

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., October 20, 2016.

Mrs. Stacey Sickler, Vice-President, led the group in the pledge to the flag.

Mrs. Heather M. Mayhew, Business Administrator/Board Secretary called the meeting to order at 7:08 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry (arrived 7:40 p.m.), Michael Sites,
Joanne Nacucchio, Kayla Surran
Thomas McKee and Stacey Sickler

Members Absent: Tracy Scull (work), Mary Layman and Pamela deWilde

Also Present: Margaret M. Delia, Superintendent
Heather M. Mayhew, Business Administrator
Stewart Potter, Principal (arrived 7:44 p.m.)

Educational Highlights/Presentations/Recognition

Mrs. Delia introduced Mrs. Sam to honor Star Student, Joshua Smith, and Mrs. Delia presented the awards.

Board of Education Minutes

Moved by T. McKee and seconded by K. Surran that the Board of Education approve the minutes for the September 22, 2016 Board of Education meeting.
Unanimously approved.

Correspondence

None.

Unfinished Business

None.

New Business

None.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Warrants

Moved by T. McKee and seconded by M. Sites that the Board of Education approve the bills for payment in October 2016 in the amount of \$243,343.60.

(See pages 7525-7528)

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Bills for
payment in
October
2016

Certification

Certification of
Cash Recon-
ciliation and
Board
Secretary's
Reports

Moved by T. McKee and seconded by M. Sites that the Board of Education approve and accept the August 31, 2016 Cash Reconciliation Report and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Report and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2017.

(See pages 7529-7544)

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Voided Check

Voided
check

Moved by T. McKee and seconded by M. Sites that the Board of Education approve voiding the following check:

Check #	Date	Vendor	Amount
7857	08-25-2016	Schindler Elevator Corporation (check lost - new check to be issued)	\$862.47

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary was submitted for board review.

Business and Finance

Travel &
Expenses

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the list provided, previously approved by the Superintendent. (See page 7545)

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Energy for
the Arts
Grant
Program

Moved by T. McKee and seconded by Kayla Surran that the Board of Education approve accepting a grant of \$1,000 from the Energy for the Arts Grant Program, which will assist the Drama Club with Costuming Costs.

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

Moved by K. Surran and seconded by M. Sites that the Board of Education approve the resolution and submission of the Sustainable Jersey for Schools Small Grant Application in the amount of \$2,000 to extend our in-house recycling program to the playground areas surrounding the school. (See page 7546)

Submission of Sustainable Jersey for Schools Small Grant Application

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve a Joint Transportation Contract with Pennsville Board of Education at a cost of \$307.80 for the 2016-17 school year. (See page 7546)

Joint Transportation Contract with Pennsville BOE

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve a tuition contract and a contract for a one-to-one teacher assistant with Gloucester County Special Services School District for one student at a cost of \$36,540 and \$36,720, respectively, for the 2016-17 school year. (See pages 7547-7548)

Tuition contract & one-to-one teacher assistant contract with GCSSSD

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

Moved by T. McKee and seconded by K. Surran that the Board of Education approve a transportation agreement with Mannington Township Board of Education for one Quinton high school foster student at a cost of \$100 commencing October 1, 2016, for the 2016-2017 school year. (See page 7548)

Transportation agreement with Mannington BOE

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler
 Noes: (0) Abstain: (0) Motion Carried

SUPERINTENDENT'S REPORT

Monthly Report

Mrs. Delia reviewed the Superintendent's Report. (See page 7549)

Alicia Sperry arrived at 7:40 p.m.

Building and Grounds

The Monthly Maintenance Inspection conducted by the Principal and Maintenance Supervisor was reviewed by Mrs. Delia.

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve the updated Emergency and Crisis Management Plan.
 Unanimously approved.

Emergency and Crisis Management Plan

Mr. Potter arrived at 7:44 p.m.

3-yr Comprehensive Maintenance Plan & accompanying resolution including Form M1

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve the Three-year Comprehensive Maintenance Plan and accompanying resolution including Form M1 in the amount of \$335,981 that represents the maximum amount the Quinton Township School District may deposit in the Capital Reserve Fund for the 2016-2017 school year. (See page 7549-7551)
Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Curriculum

Walking Field Trip to Quinton Firehouse

Moved by K. Surran and seconded by J. Nacucchio that the Board of Education approve a field trip walking to the Quinton Firehouse on October 28, 2016 for the PreK through Grade 2 classes. (Rain Date: November 2, 2016)
Unanimously approved.

Donation of library books

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve books donated by Mr. Rick Baker to be cataloged in the Weeks Library. The Curriculum Committee reviewed.

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Policy

Week of Respect & School Violence Awareness Week

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve designating the week of October 3, 2016 as Week of Respect and the week of October 17, 2016 as School Violence Awareness Week. The following activities were reviewed by the Superintendent and included:

Mr. Potter posted a quote on the outside announcement board with, "Peace begins with a Smile." Mother Teresa

October 7, 2016: Respect lessons for PBSIS were taught to all grade levels addressing the following areas: hallway, enter/exit building procedures, cafeteria, lavatory, classroom and playground.

Week of October 3, 2016: This year's Week of Respect/Violence Prevention/Red Ribbon Week included many activities and lessons throughout the building, including our students and staff participating in dress-up themes.

