

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., June 23, 2016.

Mrs. Pamela deWilde, President, led the group in the pledge to the flag.

Mrs. Heather M. Mayhew, Business Administrator/Board Secretary called the meeting to order at 7:13 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Michael Sites, Joanne Nacucchio, Stacey Sickler, Kayla Surran, Thomas McKee, Mary Layman and Pamela deWilde

Members Absent: Tracy Scull (vacation)

Also Present: Margaret M. Delia, Superintendent  
Heather M. Mayhew, Business Administrator  
Stewart Potter, Principal

#### **Educational Highlights/Presentations/Recognition**

Mrs. Delia reviewed the June 13th Eighth Grade Class of 2016 Graduation Program, the May 27, 2016 4A Program and the Story Stone History Walk Brochure that was submitted for Board review.

#### **Board of Education Minutes**

Moved by M. Layman and seconded by A. Sperry that the Board of Education approve the minutes for the May 26, 2016 Board of Education meeting. Unanimously approved.

#### **Correspondence**

None.

#### **Unfinished Business**

None.

#### **New Business**

Mrs. Delia reviewed 2016-17 Quinton Board of Education Goals.

#### **BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

#### **Warrants**

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the bills for payment in June 2016 in the amount of \$203,092.94 and authorize to pay any subsequent bills due and owing by June 30, 2016 and make any transfer of funds necessary so that no budgetary line item is overexpended for the

2015-2016 school year. A list of bills paid and transfers made will be provided at the next regular board meeting. (See pages 7340-7348)

And, additionally authorize to pay any bills due and owing by July 31, 2016 and make any transfer of funds necessary so that no budgetary line item is overexpended for the 2016-17 school year. A list of bills paid and transfers will be provided at the next regular board meeting.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Pay any bills due & owing & and transfer of funds by July 31, 2016

### Certification

Moved by M. Layman and seconded by A. Sperry that the Board of Education approve and accept the April 30, 2016 Cash Reconciliation Report and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Report and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2016. (See pages 7349-7364)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Cash Reconciliation & Board Secretary Reports

### Transfer of Funds

Moved by M. Layman and seconded by A. Sperry that the Board of Education approve the transfer of funds effective June 2016, previously approved by the Superintendent. (See page 7365-7366)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Transfer of Funds for June 2016

### Voided Checks

Moved by M. Layman and seconded by A. Sperry that the Board of Education approve the following voided check:

Voided Check

| Check #         | Date       | Vendor                                                  | Amount     |
|-----------------|------------|---------------------------------------------------------|------------|
| 7731<br>Warrant | 06-23-2016 | SCSSSD (printed wrong)<br>To be reissued June 30, 2016. | \$3,108.00 |

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary was submitted for board review.

### **Business and Finance**

Travel  
Expenses

Moved by M. Layman and seconded by K. Surran that the Board of Education approve resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the list provided, previously approved by the Superintendent. (See page 7367)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Language  
Arts Coach

Moved by T. McKee and seconded by M. Layman that the Board of Education approve appointing Steve Hempel as the Language Arts Coach for 4 days in the amount of \$4,000 for the 2016-2017 school year. (See page 7368)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

The Chapter 47 Report of Awarded Contracts was submitted for review.

Artist in  
Education  
Residency  
Grant

Moved by M. Sites and seconded by K. Surran that the Board of Education approve the Artist in Education Residency Grant in the pending amount of \$6,500. (See page 7368)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

NCLB Con-  
solidated  
Formula  
Subgrant  
budget &  
program  
objectives

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve accepting the No Child Left Behind (NCLB) Consolidated Formula Subgrant in the amounts indicated below and approve the budget and program objectives for submission to the New Jersey Department of Education for the 2016-2017 school year: (See page 7369)

|              |                     |
|--------------|---------------------|
| Title I      | \$110,274.00        |
| Title II-A   | \$ 7,088.00         |
| Title III    | \$ 726.00           |
| <b>Total</b> | <b>\$118,088.00</b> |

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T McKee and seconded by M. Layman that the Board of Education approve the shared services agreement for Information Technology Services with Pennsville Board of Education for the 2016-2017 school year. (See pages 7370-7373)

Shared  
Services  
Agreement  
for TI

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Layman and seconded by M. Sites that the Board of Education accept the Summer Enrichment Program Grant in the amount of \$19,573.25 from the McKinney-Vento Organization. The program will run from July 11 through August 11, 2016, Monday through Thursday, for approximately 30 students.

Summer  
Enrichment  
Program  
Grant

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by M. Sites that the Board of Education approve accepting the No Child Left Behind final expenditure budget for the 2015-2016 school year for submission to the New Jersey Department of Education.  
(See page 7373)

NCLB Final  
Expenditure

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by M. Layman that the Board of Education approve a tuition contract with Salem County Special Services School District for Extended School Year Program at a cost of \$4,440 per pupil and \$3,250 for one-on-one aide from July 11 through August 18, 2016. (See page 7374)

SCSSSD – ESY  
& 1:1  
Contracts

Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (1) S. Sickler

Motion Carried

## **SUPERINTENDENT'S REPORT**

### **Monthly Report**

Mrs. Delia reviewed the Superintendent's monthly report and Mr. Potter reviewed the discipline report and high school transition survey. (See page 7375)

The bus accident on June 2, 2016 was discussed. Mr. Sites commented that the response went well except that the bus driver did not have a list of students assigned to the bus. Mrs. Delia will look into the situation and provide report.

