

# ALPHABETICAL INDEX

This index references the NJSBA master list of policy topics, titles and file codes. Your manual may not contain all the policies listed in the index. The **bold print** policy numbers indicate that the policy is in the Critical Policy Reference Manual (CPRM).

If you find a file code number and policy title that is not in your manual and you would like to see a district sample, please call NJSBA Policy Services at (609)278-5222 and we would be happy to provide you a district sample.

## TOPIC

### A

403b annuity salary check deductions 4142

504 regulations

Nondiscrimin./affirm. action **2224**

special education **6171.4**

ADA (Americans Disability Act) **6171.4**

ADD ("attention deficit disorder") **6171.4**

ADHD, H=hyper-activity **6171.4**

AED ("automated external  
defibrillators") under "health" **5141**

AIDS, HIV prevention education **6142.13**

Bloodborne pathogens, precautions..

employee health

certified staff **4112.4**

support staff **4212.4**

illness (student) **5141.2**

AYP "Adequate Yearly Progress" in NCLB

Annual Quality Assurance Report to BOE, **1120**

Standards of Proficiency **6147**

Ability grouping 6152

Abolishing positions **4117.4/4217.4**

Absence, leaves of...

certified staff 4150

support staff 4250

Absence of board policy **2210**

Absence:

excused absences **5113**

request for verification (staff)

certified 4150

support 4250

Absenteeism, duties of parents/guardians...

absences and excuses **5113**

role of parents/guardians **5020**

Absenteeism, effect on grades

absences and excuses **5113**

attendance 5110

eval of student performance **6147.1**

Abstentions **325.4**

Abolishing a position **4117.4**

Abusive language, by student..

conduct/discipline **5131**

freedom of speech/expression **5145.2**

publications **6145.3**

suspension/expulsion **5114**

Academic achievement

academic load, students **5141.1**

acceleration 6146.1

awards for achievement **5126**

commencement activities **5127**

promotion/retention **6146.2**

standards of proficiency **6147**

Academic failure

absences and excuses **5113**

academic freedom 4118.4

academic honesty **5131**

eval of student performance **6147.1**

promotion/retention **6146.2**

remedial instruction **6171.1**

Academic honesty **5131** technology **6142.10**

Academic standards

Articulation **6122**

gifted and talented **6171.2**

graduation requirements **6146**

standards of proficiency **6147**

Acceleration, of student grade level.. 6146.1

Acceleration, prohibited, or restricted...6146.1

Acceptable use policy **6142.10**

Access **2224**

to schools buildings (visitors) **1250**

to school district records 1340

to student records **5125**

Accidents, prevention of..

accidents (students) **5141.1**

employee safety

certified staff **4147**

support staff **4247**

student safety **5142**

safety (general district) **3516**

Accidents, procedures for employees..

support staff **4247**

Accommodation plan: section 504 students

Nondiscrimination

(general district statement) **2224**

special education **6171.4**

Accountability **6147**

AYP (annual yearly progress) **6147**

standards and proficiency **6147**

Accounting **3400**

Accounts **3400**

Accreditation		Advisor (faculty)...	
graduation requirements	6146	to student organizations..	6145.5
standards of proficiency	6147	Advisory committees	
Achievement awards	5126	to the board	4139/4239/9130
Acquisition of school site		citizens, employee, liaison,	1220
Long range planning	7110	staff, special purpose	1220
Educational specifications	7115	Affidavit of residency	5118
Action planning for T&E certification	2255	Multi-state Chart on False affidavits	5118
Activities (student), eligibility for	6145	Affidavit student (admissions)	5111
Start-up of new extra-curric activities	6145	Affidavit student (nonresidents)	5118
Activities suspension	6145	Affirmative action	
ADA (Americans Disability Act)	6171.4	certified staff	4111
"Adequate Yearly Progress" in NCLB		noncertified staff	4211
Annual Quality Assurance Report to BOE,	1120	Affirmative action	
Standards of Proficiency	6147	equal educational opportunity	5145.4
Ad hoc advisory committees	1220	nondiscrimination/affirmative action	
Adjourned meetings	9325	certified staff	4111.1
Administering medication	5141.21	curriculum	6121
Administration, general role of..	2000	general district statement	2224
Administrative interns	4122	noncertified staff	4211.1
Administrative leeway...		purchasing procedures	3320
in absence of board policy	2210	relations with vendors	3327
Administrative operations	2200	physical ed and health	6142.4
Administrative regulations	9314		
Admin. regulations, adopted by board	9313	Affirmative action in hiring	
Administrative role	2000/2010	nondiscrimination/affirmative action	
Administrative staff	2130	certified staff	4111.1
Administrative staff organization	2100	general district statement	2224
Admission, of child to school		noncertified staff	4211.1
admission	5111	Affirmative action officer/equal educational opportunity	
nonresidents	5118	nondiscrimination/affirmative action	
Admission, of postgraduates..	5111	certified staff	4111.1
Adoption of curriculum	6140	curriculum	6121
Advisory committees to the board	4139	general district statement	2224
		support staff	4211.1
Adoption of policy		After-school programs student safety	5142
formulation, adoption, amendment	9311	Age, for school attendance	
formulation, adoption, amendment (bylaw)	9312	admission	5111
formulation, adoption, amendment (regs)	9313	ages of attendance	5112
suspension of policies, bylaws, regs	9314	Age of majority, legal adults at 18, rights	5145
		Agenda preparation (board meetings)	9323
Adolescent suicide..	5141.6	Adding items by majority vote of bd	9323/9324
Adult/community education	6200	consent agenda	9323/9324
Adult education	6200	Agreement to abide by rules	#1100
Adult school	6200	AIDS, HIV prevention education	6142.13
Adult student, admission of..		Aids	5141.2
Admission	5111	Instruction	6142.13
ages of attendance	5111	Aides, classroom	4123
Adult student, definition of..	5125	Aides, noninstructional	4222
Adult student, early release of..	5113	Alarm (false), by student	
Adult student, regulations regarding..	5112	conduct/discipline	5131
Adult student, rights of..	5145	suspension and expulsion	5114
Advance delivery of bd meeting materials	9324	Alcohol, abuse	
Advanced placement	6141.5	certified staff	4119.23
Acceleration	6146.1	noncertified staff	4219.23
graduation requirements	6146	reporting to EVVRS NJAC 6A:16-5.3	5131.5
Adventure-based education		Alcohol testing	
Instruction	6173	certified staff	4119.23
Advertising in schools	1140, 1314, 1600	noncertified staff	4219.23
Also gifts, grants	3280, recognition	Alcohol, use/possession by students	5131.6
9420			

Allergies health	5141
food	3542
Peanut food allergy	3546
Epi-pen medical response	5141.12
Alterations, additions, repairs (physical plant)	7114.1
Alternative educational programs	6172
Alternative educational programs, special programs	6171
Alternative special review assessment, special ed	6171.4
Amistad	
Americans With Disabilities Act (1990)	
nondiscrimination/affirmative action	
certified staff	4111.1
general district statement	2224
students, equal educ.opportunity	5145.4
support staff	4211.1
Anabolic steroids, use/possession/distribution..	5131.6
Animals (live) in classrooms	6163.3
Animals, dissection not req'd, alt. instruction	6161.1
Annual financial statement	3571.3
Annual operating budget	3100
Annuities, salary check deductions	4142
Appeals (budget)	3151
Appointments by Board	
Auditor	9127
Business official	9124
Board attorney	9126
Elections of Board Pres 9121, VP 9122, oath 9115	
Treasurer of school monies	9125
Appointment of board secretary	9123
Appointment of staff	4000
Appointment: requirement of supt approval	
certified staff	4111
support staff	4211
Appointments: certification required...	
certified staff	4112.2
noncertified staff	4212.2
Apprehension of students..	5145.11
Arbitration (collective bargaining)	
certified staff	4135.3
noncertified staff	4235.3
Arrest	5145.11
Arrest, of student..	5145.12
Art curriculum	6142.9
Articulation	6122
Arts	6142.9
Student artwork, performances	6142.9
Asbestos	3516
Assault, by student, suspension/expulsion	5114
Assemblies, for observances..	6115
Assembling & preserving important documents	7540
Assessment of educational program	6300
Assessment of individual needs	5120
Assignment and transfer	
certified staff	4113/4114
noncertified staff	4213/4214
Assignment of case managers, child study team	6171.4
Assignment of personnel	
certified staff	4113

support staff	4213
Assignment of staff by superintendent and board	
certified staff	4113
support staff	4213
Association rights	
certified staff	4135.14
noncertified staff	4235.14
Associations, (student), recognition of	6145.5
Asthma inhalers, self-medication	5141.21
Athletic awards	5126
Athletic coaches, hiring, eval	6145.2, 6145.1
Athletic competition	
interscholastic competition	6145.2
intramural competition	6145.1
Athletic funds	3453
Athletic funds, moneys in school buildings	3450
Athletics, eligibility for..	6145
Athletics, participation fees	3250, 6145.2
At-risk students	
alternative programs	6172
at-risk and Title 1	6171.3
guidance services	6164.4
intervention and referral services for general education students	
Attendance, adult students..	
absences and excuses	5113
admission	5111
ages of attendance	5112
attendance	5110
Attendance areas, students	
absences and excuses	5113
attendance	5110
attendance records; registers	5115
school attendance areas	5117
Attendance, effect on promotion	
absences and excuses	5113
graduation requirements	6146
promotion/retention	6146.2
Attendance (employee)	
attendance patterns	
certified staff	4151
support staff	4251
attendance patterns	
certified staff	4151.1
support staff	4251.1
Attendance, student discipline	5114
Attention deficit disorder, ADD, also ADHD	6171.4
Attitude: professional (staff)	
staff/student relations	
certified staff	4119.24
support staff	4219.24
Attorney (board)	9126
Legal services, prudent use,	3327
Appt of bd atty	9126
At-will employees	4111/4211
Audio-visual equipment, general provision	6161
Audiovisual materials	6161.1/6163.1
Audit	3571.4
Auditor	3571.4
Auditor RFP Request for Proposal	3320

Auditor, appointment of	9127
Auditory checks	5141.3
Authorized signatures	3293.1
Automated External Defibrillators (AED)	5141
Auxiliary student transportation	3541.31
Awards, contests for students	1322
Awards, student achievement.	5126
Valedictorian/Salutatorian, graduation	5127
Awards and recognition, of staff by Board	9420
Board recognition of sports teams	9420
Board memorials, retirements, departures	9420

## **B**

BA/BS Business Administrator eval	3600 or 9
Background check	
Chaperones overnite, checks	1200 4222
classroom aides	4123
noninstructional aides	4222
recruitment, selection and hiring	
certified staff	4111
support staff	4211
Volunteers background checks	1200 4222
Backpack safety, in student safety	
Banning unruly parents from school, visitors	1250
Ban on "pay-to-play" political contributions	9272
Bargaining units (right to organize)	
certified staff	4135
support staff	4235
Basic plan, in the I.E.P.	6171.4
Basic skills	6171.3
Basic skills (requirement for remediation)	
basic skills	6142.6
graduation requirements	6146
remedial instruction	6171.1
Bathroom pass, student health hygiene	5141
Bedbugs w lice in health	5141 or 5141.2
Bedside instruction	6173
Beeper, students	
drugs, alcohol, tobacco	5131.6
weapons and dangerous instruments	5131.7
Behavior	
alternative educational programs	6172
conduct/discipline	5131
suspension and expulsion	5114
Belligerent parents, harassment of teachers	1250
Benefits	4140
Bequests	3280
Bicultural education	6142.2
Bicycle use	5131.3
Bids, bidding, new construction	7410
Bids, purchasing procedures	3320
Bills, payment for goods and services	3326
Bilingual	6146.2
Bilingual education	6142.2
Limited English Proficiency (LEP)	6174
Bilingual programs	6142.2

Biology, dissection of animals not req'd,	6161.1
Biosecurity	3542.1
Blind, instructional materials for...	6161.1
Bloodborne pathogens, precautions..	
AIDS, HIV prevention education	6142.13
employee health	
certified staff	4112.4
support staff	4212.4
illness (student)	5141.2
Board bylaws	9312
Board bylaws	9314
Board committees	9130
Board consultants	9150
Board/district rights	
certified staff	4135.13
noncertified staff	4235.13
Board of education meetings	1120

Board of education meetings,	
public and executive session	9322
time, place, notification of	9321
participation by teleconferencing	9322
Board meeting agenda, preparation of	9323/9324
Board meeting materials, advance delivery	9323/9324
Board meeting minutes	9326
Board member	
5142 attendance at meetings	9114
conflict of interest	9270
conflict of interest, code of ethics	9271
emails	9322
ethics	9271
expenses	9250
orientation	9200
reimbursement	9250
student (non-voting) member	9140
training	9200
role	9010
role, public statements	9020
formulation, adoption, amendment	9311
suspension, policies, bylaws, regulations	9314
visits, role as visitor to school	1250, 9010
Board president	9121
Board secretary	9123
Business administrator/board secretary	
see also NJSA 18A:17-5 to 17-14.3	
Board self-evaluation	9400
Board vacancies	9113
Boards of education	
committees	9130
inspection of personnel records	4112.6
inspection visits,	
Indiv bd members = visitors	9010, 1250
liability	3530
meetings	
advance delivery of meetg material	9324
agenda preparation	9323
board of education meetings	1120
food or meals at meetings	9250, 9322, 9320
organization meeting	9322.1
public and executive sessions	9322

time, place, notification of **9321**  
 membership  
   number of members/terms of office **9110**  
   organization of the board **9100**  
   officers  
     election and duties of president **9121**  
     election and duties of vice president **9122**  
   organization  
     organization meeting **9322.1**  
     organization of the board **9100**  
   orientation **9200**  
   policy developmt, amendment, adoption **9311**  
   recall, removal from office **9114**  
   recognition, of staff by Board **9420**  
   recognition of sports teams **9420**  
     --memorials, retirements, departures **9420**  
   responsibilities  
     public statements **9020**  
     role of the board **9000**  
     role of the member **9010**  
   role in curriculum development **6141**  
   selection  
     elections/appointment **9112**  
     qualifications **9111**  
   self evaluation **9400**  
   staff relationships **9000**  
   student members **9140**  
   training **9200**  
 Boards of education, role of **9000**  
 Body fluids, students **5141.2**  
 Bomb threats, bomb scares **6114**  
 Bond elections **7300**  
 Bond issues **7140**  
 Bonding (fiduciary) **3533**  
 Bookkeeping **3400**  
 Bogus academic credentials 18A:3-15.2, hiring **4111**  
   Dismissal?  
 Bomb threats, bomb scares, emergencies **6114**  
 Books and materials, provision for.. **6161**  
 Booster clubs **1230**  
 Boundaries, school attendance.. **5117**  
 Breastfeeding (in employee health) **4112.4**  
 Bribery, of employees..  
   conduct and dress  
     certified staff **4119.22**  
     noncertified staff **4219.22**  
   conflict of interest  
     certified staff **4119.21**  
     support staff **4219.21**  
 Budget **3100**  
   Appeals **3151**  
   Tuition income **3240**  
     Other income, **3200, 3220-3290**  
 Budget **3160**  
 Budget administration **3170**  
 Budget amendment **3160**  
 Budget planning, preparation and adoption **3100**  
 Budget posting **3100**  
 Buildings and grounds  
   architect

board consultants **9150**  
 designing/arch'l/engineering services **7200**  
 construction/renovation  
   concepts & roles in construction, remodeling  
     and renovation **7000**  
   determining needs **7100**  
   developing educational specs **7115**  
   long-range facilities planning **7110**  
   dedication **7550**  
   operation and maintenance **3510**  
   planning  
     developing educational specs **7115**  
 long-range facilities planning **7110**  
   use of facilities **1330**  
 Bullying, harassment conduct/discipline **5131**  
   Bullying, as a stand-alone policy **5131.1**  
 Bus conduct **3541.33**  
 Bus driver regulations **3541.33/4219.23**  
 Bus safety **3541.33**  
   Cell phone use banned while driving **3541.33**  
 Buses **3541.1**  
 Business administrator #9124/board secretary #9123  
   see NJSA 18A:17-5 to 17-14.3  
 Business, concepts and roles;  
   goals and objectives **3000/3010**  
 Business-education cooperation **6142.12**  
 Business operations  
   Accounting **3400**  
   cash management  
     budget planning, preparation, adoption **3100**  
     expenditures/expending authority **3300**  
     income **3200**  
   Internal Controls **3000/3010**  
     District Assignment and Use **3541.32**  
     Facilities Maintenance and Repair **3510**  
     Financial and HR Management **3000/3010**  
     Personnel Tracking& Accounting **3000/3010**  
     Purchase Order in Excess **3326**  
     Segregation of Duties **3600**  
     Standard Operating Procedures **3000/3010**  
     Board Travel **9250**  
     Vehicle Tracking & Maintenance **3541.32**  
   purchasing  
     purchasing (food supplies) **3542.44**  
     purchasing procedures (general) **3320**  
 Busing **3541.1**  
 Buses, hazardous routes **3541.1**  
 Business Administrator Evaluation **3600** or **9123/9124**  
 Bylaws and regulations **9314**