- October 3 Week of Respect Team Up Against Violence (Wear your favorite Team Jersey Day!)
- October 4 Turn Your Back on Bullying (Wear Your Shirt Backwards)
- October 5 Celebrate Diversity - Mix Match Day/Crazy Hair Day
- October 6 Be a Fan of Respect - Dress Up Day

- October 7 School Colors Day – Go for the Gold
All students attended our Respect Assembly
(PBSIS Kick-off Event)

Elementary Definition: Respect is showing a high regard for people, property, and community.

Middle School Definition: Respect is consideration of others showing an understanding that all people have value as human beings.

Mrs. Hofacker visited students in grades Pre-K-8th to discuss respect and bullying. The following activities were done with the students to help them achieve a better understanding of the importance of respect:

Pre-K-2nd: Literature Reading: “Llama, Llama and the Bully Goat” Activity: Students Colored pictures of Llamas, as well as created their own Llamas and attached writings about showing respect and kindness in and outside of school.

3rd -5th: Literature Reading: “Trouble Talk” Activity: Students participated in the game “Whisper Down the Lane” to demonstrate what happens when rumors are spread and “trouble talk” occurs. Students then completed a worksheet that identified personal feelings that they had while taking part in the game. The counselor discussed the over-all negative feelings students have when spreading rumors and taking part in “trouble talk”.

6th-8th: The counselor addressed respect and anti-bullying behaviors while visiting all middle school health classes to teach lessons on successful study skills.

Violence Awareness

- October 11 PBSIS opening Kickoff Assembly. Coach D. Guest, speaker
- October 12 3rd Grade – Prosecutor’s Office – Fire Safety
- October 17 Sheriff’s Dept. – 6th-8th Grade – Anti-Bullying/Anti-Violence
Gave out Ribbons, “Pledge to be Drug Free”
- October 17 Sheriff’s Dept. – 3rd-5th Grade – Anti-Bullying/Anti-Violence
Gave out Ribbons, “Pledge to be Drug Free”
- October 18 Gave out Pencils, “Pledge to be Drug Free”
- October 19 Gave out pins, “Celebrate Red Ribbon Week”
- October 20 Sheriff’s Dept. – Eddie Eagle – PreK-2nd Grade – Gun Safety/
Anti-Violence
Gave out bookmarks, “Don’t Monkey with Drugs”
- October 21 Peace Parade – Gave out stickers, “Promise to be Drug Free”

Art Class – Mrs. Scuderi had her students make peace posters and peace pin wheels. The posters were hung up in the hallways throughout the building. Pin wheels were displayed.

Peace Parade – All students and staff were permitted to dress in purple. There was an assembly for the entire school. Students and staff walked around the building twice in parade formation, displaying posters and peace banners. “Peace begins with a smile” Mother Teresa – quote on the posters and banners.

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Policies on
first
reading

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve the following policies on first reading:

#4152.3 *Instructional Personnel - Family Leave* (See pages 7551-7554)

#4252.3 *Support Personnel - Family Leave* (See pages 7554-7557)

#5111 *Admission* (See pages 7557-7561)

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Administrative

Submission
of the
NJQSAC
Statement
of Assurance

Moved by J. Nacucchio and seconded by K. Surran that the Board of Education attest to the accuracy of and approve the submission of the NJQSAC Statement of Assurance to the New Jersey Department of Education, after presentation by the Superintendent. (See pages 7562-7566)

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Personnel

Addition to
the
substitute
list

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education, upon completion of proper hiring documentation and recommendation of the Superintendent, approve employing the following applicants as substitutes for the 2016-2017 school year:

Paula Johnson - teacher (Inadvertently left off the August 2016 approval list - originally approved 10-23-2014)

Dustin Renner – custodian

Roll Call: Ayes: (6) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. McKee and S. Sickler

Noes: (0)

Abstain: (0)

Motion Carried

Student Personnel

HIB Report

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with no findings dated from September 22, 2016 to October 19, 2016, as submitted by the school principal, Stewart Potter. (See page 7567)
Unanimously approved.

Representative to Salem City Board of Education

The September 14, 2016 Minutes of the Salem Board of Education was submitted for Quinton Board of Education review.

Mrs. Sperry reported that the Middle School closed due to unsafe building conditions. The 8th Grade is being housed in the high school; the third grade is being housed at John Fenwick School; and, the fourth through seventh grades are being housed in the John B. Campbell Center and Fenwick Plaza.

Other Board Members and Committee Reports

Salem County School Boards Association dinner meeting, November 22, 2016.

Public Comment

None.

Executive Session

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve adopting the following resolution to adjourn into Executive Session (8:01 p.m.):

Resolution
to adjourn
into
Executive
Session

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- 1 7. Litigation, contract negotiations, or attorney-client privilege –
after school child care
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Unanimously approved.

Resumption of the Public Portion of the Meeting

Resumption
of public
session

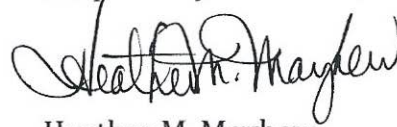
Moved by T. McKee and seconded by M. Sites that the Board of Education resume the public portion of the meeting. (8:11 p.m.)
Unanimously approved.

Adjournment

Adjournment
of meeting

Moved by M. Sites and seconded by K. Surran that the meeting be adjourned. (8:12 p.m.)
Unanimously approved.

Respectfully submitted,



Heather M. Mayhew
Board Secretary