Away)

Also Present: Margaret M. Delia, Superintendent
Heather M. Mayhew, Business Administrator
Parents

Educational Highlights/Presentations/Recognition

None.

Official Election Results

Mrs. Sickler congratulated the three re-elected Board Members.

The office of election results for the November 2017 election: (See page 8173)

<u>Full Three-Year Term:</u>	
Tracy Scull	600
Kayla Surran	575
Joanne Nacucchio	570
Write-in	<u>50</u>
TOTAL	<u>1,795</u>

Board of Education Minutes

Moved by T. Scull and seconded by M. Sites that the Board of Education approve the minutes for the October 19, 2017 Board of Education meeting.
Unanimously approved.

Minutes of
10-19-2017

Correspondence

Mrs. Delia received a phone call from Mr. Robert Weeks telling her that he is sending another donation of Exxon-Mobil stock with matching funds for technology.

Unfinished Business

Mrs. Delia spoke about the cost of private investigative services due to residency conflicts.

New Business**BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT****Warrants**

Bills for
payment in
November
2017

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve the bills for payment in November 2017 in the amount of \$226,567.45. (See pages 8174-8180)

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Certification

Certification
of Cash
Reconcilia-
tion and
Board
Secretary's
Reports
Sept. 30,
2017

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve and accept the September 30, 2017 Cash Reconciliation Report and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Report and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2018. (See pages 8181-8197)

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Voided Check

Voided
Check

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve voiding the following check in the month of November 2017:

Check #	Date	Vendor	Amount
8544	09/28/2017	B4 Brands Lost Check - to be reissued	\$127.03

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary Report was submitted for board review.

Business and Finance

Moved by M. Sites and seconded by T. Scull that the Board of Education approve resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/ informational programs and/or meetings listed on the spreadsheet, previously approved by the Superintendent for the 2017-2018 school year. (See page 8198)

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Travel
Expenses

Moved by T. Scull and seconded by M. Sites that the Board of Education approve a transportation contract addendum to route C102 in the amount of \$36.00 per diem commencing November 6, 2017 for the 2017-18 school year. (See page 8199)

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Bus C102
Contract
Addendum

Moved J. Nacucchio and seconded by M. Sites that the Board of Education approve a special education tuition contract agreement including the out of county fee with Gloucester County Special Services School District commencing September 7, 2017 in the amount of \$40,800 and approve a one-on-one teacher assistant in the amount of \$39,960.00 for the 2017-18 school year. (See pages 8200-8201)

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Spec. Ed.
contract
agreement
& 1:1 aide
w/GCSSD

SUPERINTENDENT'S REPORT

Monthly Report

Mrs. Delia reviewed the Superintendent's Report. (See page 8201)

Building and Grounds

The following emergency school drills took place in the month of October 2017:

10/30/2017 – Bomb threat-shelter in place – evacuation/20 min.

10/26/2017 – Fire drill/5 min.

The Monthly Maintenance Inspection and the Quarterly Maintenance Checklist conducted by the Principal and Maintenance Supervisor were reviewed.

Curriculum**Books to
be
catalogued
for the
library**

Moved by T. McKee and seconded by M. Sites that the Board of Education approve listing of books to be cataloged for the school library. The Curriculum Committee reviewed.

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Non-Board
sponsored
music field
trips**

Moved by M. Sites and seconded by T. McKee that the Board of Education acknowledge and approve student participation in the following three Non-Board of Education sponsored field trips organized by Mr. John Wernega, Music Teacher, which is of no cost to the Quinton Board of Education: (Parents of students volunteering to attend will be responsible for their own transportation to and from the events.)

- December 2, 2017 - Magic of Christmas Parade in Salem City - 11:00 AM
Salem City Tree Lighting - 6:00 p.m.

- December 3, 2017 - Festival of Lessons and Carols

- February 3, 2018 - Jersey Harmony Explosion

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Policy**Policy on
2nd reading**

Moved by T. McKee and seconded by T. Scull that the Board of Education approve the following policy on second reading:

#6146.4 Grade Level Acceleration/Grade Skipping

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Policies on
1st reading**

Moved by M. Sites and seconded by T. Scull that the Board of Education approve the following policies on first reading: (See pages 8202-8218)

#3220/3230 State Funds/Federal Funds

#6147.1 Evaluation of Individual Student Progress

Delete #6161.3 Complaints Regarding No Child Left Behind Programs

5131.5 Vandalism & Violence

#5139.9 Harassment, Intimidation & Bullying

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Administrative

Moved by T. Scull and seconded by M. Sites that the Board of Education approve the Memorandum of Agreement between the New Jersey State Police and the Quinton Township School District. (The agreement remains unchanged.) (See page 8218)

MOA with
State Police

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and

S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Personnel

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, hiring the following applicants as substitutes for the 2017-2018 school year:

Substitutes

Wendy Gilman - Non-instructional

Regina Quirk - Instructional & Non-instructional

Jenna Jones - Instructional

Laura Mantooth - Non-instructional

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and

S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by M. Sites that the Board of Education approve, by recommendation of the Superintendent, the resignation of Beverly Doblick, paraprofessional, with last day on December 5, 2017.

