

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., September 22, 2016.

Mrs. Pamela deWilde, President, led the group in the pledge to the flag.

Mrs. Heather M. Mayhew, Business Administrator/Board Secretary called the meeting to order at 7:08 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Joanne Nacucchio, Stacey Sickler, Kayla Surran
Thomas McKee, Mary Layman and Pamela deWilde

Members Absent: Michael Sites and Tracy Scull

Also Present: Margaret M. Delia, Superintendent
Heather M. Mayhew, Business Administrator
Stewart Potter, Principal (arrived 7:52 p.m.)

Educational Highlights/Presentations/Recognition

Mrs. Delia gave a presentation on the 2015-16 PARCC testing results.

Board of Education Minutes

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the minutes for the August 25, 2016 Board of Education meeting.
Unanimously approved.

Correspondence

None.

Unfinished Business

1. Lead Program - Mr. Smith has been in contact with teachers and will be presenting a program.
2. Tennis court - Mrs. Sperry from the Township is looking into refurbishing or demolishing the tennis courts. They are arranging to clean up weeds in the area.
3. Eagle Scout Project – Mr. Elwell will be working on the project and chose the brick color, Harvest Blend, and is hoping to complete by June 2017.

New Business

None.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**Warrants**

Bills for pay-
ment in
September
2016

Moved by M. Layman and seconded by A. Sperry that the Board of Education approve the bills for payment in September 2016 in the amount of \$207,470.49. (See pages 7480-7483)

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Certification

Certification of
Cash Recon-
ciliation and
Board
Secretary's
Reports

Moved by M. Layman and seconded by A. Sperry that the Board of Education approve and accept the July 31, 2016 Cash Reconciliation Report and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Report and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2017.

(See pages 7483-7499)

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Transfer of Funds

Transfer of
Funds for
September
2016

Moved by M. Layman and seconded by A. Sperry that the Board of Education approve the transfer of funds effective September 2016, previously approved by the Superintendent. (See page 7500)

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary was submitted for board review.

Business and Finance

Moved by M. Layman and seconded by K. Surran that the Board of Education approve resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the list provided, previously approved by the Superintendent. (See pages 7500-7501)

Resolution for
Travel &
Expenses

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by M. Layman that the Board of Education approve the implementation of the 2017-2018 school budget calendar. (See page 7501)

School
Budget
Calendar

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education accept the 2016-17 Rural Education Achievement Program (REAP) Grant in the amount of \$31,779.00 from the United States Department of Education. The Funds from the grant are used to support a position in the basic skills program. (See pages 7502-7503)

2016-2017
REAP
Grant

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Layman and seconded by A. Sperry that the Board of Education approve the final budget and expenditures of the 2015-2016 IDEA-B. (See page 7503)

2015-16
Final budget
IDEA-B

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by M. Layman that the Board of Education approve the final budget and expenditures of the 2015-2016 REAP Grant. (See page 7503)

2015-16
Final budget
REAP

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by S. Sickler and seconded by A. Sperry that the Board of Education approve accepting a grant of \$1,000 from the Family Enrichment Network. (See page 7504)

Family
Enrichment
Network
Grant

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

2017 Arts
Grant
application
submission

Moved by T. McKee and seconded by M. Layman that the Board of Education approve submission of the 2017-Arts Grant application in the amount of \$1000 through the Salem County Cultural and Heritage Commission.

(See pages 7504-7505)

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Section 125
Flexible
Benefit Plan

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve Section 125 Flexible Benefit Plan Document administered by American Fidelity Assurance Company retro to July 1, 2016. Plan doc on file in the Board office.

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Affiliation
transport-
ation
agreement
with
Mannington
BOE

Moved by T. McKee and seconded by M. Layman that the Board of Education approve affiliation agreement with Mannington Township Board of Education in order to provide transportation services from the Salem County Vocational Technical School to the Salem City High School for Mannington high school student athletes in the amount of \$100 for the 2016-2017 school year. (See page 7506)

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Affiliation
transport-
ation
agreement
with
Elsinboro
BOE

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve affiliation agreement for pupil transportation with Elsinboro Township Board of Education for one student for the 2016-2017 school year. (See page 7506)

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

2015-2016
Annual Audit

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve and accept the Annual Audit for the Fiscal Year ending June 30, 2016, as presented and discussed and noting that there were no audit finding recommendations for the 2015-2016 audit. (See pages 7507-7508)

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

2015-16
Tuition
contracts with
Little Egg
Harbor BOE

Moved by A. Sperry and seconded by J. Nacucchio that the Board of Education approve the following tuition contracts for foster students with Little Egg Harbor Board of Education for the **2015-16** school year: (See pages 7509-7510)

Kindergarten - \$13,627

Grade 2 - \$12,889

Grade 5 - \$12,889

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve the following tuition contracts for foster students with Little Egg Harbor Board of Education for the 2016-2017 school year: (See pages 7510-7511)

2016-17
Tuition
contracts with
Little Egg
Harbor BOE

Grade 1 - \$12,190

Grade 3 - \$12,190

Grade 6 - \$12,637

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee,
M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

SUPERINTENDENT'S REPORT

Monthly Report

Mrs. Delia and Mr. Potter reviewed the Superintendent's Report. (See page 7512)

Mr. Potter arrived at 7:52 p.m.

