

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., February 25, 2016.

Mrs. Pamela deWilde, President, led the group in the pledge to the flag.

Mrs. Heather Mayhew, Board Secretary, called the meeting to order at 7:07 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Michael Sites, Joanne Nacucchio, Stacey Sickler, Kayla Surran (left at 8:05 p.m.), Tracy Scull, Thomas McKee, Mary Layman and Pamela deWilde

Members Absent: None

Also Present: Mrs. Margaret Delia, Superintendent
Heather M. Mayhew, Business Administrator
Stewart Potter, Principal (arrived 7:40 p.m.)
Mindy Bacon, Teacher (shadowing Mr. Potter, arrived 7:40 p.m.)
Teacher, Student & Parent

Educational Highlights/Presentations/Recognition

Mrs. Delia introduced Mrs. Poliski, who recognized the Star Student, Chastity Faris, and Mrs. Delia presented the star student with the awards.

Minutes

Minutes
01-28-
2016

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the minutes for the January 28, 2016 Board of Education meeting.
Unanimously approved.

Correspondence

Thank you card from Mr. Richard Weeks.

Unfinished Business

Further discussion regarding afternoon dismissal.

New Business

It was voiced that the Sweetheart Dance was nice; however, some of the music videos that were shown were inappropriate.

Business Administrator/Board Secretary Report

Warrants

Moved by M. Layman and seconded by K. Surran that the Board of Education approve the bills for payment in February 2016 in the amount of \$374,246.40. (See pages 7122-7126)
 Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
 Noes: (0) Abstain: (0) Motion Carried

Bills for
payment

Certification

Moved by M. Layman and seconded by K. Surran that the Board of Education approve and accept the December 31, 2015 Cash Reconciliation Reports and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2016. (See pages 7126-7140)
 Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
 Noes: (0) Abstain: (0) Motion Carried

Cash
Reconcil-
iation &
Board
Secretary
Reports

Transfer of Funds

Moved by M. Layman and seconded by K. Surran that the Board of Education approve the transfer of funds, effective February 2016, previously approved by the Superintendent. (See page 7141)
 Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
 Noes: (0) Abstain: (0) Motion Carried

Transfer
of Funds

The Budget Summary Report was submitted for Board review.

Business and Finance

Moved by T. Scull and seconded by T. McKee that the Board of Education approve the travel resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the handout listing, previously approved by the superintendent for the 2015-2016 school year. (See pages 7141-7142)
 Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
 Noes: (0) Abstain: (0) Motion Carried

Travel
Expenses

- Transp. Contract Addendum C109** Moved by M. Layman and seconded by T. Scull that the Board of Education approve the Transportation Contract Addendum to Route C109 in the amount of \$37.50 per diem for the 2015-2016 school year, commencing January 26, 2016. (See pages 7142-7143)
Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried
- Joint Transp. Agreement w/ Cumberland** Moved by M. Layman and seconded by M. Sites the Board of Education approve a Joint Transportation Agreement with Cumberland Board of Vocational Education in the amount of \$61.88 per diem for the 2015-2016 school year, commencing January 26, 2016. (See pages 7143-7144)
Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried
- Educere contract, on-line education instruction** Moved by T. McKee and seconded by M. Layman that the Board of Education approve contracting with Educere, a district on-line education instruction service, to provide homebound instruction when teaching staff is not available, at a weekly rate of \$29.00 per week, per course.
Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried
- Mr. Potter and Mrs. Bacon arrived at 7:40 p.m.
- 2016-2017 School Budget**
- Resolution for reviewing & discussing 2016-2017 School Budget & submission** Moved by M. Layman and seconded by T. McKee that the Board of Education approve the resolution for reviewing and discussing the 2016-2017 state aid funding for the 2016-2017 budget and approve submission of same to the County Office as recommended by the Finance Committee. The Business Administrator also recommends that the Board of Education approve establishing maximum meetings, seminars and travel allowance in the amount of \$20,000 for the 2016-2017 school year. (See page 7145)
Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried
- Public Hearing Date/Time** Moved by S. Sickler and seconded by M. Sites that the Board of Education approve April 28, 2016 at 7:00 p.m. be set as the date and time for the Public Hearing on the school budget for the 2016-2017 school year. This meeting will consist of the public hearing followed by the regular meeting that was previously scheduled.
Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

SUPERINTENDENT REPORT

Monthly Report

Mrs. Delia reviewed the Superintendent's monthly report. (See page 7146)

Mrs. Surran left the meeting at 8:05 p.m.