Resignation

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and

S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by T. Scull that the Board of Education approve, by recommendation of the Superintendent, Samantha Ewan, a NOVA Southeastern University graduate student, to complete her Spring clinic hours in Speech with Holly Leyman, Speech Language Specialist, from January 8, 2018 to April 20, 2018.

Spring clinic
hours for
graduate
student

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and

S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, Alexzia Cuff, a Wilmington University student to complete Spring practicum/field observation and approve mentor, Mindy Bacon, commencing January 23, 2018 - May 6, 2018 completing 50 hours, averaging 1 day per week.

Spring
practicum/
field
observation
for college
student

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and

S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Rescinding
motion to
hire**

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve, by recommendation of the Superintendent, **rescinding** the motion at the October 19, 2017 Board of Education meeting to hire Jessica Daniels for the PreK-8 paraprofessional.

Unanimously approved.

**Basic Skills
job Descrip-
tion**

Moved by M. Sites and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent, the job description of a Basic Skills Teacher.

Unanimously approved.

**Volunteers
chaperones
for Culture
club trip**

Moved by T. McKee and seconded by T. Scull that the Board of Education approve, by recommendation of the Superintendent, the following staff members volunteering to chaperone 7th & 8th grade Culture Club members on a walking tour in Manhattan, NYC, including St. John DeVine Church tour and dinner at Ellen's Stardust Diner, on December 9, 2017 that was previously approved: (Also parent volunteer chaperones to be determined; approximately 18 adults total and 43 students.)

Stewart Potter
Sherry Biddle
Christina Banks

Marge Delia
Kim Traum
Danielle Manganaro-Mitchell

Unanimously approved.

**Intermittent
family leave
request**

Moved by A. Sperry and seconded by T. Scull that the Board of Education approve, by recommendation of the Superintendent, Patricia Danner's request for an intermittent family leave (FMLA) to care for a family member with a serious illness commencing November 21, 2017 for approximately 42 intermittent days during the 2017-18 school year.

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Appointment
of School
Safety
Specialist**

Moved by T. McKee and seconded by T. Scull that the Board of Education approve, by recommendation of the Superintendent, appointing Stewart Potter as the School Safety Specialist for the 2017-18 school year per a letter from the New Jersey Department of Education.

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Student Personnel (After Executive Session)**Representative to Salem City Board of Education**

The October 11, 2017 minutes of the Salem Board of Education was submitted for Board review.

Mrs. Sperry reported that the Honor Society Induction was held October 15th and Fall open house was held October 16th. Also, the Middle School repairs are on schedule and will open after winter break.

Other Board Members and Committee Reports

County meeting – Foundations for Success – Monday, December 4, 2017.

Public Comment

Benjamin Keen, 163 Hilliard Avenue, Salem, NJ, spoke conveying opinion of the community in regards to the school busing policy of resident students living under the 2-mile distance from school: Safety is #1 priority; surrounding communities allow for busing within two miles; prospective families chose not to move to Quinton if housing was within two miles of the school because of policy.

Tom Boyles, 386 Jericho Road, Salem, NJ spoke in support of Mr. Keen in his endeavors. He asked how much was saved, how many students were affected and how many buses were cut.

Amy Viggiano, 48 Quinton-Alloway Road, Salem, NJ spoke because she is worried about her child going to the bus stop for high school next school year. Feels students should be protected.

Abe Norman, 372 Jericho Road, Salem, said he was in attendance to observe the meeting.

Executive Session

Mr. Potter, Principal arrived at 8:00 to discuss HIB cases only and then exited the meeting.

Moved by T. McKee and seconded by M. Sites that the Board of Education approve adopting the following resolution to adjourn into Executive Session (8:00 p.m.):

Adjourn
into
Executive
Session

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2 2. Matters that would impact rights to receive federal funds –
family in transition; student discipline-HIB
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- ___ 1 7. **Litigation**, contract negotiations, or attorney-client privilege –
potential litigation
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Unanimously approved.

Resumption of the Public Portion of the Meeting

Resumption
of Public
Session

Moved by T. Scull and seconded by T. McKee that the Board of Education resume the public portion of the meeting. (8:46 p.m.)
Unanimously approved.

Student Personnel

HIB report

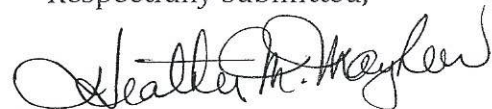
Moved by T. Scull and seconded by A. Sperry that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with two findings dated from October 19, 2017 to November 15, 2017, as submitted by the school principal, Stewart Potter. (See page 8219)
Unanimously approved.

Adjournment

Adjournment
of meeting

Moved by T. McKee and seconded by T. Scull that the meeting be adjourned. (8:47 p.m.)
Unanimously approved.

Respectfully submitted,



Heather M. Mayhew
Board Secretary