Building and Grounds

1. The Monthly Maintenance Inspection conducted by the Principal and Maintenance Supervisor was reviewed.
2. The following emergency school drills were conducted during the month of September 2016:
 - 09-07-2015 Crisis Drill – AED (Code Blue) (See pages 7512-7513)
 - 09-15-2016 Bus Evacuation Drill (See page 7514)
 - 09-20-2016 School-Wide Evacuation Crisis Drill - 17 min.
 - 09-22-2016 Fire Drill - 4 minutes

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee,
M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Curriculum

Mrs. Delia reviewed the 2015-2016 NJ ASK Science Grades 4 and 8 scores.

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the following three grant-funded field trips for the 7th and 8th grade students who are members of the Culture Club to the following destinations, which will take place after regular school day hours and/or on a Saturday: (Dates to be determined.)

Culture Club
field trips

- Washington, DC

- Salem Ghost Tour, Salem, NJ

- Salem County Underground Railroad Tour, Salem, NJ

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee,
M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

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Health Office
yearly
programs

Moved by J. Nacucchio and seconded by M. Layman that the Board of Education approve the following yearly programs to be continued within the yearly program offerings:

- Footprints for Life – 2nd Grade
- Too Good for Drugs – 3rd Grade
- Keepin' It R.E.A.L., Southwest Council – 4th Grade
- Life Skills Training – 5th-8th Grade
- Traumatic Injury Prevention Program (TIPP) – Cooper Hospital (paid by MAPSA)
- FamCare – one visit – 8th Grade (permission slips sent out to parents)
- Cornerstone Women's Resource Center – Get Real Training – 6th-8th Grade
- American Heart Association – Jump Rope for Heart Program
- Mobile Dentist Visits – Smiles Program (Parent permission required)

Unanimously approved.

Policy

School
Nursing
Services
Plan

Moved by J. Nacucchio and seconded by S. Sickler that the Board of Education approve the Quinton Township School Nursing Services Plan from the school nurse, Bonnie Chappius, after which the public (none) was asked for input. There were no comments.

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Administrative

NJDOE
School
Self-
assessment

Moved by T. McKee and seconded by A. Sperry that the Board of Education approve the NJDOE School Self-assessment for determining grades in the Anti-Bullying Bill of Rights Act of July 1, 2016-June 30, 2017.

Unanimously approved.

Personnel

Additional
substitutes

Moved by M. Layman and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, the following applicants as substitutes for the 2016-2017 school year.

Timothy Johnson – Custodian (prior approval for teacher sub)

Linwood Sharp - teacher

Cardyn Rae Lamoureux - aide, cafeteria, custodian

Linda Mathews - aide, cafeteria, custodian

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by J. Nacucchio and seconded by K. Surran that the Board of Education approve, by recommendation of the Superintendent, Joseph Micarelli as the replacement for Michael Salerno as an Academic League Advisor at a stipend of \$250 for the 2016-17 school year.

Academic
League
Advisor

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by S. Sickler and seconded by J. Nacucchio that the Board of Education approve adding, by recommendation of the Superintendent, the following teachers to after school tutoring positions for the 2016-17 school year:

After school
tutoring
teachers

Joseph Micarelli – Homework Center

Samantha Scarfo – Math tutoring

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Layman and seconded by A. Sperry that the Board of Education approve, by recommendation of the Superintendent, Brittany Turner as the Academic League Advisor substitute for the 2016-17 school year.

Academic
League
Advisor
substitute

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Layman and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent, Erin White to be added to the DEAC Committee for the 2016-17 school year.

Addition
to DEAC
Committee

Unanimously approved.

Moved by S. Sickler and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, Kimberly Traum as an additional teacher mentor for the 2016-17 school year.

Additional
teacher
mentor

Roll Call: Ayes: (7) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Student Personnel

Moved by T. McKee and seconded by M. Layman that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report dated from September 8, 2016 to September 21, 2016, as submitted by the school principal, Stewart Potter. (See page 7514)

HIB report

Unanimously approved.

Moved by J. Nacucchio and seconded by M. Layman that the Board of Education approve participation in the free vision screening program for Grades PreK-2 offered by the New Jersey Commission for the Blind and Visually Impaired. Date to be determined.

Participation
free vision
screening

Unanimously approved.

Representative to Salem City Board of Education

The August 10, 2016 Minutes of the Salem Board of Education was submitted for Quinton Board of Education review.

Mrs. Sperry reported that the last board meeting was short, the teacher's contract was ratified, and that a new solicitor had been hired due to the passing of the former solicitor.

Other Board Members and Committee Reports

Salem County School Boards Association meeting – Thursday, October 6, 2016 and NJ School Boards Association's New Candidates Briefing – Wednesday, October 5, 2016.

Public Comment

None.

Executive Session

Resolution
to adjourn
into
Executive
Session

Moved by S. Sickler and seconded by J. Nacucchio that the Board of Education approve adopting the following resolution to adjourn into Executive Session (8:26 p.m.):

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- 1 7. Litigation, contract negotiations, or attorney-client privilege – **property line**
- 1 8. Personnel matters – **Facility Use**
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Unanimously approved.

Resumption of the Public Portion of the Meeting

Moved by T. McKee and seconded by M. Layman that the Board of Education resume the public portion of the meeting. (8:46 p.m.)
Unanimously approved.

Resumption
of public
session

Curriculum (Contd.)

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the addition of the book entitled, "Horses", by Seymour Simon to be utilized with the fourth grade Reading/ELA program. This book has been reviewed by the Curriculum Committee.
Unanimously approved.

Addition of
book for
4th grade
Reading/ELA
program

Adjournment

Moved by M. Layman and seconded by J. Nacucchio that the meeting be adjourned. (8:49 p.m.)
Unanimously approved.

Adjournment
of meeting

Respectfully submitted,



Heather M. Mayhew
Board Secretary