Building and Grounds

The following emergency school drills took place in the month of January 2016:

01/12/2016 – Crisis drill: Test of Connect Ed Emergency Notification

01/22/2016 – Fire Drill/55 minutes

The School Monthly Maintenance Inspection Guide List and the Quarterly Maintenance Report that was conducted by the Principal and Maintenance Supervisor, was submitted for board review.

Curriculum

Moved by T. Scull and seconded by M. Layman that the Board of Education approve the following book additions, purchased with grant funds, for use in the Pre-K through Grade 2 classrooms: (The book titles have been reviewed by the Curriculum Committee.)

Compost Stew

Nature's Recyclers

Yucky Worms

Grouchy Ladybug

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, T. Scull, T. McKee, M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Reading
books for
Pre-K to
Grade 2

Policy

Moved by T. McKee and seconded by M. Layman that the Board of Education approve the following policies, on first reading:

#1200 *Participation by the Public* (See pages 7146-7147)

#4112.8 *Nepotism* (See pages 7147-7150)

#4212.8 *Nepotism* (See pages 7150-7153)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, T. Scull, T. McKee, M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Policies
on first
reading

Administrative

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the resolution adopting the 2016-2019 Comprehensive Equity Plan and authorize its submission to the New Jersey Department of Education. (See pages 7153-7154)

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, T. Scull, T. McKee, M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

3-yr CEP
& sub-
mission

Personnel

Appli-
cants
for substi-
tute list

Moved by M. Layman and seconded by M. Sites that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, adding applicants to the substitute list for the 2015-2016 school year as follows:

Bobby Jones - teacher, aide
Amanda Woods - teacher, aide
Laura Sparks - teacher, aide
Jessica Dyer - teacher, aide
Kelly Hughes - teacher
Rhonda Shafer - cafeteria

Roll Call: Ayes: (8) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, T. Scull, T. McKee, M. Layman, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

The on-line directions for the board self-evaluation were submitted to board members and should be completed online by the March 24, 2016 Board of Education meeting.

The on-line directions to complete the Superintendent's Evaluation were submitted to appropriate board members and should be completed online by the March 24, 2016 Board of Education meeting.

Student Personnel

HIB
report –
investi-
gation
ongoing

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education accepts receipt of the Harassment, Intimidation and Bullying report with findings/no findings, depending upon final results of the investigation, dated from January 28, 2016 to February 24, 2016, as submitted by the school principal, Stewart Potter. (See page 7154)
Unanimously approved.

Representative to Salem City Board of Education

The January 6, 2016 minutes of the Salem Board of Education was submitted for Board review.

Mrs. Sperry submitted the following highlights of the February 10, 2016 BOE meeting:

- A number of teachers were in attendance to represent the Salem City Education Association. A brief statement was read by their leader, Mr. Merritt, to appeal to the board for consideration during this time as they begin contract negotiations.
- The board approved the contract with sending districts and tuition rates for the 2016/2017 school year.
- The board approved the employment of Herbert Schectman, School Business Administrator, for the remainder of the school year.
- The board approved spring athletic coaching positions.
- ACT Prep sessions began on 2/6 and will continue through the Spring.
- The Spring Musical, The 25th Annual Putnam County Spelling Bee, will be presented on March 11 and 12.
- The NHS Induction Ceremony will be held on February 17 at 6 pm.

Other Board Members and Committee Reports

Reminder: 8th Grade Dialogue & Reception on March 15, 2016 at 5:30 p.m. at the Pittsgrove Middle School for the following registered Board Member: Kayla Surran, Mary Layman, Alicia Sperry and Tracy Scull.

Public Comment

None.

Executive Session

Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve adopting the following resolution to adjourn into executive session (8:52 p.m.):

Resolution
to adjourn
into
Executive
Session

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be **90** minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- 2 7. Litigation, contract negotiations, or attorney-client privilege
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved.

Resump-
tion of
Public
Session

Moved by M. Layman and seconded by T. McKee that the Board of Education resumed the public portion of the meeting (9:26 p.m.)

Adjournment

Meeting
adjourned

Moved by M. Layman and seconded by T. McKee that the meeting be adjourned (9:27 p.m.).
Unanimously approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Heather M. Mayhew", written in a cursive style.

Heather M. Mayhew
Board Secretary