

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., January 28, 2016.

Mrs. Pamela deWilde, President, led the group in the pledge to the flag.

Mrs. Heather Mayhew, Board Secretary, called the meeting to order at 7:10 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Alicia Sperry, Michael Sites, Joanne Nacucchio, Stacey Sickler, Kayla Surran, Tracy Scull, Thomas McKee, Mary Layman and Pamela deWilde

Members Absent: None

Also Present: Mrs. Margaret Delia, Superintendent
Heather M. Mayhew, Business Administrator
Teacher, Student, Parents/Family

Educational Highlights/Presentations/Recognition

School Board Recogni- tion Month

School Board Recognition Month

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the resolution observing January 2016 as School Board Recognition Month. (See page 7083)
Unanimously approved.

Mrs. Delia, Superintendent, read the resolution and commended each board member for their years of service and presented each member with a "Thank You" Yankee Candle.

Star Student

Mrs. Delia introduced Mrs. McKelvey, who recognized the Star Student, Anthony Cook, and Mrs. Delia presented the star student with the awards.

Minutes

Minutes 12-17- 2015 01-07- 2016

Moved by M. Layman and seconded by T. Scull that the Board of Education approve the minutes for the December 17, 2015 Board of Education meeting and the minutes for the January 7, 2016 Reorganization Board of Education meeting.
Unanimously approved.

Correspondence

None.

Unfinished Business

NJSBA Legislative meeting reminder, February 1, 2016.

Following signed up to attend: Mrs. Delia, Mrs. Layman, Mrs. deWilde, Mr. McKee, Mrs. Surran, Mr. Sites and Mrs. Scull.

2015-2016 School Calendar updated due to snow emergency closing on Monday, January 25th. School will be in session on Friday, February 12th. (See page 7083)

New Business

Cars are still parking in crosswalks at school dismissal time.

Business Administrator/Board Secretary Report

Warrants

Moved by T. McKee and seconded by T. Scull that the Board of Education approve the bills for payment in January 2016 in the amount of \$380,601.32. (See pages 7085-7089)

Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Bills for
payment

Certification

Moved by T. McKee and seconded by T. Scull that the Board of Education approve and accept the November 30, 2015 Cash Reconciliation Reports and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2016. (See pages 7089-7103)

Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Cash
Reconcil-
iation &
Board
Secretary
Reports

Transfer of Funds

Moved by T. McKee and seconded by T. Scull that the Board of Education approve the transfer of funds, effective January 2016, previously approved by the Superintendent. (See page 7104)

Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Transfer
of Funds

The Budget Summary Report was submitted for Board review.

Business and Finance

- Travel Expenses** Moved by M. Layman and seconded by M. Sites that the Board of Education approve the travel resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the handout listing, previously approved by the superintendent for the 2015-2016 school year. (See pages 7104-7105)
Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried
- Resolution for waiver for SEMI** Moved by M. Sites and seconded by T. Scull that the Board of Education approve the resolution for a waiver of the requirements for the Special Education Medicaid Initiative (SEMI) as there are less than 40 eligible students for the 2016-2017 school year. (See page 7105)
Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried
- One-Yr. Preschool Program Plan Update** Moved by T. McKee and seconded by M. Layman that the Board of Education approve the One-Year Preschool Program Plan Update for the 2016-2017 application and accompanying budget for submission to the New Jersey Department of Education and the county office. (See page 7106)
Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried
- Donation shares of ExxonMobil** Moved by M. Layman and seconded by T. Scull that the Board of Education approve the resolution for acceptance of a donation from Mr. Robert Weeks for shares of ExxonMobil stock valued at \$2,770.09 and to be matched up to \$2,500.00 by ExxonMobil. (See page 7106)
Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

SUPERINTENDENT REPORT**Monthly Report**

Mrs. Delia reviewed the Superintendent's monthly report. (See page 7107)

Building and Grounds

The following emergency school drills took place in the month of December 2015:

12/10/2015 – Fire Drill/4 minutes

12/14/2015 – Crisis Drill – Soft Lockdown, nonfire evacuation/20 minutes

There was a review of the School Monthly Maintenance Inspection Guide List that was conducted by the Principal and Maintenance Supervisor.

Curriculum

Moved by M. Layman and seconded by T. McKee that the Board of Education approve submission and acceptance of the 2016 Salem County Arts Grant contract.
(See pages 7107-7108)
Unanimously approved.

Submission
& accept-
ance of
Salem Cnty
Arts Grant
Contract

Moved by T. McKee and seconded by M. Layman that the Board of Education approve the submission of the 2016-2017 Artist in Residency Grant. (See page 7109)
Unanimously approved.

Submis-
sion of
Artist in
Residency
Grant

Moved by M. Layman and seconded by A. Sperry that the Board of Education approve for the Culture Club to go on field trip to New York City during February or March 2016.
Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

Culture
Club
Field
Trip

Moved by M. Layman and seconded by T. Scull that the Board of Education approve free training and receipt of supplies to implement the SPARKS ABC to enhance our existing classroom fitness program.
Unanimously approved.
(This program has been offered to Gloucester and Salem County schools in an effort to implement the classroom and recess activity program. This program will assist staff in using physical activity to improve academic achievement and foster healthy behaviors.)
Unanimously approved.

Free
training &
receipt of
supplies
for
SPARKS
ABC

Policy

None.

