

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., December 15, 2016.

Mrs. Pamela deWilde, President, led the group in the pledge to the flag.

Mrs. Heather M. Mayhew, Business Administrator/Board Secretary called the meeting to order at 7:04 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Michael Sites (arr. 7:07 pm), Joanne Nacucchio (arr. 7:10 pm), Stacey Sickler, Kayla Surran, Thomas McKee, Mary Layman and Pamela deWilde

Members Absent: Tracy Scull (out of town)
Alicia Sperry (Family obligation)

Also Present: Margaret M. Delia, Superintendent
Stewart Potter (arr 7:45 p.m.)
Heather M. Mayhew, Business Administrator
Teacher
Student and Family

Educational Highlights/Presentations/Recognition

Mrs. Delia introduced Ms. Traum to honor the Star Student, Robert Coblenz, and Mrs. Delia presented him with the awards.

Mr. Sites arrived at 7:07 p.m.

Mrs. Nacucchio arrived at 7:10 p.m.

Board of Education Minutes

Moved by T. McKee and seconded by M. Layman that the Board of Education approve the minutes for the November 17, 2016 Board of Education meeting. Unanimously approved.

Correspondence

1. School Holiday Concert Program.
2. Thank you note from a Quinton resident for the pie from The Culture Club.

Unfinished Business

1. Mrs. Delia addressed the concern about the school-wide mock election.

New Business

1. Mrs. Delia reviewed the coalition to represent southern New Jersey for the school funding formula.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Warrants

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the bills for payment in December 2016 in the amount of \$279,270.18. (See pages 7611-7614)

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Bills for
payment in
December
2016

Certification

Moved by M. Layman and seconded by T. McKee that the Board of Education approve and accept the October 31, 2016 Cash Reconciliation Report and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Report and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2017.

(See pages 7614-7629)

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Certification
of Cash
Reconcilia-
tion & Bd.
Secretary's
October
31, 2016
Reports

Transfer of Funds

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the transfer of funds effective for the month of December 2016, previously approved by the Superintendent. (See page 7630)

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Transfer of
Funds for
December
2016

Voided
checks

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the following voided checks:

Check #	Date	Vendor	Amount
7982	11-17-2016	Amazon (wrong amount) Reissue 12-15-2016, \$77.98	\$107.18
7366	11-17-2016	SJ Choral Directors Association (lost) Will not be reissued; they have no record lost	\$175.00
7710	11-17-2016	Graystone Cafe (check not cashed - new owners) Will not be reissued	\$125.00

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary was submitted for board review.

Business and Finance

Moved by S. Sickler and seconded by J. Nacucchio that the Board of Education approve closing the URM/DCC bank account and transfer remaining funds to current account. American Fidelity will handle the transfer; separate bank accounts are no longer needed.

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve the following tuition contracts and transportation costs for the 2016-2017 school year as follows: (See pages 7630-7631)

- With Salem City BOE- one Kdgn foster student in the amount of \$1,379.20
- With Deptford Twp. BOE- one Grade 1 foster student in the amount of \$12,213.06
- With Woodbine BOE – One PreK foster student in the amount of \$8,381.40

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by M. Layman that the Board of Education approve accepting the Salem County 2017 Art and History Grant Award from the Salem County Cultural and Heritage Commission in the amount of \$1,000, which will be used to enhance our current sixth grade visual arts program through photography. (See pages 7632)

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Closing of
URM/DCC
bank
account &
transfer to
current
account

Moved by M. Layman and seconded by M. Sites that the Board of Education approve a tuition contract with Pineland Learning Center for one Quinton Township School student in the amount of \$33,935.66 commencing December 8, 2016 for the 2016-2017 school year. (See pages 7632-7635)

Contract
with
Pineland
Learning
Center

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee,
M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

SUPERINTENDENT'S REPORT

Monthly Report

Mrs. Delia reviewed the Superintendent's Monthly Report. (See page 7636)

Mr. Potter arrived at 7:45 p.m.