## C

CSA evaluation **2131**  
 Calendar **6111**  
 Calendar, school.. **6111**  
 Camera cell phones, **3515.1**

[Formerly (mis)filed under "weapons" 5131.7]  
 Campaign buttons/political activities 4119.22/4219.22  
 Campaigning,  
     public activities by politicians at schools 1300  
 Campus disturbances 5131.4  
 Canine searches, search & seizure #5145.12  
 Capital outlay 3560  
 Career education (for graduation)  
     career education 6142.12  
     graduation requirements 6146  
     JROTC, ROTC JR, in career ed 6142.12  
  
 Case managers: assignment in child study team  
     child study team 6164.4  
     special education 6171.4  
 Cell phones & telephone use, PDAs 3515.1  
     Formerly (mis)filed under "weapons" 5131.7  
     Use banned while driving bus, safety 3451.33  
 Censorship (controversial issues) 6144  
 Censorship, response to parental request for..6161.2  
 Census 5117  
 Ceremonies and observances 6115  
 Ceremonies, at school 6115  
 Ceremonies, graduation 5127  
 Certification 2255  
     Certification, of staff  
         certification (certified staff) 4112.2  
         certification or licensing (support staff) 4212.2  
 Certified personnel 4100  
 Certified position titles 4120  
 Chain of command  
     (during illness or absence) 2121  
 Change orders 7430  
 Chaperons, for field trips 6153  
     Volunteers 1200  
 Character education program (CAP)  
     w/ human relations/ citizenship ed/ values 6142.3  
 Charges for supplies 3250  
 Charter school  
     CS admissions 5111  
     Other topics also filed along with regular districts  
 Check signing 3293.1  
 Cheerleaders 6145.2  
 Chemical hygiene toxic hazard prevent in safety 3516  
 Superintendent (CSA) 2131  
 Child abuse reporting 5141.4  
 Child care  
     early childhood education/preschool 6178  
     student safety 5142  
 Child neglect 5141.4  
 Child study team/evaluation 6164.4  
 Child study team, in student discipline..  
     child study team 6164.4  
     conduct/discipline 5131  
 Child study team regarding student records..  
     child study team 6164.4  
     student records 5125  
 Child welfare  
     health 5141  
     student safety 5142

Choice, school choice 5118.1  
 Church-state separation 6141.2  
 Citizens' ad hoc advisory committees 1220  
 Citizens' committees 1220  
 Citizenship ed / Character ed program (CAP)  
     w/ human relations/ values 6142.3  
 Civil defense 6114  
 Civil rights  
     antidiscrimination  
         certified staff 4118.11  
         general district statement 2224  
         noncertified staff 4218.11  
         equal educational opportunity 5145.4  
         nondiscrimination/affirmative action  
             certified staff 4111.1  
             general district statement 2224, 4111  
             support staff 4211.1  
 Civil unions, domestic partnership 2224, 4111, 4111.1,  
     4211.1  
 Civility (parents, children, staff) 1252  
 Class funds 3453  
 Class rank (grade weighing system) 6147.1  
 Classroom aides 4123  
 Classroom assignment  
     assignment (certified staff) 4113  
     instructional arrangements 6150  
 Classrooms, hall and grounds conduct 5131  
 Classroom décor, clutter & efficiency 7010  
 Class size 6151  
     see facility efficiency stds NJAC 6A:26  
 Closing of school in emergency 6114  
 Closed (exec) sessions of board of education 9322  
 Clubs, school..6145.5  
 Clubs (school), eligibility for..  
     extracurricular activities 6145  
     student organizations 6145.5  
 Clubs, non-school 6145.5  
 Coaches, provision of..  
     evaluation 6145.2, or 6145.1  
     interscholastic competition 6145.2  
     intramural competition 6145.1  
 Co-curricular activities 6145  
 Co-curricular activities 6145.1/6145.2  
 Code of ethics 9271  
 Collaboration 1600.1  
 Collective bargaining  
     bargaining units  
         certified staff 4135  
         support staff 4235  
     negotiations/consultations  
         certified staff 4135.3  
         support staff 4235.3  
 College - school relations  
     guidance services 6164.2  
     relations, other entities and the district 1600  
 Colleges and universities 1600  
 Commencement activities 5127  
 Commercialism in schools, soliciting funds 1314  
     Also  
     school-business partnerships 1600, 1600.1

gifts, grants and bequests **3280**  
 dedication of project, naming of facility **7550**  
 Committees **1220**  
 Committees (board of education) **9130**  
 Committees: staff membership on..  
     certified staff **4136**  
     noncertified staff **4236**  
 Communicating with the public **1100**  
     Sports and special events **1112.4**  
     Distribution of materials by students and staff  
**1140**  
     Communicating with the public (bd meetings) **1120**  
     Communications/contacts  
         certified staff **4135.2**  
         noncertified staff **4235.2**  
     Community complaints and inquiries **1312**  
     Community education **6200**  
     Community involvement  
         ad hoc advisory committees **1220**  
         community organizations **1210**  
         community participation **1000/1010**  
         community resources **6162.4**  
         concepts and roles in community relations **1000**  
         participation by the public **1200**  
         school connected **1230**  
         survey of community **1100**  
     Community organizations-booster clubs **1210**  
     Community relations, general goal of..  
         concepts and roles in community **1000**  
         goals and objectives **1010**  
     Community resources, in instruction **6162.4**  
     Community school **6200**  
     community service learning? If Grad requiremt **6146**  
         comm. service in lieu of detention? **5141**  
     Community volunteers **1200**  
     Comparability **6171.3**  
         Federal funds **3230** Title 1 **6171.3**  
         nondiscrim **2224**  
     Compensation, related benefits (CSA) **2131.1**  
     Compensation, related benefits  
         (contract code only) **2130.1**  
     Compensatory education and Title 1 **6171.3**  
     Compensatory instruction (remedial) **6171.1**  
     Competition (student)  
         extracurricular activities **6145**  
         interscholastic competition **6145.2**  
         intramural competition **6145.1**  
         public activities involving staff, students, or public  
         performances and exhibitions **6145.4**  
         school facilities **1300**  
     Complaints by the public/parents  
         community complaints and inquiries **1312**  
         complaints about instructional materials **6161.2**  
         complaints by staff **4118.3, 4218.3**  
         investigation of complaints s staff **4119.22**  
         NCLB complaint resolution procedure **supple 1312**  
         student grievance procedure **5145.6**  
     Complaints, bullying, harassment conduct **5131, 5131.1**  
     Complaints, student procedure.. **5145.6**  
     Complaints by staff **4118.3, 4218.3**

(not covered by grievance procedure)  
 Computer literacy **6142.10**  
 Computer software, duplication of.. **6161**  
 Concepts and roles  
     in administration **2000/2010**  
     in business and noninstructional operations **3000/3010**  
     in community relations **1000/1010**  
     in personnel **4000/4010**  
 Concussion, sports, interscholastic **6145.2**  
 Concussion, stand alone policy **5141.8**  
 Condolences, board memorials, recognition **9420**  
 Conduct, rules distributed to students.. **5131**  
 Conduct, student (general).. **5131**  
     Student, off-campus NJAC 6A:16-7.6 **5131**  
     Teacher Conduct and dress **4119.22**  
 Conduct (vandalism/violence) **5131.5**  
 Conduct of public meetings **9325**  
 Conference, in observation evaluation..  
     evaluation **4116**  
     supervision **4115**  
 Conferences, athletic  
     interscholastic competition **6145.2**  
     intramural competition **6145.1**  
 Conferences, attendance by staff..  
     interscholastic competition **6145.2**  
     intramural competition **6145.1**  
 Conferences, in-service education  
     certified staff **4131.1**  
     support staff **4231.1**  
 Conferences, reimbursement for expenses..  
     certified staff **4133**  
     support staff **4233**  
 Confidential file: personnel records  
     certified staff **4112.6**  
     support staff **4212.6**  
 Confidential support staff **2130.2**  
 Confidentiality agreement bd members, exec session **9271**  
 Confidentiality, of personnel records  
     certified staff **4112.6**  
     support staff **4212.6**  
 Confidentiality, of special ed. classification..  
     board of education meetings **1120**  
     student records **5125**  
     special education **6171.4**  
 Confidentiality, of student records **5125**  
 Confidentiality rights of students  
     responsibilities  
         certified staff **4119.2**  
         support staff **4219.2**  
     rights **5145**  
 Conflict of interest, ethics **9270**  
 Conflict of interest **9271**  
 Conflict of interest: board members **9270**  
 Conflict of interest, by employees..  
     certified staff **4119.21**  
     support staff **4219.21**  
 Conflict of interest (private tutoring) **4138.2**  
 Conflict of interest ("nepotism")  
     certified staff, nepotism **4112.8**  
     support staff, nepotism **4212.8**

Conflict with parents: special education **6171.4**  
 Conscientious objection, to flag salute.. **6115**  
 Consent form, students photographs 5145.5  
 Consolidation Shared services **1400, 1410, 4111**  
 Construction: bids/contracts 7400  
 Consultants  
     board consultants 9150  
     designing/architectural/engineering 7200  
 Consultants: as agents during negotiations  
     bargaining units  
         certified staff 4135  
         support staff 4235  
     negotiations/consultations  
         certified staff 4135.3  
         support staff 4235.3  
 Contests, athletic or other..  
     contests for students **1322**  
     public performances and exhibitions 6145.4  
 Contests for students  
     contests for students **1322**  
     public performances and exhibitions 6145.4  
  
 Contracts (includes detailed provisions, etc.)  
     contracts 3324.1  
     contracts 7420  
 Control and communication channels and systems 2230  
 Controversial instructional materials  
     complaints about instructional materials 6161.2  
     controversial issues **6144**  
 Controversial presentations  
     contests for students **1322**  
     controversial issues **6144**  
     public performances and exhibitions 6145.4  
 Conventions: attendance by staff  
     certified staff 4131.1  
     support staff 4231.1  
 Cooperative education (vocational) **6142.12**  
 Copying of computer programs, prohibited  
     equipment, books and materials 6161  
     publication/materials 4132  
 Copyright infringement in computer software  
     equipment, books, and materials 6161  
     publications/materials 4132  
 core curriculum content standards **6141**  
 Core proficiencies **6140**  
 Corporal punishment not allowed NJSA 18A:6-1,  
     but force is sometimes justified **5131, 5144**  
 Corporate sponsorships **1600**  
 Cost efficiency 3500.1  
 Counseling and guidance services **6164.2**  
 County and intermediate units 1420  
 Course levels  
     curriculum design/development **6141**  
     graduation requirements **6146**  
 Course proficiencies **6147**  
 Courses **6142**  
 Courses of study, board adoption.. **6140**  
 Courses, required for graduation.. **6146**  
 Coursework (outside), not credited for graduation **6146.2**  
 Courtesy busing **3541.1**

Credit care use (in purchasing) not allowed, **3320,3326**  
 Credits, as regards promotion **6146.2**  
 Credits, for graduation **6146**  
 Crime, prevention of..(police role)  
     local units **1410**  
     security 3517  
 Criminal history check: hiring  
     criminal history check  
         certified staff 4112.5  
         support staff 4212.5  
     recruitment, selection and hiring  
         certified staff **4111**  
         support staff **4211**  
     Volunteers Background checks **1200 4222**  
 Crisis management  
     crisis intervention **5141.6**  
     suspension and expulsion **6114**  
 Crisis, List of policy citations  
     Suspension and Expulsion 5114  
     Conduct/Discipline 5131  
     Vandalism/Violence 5131.5  
     Weapons and Dangerous Instruments 5131.7  
     Accidents 5141.1  
     Student Safety 5142  
     Questioning and Apprehension 5145.11  
 CSA evaluation **2131**  
 CSA, prepare accurate & timely reports **2240**  
 Cultural bias, in curriculum **6121**  
 Curriculum  
     accommodating religious beliefs 6141.2  
     adoption of **6140**  
     controversial issues **6144**  
     evaluation of curric, instr program 6300  
     experimental programs 6141.1  
     nondiscrimination/affirmative action **6121**  
 Curriculum advisory committees  
     ad hoc advisory committees **1220**  
     curriculum design/development 6141  
  
 Curriculum committees  
     citizens ad hoc advisory committee **1220**  
     meetings/committees 4136  
 Curriculum guides **6143**  
 Curriculum guides (lesson plans) **6143.1**  
 Curriculum standards  
     curriculum adoption **6140**  
     curriculum design/development 6141  
     graduation requirements **6146**  
     standards of proficiency **6147**  
 Curriculum (subject fields)  
     arts education **6142.4**  
     career education **6142.12**  
     core course proficiencies-standards **6147**  
     death and dying (crisis intervention) 6141.6  
     driver ed, (in phys ed & health) 6142.4  
     economics/consumer education **6142.12**  
     family life education (sex ed.) **6142.1**  
     foreign languages **6142.2**  
     graduation requirements **6146**  
     health education **6142.4**



home economics	6142.12
language arts	6142.9
math	6142.6
physical education and health (sex ed.)	6142.4
reading	6142.6
writing	6142.6
Custody, duty of parent to inform school of change..	
absences and excuses	5113
student safety	5142
role of parents/guardians	5020
Cutting class	
absences and excuses	5113
suspension and expulsion	5114
Cyberbullying, use of technology,	
e-system to harass prohibited	6142.10

## D

DNR ("do not rescussitate"), under "health"	5141
DYFS child abuse & neglect	5141.1
Also, cooperation w govt agencies	1410
Damage, to school property..	
guidelines pertaining to overdue, damaged or lost	
instructional materials	6161.3
suspension expulsion	5114
vandalism/violence	5131.5
Damaged books or materials	6161.3
Dances, music play-list, under social events	6145.7
Dangerous/ Hazardous bus routes	3541.1
Dangerous instruments, in schools	
alternative educational programs	6172
suspension and expulsion	5114
weapons and dangerous instruments	5131.7
Data-based decision-making see "research" or RTI	
Data processing	3543
Deadly force, use of by school police officers	
local units	1410
security	3517
Death in family, as excusable absence (student)	
absences and excuses	5113
attendance	5110
Death of teacher, bd member, condolences	9420
Debt service	3550
Dedication of facilities	1314, 7550, 3280, 1600
Defibrillator, AED, filed under "health"	5141
Defacing/damaging instructional materials	
guidelines pertaining to overdue, damaged or lost	
instructional materials	6161.3
vandalism/violence	5131.5
Deferred compensation, compensation	2130.1
Defiance of authority, student	
conduct/discipline	5131
suspension and expulsion	5114
Deficiency notices, to parents of student..	
attendance records; registers	5115
reporting to parents/guardians	5124
Delivery of meeting material	9323/9324

