

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., September 28, 2017.

Mrs. Stacey Sickler, Vice President, led the group in the pledge to the flag.

Mrs. Heather M. Mayhew, Business Administrator/Board Secretary called the meeting to order at 7:10 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Michael Sites (arr. 7:13 p.m.), Joanne Nacucchio, Kayla Surran, Tracy Scull, Thomas McKee and Stacey Sickler

Members Absent: Ernest Davis (prior commitment)
Pamela deWilde (school obligation)

Also Present: Margaret M. Delia, Superintendent
Heather M. Mayhew, Business Administrator
Stewart Potter, Principal

Educational Highlights/Presentations/Recognition

None.

Board of Education Minutes

Moved by A. Sperry and seconded by J. Nacucchio that the Board of Education approve the minutes for the August 24, 2017 Board of Education meeting.
Unanimously approved.

Minutes for
08-24-2017

Correspondence

None.

Unfinished Business

1. Mrs. Delia updated the Board on the progress of Boy Scout Mason Elwell's Eagle Scout Project.

Mr. Sites arrived at 7:13 p.m.

New Business

Mrs. Delia informed the Board that Home & School Association purchased a new laminator for the school.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**Warrants**

Bills for pay-
ment in
September
2017

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve the bills for payment in September 2017 in the amount of \$286,789.82.

(See pages 8077-8086)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Certification

Certification
of
Cash Recon-
ciliation and
Board
Secretary's
Reports

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve and accept the July 31, 2017 Cash Reconciliation Report and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Report and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2018. (See pages 8087-8104)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Transfer of Funds

Transfer of
Funds for
September
2017

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve the transfer of funds effective September 2017, previously approved by the Superintendent. (See page 8105)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary was submitted for board review.

Business and Finance

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the list provided, previously approved by the Superintendent. (See page 8105)

**Resolution
for Travel &
Expenses**

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve the implementation of the 2018-2019 school budget calendar.

**School
Budget
Calendar**

(See page 8106)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve the final budget and expenditure of the 2016-2017 REAP Grant.

**Final
budget
& expendi-
ture of
2016-17
REAP Grant**

(See page 8106)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. Scull and seconded by J. Nacucchio the Board of Education approve submission of the 2017 Arts Grant application in the amount of \$1,000 through the Salem County Cultural and Heritage Commission.

**Submission
of 2017 Arts
Grant
application**

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by T. Scull that the Board of Education approve affiliation agreement for pupil transportation with Elsinboro Township Board of Education for one student for the 2017-2018 school year. (See page 8107)

**Affiliation
agreement
for pupil
transporta-
tion with
Elsinboro**

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve a transportation contract addendum to route C102 in the amount of \$24.00 per diem commencing September 7, 2017 for the 2017-18 school year. (See page 8107)

**Transpor-
tation
contract
addendum
to route
C102**

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**SCSSD
tuition &
aide
contracts**

Moved by T. McKee and seconded by T. Scull that the Board of Education approve the following tuition and aide contracts with Salem County Special Services School District for the 2017-18 school year: (See pages 8108-8110)

- Regional Day School - \$46,777.00; 1:1 teacher aide - \$38,438.00
- Alternative High School - \$25,500.00
- Educationally handicapped - Behavioral Disabilities - \$48,633.00
- Educationally handicapped - Multiple Handicapped - \$46,026.00
- Educationally handicapped - Preschool Disabled - \$45,706.00

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Contracts
with
GCSSD
for ESY
tuition
& aide**

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve the following contracts with Gloucester County Special Services School District for extended school year program 2016-17: (See page 8111)

- Educationally handicapped for Extended School Year Program
July 10, 2017 through August 10, 2017 - \$4,140.00.
- 1:1 teacher aide for Extended School Year Program - \$3,400.00

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**SCSSD
Agreement
for aide for
student
attending
SCV&THS**

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve Agreement with Salem County Special Services School District for a one-on-one teacher aide for a student attending Salem County Vocational and Technical School Academy Program for the 2017-18 school district. (See page 8112)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**2017 NJSBIG
Safety Grant**

Moved by T. McKee and seconded by M. Sites that the Board of Education approve accepting the 2017 New Jersey School Board Insurance Group Safety Grant in the amount of \$2,901.41.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**REAP Grant
2017-18**

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education accept the 2017-2018 Rural Education Achievement Program (REAP) Grant in the amount of \$36,077 from the United States Department of Education. The funds from the grant are used to support a position in the basic skills program.
(See pages 8112-8113)

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

SUPERINTENDENT'S REPORT

Monthly Report

Mrs. Delia and Mr. Potter reviewed the Superintendent's Report. (See page 8113)

Building and Grounds

The Monthly Maintenance Inspection conducted by the Principal and Maintenance Supervisor was submitted for review.