Building and Grounds

The following emergency school drills took place in the month of November 2016:

11/02/2016 – Fire Drill/5 minutes

11/16/2016 - Crisis Drill - Code Blue/15 minutes

11/22/2015 – Hard Lock down/6 minutes

The Maintenance Monthly Self-inspection Guide List was submitted for review.

Curriculum

Moved by T. McKee and seconded by M. Layman that the Board of Education approve the 2016-2017 PARCC Progress Target Action Plan.

PARCC
Progress
Target
Action Plan

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee,
M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Policy

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve the following policies on first reading:

Policies on
1st reading

5111.5 *Evaluation & Placement Upon Entrance* (See page 7636)

5113 *Absences & Excuses* (See pages 7637-7642)

5114.3 *Discipline & Punishment* (See pages 7642-7643)

5123 *Promotion & Retention* (7643-7644)

5131 *Conduct/Discipline* (See page 7645--7646)

6142.6 *Basic Skills Curriculum* (See page 7647)

6161.4 *Child Study Team* (See pages 7647-7648)

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee,
M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Administrative

None.

Personnel

Substitutes

Moved by J. Nacucchio and seconded by M. Layman that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, hiring the following applicants as substitutes for the 2016-2017 school year:

Diane Mack - teacher

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Washington
Twp.
students
shadow
teachers

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, the following Washington Township High School students to shadow staff members to assist in career selection before the end of the school year:

Morgan Potter - Mrs. Sam/Mrs. Profero

Lauren Potter - Mrs. Profero/Mrs. Sam

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Resignation

Move by M. Layman and seconded by J. Nacucchio that the Board of Education approve accepting, by recommendation of the Superintendent, the resignation of Brittany McIntyre, PreK Paraprofessional, effective last day, January 12, 2017, unless a replacement can be secured prior to this date.

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Advertise
PreK para
vacancy

Moved by J. Nacucchio and seconded by M. Layman that the Board of Education approve advertising for a PreK Paraprofessional position to fill a vacancy for the remainder of the 2016-2017 school year.

Unanimously approved.

Personnel continued after Executive session.

Student Personnel

HIB case

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education accept confirming the decision of a HIB case that was discussed at the November 17, 2016 Board of Education meeting.

Roll Call: Ayes: (6) J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (1) M. Sites

Motion Carried

Student Personnel continued after Executive session.

Representative to Salem City Board of Education

The November 9, 2016 Minutes of the Salem Board of Education was submitted for Quinton Board of Education review.

Other Board Members and Committee Reports

None.

Public Comment

None.

Executive Session

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve adopting the following resolution to adjourn into Executive Session (7:57 p.m.):

Adjourn
into
Executive
Session

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ☐ 1. Confidential matters per statute or court order
- ☐ 2. Matters that would impact rights to receive federal funds
- ☒ 3. Unwarranted invasion of individual privacy–**Student discipline-HIB**
- ☐ 4. Collective bargaining with the Quinton Education Association
- ☐ 5. Acquisition of real property or investment of public funds
- ☐ 6. Tactics or techniques utilized in public safety procedures
- ☒ 7. Litigation, contract negotiations, or attorney-client privilege–**Personnel**
- ☐ 8. Personnel matters
- ☐ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

Mr. Potter left the meeting at 8:02 pm.

Resume
Public
Session

Personnel (contd,)

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education, be it resolved, upon recommendation of the Superintendent, to adopt and approve the Separation Agreement and General Release with Employee ID#82718248.
Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Motion Carried

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve advertising for a School Library Media Specialist for the remainder of the 2016-17 school year.

Motion Carried

HIB report
with no
findings

Adjournment

Move by S. Sickler and seconded by T. McKee that the meeting be adjourned.
(8:16 p.m.)
Unanimously approved.

Respectfully submitted,

Heather M. Mayhew
Board Secretary