Demographics	5117
Demonstrations, (student)	
prohibition of disruptive..	5131.4
Demonstrations (unauthorized), by students..	
campus disturbances	5131.4
suspension and expulsion	5114
Demotion of staff	4117.50
Depository	3293
Desegregation	5117
Designing architectural/engineering services	7200
Destruction of school property by students	5131.5
Destruction, of student records..	5125
Determining needs/long-range facilities planning	7100
Developing educational specifications	7115
Development, distribution & maintenance of	
governance manual	9310
Diabetes Health	5141
Diaper changing policy, health	5141
"Do Not Rescussitate" orders, health	5141
Differentiated staffing	
assignment	
certified staff	4113
support staff	4213
transfer	
certified staff	4114
support staff	4214
Disabled (formerly "handicapped")	6171.4
Disaffected students	
alternative educational programs	6172
child study team	6164.4
Disaffected students	6164.4
Disaster preparedness	6114
Disasters	6114
Disbarred vendors	3327
Disciplinary hearing, student..	
conduct/discipline	5131
suspension and expulsion	5114
Discipline	5131.5
Discipline, distribution of rules to students	5141
Discipline, of athletics..	
interscholastic competition	6145.2
intramural competition	6145.1
Discipline, of disabled student..	
individualized instruction	6152.1
special education	6171.4
suspension and expulsion	5114
Discipline procedures manual	
conduct/discipline	5131
suspension and expulsion	5114
Discipline/punishment	5131
Discipline, student..	
conduct/discipline	5131
suspension and expulsion	5114
Disclosure of information vs. privacy of students	
board of education meetings	1120
responsibilities	
certified staff	4119.2
support staff	4219.2
rights	5145
Discrimination, and affirmative action	

equal educational opportunity **5145.4**  
 nondiscrimination/affirmative action  
     certified staff **4111.1**  
     general district statement **2224**  
     support staff **4211.1**  
 Discrimination, in educational programs  
     equal educational opportunity **5145.4**  
     nondiscrimination/affirmative action **6121**  
 Discrimination: Title IX rights  
     grievance procedure--Title IX  
         certified staff **4118.11**  
         support staff **4218.11**  
     nondiscrimination/affirmative action (general district statement) **2224**  
 Disease, control of contagion in school. **5141.2**  
 Dismissal (early), release of child to proper guardian  
     absences and excuses **5113**  
     student safety **5142**  
     safety measures at dismissal **5113**  
 dismissal tenure charges, Insubordination, inefficiency, unfitness, incapacity **4110**  
 Disobedience, student..  
     conduct/discipline **5131**  
     suspension and expulsion **5114**  
 Disposal of equipment **3220/3230**  
 Disposal of property **3260/3270**  
     Equipment **3514**  
 Disposal, of student records..  
     district records and reports **3570**  
     student records  
 Disputes in special education **6171.4**  
 Disruptive students and the child study team  
     alternative educational programs **6172**  
     child study team **6164.4**  
 Disruptive students **6164.4**  
 Dissection of animals, not req'd, alt. instruction **6161.1**  
 Distribution of materials by students and staff **1140**  
 Distribution of materials to students and staff **1315**  
 District facilities (use of) **1330**  
 District organization  
     administrative staff organization **2100**  
     District Assignment and Use **3541.32**  
     line of responsibility **2121**  
 District-owned vehicles **3541.32**  
 District planning  
     action planning for T&E certification **2255**  
     research, evaluation and planning **2240**  
 District publications **1111**  
 District records and reports **3570**  
 District records and reports (inventories) **3440**  
 District records and reports (minutes) **9326**  
 District records and reports  
     annual financial statement **3571.3**  
     audit **3571.4**  
     financial reports **3571**  
     treasurer's reports **3571**  
 Division of youth and family services **5141.4**  
 Doctor's note: verification of staff absence  
     personal illness and injury/health and hardship  
         certified staff **4151.1**

    support staff **4251.1**  
 Documents, district records **3570**  
 Documents jointly owned by teacher, district **3542**  
     Sale of lesson plans **3542**  
 Document requests,  
     Open public records, meetings, agendas **9322**  
 Domestic Partnership Act, NJ  
     certified staff **4111,4111.1**  
     support staff **4211,4211.1**  
 Domestic violence **4111.2/4211.2**  
 Domicile affidavit, enrollment of student..  
     admission **5111**  
     domicile, excluding non-residents **5111**  
     nonresidents allowed to enroll **5118**  
 Donation to private organizations  
     Sale and disposal of books, property, etc **3260/3270**  
 Donations to private organizations **1600**  
 Donations, incl donations of facilities **1314**  
     See also booster clubs, **1210**  
         Commercialism in schools, soliciting funds  
             **1314,1600, 1600.1**  
         school-business partnerships, **1600, 1600.1**  
         gifts, grants and bequests **3280**  
         dedication of project, naming of facility **7550**  
 Dress code  
     Gang colors, symbols, banned **5132**  
     student **5132**  
     staff, conduct and dress  
         certified staff **4119.22**  
         support staff **4219.22**  
**5125**      support staff **4219.22**  
 Drinking **5131.6**  
 Drinking by employees in the work place  
     employee substance abuse  
         certified staff **4119.23**  
         support staff **4219.23**  
 Driver ed & driver safety, in phys ed **6142.4**  
 Dropouts **6172**  
     at-risk **6171.3**  
     prevention programs **6172**  
 Drug abuse  
     alcohol  
         drugs, alcohol, tobacco **5131.6**  
         employee substance abuse  
             certified staff **4119.23**  
             support staff **4219.23**  
     prevention  
         drugs, alcohol, tobacco **5131.6**  
         employee substance abuse  
             certified staff **4119.23**  
             support staff **4219.23**  
     tobacco/electronic smoking devices  
         drugs, alcohol, tobacco **5131.6**  
         employee substance abuse  
             certified staff **4119.23**  
             support staff **4219.23**  
         smoking prohibition **3515**  
 Drug and alcohol abuse  
     prevention  
         drugs, alcohol, tobacco **5131.6**  
         employee substance abuse

certified staff	4119.23
support staff	4219.23
Drug education	5131.6
Drug-free school zones, enforcement of..	
drugs, alcohol, tobacco	5131.6
local units	1410
Drug-free schools	
drugs, alcohol, tobacco	5131.6
local units	1410
Drug-free work place	
employee substance abuse	
certified staff	4119.23
support staff	4219.23
Drug testing	
certified staff	4119.23
support staff	4219.23
Drug testing	
notification of parent/guardian	5131.6
transportation of student for..	5131.6
Drug treatment program, confidentiality..	5131.6
Drug use	
requirements for re-entry to school..	5131.6
self-disclosure by student	5131.6
Drugs, administering medication to students	5141.21
Drugs, penalty for use/possession..	
drugs, alcohol, tobacco	5131.6
employee substance abuse	
certified staff	4119.23
support staff	4219.23
suspension and expulsion	5114
Drugs, police investigation for student use..	
drugs, alcohol, tobacco	5131.6
questioning and apprehension	5145.11
search and seizure	5145.12
Drugs, police investigation of staff member's use..	
employee substance abuse	
certified staff	4119.23
support staff	4219.23
Drugs, reporting to EVRS NJAC 6A:16-5.3	5131.5
Drugs, search of student for physical evidence..	
drugs, alcohol, tobacco	5131.6
search and seizure	5145.12
Drugs, use by employees	
employee substance abuse	
certified staff	4119.23
support staff	4219.23
Drugs, use/possession/distrib by students..	5131.6
Dual control	2121
Due process	
attendance	5110
definition	5114
rights of parents: special education	6171.4
search and seizure	5145.12
staff accused of child abuse	5141.4
student absence	5113
student suspension/expulsion	5114
Duty of disclosure vs. privacy rights of students	
board of education meetings	1120
responsibilities	
certified staff	4119.2

support staff	4219.2
rights	5145
DYFS, child abuse and neglect..	5141.1
Also, cooperation w govt agencies	1410

## E

EAP (see "employee assistance program")	4146.1
ESL (see "english as a second language")	6142.2
EWEG Reimbursement of grants	3220
Early childhood education, pre-K	6178
Early graduation	6146
Early-release, for coaches..	
interscholastic competition	6145.2
intramural competition	6145.1
Early release, (student), prohibitions..	
absences and excuses	5113
student safety	5142
Early warning test (graduation requirements)	6146
Economy, "ed plan" is "thorough and efficient"	3100
Education assessment	
assessment of individual needs	5120
eval of individual student performance	6147.1
evaluation of the instructional program	6300
Education foundations, governance	3280
Education quality	
evaluation of the instructional program	6300
standards of proficiency	6147
Educational governance	
development, distribution and maintenance of	
governance manual	9310
formulation, adoption, amendment of bylaws	9312
formulation, adoption, amendment of policies	9311
role of the board	9000
suspension of policies, bylaws and regulations	9314
Educational objectives	6010
Educational organizations	
education commission of the states	
county and intermediate units	1420
relations between other gov't agencies	
and the district	1400
state and national units	1430
national school boards association	
memberships in associations	9340
relations between area, county, state, regional,	
and national associations and the district	1500
New Jersey	
relations between area, county, state, regional,	
and national associations and the district	1500
state and national units	1430
Educational program evaluation	6300
Educational records, grades	6147.1, 5125
Educational specifications	7115
Educational stability	5118.2
Efficiency	3000/3010
Election and appointment of	
officers and auxiliary..	9120

Elected officials, visits to schools, campaigning 1300  
 Elections  
     budget - referendum  
         budget planning, preparation  
         and adoption 3100  
         financing 7300  
 Elections/appointment 9112  
 Elective courses (for graduation) 6146  
 Electronic monitoring and surveillance  
     Camera phones, PDAs 3515.1  
     Security, video monitoring 3517  
     Transportation Safety, bus cameras 3541.33  
 Electronic partic via Speakerphone at meetings 9322  
 Electronic transfer of funds(payment for goods) 3326  
 E-mail  
     Board members 9322  
     Retain communications records, 1 or 3 yrs 3570  
     Staff and students 6142.10  
 Embezzling, 3320  
 Emergencies and disaster preparedness 6114  
     See also safety policies 3516, 4147 & 5142  
 Emergency certification  
     certification (certified staff) 4112.2  
     certification or licensing (support staff) 4212.2  
 Emergency, in school.. 6114  
     sports events 5141.1  
 Emergency medical procedures, sports events 5141.1  
 Emergency physical restraint, regulation 6114  
 Emergency relief, in discipline of handicapped.. 6171.4  
 Emergency room 1410  
 Employee assistance program 4146.1  
 Employee attendance  
     certified staff 4151  
     support staff 4251  
 Employee attendance  
     certified staff 4151.1  
     support staff 4251.1  
 Employee conduct  
     certified staff 4119.22  
     investigation of complaints 4119.22  
     support staff 4219.22  
 Employee dress  
     certified staff 4119.22  
     support staff 4219.22  
 Employee nondiscrimination/affirmative action  
     certified staff 4111.1  
     support staff 4211.1  
 Employee/officer bonds 3533  
 Employee outside activities  
     certified staff 4138  
     support staff 4238  
 Employee physicals  
     certified staff 4112.4  
     support staff 4212.4  
 Employee protection; physical/psychological abuse  
     certified staff 4148  
     support staff 4248  
 Employee records  
     certified staff 4112.6  
     support staff 4212.6

Employee safety  
     certified staff 4147  
     support staff 4247  
 Employee safety 3516  
 Employee smoking  
     certified staff 4119.23  
     support staff 4219.23  
 Employer expectations  
     evaluation (certified staff) 4116  
     supervision (certified staff) 4115  
 Employment  
     nondiscrimination/affirmative action  
         certified staff 4111.1  
         support staff 4211.1  
     recruitment, selection and hiring  
         certified staff 4111  
         support staff 4211  
     student employment, career ed 6142.12  
     USERRA Uniformed Services Employment &  
     Reemployment Act 4151.9  
 Energy (audit and conservation effort) 3500.1  
 English as a second language 6142.2  
 Enrichment (see "gifted & talented instruction") 6171.2  
 Enrichment of instruction with  
     community resources 6162.4  
 Enrollment, student (see "admission")  
     admission 5111  
     nonresidents 5118  
 Fraudulent enrollment  
     Multi-state Chart on False affidavits 5118  
 Environmental  
     Facilities  
     Recycling  
 Epidemic emergencies, under "Health" 5141  
 Epinephrine, self-medication 5141.21  
 Epi-pen 5141.21  
     (epinephrine auto-injector for anaphylaxis)  
 Equal access  
     equal educational opportunity 5145.4  
     nondiscrimination/affirmative action  
         certified staff 4111.1  
         general district statement 2224  
         support staff 4211.1  
     use of school facilities 1330  
 Equal educational opportunity  
     (general district policy) 2224  
 Equal educational opportunity (students) 5145.4  
 Equipment (athletic), damaging or loss of.. 6161.3  
 Equipment (includes instructional equipment) 3514  
 Equipment, instructional.. 6161  
 Equivalency 2255  
     Federal funds 3230 Title 1 6171.3  
     nondiscrim 2224  
 Equivalency credits for  
     salary guide advancement 4131.3  
 Errands, students prohibited from running..  
     absences and excuses 5113  
     student safety 5142

ESL	6142.2		salary guides	
Ethics, Bd member code of ethics	9271		certified staff	4141
Ethics, ban "pay-to-play" political contributions	9272		support staff	4241
Ethics in education	9270		Experimental programs, in curriculum..	6141.1
Ethnic groups, curricular inclusion..	6142.3		Exposure Control Plan	4147
Ethnic studies	6142.3		Exploitation, of students	5145.5
Evacuation, of schools..	6114		Expulsion, for continued disruption..	
Evaluation			conduct/discipline	5131
administrative effectiveness	2400		suspension and expulsion	5114
board self-evaluation	9400		Expulsion, grounds for..	
business/non-instructional operations	1700		conduct/discipline	5131
coaches	6145.1		suspension and expulsion	5114
CSA evaluation	2131		Expulsion, of disabled student..	
Curriculum, instructional program	6300		individualized instruction	6152.1
district as a whole	9430		special education	6171.4
instructional materials	6161.1		suspension and expulsion	5114
instructional program	6300		Extracurricular activities	6145
personnel procedures and practices	4020		Start-up of new extra-curric activities	6145
principals, other administrators	2130 (4116)		Extracurricular activities, eligibility for..	6145
research, evaluation and planning	2240		Eye protection, use by students..	
selection of instructional materials	6161.1		accidents (students)	5141.1
special education: the I.E.P.			career education	6142.12
individualized instruction	6152.1		student safety	5142
remedial instruction	6171.4		safety	3516
staff				
certified	4116			
support	4216			
student performance	6147.1			
students by child study team	6164.4			
superintendent	2131			
Eviction of students, campus disturbance..	5131.4			
Evidence, handling of in search and seizure.	5145.12			
EWEG Reimbursement of grants	3220			
Examinations, grading/rating/testing	6147.1			
Examinations (physical), for sports programs...				
health examinations and immunizations	5141.3			
interscholastic competition	6145.2			
intramural competition	6145.1			
Examinations, student academic..				
Eval. of individual student performance	6147.1			
promotion/retention	6146.2			
Examinations, student health..	5141.3			
Excessive absenteeism	5113			
Excused absences	5113			
Exchange students (see "foreign exchange")	6142.5			
Executive sessions	9322			
Exercise (sports) equipment, machines phys ed	6142.4			
Student use, safety	6142.4			
Staff use (labor contract 3324.1)	6142.4			
Exhibitions	6145.4			
Exit interviews, separation	4117			
Expenditures/expending authority	3300			
Expenses: travel reimbursement				
Board members	9250			
certified staff	4133			
support staff	4233			
Experience: recognition in hiring				
recruitment, selection and hiring				
certified staff	4111			
support staff	4211			

