

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., March 24, 2016.

Mrs. Pamela deWilde, President, led the group in the pledge to the flag.

Mrs. Heather Mayhew, Board Secretary, called the meeting to order at 7:11 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Michael Sites, Joanne Nacucchio, Stacey Sickler, Kayla Surran, Tracy Scull, Mary Layman and Pamela deWilde

Members Absent: Thomas McKee (vacation)

Also Present: Mrs. Margaret Delia, Superintendent
Heather M. Mayhew, Business Administrator
Stewart Potter, Principal (arrived 7:58 p.m.)
Teacher, Parents & Students

Educational Highlights/Presentations/Recognition

Salem County School Boards Association - Dinner honoring Mary Layman's 20 years on Quinton's Board of Education - April 27, 2016 - 6:00 p.m. at the Riverview Inn, Pennsville, NJ. Mrs. Delia congratulated Mrs. Layman for her service to the Quinton Township School District.

Mrs. Delia introduced Mrs. Profero, who recognized the Star Student, Janan Renard, and Mrs. Delia presented the star student with the awards.

Minutes

Moved by T. Scull and seconded by M. Layman that the Board of Education approve the minutes for the February 25, 2016 Board of Education meeting.
Unanimously approved.

Minutes of
02-25-2016

Correspondence

Unfinished Business

New Business

Mrs. Nacucchio said while filling out evaluations, it made her think, "How can we resolve some of the outside issues?"

It was suggested that a summit meeting with Quinton Township be held

Mannington Township School cafeteria is contracting with another vendor.

Business Administrator/Board Secretary Report**Warrants**Bills for
payment

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve the bills for payment in March 2016 in the amount of \$345,308.56. (See pages 7165-7172)
 Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman, and P. deWilde
 Noes: (0) Abstain: (0) Motion Carried

CertificationCertification
of Cash
Reconciliation
& Board
Secretary
Report

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve and accept the January 31, 2016 Cash Reconciliation Reports and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2016. (See pages 7173-7188)
 Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman, and P. deWilde
 Noes: (0) Abstain: (0) Motion Carried

Transfer of FundsTransfer of
Funds
effective
March 2016

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve the transfer of funds, effective March 2016, previously approved by the Superintendent.
 (See page 7189)
 Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman, and P. deWilde
 Noes: (0) Abstain: (0) Motion Carried

Voided ChecksVoided
checks

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve voiding the following checks:

Check #	Date	Vendor	Amount
7085 Warrant	08-27-2015	Michael Salerno (lost check) To be reissued at March 2016 BOE mtg.	\$66.24

5633 Payroll	09-15-2015	Alex Croce (lost check) To be reissued March 31, 2016 payroll	\$82.65
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Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull,
M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

The Budget Summary Report was submitted for Board review.

Business and Finance

Moved by M. Layman and seconded by T. Scull that the Board of Education approve the travel resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings that are listed, previously approved by the superintendent for the 2015-2016 school year. (See pages 7190)

Travel
Expenses

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull,
M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Layman and seconded by K. Surran that the Board of Education approve the resubmission of the budget statement of the 2016-2017 One-Year Preschool Program Plan update with the correct aid amount both entered and allocated. (See page 7191)

Resubmission
of budget
statement
for 2016-17
One Year
Preschool
Program Plan

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull,
M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Layman and seconded by T. Scull that the Board of Education approve the submission of grant application for the Safety Grant Program through the New Jersey Schools Insurance Group in the amount of \$2,452.66 for the period of July 1, 2014 – July 1, 2015 with disbursements taking place in the fall of 2016.

Submission
of
Safety Grant
Program
application

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull,
M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

SUPERINTENDENT REPORT

Mr. Potter arrived at the meeting at 7:58 p.m.

Monthly Report

Mrs. Delia reviewed the Superintendent's monthly report. (See page 7192)

In celebration of Black History Month numerous activities, readings and lessons depicting the history of African Americans and the important contributions they have made to our nation took place in all grade levels. Although Black History Month is celebrated during the month of February, Quinton Township School infuses such lessons throughout the academic year.