The following emergency school drills were conducted during the month of September 2017:

- 09-05-2017 Crisis Drill – AED (Code Blue)
- 09-15-2017 Fire Drill - 5 minutes
- 09-19-2017 Bus Evacuation Drill
- 09-22-2017 School-Wide Evacuation Crisis Drill - 22 min.

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve allowing Quinton Home & School Association to maintain an 8" x 10" prefabricated shed for clothing collection that will be placed in the area near the tennis courts.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Quinton
H&S to
maintain
clothing
shed on
school
property

Curriculum

Mrs. Delia reviewed the 2016-2017 NJ ASK Science Grades 4 and 8 scores.

Moved by K. Surran and seconded by T. Scull that the Board of Education approve three grant-funded field trips for the 7th and 8th grade students who are members of the Culture Club to the following destinations, which will take place after regular school day hours and/or on a Saturday (Dates to be determined from October through December 2017):

- Philadelphia (Museum of the American Revolution, Liberty Bell, Independence Hall, Betsy Ross House, etc.)
- New York City (Walking Tour)
- Longwood Gardens, Kennett Square, PA

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Grant
funded
field trips

**Health
Programs**

Moved by T. McKee and seconded by M. Sites that the Board of Education approve the following yearly programs to be continued within the yearly program offerings:

Southwest Council:

- Footprints for Life – 2nd Grade
- Too Good for Drugs – 3rd Grade
- Life Skills Training – 5th-8th Grade
- Keepin' It R.E.A.L. - 4th Grade

- Traumatic Injury Prevention Program (TIPP) – Cooper Hospital
(paid by MAPSA)
- Cornerstone Women's Resource Center – Get Real Training – 6th-8th Grade
- American Heart Association – Jump Rope for Heart Program

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Volunteer
staff member
advisors for
Checkers/
Chess Club**

Moved by T. McKee and seconded by T. Scull that the Board of Education approve a Checkers/Chess Club to be held after school, dates to be determined, with the following staff volunteer club advisors: Bernadette Sam, Donna Profero and Lauren McCaughin. Parents will sign permission slips and provide transportation.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Books for
English LA
Program**

Moved by K. Surran and seconded by T. McKee that the Board of Education approve the following books to be utilized as needed within the English Language Arts Program in the grade levels indicated:

Hour of the Olympics written by Mary Pope Osborne - Grades 1-2

Great Moments in the Summer Olympics written by Matt Christopher - Grades 3-4

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Distribution
by Ready,
Set, Grow
Grant**

Moved by T. McKee and seconded by K. Surran that the Board of Education approve the parent letter and the distribution of the bags, by Ready, Set, Grow Grant representatives, with "harvest of the month" items, information and resources, at no cost to the district, through the Ready Set Grow Grant.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Policy

Moved by M. Sites and seconded by K. Surran that the Board of Education approve the Quinton Township School Nursing Services Plan from the school nurse, Sherry Biddle, after which the public (none) was asked for input. There were no comments.
Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

School
Nursing
Services
Plan

Noes: (0) Abstain: (0) Motion Carried

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve the following policies on 2nd reading:

Policies on
2nd
Reading

- #3327 *Relations with Vendors*
- #3542.45 *Written Code of Conduct for Procurement*
- #5114.3 *Discipline & Punishment*
- #5141.26 *Opioid Overdose Prevention*
- #6141.1 *New Jersey 21st Century Career Readiness Standards*

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, T. Scull, T. McKee and S. Sickler
Noes: (0) Abstain: (1) K. Surran Motion Carried

Administrative

Moved by T. McKee and seconded by K. Surran that the Board of Education approve the NJDOE School Self-assessment for determining grades in the Anti-Bullying Bill of Rights Act of July 1, 2017-June 30, 2018.
Unanimously approved.

