

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., December 17, 2015.

Mrs. Pamela deWilde, President, led the group in the pledge to the flag.

Mrs. Heather Mayhew, Board Secretary, called the meeting to order at 7:04 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Richard Watson, Stacey Sickler, Tracy Scull, Thomas McKee, Mary Layman and Pamela deWilde

Members Absent: Michael Sites, Joanne Nacucchio, and Kayla Surran,

Also Present: Mrs. Margaret Delia, Superintendent
Heather M. Mayhew, Business Administrator
Stewart Potter (arrived 7:45 p.m.)
Student, Teacher, Parents/Family

Educational Highlights/Presentations/Recognition

Mrs. Delia introduced Mr. McAllister, who presented the Star Student, Ty Coblentz, and Mrs. Delia presented the star student with the awards.

Minutes

Moved by M. Layman and seconded by R. Watson that the Board of Education approve the minutes for the November 19, 2015 Board of Education meeting.
Unanimously approved.

Minutes
11-19-2015

Correspondence

1. School Holiday Concert Program
2. New Jersey School Board Association - On the Calendar:
 - "Sustainable Practices" on January 8, 2016, 9:30-3:30 in Trenton.Salem County School Boards Association – On the Calendar:
 - Camden/Gloucester/Salem Tri-County Meeting - Feb 1, 2016 at Bogeys, 501 Pitman Road, Sewell, NJ 08080, 6:00-9:00 p.m.

Unfinished Business

Mrs. Delia gave a update on the parking issue during dismissal.

New Business

None.

Business Administrator/Board Secretary Report**Warrants****Bills &
Additional
Bills**

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the bills for payment in December 2015 in the amount of \$98,077.79 and additional bills for payment in December 2015 in the amount of \$21,389.57. (See pages 7044-7049)

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

Certification**Cash
Reconcil-
iation &
Board
Secretary
Reports**

Moved by M. Layman and seconded by T. McKee that the Board of Education approve and accept the October 31, 2015 Cash Reconciliation Reports and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2016. (See pages 7050-7063)

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

Transfer of Funds**Transfer
of Funds**

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the transfer of funds, effective December 2015, previously approved by the Superintendent. (See page 7064)

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

Voided Check**Voided
Check**

Moved by M. Layman and seconded by T. McKee that the Board of Education approve voiding the following check:

Check#	Date	Vendor	Amount
7346	12-17-2015	Staples Business Advantage (Issued to wrong vendor) Reissued to WB Mason 12-17-2015	\$310.62

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

The Budget Summary Report was submitted for Board review.

Business and Finance

Moved by S. Sickler and seconded by R. Watson that the Board of Education approve the travel resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the handout listing, previously approved by the superintendent for the 2015-2016 school year. (See pages 7064-7065)

Travel
Expenses

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

Moved by T. McKee and seconded by M. Layman that the Board of Education approve receipt of Sustainable NJ Grant monies in the amount of \$2,000.00 to enhance current recycling program.

Receipt of
Sustain-
able NJ
Grant
monies

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

Moved by M. Layman and seconded by T. McKee that the Board of Education approve a tuition contract with Clementon Board of Education for a sixth grade student from October 7, 2015 and terminate on November 30, 2015. (See page 7065)

Tuition
contract –
Clementon

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

Moved by M. Layman and seconded by T. Scull that the Board of Education approve accepting a grant in the amount of \$958 through the Salem County Cultural & Heritage Commission.

Grant
through
Salem Cnty.
Cultural &
Heritage
Commission

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

Moved by M. Layman and seconded by T. McKee that the Board of Education approve and accept the Annual Audit for the Fiscal Year ending June 30, 2015, as presented and discussed and noting that there were no audit finding recommendations for the 2014-2015 audit. A summary of the audit was made available to the public and noting there were no public comments. (See pages 7066-7067)

Annual
Audit for
year ending
6-30-2015

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0) Abstain: (0) Motion Carried

Mr. Potter arrived at 7:45 p.m.

SUPERINTENDENT REPORT

Monthly Report

Mrs. Delia reviewed the Superintendent's monthly report. (See page 7067)

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES – DECEMBER 17, 2015

The following emergency school drills took place in the month of November 2015:

11/13/2015 – Fire Drill/4 minutes

11/25/2015 – Hard Lock down/7 minutes

There was a review of the School Monthly Maintenance Inspection Guide List that was conducted by the Principal and Maintenance Supervisor.

