

**QUINTON TOWNSHIP SCHOOL
8 ROBINSON STREET
QUINTON, NEW JERSEY 08072**

**PUBLIC BUDGET HEARING AND
ORGANIZATIONAL MEETING FOR BUSINESS AND ACADEMIC AFFAIRS AND
REGULAR BOARD OF EDUCATION MEETING**

Thursday, April 25, 2019 - 7:00 P.M.

PUBLIC AGENDA

I. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, and the South Jersey Times.

III. ROLL CALL

IV. BUDGET HEARING

1. The Superintendent and Business Administrator will provide an overview of the 2019-2020 School Budget. (Advertised School Budget)
2. Public comment and questions on the school budget.
3. Approval of the resolution to approve the 2019-2020 school district budget.

V. EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION

1. Presentation of Star Student, Ethan Ricketts, by Mrs. Finlaw.
2. National Junior Honor Society Program submitted for board review.

VI. MINUTES

Approval of minutes for March 19, 2019

VII. CORRESPONDENCE

1. Thank you to Food Trust Grant.

VIII. BOARD OF EDUCATION BUSINESS

A. UNFINISHED BUSINESS

1. Testing dates for Grade 5 for the NJSLA - Science has been changed as follows:

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From May 28 and 29, 2019 to be taken May 20 & 21, 2019
(Grade 8 will remain on May 28 and 29, 2019 as scheduled)

B. NEW BUSINESS

IX. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

A. Appointment of Board Secretary

1. Approval of the appointment Board Secretary, effective April 2019 and until the next reorganizational meeting for business and academic affairs in April 2020.

B. Warrants, Payroll and Board Secretary/Cash Reconciliation Reports

C. Business and Finance

1. Approval of travel.
2. Approve awarding contracts for "professional services" for a one-year term commencing April 30, 2019.
3. Approval of the South Jersey Times as the official newspaper and designate locations for posting Public Notices of Board Meetings at the front door of Quinton Township School and filed with the Borough Clerk.
4. Approval of the following schedule for meeting dates with all meetings beginning at 7:00 p.m. (4th Thursday each month with the exception of *November, *December, *January (Reorganization) and *March) in the Quinton Township School Weeks Library:

July 25, 2019

(if needed)

August 22, 2019

September 26, 2019

October 24, 2019

*November 21, 2019

*December 19, 2019

(if needed)

*January 2, 2020 (Reorganization)

January 23, 2020

February 27, 2020

*March 19, 2020

April 23, 2020

May 28, 2020

June 25, 2020

5. Approval of Fulton Bank of New Jersey as the depository of school funds. (Currently: Fulton Bank of New Jersey - **name change in May 2019 to Fulton Bank**)

6. Approval of signatories of bank accounts.
7. Approval of the Chart of Accounts used for next year as of July 2019.
8. Approval of the adoption of the Internal Control/Standard Operating Procedures Manual.
9. Approval of the adoption of the Purchasing Manual.
10. Approval establishing a \$300 petty cash fund for the 2019-2020.
11. Approval of a parental transportation contract.
12. Approval of the 2019-2020 contract for participation in the Salem County Cooperative Transportation Program.
13. Approval of the shared services agreement with the Township Quinton for parking lot maintenance services including snow removal.
14. Review of letter approving the annual update to the 2019-2020 Three-Year Preschool Program Plan Update and Budget Statement.

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15. Approval of the Itinerant/Shared Services Agreement with Salem County Special Services School District.
16. Approval of the Salem County Vocational Tuition Contract for the 2019-2020 school year and for the 2017-2018 Tuition Adjustment.
17. Approval of the updated fee agreement from Acacia Financial Group, Inc.
18. Approval of the submission of grant application for the Safety Grant Program.
19. Approval of placement of a student from SCSSSD - Daretown School Program to SCSSSD - Upper Pittsgrove School commencing April 29, 2019.
20. Approval of transportation costs for displaced student.

X. SUPERINTENDENT REPORT

A. Monthly Report

B. Building and Grounds

1. Emergency school drills took place in the month of March 2019.
2. Review of the monthly facility inspection guide list conducted.
3. Approval accepting a donation of a blue EZGO electric golf cart to the school.

C. Curriculum

1. Review of Women in History Month (March 2019). In celebration, numerous activities, readings and lessons depicting the history of women and the important contributions they have made to our nation took place in all grade levels.
2. Approval of the revised PreK Curiosity Corner Program and Renewal Contract.
3. Approval of a field trip for the Drama Club to attend the Broadway Play "Frozen" in New York City, tour of the New Amsterdam Theatre and Dinner at John's Pizza on June 26, 2019. (There is no cost to the Board.)
4. Approval of a field trip for volunteer 8th graders and parents to participate in a Hoagie making fundraiser.
5. Approval of a Photography Club field trip.

D. Policy

1. Approval of policies, on 2nd reading with revisions.
2. Approval of the Facilities Use Fee Schedule.

E. Administrative

1. Acceptance and reaffirmation of the curriculum, 5-year curriculum Evaluation Plan, policies, textbooks (including Student Records Policy 5125 and organizational chart 2120), practices and procedures of the Quinton Township Board of Education recognizing that these items may be amended when necessary with Board approval.

NOTE: Except as otherwise provided by law, regulations of the State Department of Education, or by this Board of Education, meetings of the Quinton Township Board of Education will be conducted in accordance with Robert's Rules of Order, Revised. Legal Reference. N.J.S.A. 18A.11-1 General Mandatory Powers and Duties.

2. Approval entering into the Salem County Homeless Student Agreement.

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3. Approval of the 2019-2020 Quinton Township School Professional Development Plan.

F. Personnel

1. Approval of substitutes.
2. Approval of the reappointment of district assignments for 2019-2020 school year.

HOLD #3 UNTIL AFTER EXECUTIVE SESSION

3. Approval of the reappointment of the Principal.
4. Documentation of the first day for Maintenance/Custodial Supervisor.
5. Approval of the Child Study Team Coordinator.
6. Approval of Occupational therapist intern.
7. Approval of classroom volunteers.

HOLD PERSONNEL #8 and #9 AFTER EXECUTIVE SESSION

8. Approval of the reappointment of the certificated teachers.
9. Approval of the reappointment of the aides.
10. Approval of advertising anticipated positions for the 2019-2020 school year.
11. Approval of volunteer nurse for the 8th Grade Camping trip.
12. Approval of volunteer staff members to chaperone the 8th Grade Camping trip.
13. Approval of resignation.

G. Student Personnel

1. Acceptance of receipt of the Harassment, Intimidation, and Bullying Report.

XI. REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The February 13, 2019 minutes and the March 13, 2019 minutes of the Salem Board of Education is submitted for Board review.

XII. OTHER BOARD MEMBERS AND COMMITTEE REPORTS

1. The Personnel Committee will set a date to complete the Superintendent's annual evaluation.
2. Salem County School Boards Association Spring Dinner Meeting.

XIII. PUBLIC COMMENT

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response within ten days. The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. When recognized by the Board President, state your full name and address.
2. Identify the topic on which you wish to comment.
3. Limit your comments to that specific topic. (Allotted time up to three minutes.)

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4. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
5. Please refrain from interrupting without being recognized.
6. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

XIV. RECESS INTO EXECUTIVE SESSION

XV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

XVI. PERSONNEL (contd.)

XVII. ADJOURNMENT