Building and Grounds

The following emergency school drills took place in the month of February 2016:

02/22/2016 – Fire Drill/4 minutes

01/22/2016 – Crisis drill: Test of PA, Walkie-Talkie systems and cameras

The School Monthly Maintenance Inspection Guide List that was conducted by the Principal and Maintenance Supervisor, was submitted for board review.

Curriculum

Attendance
at DE
Regional
Valley
Science
Fair

Moved by M. Layman and seconded by T. Scull that the Board of Education approve Mr. Manuel and three students to attend the Delaware Regional Valley Science Fair to be held at the Greater Philadelphia Expo Center in Oaks, PA on March 30, 2016. Mr. Manuel and the students will be transported by a common bus with costs to be shared between several school districts.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Book titles
added to
existing
classroom
collections

Moved by M. Layman and seconded by K. Surran that the Board of Education approve the listed book titles to be added to our existing classroom collections that have been reviewed by the Curriculum Committee. (See pages 7192-7198)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Lucy Calkins
Reader's
Workshop
Program for
K-6
curriculum

Moved by K. Surran and seconded by J. Nacucchio that the Board of Education approve the Lucy Calkins Reader's Workshop Program that has been reviewed by the Curriculum Committee to be purchased at a cost of \$5,802.07 and implemented in grades K-6 beginning September 2016.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Policy

Policies on
second
reading

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve the following policies, on second reading:

#1200 *Participation by the Public* (See pages 7198-7199)

#4112.8 *Nepotism*

#4212.8 *Nepotism*

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Administrative

Moved by J. Nacucchio and seconded by M. Layman that the Board of Education approve that the eighth grade graduation be held on Monday, June 13, 2016.
Unanimously approved.

8th Grade
graduation
date

Moved by T. Scull and seconded by M. Layman that the Board of Education approve, a “Fairy Tale 5K Fun Run/Walk” organized by the Quinton Township School Drama Club Advisor, Beverly Beardsley, to be held April 30, 2016 and provide Quinton Township School District’s Certificate of Insurance to Quinton Township to be listed as an additional insurer for this event. This approval will be granted upon securing road closures, law enforcement and emergency stand-by personnel for the event. All proceeds to be utilized to benefit the Quinton School Drama Club. No expenses will be incurred by the Quinton Township School District for this event. Please see supporting document for route description and other information.
Unanimously approved.

5K Fun
Run/Walk
organized by
QTS Drama
Club

The Board received notification that Quinton Township School District passed the Quality Single Accountability Continuum (QSAC) and has been rated as a “high performing” school district. The scores are as follows: (See page 7199)

QSAC
passed

DPR Areas	Initial Placement
Instruction and Program	81%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	100%

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve the 2016-2017 Quinton School calendar. (See page 7200)
Unanimously approved.

2016-17
School Calendar

Personnel

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, adding applicants to the substitute list for the 2015-2016 school year as follows:

Applicants
added to the
substitute list

Rowland Warfle - teacher
Timmet Hayes - cafe worker
Shannel Villalongo - teacher
Danielle Coblentz - teacher