## F

FMLA Family Medical Leave Act	
Certified staff	4151.1 4150
Non-certified	4251.1 4250
Facebook & social networking sites	
"teacher orientation" at	4112.7
or in technology	6142.10,
or teacher conduct	4119.22
Face Coverings	5140
Facilities	7110
Facilities equipment (assoc. w/ use of buildings)	1330
Facilities, for athletics..	
interscholastic competition	6145.2
intramural competition	6145.1
Facilities plan, long-range	7110
Facilities use (no smoking-basic statement)	
smoking prohibition	3515
use of school facilities	1330
Facilities Maintenance & Repair Schedule	3510
Facsimile signature, stamp, use of...	3293.1
Faculty advisor, to student organizations...	
extra pay for extra work	4143
student organizations	6145.5
Failure, effect on promotion..	6146.2
Fair use, publications	4132
False Accusation, conduct, w investigation proc	5131
False alarm, by student...	
conduct/discipline	5131
suspension and expulsion	5114
Falsification of reports prohibited NJAC 6A:16-5.3	
violence vandal drug alcohol reports	5131.5
(could also be in board meetings #1120)	
Family life education	6142.1

Family Medical Leave (FMLA)				nonrenewal		
Certif <b>4151.1</b>	4150,	4151.2		certified staff	<b>4117.41</b>	
Non-certif <b>4251.1</b>		4250		support staff	4217.41	
Family members in hiring nepotism				Flag, display of...		<b>6115</b>
certified staff		<b>4112.8</b>		Flag salute, incl. conscientious objection to...		<b>6115</b>
support staff		<b>4212.8</b>		under "ceremonies & observances"		<b>6115</b>
Federal funds		<b>3230</b>		Flextime (contractual)		
Federal funds (at-risk and Title 1)	<b>6171.3</b>			load/scheduling/hrs of employ (cert staff)	<b>4113.1</b>	
Federal policies, required by Fed law 1430				promotion (support staff)	4213.2	
Federal programs				Flu pandemic outbreak, under "Health" 5141"O"		
at-risk and Title 1	<b>6171.3</b>			FMLA (Family Medical Leave Act)		
				Certified staff	<b>4150</b>	
				Non-certified	<b>4250</b>	
employee substance abuse				Reasons to deny FMLA leave	<b>4251.2</b>	
certified staff		<b>4119.23</b>		Food allergies <b>3542</b> (or health <b>5141</b> )		
support staff		<b>4219.23</b>		Food or meals at meetings 9320, or 9322 or 9250		
Fees (student)				Food purchases	3542.44	
Field trips	6153			Food service		
guidelines pertaining to overdue, damaged or lost				At board meetings	<b>9320</b>	
instructional materials		6161.3		food service	<b>3542</b>	
income from fees, fines, charges		<b>3250</b>		free or reduced-price lunches/milk	3542.31	
"Pay-to-play" student activity fees <b>6145, 6145.2</b>				purchasing	3542.44	
sports fees, fee waiver form		<b>6145.2</b>		vending machines	3542.45	
				safety, allergies 3542 (or 5141 health)		
FERPA (Family Ed Rights & Privacy Act)	<b>5125</b>			Force, use of by school police officers...		
Fiduciary bonding	3533			local units	<b>1410</b>	
Field trips (students)				security	3517	
administering medication	<b>5141.21</b>			Foreign exchange students	6142.5	
chaperones and volunteers	<b>6153 and 1200</b>			Foster care	<b>5118.2</b>	
field trips generally	<b>6153</b>			Foundation, school fund-raising, gifts	3280	
Fighting, physical restraint of...	5144					
Filling vacancies				Fraternity, student	6145.5	
board members	<b>9113</b>			Fraud, in State, Federal Grants	<b>3220</b>	
staff				Fraudulent degrees, bogus staff credentials		
recruitment, selection and hiring				--hiring 4111 Dismissal?		
certified staff	<b>4111</b>					
support staff	<b>4211</b>			Fraudulent enrollment		
Films, movies in class 6161.1				Multi-state Chart on False affidavits	<b>5118</b>	
Financial reports	3571			Fraternization, sexual misconduct by employees		
Financial & HR Management	<b>3000/3010</b>			toward students, 4119.24		
Financing new construction	7300			Free lunch	3542.31	
Fines (student) for lost materials				Freedom of speech, expression		
complaints re: instructional materials	<b>6161.2</b>			Students	5145.2	
fines not allowed for student misconduct	<b>5131</b>			Free or reduced-price lunches/milk	3542.31	
income from fees, fines, charges	<b>3250</b>			Frisk, of student contraband..		
Fingerprinting, voluntary, student				local units	<b>1410</b>	
absences & excuses, monitor lateness	<b>5113</b>			search and seizure	5145.12	
local units, cooperate w police	<b>1410</b>			Full educational opport for handicapped	<b>6171.4</b>	
student safety	<b>5142</b>			Fund raising	<b>5136</b>	
Fingerprinting of volunteers , background check	1200			see also school-business partnerships	1600.1	
Fingerprtng teachers, backgrd check 4112.5, hiring	<b>4111</b>			see also gifts, grants and bequests,	<b>3280</b>	
Firearms	<b>5131.7</b>			also dedication of project, naming	7550	
Firearms, use off/by school police officers..				Fundraising by outside organizations	1314	
local units	<b>1410</b>			Funds management/investing	3290	
security	3517					
Fire department	<b>1410</b>					
Fire drills						
emergencies and disaster preparedness	<b>6114</b>					
transportation safety	<b>3541.33</b>					
Firing						

## G

GAAP Generally Accepted

Accounting Practices (Accounts)	3400	Grades (weight factors)	6147.1
GPA (grade point average)	6147.1	Grading	6147.1
Gambling, prohibited		Graduation	
by staff		ceremonies	5127
certified staff	4119.23, also 4119.22	early	6146
support staff	4219.22	rehearsal	5127
by students		requirements, regular ed. student	6146
gambling	5131.8	requirements, special ed. student	6146
suspension and expulsion	5114	speakers	5127
Gangs, students, gang colors, banned	5132	special education	6171.4
Gate receipts	3250	Valedictorian/Salutatorian, graduation	5127
Gender bias, in curriculum..	6121		
Gender differences	6142.3	Graduation requirements	6146
Gender equity		Grants	3280
equal educational opportunity	5145.4	Grant funds reimbursement	3220/3230
nondiscrimination/affirmative action		Grievance procedure	
certified staff	4111.1	community	1312
general district statement	2224	staff	
support staff	4211.1	grievances/complaints	
Generally accepted accounting principles	3400	certified staff	4135.4 (contractual)
Genocide, holocaust education		support staff	4235.4 (contractual)
Gifted and talented instruction/program	6171.2	student (also parent)	5145.6
Gifts, grants and bequests	3280	Title IX	2224
See also booster clubs,	1210	grievance procedure	
Commercialism in schools,		certified staff	4118.1
soliciting funds	1314	support staff	4218.1
school-business partnerships,	1600, 1600.1	Grievances	5145.6
7550 (dedication of project, naming of facility)		Grouping of students for instruction	6152
Gifts to employees		Guardian	
gifts to district employees	1313	(legal), domiciling of student	
gifts to school personnel	5133	absences and excuses	5113
Goals and objectives		admission	5111
administration	2000/2010	domicile, excluding non-residents	5111
business & noninstructional operations	3000/3010	nonresidents	5118
community relations	1000/1010	student records	5125
construction, remodeling & renovation	7000/7010	of student	
curriculum and instruction	6000/6010	absences and excuses	5113
education administration	2000/2010	student safety	5142
instructional and support personnel	4000/4010	role of	5020
students/students	5000/5010	Guidance services	6164.2
Goals and objectives in instruction	6010	Gym suits, guidelines	
Governance	9300	dress and grooming	5132
Grade levels, skipping (acceleration)	6146.1	physical education and health	6142.4
Grade organization	6150	Guide dogs in classroom, school	
Grade placement		ADA	6171.4
admission	5111	EEO	5145.4
assessment of individual needs	5120	Gym, phys ed	6142.4
eval of individual student performance	6147.1	exemption from classes, sports team	6142.4
nonresidents	5118		
student transfer	5119		
Grade point average	6147.1		
Grade point equivalent, calculation of..	6147.1		
Grade reporting			
eval of individual student performance	6147.1		
reporting to parents/guardians	5124		
Grades (see also "promotion")	6147.1		
Grades/student progress			
eval of individual student performance	6147.1		
reporting to parents/guardians	5124		
Grades, transfer of..	5119		

## H

HIPPA Health Insurance	
Privacy & Portability	5141
HSPT	6146
Handbooks	1111
Handicapped (now "disabled")	
accessibility	
equal educational opportunity	5145.1

nondiscrimination/affirmative action		interscholastic competition	6145.2
certified staff	4111.1	intramural competition	6145.1
general district statement	2224	immunizations, students	5141.3
support staff	4211.1	nutrition, food allergies, peanuts	3542
discipline of		Hearing loss, examination of students for..	5141.3
conduct/discipline	5131	Hearings	
special education	6171.4	staff (disciplinary action)	
suspension and expulsion	5114	standards for staff discipline	
general	6171.4	certified	4117.50
graduation requirements		support	4217.50
special education	6171.4	staff (dismissal/suspension)	
identification and evaluation	6171.4	certified	4117.52
photographs of...		support	4217.52
special education	6171.4		
referrals (child study team)		staff (nonrenewal)	
assessment of individual needs	5120	certified	4117.41
child study team	6164.4	support	4217.41
Handicapped(disabled) citizens' busing	3541.3	staff (withholding increment)	
Harassment (relations with vendors)	3327	certified	4117.51
Harassment conduct (students)	5145.4	support	4217.51
Bullying and harassment conduct	5131	students	5114
Harassment, as a stand-alone policy	5131.1	Heat,	
Harassment of teachers by parents	1250	bldg temp, 69-75F winter, 73-79F summer	3510
Civility (general policy)	1252	High school graduation	6146
Harassment, sexual		Yearbook, publication by students	6145.3
equal educational opportunity	5145.4	Health Insurance Privacy & Portability	
nondiscrimination/affirmative action		HIPPA	5141
certified staff	4111.1	Hiring of staff	
general district statement	2224	Hiring board member conflict of int	9271
support staff	4211.1	recruitment, selection and hiring	
Hatch Act	6164.2	certified staff	4111
Hate crimes, bullying, harassment, conduct	5131	support staff	4211
bullying, harass, as stand-alone policy	5131.1	Hiring relatives	
harassment (students), hate, bias	5145.4	certified staff	4112.8
Hazardous bus routes	3541.1	support staff	4212.8
Hazardous materials		HIV prevention education	6142.13
employee safety		Holiday (religious beliefs and customs)	6141.2
certified staff	4147	Holiday observances	
support staff	4247	ceremonies and observances	6115
safety	3510, 3516	recognition of religious	
Hazing		beliefs and customs	6142.2
conduct/discipline, bullying conduct	5131	Home instruction	6173
harassment (students), hate, bias	5145.4	Home schooling	
student organizations	6145.5	alternative educational programs	6172
suspension and expulsion	5114	home instruction	6173
Head Injury, sports related concussion	5141.8	participation in activities, sports	6145
Health (examinations and immunizations)	5141.3	Homeless student	5111
Health (nonpublic school students)	5200	Home-schooled participation in sports	6145
Health (student)	5141	Homework	6154
Health		Homosexuality	
Diaper changing policy, under health	5141	equal educational opportunity	5145.4
education	6142.4	nondiscrimination/affirmative action	
examinations, staff		certified staff	4111.1
employee health		general district statement	2224
certified staff	4112.4	support staff	4211.1
support staff	4212.4	Honor roll	5126
examinations, students		Honors & recognition,	
health examinations	5141.3	Nat'l Honor Society, awards	5126
illness	5141.2	Honors classes (weighing of grades)	6141.7
immunizations	5141.3	Hospitalized student:	



continuation of instruction **6173**  
 Host families (foreign exchange students) **6142.5**  
 House organs, manuals, directives, bulletins **2232**

**I**  
 ID (see "identification badges", security) **3517**  
 IDEA Indiv with Educational Disabilities Act **5145.4**  
     ADA (Americans Disability Act) **6171.4**  
 IEP (see "individualized educational plan") **6152.1**  
 IPIP (see "professional improvement plan")  
     evaluation  
         certified staff **4116**  
         support staff **4216**  
 IPM, Integrated Pest Management **3510**  
 IQ tests, in assessing students..  
     assessment of individual needs **5120**  
     evaluation, individual  
     student performance **6147.1**  
 Identification of handicapped (special education)  
     admission **5111**  
     special education **6171.4**  
 Identification badges, security **3517**  
 Illness  
     Staff personal illness, injury/health,hardship  
         certified staff **4151.1**  
         support staff **4251.1**  
     students, accepted excuses for  
         absences and excuses **5113**  
         illness **5141.2**  
     students, continuation of instruction **6173**  
     students, need for medication **5141.21**  
 Immediate family: restrictions on hiring  
     nepotism  
         certified staff **4112.8**  
         support staff **4212.8**  
 Immunization, student  
     Admission **5111**  
     health examinations, immunizations **5141.3**  
 Incident report, in 1250 visitors or 1112.4 sports  
 Incitement (also "campus disturbances") **5131.4**  
     truancy by student  
         absences and excuses **5113**  
         suspension and expulsion **5114**  
 Inclusion (see also "least restrictive environment")  
     special ed students  
         (general statement) **6171.4**  
 Income (philosophy)  
     depositories **3293**  
     federal funds **3230**  
     fees, fines, charges (gate receipts, etc) **3250**  
     funds management/investing **3290**  
     gifts, grants and bequests **3280**  
     local funds (tax levies) **3210**  
     sale/disposal, books/equipt/supplies **3260**  
     sale/licensing and rental of property **3270**  
     signatures/facsimiles **3293.1**  
 state fund (state aid, grants, QEA) **3220**