Administrative

Moved by T. Scull and seconded by K. Surran that the Board of Education accept the HIB Investigations, Training and Programs submitted to the Department of Education for report period (1), July 1, 2015 –December 31, 2015. (See pages 7109-7111)
Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

Acceptance
of HIB Rpt.
7-1-2015
to
12-31-15

Moved by M. Layman and seconded by T. McKee that the Board of Education accept the EVVRS (Electronic Violence & Vandalism Report) for report period (1), July 1, 2015 – December 31, 2015. (See pages 7111-7113)
Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

Acceptance
of EVVRS
Rpt
7-1-2015
to
12-31-
2015

Personnel

Adding to substitute list	Moved by T. Scull and seconded by M. Layman that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, hiring the following applicants as substitutes for the 2015-2016 school year: Desiree Carney – teacher, aide, secretary Ryan McDonough – custodian David VanMeter – custodian Roll Call: Ayes: (7) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, T. Scull, T. McKee and M. Layman Noes: (0) Abstain: (2) K. Surran, P. deWilde Motion Carried
Submission of SOA re Use of Para Staff	Moved by T. McKee and seconded by M. Layman that the Board of Education approve submission of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2015-16 school year. (See page 7114) Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde Noes: (0) Abstain: (0) Motion Carried
Evaluation instrument used for Supt. Rpt.	Moved by S. Sickler and seconded by T. McKee that the Board of Education approve the evaluation instrument used for the superintendent's evaluation. This evaluation instrument must be approved annually. Unanimously approved.
Appointment of VP to collect & complete Supt. eval	Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve Board President, Pamela deWilde, to appoint Stacey Sickler, Vice President, to collect input from the eligible Board of Education members and complete the approved Superintendent's evaluation for the 2015-2016 school year. Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde Noes: (0) Abstain: (0) Motion Carried
Maternity leave	Moved by M. Layman and seconded by T. Scull that the Board of Education approve accepting, by recommendation of the Superintendent, the maternity leave of Samantha Scarfo from April 25, 2016 until the end of the 2015-16 school year. Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde Noes: (0) Abstain: (0) Motion Carried
Advertising for Middle School Math teacher	Moved by M. Layman and seconded by S. Sickler that the Board of Education approve advertising for a Middle School Mathematics teacher to fill a maternity leave from April 25, 2016 until the end of the 2015-16 school year. Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde Noes: (0) Abstain: (0) Motion Carried

Moved by M. Layman and seconded by T. Scull that the Board of Education approve hiring, by recommendation of the Superintendent, Alec Croce as a prekindergarten classroom paraprofessional starting February 1, 2016 at a salary of \$14,000 prorated.

Hiring of
PreK
Para

Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. Scull and seconded by T. McKee that the Board of Education approve hiring, by recommendation of the Superintendent, Danielle Coblentz, as a one-to-one paraprofessional for a pre-kindergarten student at a salary of \$14,000 prorated, starting date to be determined after criminal history clearance.

Hiring of
1:1 Para
for PreK
student

Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Moved by T. McKee and seconded by M. Layman that the Board of Education approve hiring, by recommendation of the Superintendent, Shanell Villalongo, as a one-to-one paraprofessional for a kindergarten student at a salary of \$14,000 prorated, starting date to be determined after criminal history clearance.

Hiring of
1:1 Para
for Kdgn
student

Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by S. Sickler and seconded by K. Surran that the Board of Education approve, by recommendation of the Superintendent, Amanda Layton to complete an observation and activity log as a requirement for a spring semester class.

Teacher
to
complete
observa-
tion &
activity
log

Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by M. Layman and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent, the resignation, with regrets, of Bonnie Chappius, School Nurse, due to retirement, effective December 31, 2016.

Resigna-
tion due
to retire-
ment

Roll Call: Ayes: (9) A. Sperry, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Student Personnel

Moved by J. Nacucchio and seconded by K. Surran that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with no findings dated from December 17, 2015 to January 27, 2016, as submitted by the school principal, Stewart Potter. (See page 7114)

Accept-
ance of
HIB Rpt.

Unanimously approved.

Trip for
8th gr. to
Salem HS
for Salem
at a
Glance

Moved by M. Layman and seconded by T. McKee that the Board of Education approve eighth grade students who are interested in attending Salem High School for 9th grade to attend "Salem At A Glance" program on February 19, 2016 from 8:30-12:30. Transportation will be provided by Salem City School District.
Unanimously approved.

Representative to Salem City Board of Education

The December 9, 2015 minutes of the Salem Board of Education was submitted for Board review.

Other Board Members and Committee Reports

Listing of Board of Education Members. (See page 7115)

Listing of Board of Education Committees. (See page 7115)

All Board Members should have received an email from the State Department of Education to complete the on-line filing of School Ethics Disclosure Forms.

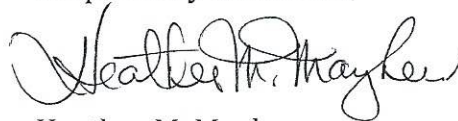
Public Comment

None.

Adjournment

Moved by S. Sickler and seconded by K. Surran that the meeting be adjourned.(8:47 p.m.)
Unanimously approved.

Respectfully submitted,



Heather M. Mayhew
Board Secretary

Adjourn-
ment
of
meeting