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

- Primary classroom volunteer Moved by S. Sickler and seconded by T. Scull that the Board of Education approve, by recommendation of the Superintendent, Beth Clarke as a primary classroom volunteer for the 2015-2016 school year.
Unanimously approved.
- College student to complete field experience Moved by M. Layman and seconded by T. Scull that the Board of Education approve, by recommendation of the Superintendent, Jasmine Cortes, student at Cairn University, to complete field experience required observations.
Unanimously approved.
- Advertising positions for Summer Enrichment Program Moved by M. Layman and seconded by M. Sites that the Board of Education approve advertising the positions for the Summer Enrichment Program, McKinney-Vento Grant, in preparation for the summer program if the grant is awarded. (See page 7200)
Unanimously approved.
- Volunteer Chaperone for 8th Gr. Camp Mason trip Moved by S. Sickler and seconded by A. Sperry that the Board of Education approve, by recommendation of the Superintendent, Ann Muits, as a volunteer chaperone for the 8th grade Camp Mason trip June 6, 2016 through June 8, 2016.
Unanimously approved.
- Resignation due to retirement Moved by S. Sickler and seconded by M. Sites that the Board of Education approve the resignation of Douglas King due to retirement, effective July 1, 2016.
Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman, and P. deWilde
Noes: (0) Abstain: (0) Motion Carried
- Resignation Moved by M. Layman and seconded by K. Surran that the Board of Education approve the resignation of Patricia Jamison, effective July 1, 2016.
Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman, and P. deWilde
Noes: (0) Abstain: (0) Motion Carried
- Advertise vacancies Moved by S. Sickler and seconded by J. Nacucchio that the Board of Education approve advertising for the following positions due to resignations:
Third-grade teacher (Effective September 1, 2016)
School Library/Media Specialist (Effective September 1, 2016)
School Nurse (Effective January 1, 2017)
Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman, and P. deWilde
Noes: (0) Abstain: (0) Motion Carried
- Listing of extra-curricular positions to be advertised Moved by J. Nacucchio and seconded by M. Layman that the Board of Education approve the listing of extra-curricular positions to be advertised to the staff for the 2016-2017 school year. (See page 7201)
Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman, and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve an emergent hire, if a qualified candidate submits an application, to fill the vacancy of the Grade 6, 7 & 8 Math Teacher from April 25, 2016 till the end of the school year.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Emergent hire of qualified candidate for Gr. 6,7,8 Mathematics Teacher to fill leave of absence

Student Personnel

Moved by M. Layman and seconded by T. Scull that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with no findings of bullying upon the final results of the investigation, dated from January 28, 2016 to February 26, 2016, as submitted by the school principal, Stewart Potter. (See page 7201)
Unanimously approved.

Receipt of HIB rpt with no findings of bullying 1-18-2016 – 2-26-2016

Moved by M. Layman and seconded by S. Sickler that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with no findings dated from February 25, 2016 to March 23, 2016, as submitted by the school principal, Stewart Potter. (See page 7202))
Unanimously approved.

Receipt of HIB rpt with no findings 2-25-2016 – 3-23-2016

Student Personnel continues after Executive Session.

Representative to Salem City Board of Education

The February 10, 2016 minutes of the Salem Board of Education was submitted for Board review.

Mrs. Sperry - nothing to report regarding Salem High School business.

Other Board Members and Committee Reports

From NJSBA – Integrative STEAM Program - Wednesday, April 6, 2016 - Location: PSEG, 244 Chestnut Street, Salem from 6:00-9:00 p.m.

Mr. Sites announced that the Quinton Fire and Ambulance will offer CPR Certification to all Quinton School staff members (Date TBA).

Public Comment

None.

Executive Session

Moved by M. Layman and seconded by M. Sites that the Board of Education approve adopting the following resolution to adjourn into executive session (8:47 p.m.):

Adjourn into Executive Session

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- 1 ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- ___ 7. Litigation, contract negotiations, or attorney-client privilege
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved.

Resumption
of meeting

Moved by M. Layman and seconded by M. Sites that the Board of Education resume the public portion of the meeting (8:55 p.m.)

Unanimously approved.

Student Personnel

Request
denied for
1:1 aide to
chaperone
a HS
student

Moved by M Layman and seconded by M. Sites that the Board of Education denies approval of the request to incur costs for a one-to-one aide to chaperone a Quinton Township School District high school student on the Woodstown High School's upcoming senior trip to Florida.

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

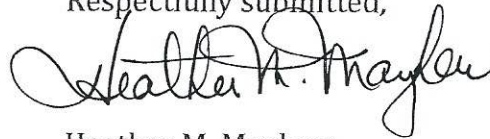
Motion Carried

Adjournment

Moved by M. Layman and seconded by A. Sperry that the meeting be adjourned (9:01 p.m.).
Unanimously approved.

Meeting
adjourned

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Heather M. Mayhew", written in a cursive style.

Heather M. Mayhew
Board Secretary