tuition income **3240**  
 Indemnification,  
     limit exposure to attorney fees **3530**  
 Identification badges, security **3517**  
 Independent study **6141.4**  
 Individual board member **9010**  
 Individual healthcare plan **5141**  
 Individualized educational plan (IEP) **6152.1**  
 Individualized instruction **6152.1**  
 Induction of new staff  
     orientation  
         certified staff **4112.7**  
         noncertified staff **4212.7**  
 Industrial education **6142.12**  
 Inefficiency tenure charges **4110**  
 Information directory (student) definition **5125**  
 In-house credits (see "equivalency credits")  
 --certified staff  
     graduate study/reimbursement **4131.3**  
     inservice ed/visits/conferences **4131.1**  
     salary guides **4141**  
     noncertified staff  
         graduate study/reimbursement **4231.3**  
         inservice ed/visitations/conf **4231.1**  
         salary guides **4241**  
 Initiation, into student societies.. **6145.5**  
 Injuries (student) **5141.1**  
 Injury  
     employee safety  
         certified staff **4147**  
         noncertified staff **4247**  
     students **5141.1**  
 Inoculations **5141.3**  
 Innovative programs, in curriculum **6141.1**  
 Inquiries **1312**  
     Inservice education/conferences (NJEA)  
         certified staff **4131.1**  
         noncertified staff **4231.1**  
 Inspection and acceptance of completed project **7530**  
 Inspection of personnel records by board **4112.6**  
 Instruction, district goals and objectives **6000/6010**  
 Instructional  
     arrangements **6150**  
     goals and objectives **6010**  
     guides  
         curriculum **6143**  
         lesson plan **6143.1**  
     management  
         administrative staff **2130**  
         administrative staff organization **2100**  
         superintendent **2131**  
     materials  
         Blind, materials for **6161.1**  
         complaints regarding **6161.2**  
         controversial issues **6144**  
         evaluation and selection of **6161.1**  
         nondiscrim/affirmative action **6121**  
     planning **6156**  
     program (evaluation of) **6300**  
     resources **6160**

scheduling	6156
services	6160
Instructions for updating your manual	
Insubordination, inefficiency, unfitness, incapacity dismissal	4110
Insurance	
employee/officer bonds	3533
health/worker's comp	
certified staff	4144
noncertified staff	4244
Insurance management	3530
student, in athletics..	5143
interscholastic competition	6145.2
intramural competition	6145.1
Insurance management	3530
Insurance management	
certified staff	4144
support staff	4244
Integrated Pest Management (IPM)	3510
Integrity, in code of ethics	9270
Interdistrict attendance students	5118
Interim Superintendent	2131
Internal administrative communications	2232
Internal Controls	3000/3010
District Assignment and Use	3541.32
Facilities Maintenance and Repair	3510
Financial and HR Management	3000/3010
Personnel Tracking& Accounting	3000/3010
Purchase Order in Excess	3326
Segregation of Duties	3600
Standard Operating Procedures	3000/3010
Board Travel	9250
Vehicle Tracking & Maintenance	3541.32
International baccalaureate program	
graduation requirements	6146
travel and exchange programs	6142.5
Internet instruction	6161.1
Technology	6142.10
Acceptable use of internet, email	6142.10
Photographs, consent release form	5145.5
Interrogation, of students by police or others	5145.11
Interscholastic sports competition	6145.2
Intervention and referral services for	
general education students	6164.1
Intra-district attendance, students	5116.1
Intramural competition	6145.1
Inventory(ies)	3440
investigation procedure, T or False Accusation	5131
investigation of complaints against staff	4119.22
Investment of board monies	3290

## **J**

Job description	
criteria for evaluation	
certified staff	4116
noncertified staff	4216
requirement for	

certified staff	4111
noncertified staff	4211
Juvenile justice/rights	
equal educational opportunity	5145.4
freedom of assembly	5145.3
freedom of speech/expression	5145.2
photographing of students	
questioning and apprehension	5145.11
search and seizure (incl lockers)	5145.12
JROTC, ROTC JR, career ed	6142.12

## **K**

K-9, canine drug searches #5145.12	
Keys,	
security	1130
use of facilities	3517
Kindergarten	
admission to, general resident youth	5111
admission to, non-resident	5118
early childhood education/preschool	6178

## **L**

Labeling of special education student	
board of education meetings	1120
special education	6171.4
Latchkey after-school program, student safety	
Lateness	
attendance patterns	
certified staff	4151
noncertified staff	4251
student attendance/absences/excuses	5113
students, disciplinary actions	5114
Law enforcement	
cooperative arrangement, local units	1410
district security	3517
student, questioning	5145.11
student, searches	5145.12
Lay-offs, rehire, classified staff	4117.4
Leagues, athletic..	
interscholastic	6145.2
intramural	6145.1
Learning laboratories/centers	6163.2
Least restrictive environment	
(special education)	6171.4
Leaves	
alternate education programs	6172
certified staff	4151.1
health, generally	5141
pregnancy, see also	5134
support staff	4251.1
Leaves of absence, certified staff	4151.1
association	4151.8
attendance patterns	4151
bereavement	4151.3
emergency/personal	4151.7
family illness/quarantine (FLA)	4151.2

general (granted and unauthorized)	4150	Loaning district equipment	3514
legal and civic duties	4151.5	Lobbying (legislative program)	9360
maternity/adoptive/child care	4151.10	Local agencies	1410
military	4151.9	Local units	1410
(USERRA, uniformed services, 4151.9)		Lockers, search of...	5145.12
political	4151.11	Loitering	
religious observance	4151.6	campus disturbances	5131.4
sabbatical	4151.12	demonstrations by other than students	1251
Leaves of absence, noncertified staff	4251.1	Long-range facilities planning	7110
association	4251.8	Long-range plan	2240
attendance patterns	4251	Loss control/risk management/insurance mgt	3530
bereavement	4251.3	insurance/workers compensation	4144
emergency/personal	4251.7	Loss of personal property	
family illness/quarantine/FMLA, 4150, 4251.2		employee protection	
general (granted and unauthorized)	4250	certified staff	4148
legal and civic duties	4251.5	noncertified staff	4248
maternity/adoptive/child care	4251.10	students	5142
military	4251.9	Lost books, equipment, or instructional materials	
political	4251.11	income from fees, fines, charges	3250
religious observance		library/media center policies	6163.1
Leaving school grounds,		overdue, damaged or lost materials	6161.3
student (unauthorized)	4251.6	Lotteries	
student attendance, absences, excuses	5113	student gambling	5131.8
student safety issue	5142	Lunch	3542.31
student, unauthorized	5114	Open campus at lunch, esp seniors	3542
Legal guardian, of student		Wellness and nutrition	3542.1
adult student	5020	Arrears	3542.2
role of the parent	5020		
student attendance at school	5113		
student safety issues	5142		
Legal services, prudent use, 3327			
Appt of bd atty 9126			
Lead testing	3516, 3510		
Legislative program	9360		
Length of school day	6112		
Lesson plans (under publication 4132 or)	6143.1		
Joint ownership district, teacher	4132 or 3570		
Letters, Retain communic records, 1 or 3 yrs	3570		
Liaison, to law enforcement agencies			
drugs, alcohol, tobacco	5131.6		
local units	1410		
Library/media center	6163.1		
Lost or damaged books, fees,	6163.1 6161.3		
Line of authority	2121		
Line of responsibility	2121		
License to teach (see "certification")	4112.2		
Licensing	3260/3270		
Lice, head lice	5141.2		
Limited public forum,			
distribution of materials	1140		
Literature			
certified staff publications/materials	4132		
distribution of district publications	1140		
noncertified staff publications/materials	4232		
student publications	6145.3		
Live animals in classrooms	6163.3		
Load scheduling/hours of employment			
certified staff (contractual)	4113.1		
noncertified staff (contractual)	4213.1		

## M

MOA model Memorandum of Agreement	5145.12
District-Police, from AG office	1410, 5131.5
Male-friendly classrooms	5145.4
(Filed under equal-opportunity/classroom)	
Mainstreaming	
(general statement/special ed)	6171.4
Maintenance	3510
Maintenance of effort	6171.3
Makeup work	6154
Make-up work (student)	
due to absence	5113
following suspension	
administrative action	5114
Management plan, district..	6130
Married students	5134
Mascot, school symbols, media?	1110
Materials (instructional), provision for	6161
Meals, food, Board meetgs	9320, 9322, 9250
School meal arrears	3542.2
Media	1110
Media, discourage copycat attacks	1110
Media center (library)	6163.1
Medical examinations (see also "physical exams")	
admission of students	5111
certified staff	4112.4
illness, student	5141.2
immunizations, student	5141.3

noncertified staff 4212.4  
 records, confidentiality personnel 4112.6  
 Medical Leave, FMLA Act  
     Certified staff 4150  
     Non-certified 4250  
     Reasons to deny FMLA leave 4251.2  
 Medical Marijuana 5141.22  
 Medication, administration to students 5141.21  
 Medication in school 5141.21  
     Self-administration 5141.21  
 Meetings, board (general) 9320  
     advanced delivery of meeting material 9324  
     agenda preparation 9323  
     committees (standing, whole) 9130  
     food, meals at meetings 9320, or 9322, 9250  
     organization 9322.1  
     procedures 9325  
     Rice letter, staff notification 9322  
     Speakerphone participation at meetings 9322  
     time, place, notification of 9321  
 Meetings/committee for staff  
     certified staff 4136  
     noncertified staff 4236  
 Megan's law,  
 registration of sexual offenders 5142  
 Membership in associations 9340  
 Memo of Agreement  
     MOA drugs alcohol 5161.6,  
     Police, questioning & apprehension 5145.11  
     Police, search & seizure 5145.12  
     Police, MOA on security 3517  
 Memorials on campus 7550  
 Mentoring (certified staff) 4112.2  
     Provisional Teachers, mentoring 4112.2  
 Merit Pay for Teachers, compensation 4140  
 Metal detectors  
     building security 3517  
     use of by staff, searches 5145.12  
 Microwaves in classroom req approval 3516  
 Middle schools 6130  
 Military education, JROTC, in career ed 6142.12  
 Military leave of absence 4151.9  
     USERRA Uniformed Services Employment &  
     Reemployment Act 4151.9  
 Milk 3542.31  
 Minority groups  
     affirmative action  
         certified staff 4111.1  
         general district statement 2224  
         noncertified staff 4211.1  
     equal educational opportunity 5145.4  
     human relations, awareness/diversity 6142.3  
 Minutes 9326  
     TV and audio recording, also 1110  
 Misconduct  
     Conduct and dress 4119.22  
     investigation of complaints vs staff 4119.22  
     Student, off-campus NJAC 6A:16-7.6 5131  
     Withholding increment, discipline 4117.51  
 Missing children, Amber alert 5113/5142

attendance/absences/excuses 5113  
 safety 5142  
 Money in school buildings 3450  
 Petty cash funds 3451  
 School activity funds 3453  
 Movies in class, Selection of Instructional  
     Materials (regs) 6161.1  
     Permission slip movies 6161.1  
     Complaints about Inst'l Materials 6161.2  
 Multicultural education 6142.3  
 Multi-year maintenance 2240  
 Municipal government 1410  
 Municipal programs busing 3541.3

**N**  
 NCLB, "Adequate Yearly Progress" in NCLB  
 NCLB = No Child Left Behind  
     Annual Quality Assurance Report  
         QAR to BOE, 1120  
         Standards of Proficiency 6147  
 NCLB complaint resolution procedure supple 1312  
 NHS = National Honor Society, awards 5126  
 NJAC = NJ Administrative Code  
 NJSA = NJ Statutes Annotated  
 NJQSAC 2240  
 NJSBA Training for Bd members 6A:28-4.1 9200  
 Naloxone 5141.21  
 Naming, Dedication of facilities 7550  
     Also 1314, 3280, 1600  
 National Honor Society NHS, awards honors 5126  
 Needless public labeling  
     administrative action, student discipline 5114  
     board, at meetings 1120  
     special education 6171.4  
 Needs assessment, of students..  
     assessment 5120  
     examination/rating/testing 6147.1  
 Negotiations: bargaining units  
     certified staff (contractual) 4135  
     noncertified staff (contractual) 4235  
 Nepotism  
     certified 4112.8  
     noncertified staff 4212.8  
 New teacher orientation 4112.7  
 News conferences and interviews 1110  
 Newsletters 1111  
 Newsletters, student.. 6145.3  
 Newspaper, student.. 6145.3  
 No Child Left Behind (NCLB) Fed legislation  
     Annual Quality Assurance Report to BOE, 1120  
     Standards of Proficiency 6147  
 Noncertified personnel 4200  
 Nondeadly force, use by school police officers..  
     local units 1410  
     security 3517  
 Nondiscrimination  
     employee health  
         certified staff 4112.4

noncertified staff 4212.4  
 equal educational opportunity 5145.4  
 hiring  
 certified staff  
     nondiscrim/affirmative action 4111.1  
     recruitment, selection and hiring 4111  
 noncertified staff  
     nondiscrim/affirmative action 4211.1  
     recruitment, selection and hiring 4211  
 physical education and health 6142.4  
 purchasing procedures 3320  
 reduction in force/abolishing a position  
     certified staff 4117.4  
     noncertified staff 4217.4  
 relations with vendors 3327  
 school and classroom practices 6121  
 Title IX rights, certified staff  
     grievance procedure--Title IX 4118.1  
     nondiscrimination/affirmative action  
         (general district statement) 2224  
 noncertified staff  
     grievance procedure--Title IX 4218.1  
 Noninstructional aides 4222  
 Noninstructional operations 3500  
     --(concepts, goals and objectives) 3000/3010  
 Noninstructional substitutes 4221  
 Nonpublic school students, general provision for  
     books/supplies 5200  
     nursing services 5200  
     transportation services, bus routes 3541.1  
 Nonrenewal  
     certified staff 4117.41  
     noncertified staff 4217.41  
 Nonresidents, attendance at school  
     absences and excuses 5113  
     domicile, excluding non-residents 5111  
     nonresidents 5118  
     Teachers' children non-resident attend 5118  
 Nonschool clubs 6145.5  
 Nonschool employment  
     certified staff 4138  
     support staff 4238  
 Nonschool use of district vehicles 3541.3  
 Nontenured teachers 4117.4  
 Notices (deficiency) to parents 5124  
 Nurse, services  
     accidents, students 5141.1  
     administering medication 5141.21  
     diabetes 5141  
     illness, students 5141.2  
     physical examinations 5141.3  
 Nursery school, pre-school, pre-K 6178  
 Nutrition, wellness 3542/3542.1

## O

OPRA (Open Public Records Act) 3570  
 Oath of office 9115  
 Oaths

certified staff 4112.3  
 noncertified staff 4212.3  
 Observances, at school 6115  
 Observation conference in evaluation  
     certified staff 4116  
     noncertified staff 4216  
 Occupancy (unlawful)  
     campus disturbances, students 5131.4  
     loitering 1251  
     suspension/expulsion 5114  
     visitors 1250  
 Occupational education 6142.12  
 Occupational purposes 4251.4  
 Offer of employment 4111/4211  
 Office automation 3543  
 Official adoption by voters/  
     board of school estimate 3150  
 Open campus, Open lunch, esp seniors 3542  
     Also under attendance 5110  
 Open classrooms 6130  
 Open lunch, open campus esp seniors 3542  
 Open Public Records Act 3570  
 Openness in government  
     community informed, Bd role 9000  
     "honest, continuous, comprehensive  
         flow of information..." 1010  
 Operation and maintenance of plant 3510  
 Opioid antidote 5141.21  
 Opportunity, equal for  
     certified staff  
         nondiscrim/affirmative action 4111.1  
         recruitment, selection, hiring 4111  
     noncertified staff  
         nondiscrim/affirmative action 4211.1  
         recruitment, selection, hiring 4211  
     students, extra curricular activities  
         interscholastic competition 6145.2  
         intramural competition 6145.1  
     students, general population 5145.4  
     students, handicapped 6171.4  
 Option II (HS graduation requirements) 6146  
     exemption from classes, sports team 6142.4  
 Opt-out of Health ed family life 6142.1  
 Order of business (board of education) 9325  
 Organization chart 2121  
 Organization meeting (bd of education) 9322.1  
 Organizational plan,  
     for entire school program 6130  
 Organizations, student 6145.5  
 Orientation  
     for new students.. 6122  
     of staff  
         certified staff 4112.7  
         noncertified staff 4212.7  
         training of board members 9200  
 Other entities and the district 1600  
 Other school districts 1410  
 Outcomes (see "goals and objectives")  
 Outdoor recreation/environmental 6142.11  
 Outsourcing, or be "purchasing procedures" 3320

