

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., October 19, 2017.

Mrs. Stacey Sickler, Vice-President, led the group in the pledge to the flag.

Mrs. Heather M. Mayhew, Business Administrator/Board Secretary called the meeting to order at 7:07 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Joanne Nacucchio, Kayla Surran,
Tracy Scull, Thomas McKee and Stacey Sickler
Members Absent: Pamela deWilde (School), Michael Sites (Work),
Ernest Davis (Resigned)
Also Present: Margaret M. Delia, Superintendent
Heather M. Mayhew, Business Administrator
Stewart Potter, Principal (arrived 7:34 p.m.)

Educational Highlights/Presentations/Recognition

Mrs. Delia introduced Ms. Butenewicz to honor Star Student, Ryan Hemple, and Mrs. Delia presented the awards.

Board of Education Minutes

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve the minutes for the September 28, 2017 Board of Education meeting. Unanimously approved.

Minutes of
09-28-2017

Correspondence

None.

Unfinished Business

None.

New Business

Mrs. Delia informed the Board that Quinton Township School Facebook Page has been verified and is now official.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**Warrants**

Bills for
payment
in October

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education approve the bills for payment in October 2017 in the amount of \$198,498.52. (See pages 8125-8131)

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Certification

Certification
of Cash
Reconcilia-
tion and
Board
Secretary's
Reports
August 31,
2017

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education approve and accept the August 31, 2017 Cash Reconciliation Report and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Report and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2018. (See pages 8132-8148)

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Transfer of Funds

Transfer
of Funds
October
2017

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education approve the transfer of funds effective October 2017, previously approved by the Superintendent. (See page 8149)

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary Report was submitted for board review.

Business and Finance

Travel &
Expenses

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the list provided, previously approved by the Superintendent for the 2017-2018 school year. (See pages 8149-8150)

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by T. Scull that the Board of Education approve and accept the Annual Audit for the Fiscal Year ending June 30, 2017, as presented and discussed and noting that there were no audit finding recommendations for the 2016-2017 audit. (See pages 8150-8152)

Audit
FY ending
June 30,
2017

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by K. Surran that the Board of Education approve the resolution and submission of the Sustainable Jersey for Schools Small Grant Application in the amount of \$10,000 to extend our in-house recycling program to the lavatories by installing hand-drying machines. (See page 8152)

Resolu-
tion &
submission
of
Sustainable
Jersey

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

SUPERINTENDENT'S REPORT

Monthly Report

Mrs. Delia reviewed the Superintendent's Report and Mr. Potter reviewed the discipline report portion. (See page 8153)

Mr. Potter arrived at 7:34 p.m.

Building and Grounds

The Monthly Maintenance Inspection conducted by the Principal and Maintenance Supervisor was reviewed.

Moved by T. McKee and seconded by T. Scull that the Board of Education approve the updated Emergency and Crisis Management Plan.
Unanimously approved.

Emergency
& Crisis
Management
Plan

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve the Three-year Comprehensive Maintenance Plan and accompanying resolution including Form M1 in the amount of \$335,981 that represents the maximum amount the Quinton Township School District may deposit in the Capital Reserve Fund for the 2017-2018 school year. (See pages 8153-8154)

3 yr. Compre-
hensive
Maintenance
Plan

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Curriculum**Field trip
to Firehouse**

Moved by T. McKee and seconded by K. Surran that the Board of Education approve a field trip walking to the Quinton Firehouse on October 26, 2017 for the PreK through Grade 2 classes.
Unanimously approved.

Policy**Week of
Respect &
School
Violence
Awareness
Week**

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve designating the week of October 2, 2017 as Week of Respect and the week of October 16, 2017 as School Violence Awareness Week. (See page 8155)
Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

**Policies on
1st Reading**

Moved by T. McKee and seconded by K. Surran that the Board of Education approve the following policies on first reading: (See page 8156)
#6146.4 Grade Level Acceleration/Grade Skipping
Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Administrative**NJSAC**

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education attest to the accuracy of and approve the submission of the NJSAC Statement of Assurance to the New Jersey Department of Education, after presentation by the Superintendent. (See pages 8157-8161)
Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Continued after Executive Session.