### **Building and Grounds**

The following emergency school drills that took place in the months of May and June, 2016:

05/23/2016 – Fire Drill – 6 minutes

05/26/2016 – Crisis Drill – Hard lockdown – non-fire evacuation – 6 minutes

06/08/2016 - Fire Drill - 5 minutes

06-13-2016 - Crisis Drill - Hard lockdown - non-fire evacuation drill - 11 minutes

The monthly maintenance inspection report was conducted by the Maintenance Supervisor and Principal.

Emergency  
& Crisis  
Mgmt. Plan

Moved by M. Layman and seconded by M. Sites that the Board of Education approve the Emergency and Crisis Management Plan noting that it was updated and there was approval at the October 22, 2015 Board of Education meeting. No other updates needed at this time.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Curriculum

Mrs. Delia reviewed the 2015-2016 writing scores.

School Play

Moved by K. Surran and seconded by A. Sperry that the Board of Education approve The Little Mermaid Jr. as the school play for the 2016-2017 school year. Unanimously approved.

Summer  
Enrichment  
Field Trips

Moved by S. Sickler and seconded by T. McKee that the Board of Education approve two field trips for the summer enrichment program from the following selection (trips are grant funded):

1. Blue Rocks - July 19, 2016.
2. Red Bank Battlefield, National Park, NJ
3. PSEG Training Center, Salem, NJ
4. Barnes and Noble, Deptford, NJ
5. Downtown Philadelphia Tour, PA

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Social  
Studies  
Curriculum

Moved by J. Nacucchio and seconded by A. Sperry that the Board of Education approve the Social Studies Grades K, 1-2, 3, 4, 5, 6, 7 and 8 Curriculum, which was reviewed by the Curriculum Committee.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Reading  
Curriculum

Moved by M. Layman and seconded by A. Sperry that the Board of Education approve the Reading Grades K, 1, 2, 3, 4, 5 and 6 Curriculum, which was reviewed by the Curriculum Committee.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by M. Layman that the Board of Education approve the Science Grades 6, 7 and 8 Curriculum, which was reviewed by the Curriculum Committee.

Science Curriculum

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the Algebra I Curriculum, which was reviewed by the Curriculum Committee.

Algebra I Curriculum

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by M. Sites that the Board of Education approve the Three-Year Educational Technology Plan.

Three-Year Educational Technology Plan

Unanimously approved.

### Policy

Moved by M. Layman and seconded by A. Sperry that the Board of Education approve the discipline code for the 2016-2017 school year that is based on locally determined core ethical values, following review of the 2015-2016 disciplinary statistics.

Discipline Code

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Layman and seconded by K. Surran that the Board of Education approve the following policies on first reading:

Policies on First Reading

Policy 5141.25 *Administration of Medical Marijuana* (See pages 7375-7376)

Policy 5145.46 *Student Gender* (See pages 7377-7378)

Policy 5113 *Absences & Excuses* (See pages 7378-7382)

Roll Call: Ayes: (6) A. Sperry, J. Nacucchio, S. Sickler, K. Surran, M. Layman and P. deWilde

Noes: (2) M. Sites, T. McKee

Abstain: (0)

Motion Carried

### Administrative

The final report for the 2015-2016 school year from the Intervention and Referral Services was submitted for review.

Moved by T. McKee and seconded by M. Sites that the Board of Education approve the 2016-2017 Provisional Teacher Mentoring Program and approve submission of the Mentoring Plan Statement of Assurance to the County Office. (See page 7383)  
Unanimously approved.

Provisional Teacher Mentoring Program

Security  
Drill State-  
ment of  
Assurance

Moved by T. McKee and seconded by M. Layman that the Board of Education approve submission of the Security Drill Statement of Assurance to the County Office. (See page 7383)  
Unanimously approved.

## Personnel

Staff  
Perfect  
Attendance  
Award

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve an award of \$75 for perfect attendance to the following staff members, tentatively, for the 2015-2016 school year:

|                 |                 |               |                |
|-----------------|-----------------|---------------|----------------|
| Joyce Cohen     | Beverly Doblick | Rose Matich   | Stewart Potter |
| Elizabeth Sipps | John Wernega    | Sara Winchell |                |

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0) Abstain: (0) Motion Carried

Additional  
School  
Improvement  
Team Member

Moved by S. Sickler and seconded by K. Surran that the Board of Education approve adding, by recommendation of the Superintendent, Denise Dawson to the School Improvement Team extra-curricular position to be paid per Schedule B of the negotiated agreement for the 2016-2017 school year .