Out of district enrollment	5118
Overdue books	6161.3
Overnight trips	6153

## **P**

5142

PPRA Federal Parental Research Act	6162.5
PIP (see "professional improvement plan")	
nontenured evaluation	4116
tenured evaluation	4116
Paging devices	5131.7
Palm pilots, PDS, MPS, other	5131.7
Parent-school Agreement to abide by rules	1100
Parent complaints	
community complaints and inquiries	1312
student grievance procedure	5145.6
parents, harassment and bullying of teachers	1250
Parent conferences	5124
Parent/guardian, role of..	5020
Pandemic, flu, under "Health"	5141
Parent and family engagement	6171.1
fundraising by outside organizations	1314
NCLB complaint procedure supplement	1312
Parent = sex offender, student safety	
student grievance procedure	5145.6
reporting to parents/guardians	5124
role of parent	5020
school-connected organizations	1230
special education program	6171.4
Parent NCLB complaint procedure supplement	1312
Parent notification	
bus routes and services	
transportation	3541
transportation routes & services	3541.1
consent to research, under "research"	6162.5
drug testing	5131.6
failing grades	6147.1
parent conferences	5124
questioning and apprehension	5145.11
Parent notification (cont'd)	
student attendance	5020
student records, release	5125
suspension/expulsion	5114
Parent rights: section 504 students	6171.4
Parent surrogate (see "surrogate parent")	6171.4
Parent-teacher meetings	5124
Parent-teacher organizations--PTA, PTO	1230
Parental disputes in special education	6171.4
Parental consent, parent rights	5020
Parents and guardians, with adult student	
absences and excuses	5113
student records	5125
role of parents/guardians	5020
Parents, (estranged), release of student..	
attendance issues	5113
safety issues	5142
Parents/guardians	5124

Parents rights to	
due process in special education	6171.4
consent to research, under research	6162.5
Parents, surrogate	6171.4
Parking	
general district	3515.2
student vehicles	5131.3
Parliamentary procedure	9325
Parochial resident student, play sports	6145
Participation by the public	1200
ad hoc advisory committees	1220
community organizations	1210
distribution of materials to	
students and staff	1315
gifts to district employees	1313
relations between	
public and district personnel	1310
school-connected organizations	1230
visitors	1250
volunteers	1200
Participation in out of school	
community activities	1320
Partnerships	1600.1
Pass/fail option	6146
Passive restraint under student safety	5142
Patriotic exercises	6115
"Pay-to-play" ban on contributions	9272
"Pay-to-play" student activity fees	6145,
Payments	
contracts	3324.1
payment for goods and services	3326
purchasing procedures	3320
relations with vendors	3327
rental/long term leasing	3360
state contract/cooperative purchasing	3323.1
tuition expense	3350
Payroll procedures	
certified staff	4142
support staff	4242
Peanuts, food allergy	3542
Epi-pen health response	5141.12
Performances (public), by students	
contests for students	1322
out of school community	1320
public performances, exhibitions	6145.4
Permission slip, movies	6161.1
Photographs, consent release form	5145.5
Play, school play, permission slip	6145.4
Personal (student) learning plans	5010
Personal property	
employee protection	
certified staff	4148
noncertified staff	4248
students	5142
Personnel	
absenteeism	
certified staff	4151
noncertified staff	4252
administrative staff	2130
administrator evaluation (below CSA)	2130

assignment	
certified staff	4113
noncertified staff	4213
athletics	
interscholastic competition	6145.2
intramural competition	6145.1
physical education and health	6142.4
attorney, board	9126
auditor/audits	
appointment of auditor	9127
audit	3571.4
background check	
classroom aides	4123
instructional aides	4222
recruitment, selection and hiring	
certified staff	4111
support staff	4211
transport'n safety (bus drivers)	3541.33
business administrator	9124
superintendent & evaluation	2131
contracts	
certified staff	4112.1
noncertified staff	4212.1
curriculum coordinator	6141
discipline	
standards for certified staff	4117.52
standards for noncertified staff	4217.50
withholding increment	
certified staff	4117.51
noncertified staff	4217.51
dismissal	
certified staff	4117.52
noncertified staff	4217.52
employee assistance program	
certified staff	4146.1
noncertified staff	4246.1
employee rights	
certified staff	4118.1
noncertified staff	4218.1
enrollment for children	
admission	5111
child study team	6164.4
guidance services	6164.2
nonresidents	5118
evaluation	
certified staff	4116
superintendent	2131
guidelines, selection,	
instruct'l materials	6161.2
support staff	4216
files	
district records and reports	3570
personnel records	
certified staff	4112.6
noncertified staff	4212.6
health benefits	
compensation and related	
certified staff	4140
noncertified staff	4240
insurance/workers' compensation	

certified staff	4144
noncertified staff	4244
job descriptions	
responsibilities	
certified staff	4119.2
noncertified staff	4219.2
leaves, certified staff	
association	4151.8
attendance patterns	4151
bereavement	4151.3
emergency/personal	4151.7
family illness/quarantine (FLA)	4151.2
granted and unauthorized,	
verification	4150
legal and civic duties	4151.5
maternity/adoptive/child care	4151.10
military	4151.9
personal illness,	
injury/health, hardship	4151.1
political	4151.11
professional purposes	4151.4
religious observance	4151.6
sabbatical	4151.12
leaves, noncertified staff	
association	4251.8
attendance patterns	4251
bereavement	4251.3
emergency/personal	4251.7
family illness/quarantine (FLA)	4251.2
granted and unauthorized,	
verification	4250
legal and civic duties	4251.5
maternity/adoptive/child care	4251.10
military	4251.9
occupational purposes	4251.4
personal illness,	
injury/health, hardship	4251.1
political	4251.11
religious observance	4251.6
noninstructional aides	4222
notification of meeting "Rice" letter	9322
physical examinations	
employee health	
certified staff	4112.4
noncertified staff	4212.4
recognition/retirement	9420
tracking and accounting	3000/3010
physical intervention, "student safety"	
5142	
phys ed, physical education, gym	6142.4
physical restraint, under "student safety"	
5142	
Professionals	
records	
certified staff	4112.6
support staff	4212.6
reduction in force/abolishing a position	
certified staff	4117.4
noncertified staff	4217.4

recognition upon retirement 9420  
 salaries  
     certified staff 4141  
     noncertified staff 4241  
 seniority  
     certified staff 4117.4  
     noncertified staff 4217.4  
 substance abuse coordinator  
     certified staff 4119.23  
     noncertified staff 4219.23  
 superintendent, evaluation 2131  
 superintendent, selection 2131  
 supervision 4115  
 supervision of instruction 6141  
 support staff 4000  
 teacher  
     aide 4123  
     assignment 4113  
     certification 4112.2  
     certification/alternate route 4112.2  
     education, graduate study 4131.3  
     eval, nontenured/tenured 4116  
     internship 4122  
     mentor programs 4112.2  
     recertification 4112.2  
     recognition 9420  
     recruitment/selection  
         appointment 4111  
     student relations 4119.24  
     substitute 4121  
     supervision 4115  
     transfer 4114  
     working conditions  
         (employee amenities) 4146.2  
     treasurer of school moneys 9125  
     transfer 4114  
 Propping doors 1250  
 Pesticides, IPM  
     Integrated Pest Management 3510  
 Petty cash funds 3451  
 Phony academic credentials 18A:3-15.2  
     Recruitment, Selection and Hiring 4111  
     Dismissal?  
 Photographs of students 5145.5  
 Photographing of students 5145.5  
 Physical education  
     appropriate dress 5132  
     recess 6142.4  
     requirements for graduation 6142.4  
     exemption from classes, sports team 6142.4  
 Physical eligibility, for athletics  
     interscholastics 6145.2  
     intramural 6145.1  
 Physical examination for students 5141.3  
 Physical examinations  
     certified staff 4112.4  
     support staff 4212.4  
 Physical restraint/ emergency intervention  
     behavioral intervention regulation 5131, 6114  
 Physical therapy 6171.4

Plagiarism, not allowed  
     Academic honesty, conduct 5131  
     Technology, copying, fair use 6142.10  
 Planning  
     action planning for T&E certification 2255  
     budget, preparation and adoption 3100  
     concepts, roles; goals, objectives 3000/3010  
     developing educational specifications 7115  
         district.. (organizational) 6130  
     for instruction (scheduling) 6156  
     long range facilities 7110  
     research, evaluation of 2240  
 Playground safety, under "student safety" 5142  
 Plays, student (performance & exhibitions) 6145.4  
 Pledge of allegiance, reciting of 6115  
 pledge of allegiance, flag salute  
     under "ceremonies & observances" 6115  
 Police  
     campus disturbances 5131.4  
     drugs, tobacco and alcohol 5131.6  
     local units 1410  
     loitering or causing disturbance 1251  
     MOU model agreement from AG office  
         Incl searches 1410, 5131.5, 5145.12  
     questioning and apprehension 5145.11  
     SRO school resource officer 1410  
     search and seizure 5145.12  
     security 3517  
     undercover operations 5131.6  
     vandalism/violence 5131.5  
 Police department 1410  
 Policy  
     formulation, adoption, amendment 9311  
     formulation, adoption, amendment (bylaw) 9312  
     formulation, adoption, amendment (regs) 9313  
     suspension of policies, bylaws, regs 9314  
 Political activity of staff  
     conduct and dress  
         certified staff 4119.22  
         noncertified staff 4219.22  
     conflict of interest  
         certified staff 4119.21  
         noncertified staff 4219.21  
 Political contributions, ban on "pay-to-play" 9272  
 Political material (publications), in school.. 6145.3  
 Political visits, campaigning at schools 1300  
 Position, new: creation by the board  
     recruitment, selection and hiring  
         certified staff 4111  
         noncertified staff 4211  
 Possessions  
     certified staff 4148  
     noncertified staff 4248  
     safety of student 5142  
     unsafe or illegal, student 5131.6  
 Postgraduate  
     graduate study/reimbursement  
         certified staff 4131.3  
         noncertified staff 4231.3  
     occupational leave/continuing ed



certified staff	4151.4
noncertified staff	4251.4
students, admission of	5111
students, early graduation/college courses	6146
Prayer, religious expression in schools	6141.2
Pregnant/parenting students	5134
Pregnant students	5134
Pre-K, Pre-Kindergarten, preschool	6178
Pre- & After-school programs student safety	5142
President, board of education	9121
Press releases	1100
Principal	2120
Principals, evaluation of	2130 (or 4116)
Printing of negotiated agreements	
certified staff	4135.1
support staff	4235.1
Privacy rights	
employee assistance programs	
certified staff	4146.1
noncertified	4246.1
employee health	
certified staff	4112.4
noncertified staff	4212.4
employee substance abuse	
certified staff	4119.23
noncertified staff	4219.23
Privacy rights	
personnel records	
certified staff	4112.6
noncertified staff	4212.6
photograph of students	5145.5
questioning and apprehension	5145.11
search and seizure	5145.12
student illness	5141.2
student surveys, privacy rights	1315
student records	5125
Private consulting	4138.1
Private schools	
early childhood education/preschool	6178
non-public school students	
5200	
relations between	
other entities and the district	1600
student admissions, from	5111
Private tutoring	4138.2
Privately owned vehicles	3541.31
Privatization, also "purchasing procedures"	3320
Prizes to students	5126
Probable cause, definition/searches	5145.12
Procedural safeguards, special education	6171.4
Procedures	9313
Procedures for emergencies	
Biosecurity	3542.1
career education	6142.12
emergencies & disaster preparedness	6114
employee safety	
certified	4147
noncertified	4247
interscholastic competition	6145.2
intramural competition	6145.1

safety, district overall	3516
student accidents	5141.1
student safety, general	5142
Profanity	
conduct and dress	
certified staff	4119.22
noncertified staff	4219.22
dismissal/suspension	
certified staff	4117.52
noncertified staff	4217.52
standards for staff discipline	
certified staff	4117.50
noncertified staff	4217.50
student conduct/discipline	5131
suspension/expulsion, students	5114
Professional development, 100 hrs	4116
staff tuition reimbursement	4131
professional development, certified staff	
eval	4116
inservice education	
visitations/conferences	4131.1
staff development	4131
professional development	
noncertified staff	
inservice ed/	
visitations/conferences	4231.1
staff development	4231
Professional improvement plan	
evaluation	
certified staff	4116
noncertified staff	4216
Professional inservice	4131/4131.1
Professional library	6163.1
Professional purposes	4151.4
Professional services re hiring	4111
Proficiencies, for courses...	6147
Progress, (student)	
assessment of individual needs	5120
eval of individual student performance	6147.1
guidance services	6164.2
reporting to parents/guardians	5124
Prom, eligibility for..	6145.7
Promotion	
certified staff	4113.2
noncertified staff	4213.2
student	6146.2
Promotion/retention	6146.2
Propaganda, in movies in class	6161.1
Property	
equipment, district overall	3514
operation and maintenance of plant	3510
personal use by staff on the job	
certified staff	4148
noncertified staff	4248
personal use by students	5142
sale, licensing,	
rental of district property	3270
vandalism/violence, by students	5131.5
Protection	

employee protection	
certified staff	4148
noncertified staff	4248
Protection and guarantees	7440
Provisional Teachers, mentoring	4112.2
Physical education	6142.4
Psychological examinations	
certified staff	4112.4
support staff	4212.4
Public and executive sessions, of the board	
board of education meetings	1120
minutes	9326
public and executive sessions	9322
Public activities re:	
staff, students or school facilities	1300
Public attitudes	1000/1010
Public comment period	1120, 1312, 9322, 9323
Public complaints and inquiries	1312
Public displays of affection, prohibited	5131
Public file	
curriculum guides	6143
district records and reports	3570
minutes, board of education	9326
personnel files	
certified staff	4112.6
noncertified staff	4212.6
student records	5125
Public information program	1100
Public meetings (Board meetings)	9322
Public participation	
Ad hoc committees	1220
construction, remodeling & renovations	7120
school-connected	
organizations (PTO, etc)	1230
school bd meetings	9322
volunteers	1200
Public performances	
(in-school or sponsored)	6145.4
Public records	3570
Public relations	
communicating with the public	1100
concepts and roles in community relations	1000
evaluation of community relations program	1700
goals and objectives in community relations	1010
participation by the public	1200
public activities w/ staff,	
students or school facilities	1300
relations between area, county, state,	
regional, national associations	1500
relations between	
other entities and the district	1600
relations betw other gov'tal agencies& the	
district	1400
relations between public and personnel	1310
school/business partnerships	1600.1
use of school facilities	1330
Public statements,	
by board of education members	9020
official spokesperson, bd president	9020
withhold indiv comments, refer to supt	1312