Personnel**Substitutes**

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve, upon completion of proper hiring documentation and by recommendation of the Superintendent, employing the following applicants as substitutes for the 2017-2018 school year:
Kiesa Dickson – Non-instructional
Madeleine Scuderi - Instructional
Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler
Noes: (0) Abstain: (0) Motion Carried

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education approve accepting, by recommendation of the Superintendent, the resignation of Tara Bacon, Paraprofessional, effective 30 days from October 16, 2017 or unless a replacement can be secured before November 14, 2017.

Resignation

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by J. Nacucchio and seconded by K. Surran that the Board of Education approve to hire, by recommendation of the Superintendent, Jessica Daniels as a Grade PreK-8 paraprofessional, at a salary of \$15,925 prorated, commencing upon completion of proper hiring documentation for the 2017-18 school year.

Hiring of
PreK-8
Para

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent, a volunteer teacher professional development trip to Columbia University in New York City on Saturday, October 21, 2017. No cost to the board as each participant is personally responsible for his/her transportation. Following is a listing of the teachers from Quinton School that have signed up to attend:

Volunteer
Teachers
for PD in
NYC

Erin White
Cheryl McKelvey
Lauren McCaughin
Rosemary Poliski

Brittany Turner
Stephanie Hassler
Melissa Newkirk
Joyce Cohen

Unanimously approved.

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent, the following staff members volunteering to chaperone 7th & 8th grade Culture Club members on the Walking Tour of Philadelphia on November 18, 2017 that was previously approved: (Also parent volunteer chaperones to be determined.)

Volunteer
Teachers
Chaperone
Culture Club

Stu Potter
Denise Dawson
Shane Manuel
Lauren McCaughin

Joe Micarelli
Sherry Biddle
Kim Traum
Marge Delia

Unanimously approved.

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, the appointment of SaraAnn Whitzell to the extra-curricular position as homework center advisor for one day per week and approve Shane Manuel from two days to one day per week as homework center advisor to be paid per Schedule B of the negotiated agreement for the 2017-2018 school year.

Extra-
Curricular
Advisors for
Homework
Center

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Spring
practicum/
field
observation
& mentor**

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve, by recommendation of the Superintendent, the following Wilmington University student to complete spring practicum/field observation and mentor commencing January 23, 2018 - May 6, 2018 completing 50 hours, averaging 1 day per week:

Oliva Harris - Practicum II - Mentor Teacher - Erin White

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Resignation
of a Board
Member**

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, the resignation of Board Member, Ernest Davis, 3rd, effective immediately. (See page 8162)

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Student Personnel

HIB

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with no findings dated from September 28, 2017 to October 18, 2017, as submitted by the school principal, Stewart Potter. (See page 8162)

Unanimously approved.

Representative to Salem City Board of Education

The September 13, 2017 Minutes of the Salem Board of Education was submitted for Quinton Board of Education review.

Mrs. Sperry reported: Routine meeting; new voting rights for sending school district reps can now vote on all items; the Middle School may be ready for the return of students soon. PSAT's were administered last week.

Other Board Members and Committee Reports

None.

Public Comment

None.

Executive Session

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education approve adopting the following resolution to adjourn into Executive Session (8:05 p.m.):

Adjourn into
Executive
Session

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- 2 7. **Litigation**, contract negotiations, or attorney-client privilege –
(mediation/due process hearing Docket #2018-26972; potential litigation)
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved.

Resumption of the Public Portion of the Meeting

Moved by A. Sperry and seconded by T. McKee that the Board of Education resume the public portion of the meeting. (8:43 p.m.)

Unanimously approved.

Resumption
of Public
Session

Administrative (contd.)**Settlement
Agreement**

Moved by J. Nacucchio and seconded by A. Sperry that Resolved by the Board of Education, to adopt and approve the Settlement Agreement and General Release in the matter under Agency Ref: 2018-26972.

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

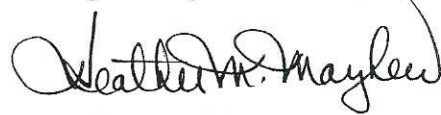
Motion Carried

Adjournment**Meeting
Adjourned**

Moved by J. Nacucchio and seconded by T. McKee that the meeting be adjourned. (8:44 p.m.)

Unanimously approved.

Respectfully submitted,



Heather M. Mayhew
Board Secretary