Curriculum

**Field trip –
Middle
School
Leadership
Conference**

Moved by M. Layman and seconded by T. McKee that the Board of Education approve Mrs. Delia and Mr. Salerno to supervise a field trip to Camden County College four students on January 7, 2016 to participate in a Middle School Leadership Conference as a part of the Closing the Achievement gap Network Activities. (Only cost is transportation which will be provided by Mrs. Delia.)

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Health Curriculum

Moved by M. Layman and seconded by S. Sickler that the Board of Education approve the Health Curriculum which was reviewed by the Curriculum Committee for grades one through 8.

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Mrs. Delia reviewed of the 2014-2015 ELA and Math and Demographic Statistical Anaylsis of PARCC scores.

**PARCC
Progress
Target
Plan**

Moved by T. Sickler and seconded by R. Watson that the Board of Education approve the 2015-2016 PARCC Progress Target Action Plan.

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Policy

None.

Administrative

3-Year Comprehensive Equity Plan

Moved by M. Layman and seconded by T. McKee that the Board of Education approve for submission, the Three-Year Comprehensive Equity Plan (CEP), which covers the period of three school years: 2016-2017, 2017-2018, and 2018-2019 and with submission on an annual basis, a statement of assurance affirming compliance.

Unanimously approved.

Personnel

Moved by M. Layman and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, hiring the following applicants as substitutes for the 2015-2016 school year:

Adding to
substitute
list

Mary A. Furbush – cafeteria, Custodian, Aide

Trisha Willia – Teacher, Aide, Secretary

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0) Abstain: (0) Motion Carried

Moved by S. Sickler and seconded by M. Layman that the Board of Education approve accepting a letter of resignation from Alec Croce, one-to-one paraprofessional for a kindergarten student, and approve request for immediate release effective last day December 4, 2015. Mr. Croce will remain on the substitute list.

Resignation

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0) Abstain: (0) Motion Carried

Moved by M. Layman and seconded by S. Sickler that the Board of Education approve advertising for a one-to-one paraprofessional for a Pre-kindergarten student and hire with personnel committee approval.

Advertise
One-to-one
parapro-
fessional

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0) Abstain: (0) Motion Carried

Moved by M. Layman and seconded by T. McKee that the Board of Education approve removing cafeteria managerial duties and stipend from Elizabeth Sipps effective December 17, 2015 and approve Kim Dickson to assume full cafeteria managerial duties and stipend in the interim.

Change of
cafeteria
managerial
duties

Roll Call: Ayes: (6) R. Watson, S. Sickler, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0) Abstain: (0) Motion Carried

Student Personnel

Moved by T. McKee and seconded by M. Layman that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with no findings dated from October 22, 2015 to November 18, 2015, as submitted by the school principal, Stewart Potter. (See page 7068)
Unanimously approved.

HIB
Report

Representative to Salem City Board of Education

The November 11, 2015 minutes of the Salem Board of Education was submitted for Board review.

Mr. Watson's report from the December 9, 2015 Salem City BOE meeting:

- There was a presentation showing the latest data from the PARCC testing. Scores were lower, as expected, particularly in High School math.
- Students were reporting positive results from the ACT Prep program.

- Requests for data from the Acton Foundation have not been fulfilled and it seems certain the district will file suit.
- Board approved the employment of Harold O’Neil, Jr. as Interim Business Administrator to replace, with regrets, Deborah Piccirillo, longtime Business Administrator and Board Secretary.

Mrs. Delia presented Mr. Watson with an engraved marble apple award to show appreciation for his service. Mr. Watson thanked the Board and said he was proud to be a part of the Board.

Other Board Members and Committee Reports

None.

Public Comment

None.

Recess Into Executive Session

Resolution
to adjourn
into execu-
tive session

Moved by M. Layman and seconded by T. Scull that the Board of Education approve adopting the following resolution to adjourn into executive session (8:52 p.m.):

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during the Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- 1 7. Litigation, contract negotiations, or attorney-client privilege
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES – DECEMBER 17, 2015

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved

Resumption of the Public Portion of the meeting

Moved by M. Layman and seconded by T. Scull that the Board of Education resume the public portion of the meeting. (9:07 p.m.)

Unanimously approved.

**Resume
Public
Session**

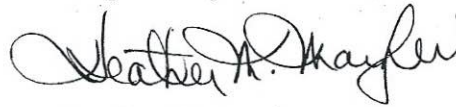
Adjournment

Moved by M. Layman and seconded by T. McKee that the meeting be adjourned.
(9:09 p.m.)

Unanimously approved.

**Meeting
adjourned**

Respectfully submitted,



Heather M. Mayhew
Board Secretary