Publications	
district	1111
internal administrative communications	2232
publications/materials	
certified staff	4132
noncertified staff	4232
publications, of and by students	6145.3
Yearbook, publication by students	6145.3
Punishment	
conduct/discipline, of students	5131
dismissal/suspension	
certified staff	4117.52
noncertified staff	4217.52
standards for staff discipline	
certified staff	4117.50
noncertified staff	4217.50
suspension/expulsion	5114
withholding increment	
certified staff	4117.51
noncertified staff	4217.51
Student	
achievement awards	5126
activities	6145
arrest	5145.11
assessment	5120
assistance committee	
("see intervention and referral	
services for general education students")	
attendance	
absences and excuses	5113
admission	5111
attendance records; registers	5115
nonresidents	5118
school attendance areas	5117
transfers	5119
conduct	
discipline	5131
violence/vandalism	5131.5
contact time	6151.1
evaluation	6147.1
grievances	5145.6
health	5141
information	5125
organizations	
(money in school buildings)	3450
personnel management	
(general guidelines)	5000
photographs	5145.5
physical examinations	5141.3
progress (report to parents/guardians)	5124
Student	
Records	5126
admission	5111
student	5125
special education	6171.4
rights	
equal educational opportunity	5145.4
freedom of assembly	5145.3
freedom of speech/expression	5145.2
photographs of students	5145.5

- student grievance procedure **5145.6**
- questioning and apprehension **5145.11**
- search & seizure (incl lockers) **5145.12**
- safety
  - backpacks **5142**
  - child abuse and neglect **5141.4**
  - general district safety **3516**
  - Pre- & After-school programs **5142**
  - student **5142**
  - safety patrols **5142.1**
- suspension/expulsion **5114**
- transportation
- privately owned vehicles **3541.31**
- routes and services **3541.1**
- safety **3541.33**
- vehicles **5131.3**
- Purchase Orders in excess amounts **3326**
- Purchasing
  - contracts **3324.1**
  - payment for goods and services **3326**
  - purchasing, food supplies **3542.44**
  - relations with vendors **3327**
  - rental/long term leasing **3326**
  - RFP bids request for proposal **3320, 3324.1**
  - state contact/cooperative purchasing **3323.1**
  - tuition expense **3360**
  - vending machines **3542.45**
- Purchasing procedures (general) **3320**
- Purchasing procedures (food supplies) **3542.44**

## Q

- QAAR Quality Assurance annual report **1120**
- QSAC **9315**
- Qualifications
  - admissions, of students **5111**
  - certification
    - certified staff **4112.2**
    - noncertified staff **4212.2**
  - criminal history check
    - certified staff **4112.5**
    - noncertified staff **4212.5**
  - employee health exams
    - certified staff **4112.4**
- Qualifications (Cont.)
  - noncertified staff **4212.4**
- nepotism
  - certified staff **4112.8**
  - noncertified staff **4212.8**
- nonresident students **5118**
- qualifications, of board members **9111**
- recruitment, selection and hiring
  - certified staff **4111**
  - noncertified staff **4211**
- Quality assurance annual report QAAR **1120**
- Questionnaires, student surveys, privacy **1315**
- Questioning
  - Aff. action/nondiscrim grievance process
    - certified staff **4111.1**

- noncertified staff **4211.1**
- community complaints and inquiries **1312**
- complaints regarding
  - instructional materials **6161.2**
- grievances/complaints
  - certified staff (contractual) **4135.4**
  - noncertified staff (contractual) **4235.4**
- student grievance procedure **5145.6**
- questioning, apprehension, students **5145.11**
- search and seizure, (incl lockers) **5145.12**
- Quorum, board meetings **9325**

## R

- RFP Request for Proposal Bidding **3320, 3324.1**
- RIF (reduction in force) **4117.4**
- RTI Response to Intervention **6171.1** (or **61271.4**)
- RTK right to know
  - District records and reports **3570**
  - Worker and community RTK, w IPM **3510**
- Racial bias
  - equal educational opportunity **5145.4**
  - nondiscrimination/affirmative action
    - certified staff **4111.1**
    - curriculum **6121**
    - general district statement **2224**
    - noncertified staff **4211.1**
    - relations with vendors **3327**
- Radio **1110**
- Radon, related to school safety **3516**
- Random drug testing of students **5131.6**
- Random searches of lockers **5145.12**
- Rating
  - assessment of individual needs **5120**
  - evaluation of individual
    - student performance **6147.1**
- Reasonable accommodations (section 504)
  - equal educational opportunity **5145.4**
  - nondiscrimination/affirmative action
    - certified staff **4111.1**
    - general statement **2224**
    - noncertified staff **4211.1**
- Reasonable suspicion
  - drugs, alcohol, tobacco **5131.6**
  - questioning and apprehension **5145.11**
  - search and seizure **5145.12**
  - weapons and dangerous instruments **5131.7**
- Recess (filed under phys ed) **6142.4**
- Recognition of individuals
  - awards for achievement **5126**
  - gifts to district employees (general public) **1313**
  - gifts to school personnel (from students) **5133**
  - giving gifts to students
    - certified staff **4119.25**
    - noncertified staff **4219.25**
  - honors programs **6141.7**
  - recognition of individuals--citizens, students, staff members, sports teams, or members of the board (incl condolences) **9420**

Recognition/personnel covered					suspension of policies,		
certified staff	4135.11				bylaws and regulations	9314	
noncertified staff	4235.11				Rehearsal, for graduation		
Records					commencement activities	5127	
annual financial statement	3571.1				Reimbursement for travel, expenses		
audit	3571.4				expenses (board member)	9250	
board member access,					staff tuition reimbursement	4131	
confidential records	4112.6				travel/reimbursement		
confidentiality	4112.6				certified staff	4133	
district records and reports	3570				noncertified staff	4233	
research reports, accurate & timely	1312				Reimbursement of board members	9250	
employee health (certified)	4112.4				Reimbursement requests under grants	3220	
financial reports	3571				Via EWEG	3220	
health examinations, immunizations	5141.3				Relations between area, county, state		
minutes	9326				regional and national association	1500	
parental access, confidential records	4112.6				Relations between		
personnel records					other entities & district	1600, 1600.1	
certified	4112.6				Relations between		
noncertified	4212.6				other gov'tal agencies & district	1400	
student					Relations between		
5125					public and district personnel	1310	
records, personnel records	4112.6				Relations between public and students		
retention	3570				community resources	6162.4	
special education	6171.4				contests for students	1322	
Recruitment, selection, hiring					participation in out of school activities	1320	
certified staff	4111				public activities involving		
noncertified staff	4211				staff, students or school facilities	1300	
Recycling (in maintenance #3510, Job Desc C-4)					public performances and exhibitions	6145.4	
Reduced-price lunches/milk	3542.31				Relations with other governmental units	7130	
Reduction in force, procedures					Relations with vendors	3327	
certified staff	4117.4				Relatives (in hiring): (see "nepotism")		
noncertified staff	4217.4				Release (early), for coaches		
Reevaluation					interscholastic competition	6145.2	
assessment of individual needs	5120				Release form Consent, students photos		
child study team	6164.4				5145.5		
evaluation (certified staff)	4116				Religion		
evaluation of individual					absences and excuses	5113	
student performance	6147.1				ceremonies and observances	6115	
individualized instruction	6152.1				recognition of religious beliefs,		
intervention and referral services,					customs (students)		
general education students	6164.1				6141.2		
Reference checks	4111/4211				religious observances		
Referral to child study team					certified staff	4251.6	
alternative educational programs	6172				Religious beliefs	6141.2	
at-risk and Title 1	6171.3				Religious symbols	6141.2	
child study team	6164.4				Remedial education		
early childhood educ/preschool	6178				basic skills	6142.6	
gifted and talented	6171.2				instruction	6171.1	
guidance services	6164.2				supplemental remedial instruction	6171.1	
home instruction	6173				Remove, replace board member, vacancy	9113	
special education	6171.4				Rental	3260/3270	
Referrals	6164.4				Rental/long-term leasing	3360	
Registration, of child into school					Repairs, to building		
admission	5111				operation and maintenance of plant	3510	
early childhood education/preschool	6178				repairs	7114.1	
health examinations and immunizations	5141.3				Report cards		
nonresidents	5118				reporting to parents/guardians	5124	
transfers	5119				Reporting to the public	1120	
Regulations (rules and procedures),					Reports	3570	
adoption by board, regulations	9313				Report on an ugly incident , in 1250 visitors		

1140	Also Incident report, 1112.4 sports event		recognition of staff	9420
	Representative and deliberative groups	2220	separation	
	Reproduction of records		certified staff	4117
	annual financial statement	3571.3	noncertified staff	4217
	audit	3571.4	Retirement of buildings	7113.1
	district records and reports	3570	RFP Request for Proposal Bidding	3320, 3324.1
	employee health		Rice letter – personnel notification	9322
	certified staff	4112.4	Rights	
	noncertified staff	4212.4	academic freedom	
	financial reports	3571	certified staff	4118.4
	personnel records		noncertified staff	4218.4
	certified staff	4112.6	dissection,	
	noncertified staff	4212.6	right to alternative ed project	6161.1
	student records	5125	equal educational opportunity (student)	
	Request for Proposal RFP 3320, also 3324.1	5145.4	freedom of assembly (student)	5145.3
	Required courses (for graduation)	6146	freedom of speech	
	Rescind a vote, under "voting method"	9325.4	certified staff	4118.2
	Placing an item on agenda to rescind		noncertified staff	4218.2
	Bd pres "consults" with CSA on agenda	9121	freedom of speech/expression (student)	
	Research		photographs of students	5145.5
	CSA, prepare accurate & timely reports	2240	student grievance procedure	5145.6
	Data, use for decision-making	2240 6141.1	questioning and apprehension	5145.11
	distribution of materials by students and staff		search and seizure	5145.12
	evaluation and planning (master plan)	2240	staff complaints	
	on students	6162.5	certified staff	4118.3
	research observers, surveyors,		noncertified staff	4218.3
	grad students	6162.5	Right to know, RTK	
	Residency, attendance rules		District records and reports	3570
	admission	5111	Worker and community RTK, w IPM	3510
	domicile, excluding non-residents	5111	--Hazardous substances	3510
	attendance records; registers	5115	risk management/loss control/insurance	3530
	nonresidents	5118	insurance/workers compensation	4144
	school attendance areas	5117	Role of parents/guardians	5020
	transfers	5119	Role of parents/guardians (reporting to)	5124
	Resident	5111	Role of the board	9000
	Resignation/removal from office		Role of the member	9010
	(members, officers)	9114	ROTC Jr, JROTC, career ed	6142.12
	Resources	6162.4	Royalties	
	Respect for students by staff		certified staff	4119.21
	staff/student relations		support staff	4219.21
	certified staff	4119.24		
	noncertified staff	4219.24		
	Response to Intervention 6171.1 (or 61271.4)			
	Responsibilities (staff)			
	certified	4119.2		
	noncertified	4219.2		
	Restitution, for vandalism			
	income from fees, fines, charges	3250		
	vandalism/violence	5131.5		
	Restraint of students, under student safety	5142		
	Rental/long-term leasing	3360		
	Retention			
	of district records and reports	3570		
	of student records	5125		
	promotion/retention	6146.2		
	Retirement			
	compensation			
	certified staff	4145		
	noncertified staff	4245		

## S

### Safety

Backpack safety, weight	5142
Dismissal of students, safety measures	5113
Driver safety, driver ed	6142.4
employee protection	
certified staff	4148
noncertified staff	4248
employee safety	
certified staff	4147
noncertified staff	4247
general district statement	3516
microwaves in classroom req approval	3516
photographs of students	5145.5

5142

playground safety, under "student safety"	
student safety	5142
sports events	5141.1
toxic hazard chemical hygiene	3516
transportation safety	3541.33
Safety patrols	5142.1
Salary	
extra pay for extra work	
certified staff	4143
noncertified staff	4243
salary checks and deductions	
certified staff	4142
noncertified staff	4242
salary guides	
certified staff	4141
noncertified staff	4241
salary check deductions	4142
Sale and disposal of books, equipment,	
supplies	3260
Sale, licensing and rental of property	3270
Sale of property	3260/3270
Sale of student products (vocational education)	
career education	6142.12
Salutatorian	
honors programs	6141.7
Savings clause	
certified staff	4135.15
noncertified staff	4235.15
Schedules	
instructional arrangements	6150
instructional planning/scheduling	6156
load/scheduling/hours of employment	
certified staff	4113.1
noncertified staff	4213.1
school day	6112
Scheduling	6156
Scholarships	
awards for achievement	5126
honors programs	6141.7
School	
activity funds	3453
assignment	
certified staff	4113
noncertified staff	4213
business partnerships	1600.1
calendar	6111
choice, school choice, Ramapo IH district	
community program	1000/1010
connected organizations	
(PTA, PTO, boosters, etc.)	1230
(student fundraising)	5136
day	6112
district annual report	
publications	1111
district public relations	1000/1010
level plan	2240
load/scheduling/hours of employment	
certified staff	4113.1
noncertified staff	4213.1

lunch	3542
meetings	1130
news releases	
media	1110
school records, retention, NJ DARM,	3570
SRO – School Resource Officer, police	1410
Scoliosis, examination for	
health examinations & immunizations	5141.3
Search and seizure	5145.12
See "security" below, especially	3517
Secretary to superintendent	2131.2
Section 504	
nondiscrimination/affirmative action	2224
special education	6171.4
Security	
campus disturbances	5131.4
Drills	6114
electronic card security systems	3517
emergency preparedness	6114
employee health records	
certified staff	4112.4
noncertified staff	4212.4
personnel records	
certified	4112.6
noncertified	4212.6
questioning and apprehension	5145.11
search and seizure	5145.12
security	3517
transportation security videos	3541.33
vandalism/violence	5131.5
video building security systems	3517
weapons and dangerous instruments	5131.7
Seeing Eye Dog	
Segregation, prohibited	
equal educational opportunity	5145.4
nondiscrimination/affirmative action	
certified staff	4111.1
general district statement	2224
noncertified staff	4211.1
relations with vendors	3327
school attendance areas	5117
Segregation of Duties	3600
Seizure	5145.12
Selection of instructional materials	6161.1
Selection of staff	
recruitment, selection and hiring	
certified staff	4111
noncertified staff	4211
SEMI	3220/3230
Sending/receiving districts governance,	
community relations, see NJSA 18A:38-8 and 11	
Senior citizens' busing	3541.3
Self-administration (medication)	5141.21
Self-medication	5141.21
Seniority	
reduction in force/abolishing a position	
certified staff	4117.4
noncertified staff	4217.4
Seniors, attendance ruling for nonresidents	5118