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0) Abstain: (0) Motion Carried

Student  
Volunteers  
for Wildcat  
Summer Camp  
Program

Moved by M. Layman and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent, the following volunteers for the 2016 Wildcat Summer Camp Program:

|               |                |                   |                  |
|---------------|----------------|-------------------|------------------|
| Zaria Brice   | Kaydi Dickson  | Julian LeFlore    | McKensie Johnson |
| Mason Elwell  | Dallas Allison | Hunter Allison    | Marley Cooper    |
| Lizzie Hudock | Jamie Heath    | Tennille Crawford |                  |

Unanimously approved.

## Teaching Assignments

Moved by M. Layman and seconded by M. Sites that the Board of Education approve, by recommendation of the Superintendent, the teaching assignments for the 2016-2017 school year. (See page 7384)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0) Abstain: (0) Motion Carried

## Advertising for Educa- tional Tech- nology Teacher

Moved by T. McKee and seconded by M. Layman that the Board of Education approve advertising for and, with Personnel Committee approval, hiring a part-time Educational Technology Teacher for the 2016-2017 school year.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0) Abstain: (0) Motion Carried

Moved by M. Layman and seconded by K. Surran that the Board of Education approve advertising for and, with Personnel Committee approval, hiring a Pre-kindergarten paraprofessional for the 2016-2017 school year.

Advertising & hiring PreK paraprofessional

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by M. Layman that the Board of Education approve the request of Imogene Brown to be a volunteer worker in Quinton School. Unanimously approved.

Volunteer worker

**Personnel** continued after Executive Session.

### **Student Personnel**

Moved by T. McKee and seconded by M. Layman that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with no findings dated from May 26, 2016 to June 13, 2016, as submitted by the school principal, Stewart Potter. (See page 7384)

HIB report

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Sites and seconded by K. Surran that the Board of Education discuss and affirm the findings and confirm the decision of a HIB case that was discussed at the May 26, 2016 Board of Education meeting.

HIB Case

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

### **Representative to Salem City Board of Education**

The May 4, 2016 Minutes of the Salem Board of Education was submitted for Quinton Board of Education review.

Mrs. Sperry reported the number of awards that was presented at the high school graduation. It was the Reorganization of the Board of Education that Mrs. Sperry attended. She also reported that the teachers' contract was still in negotiations.

### **Other Board Members and Committee Reports**

None.

### **Public Comment**

None.

### **Executive Session**

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve adopting the following resolution to adjourn into Executive Session (9:26 p.m.):

Executive Session

**QUINTON TOWNSHIP BOARD OF EDUCATION  
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

**WHEREAS**, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- \_\_\_ 1. Confidential matters per statute or court order
- \_\_\_ 2. Matters that would impact rights to receive federal funds
- \_\_\_ 3. Unwarranted invasion of individual privacy
- 1 4. **Collective bargaining with the Quinton Education Association**
- \_\_\_ 5. Acquisition of real property or investment of public funds
- \_\_\_ 6. Tactics or techniques utilized in public safety procedures
- 1 7. Litigation, contract negotiations, or attorney-client privilege – **property line**
- 2 8. Personnel matters – **Supt. & BOE Evaluations**
- \_\_\_ 9. Imposition of penalties upon an individual

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Unanimously approved.

**Resumption of the Public Portion of the Meeting**

Resumption  
of Public  
session

Moved by S. Sickler and seconded by T McKee that the Board of Education resume the public portion of the meeting. (9:53 p.m.)

**Personnel (contd.)**

Board Self-  
evaluation  
& Profes-  
sional Goals  
& Develop-  
ment Plan

Moved by M. Layman and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent, the Board Self-evaluation and the 2016-2017 Board of Education Professional Goals and Development Plan. (See pages 7385-7391)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded by M. Layman that the Board of Education approve, by recommendation of the Personnel Committee, the 2015-2016 Superintendent's Annual Evaluation.

Superintendent's  
Annual Evaluation

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Layman and seconded by S. Sickler that the Board of Education approve, by recommendation of the Negotiations Committee, to ratify the 2016-2019 Agreement between the Quinton Education Association and the Quinton Township Board of Education including the mutually agreed upon salary guides.

Ratification of  
contract  
between  
QEA & Quinton  
BOE

Roll Call: Ayes: (5) M. Sites, J. Nacucchio, S. Sickler, T. McKee and M. Layman

Noes: (0)

Abstain: (3) A. Sperry, K. Surran, P. deWilde

Motion Carried

### Adjournment

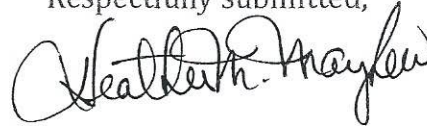
Moved by T. McKee and seconded by A. Sperry that the meeting be adjourned.

(9:56 p.m.)

Unanimously approved.

Meeting  
adjourned

Respectfully submitted,



Heather M. Mayhew  
Board Secretary