NJDOE
School
Self-
assessment

Personnel

Moved by A. Sperry and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, Jessica Daniels as a substitute for the 2017-2018 school year:
Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Substitute

Noes: (0) Abstain: (0) Motion Carried

Moved by T. McKee and seconded by K. Surran that the Board of Education approve, by recommendation of the Superintendent, Brittany Turner as the Academic League Advisor substitute for the 2017-18 school year.

Academic
League
Advisor
substitute

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0) Abstain: (0) Motion Carried

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve accepting, by recommendation of the Superintendent, the resignation of Kristen Lindsay, PreK-8th grade paraprofessional, with the last day of employment, October 13, 2017.

Resignation

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0) Abstain: (0) Motion Carried

**Hiring of
PreK
Para**

Moved by T. Scull and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent, hiring Tara Bacon as a Grade PreK-8 paraprofessional, at a salary of \$15,925 prorated, commencing October 16, 2017 for the 2017-18 school year.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**Broadcasting
Studio
Advisor**

Moved by A. Sperry and seconded by K. Surran that the Board of Education approve, by recommendation of the Superintendent, the appointment of Kendall Gaudio to the extra-curricular position of Broadcasting Studio to be paid per Schedule B of the negotiated agreement for the 2017-2018 school year.

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. Scull, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

**SOA re use
of
parapro-
fessional
staff**

Moved by T. McKee and seconded by M. Sites that the Board of Education approve submission of the Statement of Assurance regarding the use of paraprofessional staff for the 2017-2018 school year. (See page 8114)

Unanimously approved.

Student Personnel**HIB report**

Moved by T. McKee and seconded by K. Surran that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report dated from September 6, 2017 to September 27, 2017, as submitted by the school principal, Stewart Potter. (See page 8114)

Unanimously approved.

**Free vision
screening
program**

Moved by K. Surran and seconded by T. McKee that the Board of Education approve participation in the free vision screening program for Grades PreK and Kindergarten offered by the New Jersey Commission for the Blind and Visually Impaired. Date to be determined.

Unanimously approved.

Representative to Salem City Board of Education

The August 9, 2017 Minutes of the Salem Board of Education was submitted for Quinton Board of Education review.

Mrs. Sperry reported that at the last board meeting there was an update on construction plans of the Middle School; the music teacher resigned and new teacher hired.

Other Board Members and Committee Reports

Salem County School Boards Association meeting – October 18, 2017 at 60 Main Street, Pennsville – “Board Member Basics”.

Public Comment

None.

Executive Session

Moved by T. McKee and seconded by Kayla Surran that the Board of Education approve adopting the following resolution to adjourn into Executive Session (8:25 p.m.):

Adjourn
into
Executive
Session

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ☐ 1. Confidential matters per statute or court order
- ☐ 2. Matters that would impact rights to receive federal funds
- ☐ 3. Unwarranted invasion of individual privacy
- ☐ 4. Collective bargaining with the Quinton Education Association
- ☐ 5. Acquisition of real property or investment of public funds
- ☐ 6. Tactics or techniques utilized in public safety procedures
- ☒ 7. Litigation, contract negotiations, or attorney-client privilege – mediation/due process hearing Docket# 2018 26972
- ☐ 8. Personnel matters
- ☐ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Unanimously approved.

Resumption of the Public Portion of the Meeting

Meeting
resumed

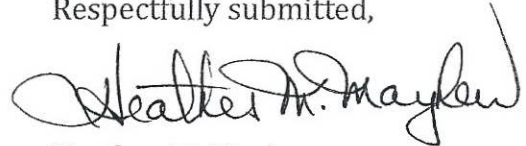
Moved by T. Scull and seconded by T. McKee that the Board of Education resume the public portion of the meeting. (8:49 p.m.)
Unanimously approved.

Meeting
adjourned

Adjournment

Moved by M. Sites and seconded by A. Sperry that the meeting be adjourned. (8:50 p.m.)
Unanimously approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Heather M. Mayhew", written in a cursive style.

Heather M. Mayhew
Board Secretary