Separability			
certified staff	4135.12		
noncertified staff	4235.12		
Service animals, guide dogs			
ADA	6171.4		
EEO	5145.4		
Service learning, If Grad requiremt	6146		
"Set aside" contracts	3320		
Sexual			
public displays of affection, misconduct	5131		
inappropriate public sexual behavior	5131		
Sex education (see "family life education")			
Sexual harassment			
equal educational opportunity	5145.4		
nondiscrimination/affirmative action			
certified staff	4111.1		
general district statement	2224		
noncertified staff	4211.1		
relations with vendors	3327		
sexual misconduct by employees toward students, fraternization	4119.24		
Sex offender,			
Criminal history check	4112.5,		
non-cert	4212.5		
Parent = sex offender	5142, safety 3516		
Student safety, Megan's law	5142		
safety 3516 sexual predators visit school			
Shared services	1400, 1410 or hiring	4111	
Sick leave			
certified staff	4151.1		
support staff	4251.1		
Sickness	5141.2		
Signatures/facsimiles	3293.1		
Sit-in (demonstration)			
campus disturbances	5131.4		
Skipping grade levels			
promotion/retention	6146.2		
Smoking			
drugs, alcohol, tobacco (students)	5131.6		
employee substance abuse			
certified staff	4119.23		
noncertified staff	4219.23		
smoking prohibition	3515		
smoking prohibition			
certified staff	4119.23		
noncertified staff	4219.23		
use of school facilities			
(smoking prohibition)	1330		
Snow emergency closing			
Emergencies, disaster preparedness	6114		
Social events (for students)	6145.7		
Social promotions, promotion-retention	6146.2		
Societies			
student organizations	6145.5		
Software			
computers	6142.10		
office services	3543		
Soil Contamination	3516		
Soliciting and selling			
certified staff	4138		
noncertified staff	4238		
Soliciting and selling			
fundraising activities (students)	5136		
fundraising by outside organizations	1314		
Soliciting funds			
fund-raising within the schools	1314		
See also booster clubs,	1210		
see also school-business partnerships	1600.1		
see also gifts, grants and bequests,	3280		
see also 7550 dedication of project, naming			
Soliciting prices/bids and quotations			
food service	3542.45		
purchasing procedures	3320		
Sorority, student			
student organizations	6145.5		
Space-per-student-requirements (class size)	6151		
Speakerphone participation at meetings	9322		
Special education			
child study team	6164.4		
graduation requirements	6146		
student records	5125		
students	6171.4		
Special instructional programs			
alternative educational programs	6172		
at-risk and Title 1	6171.3		
community service learning?			
early childhood education/preschool	6178		
gifted and talented	6171.2		
home instruction	6173		
remedial instruction	6171.1		
special education	6171.4		
summer school	6174		
Sports			
Cheerleading	6145.2		
extracurricular activities	6145		
fees, fee waiver form	6145.2		
interscholastic competition	6145.2		
intramural competition	6145.1		
Parochial resident student, play sports	6145		
physical education and health	6142.4		
Related Concussion/Head Injury	5148.8		
Sports teams Awards, recognition by Board	9420		
Sports coaches, retirements, departures	9420		
Sportsmanship, fair play	1112.4, 6145.2		
Sports and special events	1112.4		
SRO – School Resource Officer – police	1410		
Staff attendance			
attendance patterns			
certified	4151		
noncertified	4251		
nonschool employment			
certified staff	4138		
noncertified staff	4238		
Staff Complaints	4118.3, 4218.3		
(not covered by grievance procedure)			
Staff conduct and dress	4119.22		
Staff development			
graduate study/reimbursement			
certified staff	4131.3		
noncertified staff	4231.1		

inservice education/visitations/conferences		at-risk and Title 1	6171.3
certified staff	4131.1	remedial instruction	6171.1
noncertified staff	4231.1	State contract/cooperative purchasing	3323.1
nondiscrimination/affirmative action		State funds	3220
Staff development		State/federal funds	3220/3230
certified staff	4111.1	State/federal funds	6171.3
noncertified staff	4211.1	Stealing, by students	
publication/materials		vandalism/violence	5131.5
certified staff	4132	Steroids, use possession/distribution	
noncertified staff	4232	by students drugs, alcohol, tobacco	5131.6
travel/reimbursement		Strikes	
certified staff	4133	work stoppages/strikes	
noncertified staff	4233	certified staff	4135.16
Staff evaluation		noncertified staff	4235.16
certified staff	4116	Strip searches	
noncertified staff	4216	search and seizure	5145.12
Staff meetings		Student	
meetings/committees		activities	
certified staff	4136	extracurricular	6145
noncertified staff	4236	fundraising	5136
representative and deliberative groups	2220	interscholastic competition	6145.2
Staff orientation		intramural competition	6145.1
certified staff	4112.7	public performances, exhibitions	6145.4
noncertified staff	4212.7	publications	6145.3
Staff, employee protection	4148	social events/meetings	6145.7
Staff/public relations		student organizations	6145.5
gifts to district employees	1313	work, career education	6142.12
public activities involving staff,		arrest	5145.11
students or school facilities	1300	assessment	
relations betw		of individual needs	5120
public & district personnel	1310	reporting to parents/guardians	5124
relations with vendors	3327	attendance	5113
Staff/student relations		bd of ed, student (non-voting) member	9140
certified staff	4119.24	complaints by students, procedures	5145.6
giving gifts to students		conduct	
certified staff	4119.25	campus disturbances	5131.4
noncertified staff	4219.25	drugs, alcohol, tobacco	5131.6
giving gifts to school personnel	5133	gambling	5131.8
noncertified staff	4219.24	student vehicles	5131.3
Staff: recruitment and selection		off-campus NJAC 6A:16-7.6	5131
certified staff	4111	vandalism/violence	5131.5
noncertified staff	4211	weapons, dangerous instruments	5131.7
Staff retirement recognition	9420	Consent, Release form students photos	
Staff supervision			
certified staff	4115	domicile, excluding non-residents	5111
noncertified staff	4215	employment, career ed	6142.12
Staffing		evaluation	6147.1
assignment		exchange programs	
certified staff	4113	travel and exchange programs	6142.5
noncertified staff	4213	grievances	5145.6
load/scheduling/hours of employment		health	5141
certified staff	4113.1	information directory	
noncertified staff	4213.1	student records	5125
Standard Operating Procedures		interns	4122
Business Functions	3000/3010	personal learning plan	5010
Standards of proficiency	6147	photographs	5145.5
Start-up of new extra-curric activities	6145	physical examinations	5141.3
State and national units	1430	progress	
State compensatory education		assessment of individual needs	5120
		reporting to parents/guardians	5124



publications	6145.3	report to EVVRS NJAC 6A:16-5.3	5131.5
Photographs, consent release form	5145.5	search and seizure	5145.12
recognition		Substitute teachers	4121
giving gifts to students		Suicide	
certified staff	4119.25	crisis intervention	5141.6
noncertified staff	4219.25	Summer remediation	
records, admissions	5111	remedial instruction	6171.4
special education	6171.4	summer school	6174
residence, domicile, exclud non-residen	5111	Superintendent	
rights		evaluation	2131
dress and grooming	5132	Interim Superintendent	2131
equal educational opportunity	5145.4	job description	2131
freedom of assembly	5145.3	Supervision	
freedom of speech/expression	5145.2	certified staff	4115
photographs of students	5145.5	noncertified staff	4215
privacy rights, surveys	1315	Supervision/clerk-of-the-works	7450
		Supplement not supplant	3220/3230,6171.3
student grievance procedure	5145.6	Supplemental remedial instruction	6171.1
questioning and apprehension	5145.11	Supplies	
search and seizure	5145.12	inventories	3440
safety of students		payment for goods and services	3326
child abuse and neglect	5141.4	purchasing procedures	3320
general district safety	3516	Support staff supervision	4215
safety patrols	5142.1	Surrogate parent	
sexual exploitation by staff, 4119.22 and .24		special education	6171.4
student surveys, privacy rights	1315	Surveillance, under "search and seizure"	5145.12
suspension/expulsion	5114	Security, video monitoring	3517
teachers	4122	Transportation Safety, bus cameras	3541.33
transportation		Surveys	
district-owned vehicles	3541.32	distribution of materials to students, staff	
nonschool use of district vehicles	3541.3	student questionnaires, privacy rights	1315
privately owned vehicles	3541.31	Suspension	
transportation routes & services	3541.1	dismissal/suspension	
transportation safety	3541.33	certified staff	4117.52
trips		noncertified staff	4217.52
field trips	6153	suspension/expulsion	5114
social events/meetings	6145.7	suspension of policies,	
Study skills		bylaws and regulations	9314
homework/makeup work	6154		
Subject fields			
arts	6142.9		
basic skills	6142.6		
career education	6142.12		
computers	6142.10		
english as a 2nd language;			
ELL, bilingual/bicultural	6142.2		
family life education	6142.1		
HIV prevention education	6142.13		
human relations	6142.3		
outdoor recreation/environmental	6142.11		
physical education and health	6142.4		
travel and exchange programs	6142.5		
vocational, employment, career ed	6142.12		
Subscription busing	3541.1		
Substance abuse			
drugs, alcohol, tobacco	5131.6		
employee substance abuse			
certified staff	4119.23		
noncertified staff	4219.23		
questioning and apprehension	5145.11		

## T

T&E thorough and efficient	
action planning for T&E certification	2255
Talented	6171.2
Taping of public meetings video or audio	9326
Teacher aides	4123
Teachers' children non-resident attend	5118
Teacher certification (certified staff)	4112.2
Teacher conduct and dress	4119.22
Teacher evaluation	4116
Teacher misconduct	4119.22
sexual misconduct by employees toward students, fraternization	4119.24
Teacher notification,	
meeting, "Rice" letter	9322
Technology in education	6142.10
computers	6142.10
office services	3543

Telephone (staff/student use)	3515.1
Teleconferencing, bd meetings, public mtgs	9322
Television, media for community relations	1110
School TV station	6145.3
Videotaping meetings in "Minutes"	9326
Television video surveillance bldg security	3517
Temperature, bldgs, recommendation	
69-75F winter, 73-79F summer	3510
Temporary & part-time personnel/titles	4220
Temporary facilities	7114.2
Tenure	
certified staff	4110
noncertified staff	4210
Tenure charges	4110
(insubordination, inefficiency, unfitness, incapacity)	4110
non-tenured employees for cause	4110
Terrorism	6114/3517
Testing/tests	
drugs, alcohol, tobacco (students)	5131.6
employee health	
certified staff	4112.4
noncertified staff	4212.4
examination, grading, rating, testing	6147.1
health examinations & immunizations	5141.3
Textbooks	
complaints regarding	
instructional materials	6161.2
equipment, books and materials	6161
guidelines for evaluation and selection of instructional materials	6161.1
guidelines -- overdue, damaged, lost instructional materials	6161.3
Threats	5131 conduct, 5141.6 crisis intervention
Student safety	5142
Violence/vandalism	5131.5
Weapons	5131.7
Therapeutic programs	
students / drugs / alcohol	5131.6
Therapeutic holding, under "student safety"	5142
Thorough and efficient/QEA	6011
Time, place, notification of meetings	9321
Title I, incl audit requirements	6171.3
Tobacco	5131.6
Toxic hazard prevent Chem hygiene safety	3516
Training for Bd members 6A:28-4.1	9200
Transfer of funds between line items, amendments, purchases, not budgeted	3160
Transfer	
certified staff	4114
noncertified staff	4214
students	5119
Transportation	3541
district-owned vehicles	3541.32
nonschool use of district vehicles	3541.3
privately owned vehicles	3541.31
transportation routes and services	3541.1
transportation safety	3541.33
transportation security videos	3541.33
Travel & int'l exchange programs	6142.5

Trips, incl out-of-state trips	6153
Travel regulations, approval of trips	9250
Treasurer's reports	3571
Trips, field trips	6153
Truancy	5113
Tuition	
Early childhood, pre-K, see also #6178	
expense	3350
income	3240
student (nonresidents)	5118
tuition reimbursement staff	4131
Tutoring	4138.2
Tutoring	
(school program, incl. peer mentoring)	6164.6
Twins, placement in classrooms	6150
Termination of	

## U

Unemployment compensation	
insurance/workers' compensation	
certified staff	4144
noncertified staff	4244
Uniforms	
Custodians	4219.22
dress and grooming	5132
employee safety	
certified staff	4147
noncertified staff	4247
noncertified staff (uniforms)	4246.3
protective clothing, devices	4147, 4217
Unions	
agreements	
certified staff	4135.1
noncertified staff	4235.1
bargaining units	
certified staff	4135
noncertified staff	4235
Unit control	2121
Unit vs dual control	
line of responsibility	2121
Unprofessional conduct, "conduct & dress"	4119.22
Unsafe School	5131.5
Use of drugs on school premises	
certified staff	4119.23
support staff	4219.23
Use of school equipment	1330
Use of school facilities	1330
Use of facilities for political campaigning	1300
USERRA Uniformed Services Employment & Reemp Act	4151.9

## V

Vacancies, school board, bylaws	9113
Vacancy, remove, replace board member, 9113	
Vacations/holidays	
certified staff	4152
noncertified staff	4252
<b>Vaccinations and Testing</b>	<b>5141.11</b>

Valedictorian/Salutatorian, graduation 5127  
 Values/Citizenship ed/human relations/virtues  
     Character ed program (CAP)/morals 6142.3  
 Vandalism/violence  
     campus disturbances 5131.4  
     loitering or causing disturbance 1251  
     student conduct 5131  
     vandalism/violence 5131.5  
 Vehicle tracking, maintenance and  
 accounting 3541.32  
 vehicles, use of district-owned 3541.32  
 vending machines 3542.45  
 Vendors  
     purchasing procedures 3320  
     relations with 3327  
 Vice president (of the board) 9122  
 Videotaping public meetings 9326  
 Video surveillance,  
     Video by students, cell cameras, 3515.1  
     video security systems 3517  
     transportation security videos 3541.33  
     see also "search and seizure" 5145.12  
 Violence  
     In movies, supplemental materials 6161.1  
     vandalism/violence 5131.5  
     weapons and dangerous instruments 5131.7  
     weapons, discourage copycat attacks 1110  
 Visitations/conferences  
     inservice education/visitations/conferences  
         certified staff 4131.1  
         noncertified staff 4231.1  
 Visits to the schools  
     Board members as visitors, 1250, 9010  
     Code of ethics on role, 9271  
     visitors 1250  
     visitors who are sexual predators 1250, 3516  
     campaigning by politicians at schools 1300  
     safety 3516  
     sexual predators visit school 3516, 1250  
 Vocational education  
     career education 6142.12  
 Volunteers  
     Background checks 1200 4222  
     community resources 6162.4  
     participation by the public 1200  
     vol. coaches, coaching assistants 1200  
 Voting method 9325.4

## W

Waivers 2255  
 Warning notices  
     reporting to parents/guardians 5124  
 Weapons  
     dangerous instruments 5131.7  
     student conduct 5131  
     improper use of phones,  
         cell phones, PDAs 3515.1  
     media, discourage copycat attacks 1110

Weather emergencies  
     Emergencies, disaster preparedness 6114  
     website, publications 6145.3  
     Photos, student consent release form 5145.5  
 Weekend classes  
     School calendar 6111  
     Teachers duties 4113.1  
 Weighted grades evaluation of  
     individual student performance 6147.1  
 Wellness, nutrition 3542, 3542.1  
 Whistle-blower (employee) protection 4111.1  
     Also in staff complaints 4118.3, 4218.3  
     (not covered by grievance procedure)  
 Withdraw/fail/pass option  
     alternative educational programs 6172  
 Withholding grades, diploma, transcript  
     Fees and fines overdue, damaged or lost  
         instructional materials 6161.3  
         graduation requirements 5146  
         income from fees, fines, charges 3250  
 Withholding increment, discipline 5117.51  
     Non-certif staff  
     Unbecoming conduct, code of ethics 4119.22  
     Evaluation of staff 4116, 4216  
 Work permits (students)  
 Work stoppage 4135.16  
 Work study programs  
     career education 6142.12  
 Worker's compensation insurance 4144, 4244  
 Working conditions  
     compensation and related benefits  
         certified staff 4140  
         noncertified staff 4240  
     employee amenities  
         certified staff 4146.2  
         noncertified staff 4246.2  
     employment-related accommodations  
         certified staff 2224, 4146  
         noncertified staff 2224, 4146  
     safety (general district) 3516  
 Workshops  
     inservice education/visitations/conferences  
         certified staff 4131.1  
         noncertified staff 4231.1  
     staff development  
         certified staff 4131  
         noncertified staff 4231  
 World languages 6141  
     World heritage languages 6141

## Y

Yearbook, Publication by students 6145.3  
 Year-round school  
     load/scheduling/hours of employment  
         certified staff 4113.1  
         noncertified staff 4213.1  
         school calendar 6111

## **Z**

Zero-tolerance for guns/weapons

local units 1410

questioning, apprehension, students 5145.11

search and seizure (students) 5145.12

vandalism/violence 5131.5

weapons and dangerous instruments 5131.7