

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., November 19, 2015.

Mrs. Pamela deWilde, President, led the group in the pledge to the flag.

Mrs. Heather Mayhew, Board Secretary, called the meeting to order at 7:15 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Richard Watson, Michael Sites, Joanne Nacucchio, Stacey Sickler, Kayla Surran, Tracy Scull, Thomas McKee, Mary Layman and Pamela deWilde

Members Absent: None

Also Present: Mrs. Margaret Delia, Superintendent
Heather M. Mayhew, Business Administrator
Stewart Potter (arrived 8:15 p.m.)
Alicia Sperry
Parent, Teacher, Student

Educational Highlights/Presentations/Recognition

Quinton
Cat News
Segment

Mrs. Delia gave a presentation on the Quinton Cat News Segment.

OFFICIAL ELECTION RESULTS

Nov.2015
Election
Results

The official results of the November 2015 election:

Full Three-Year Term:

Alicia Sperry	443
Pamela deWilde	453
Stacey Sickler	442
Write-in	<u>19</u>
TOTAL	<u>1,357</u>

Two Year Unexpired Term:

Kayla R. Surran	446
Write-in	<u>5</u>
TOTAL	<u>451</u>

(See page 7001)

Minutes

Minutes
10-22-15

Moved by T. McKee and seconded by M. Sites that the Board of Education approve the minutes for the October 22, 2015 Board of Education meeting.
Unanimously approved.

Correspondence

None.

Old Business

None

New Business

Mr. Sites informed the board that there is a need to address cars parking at dismissal time that are blocking resident driveways and surrounding roads. Administration will look into this.

Issue with traffic at school dismissal

Business Administrator/Board Secretary Report

Warrants

Moved by M. Layman and seconded by T. Scull that the Board of Education approve the bills for payment in November 2015 in the amount of \$218,267.36 and additional bills for payment in November 2015 in the amount of \$5,907.15. (See pages 7002-7008)

Bills & Additional Bills

Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Certification

Moved by M. Layman and seconded by T. Scull that the Board of Education approve and accept the September 30, 2015 Cash Reconciliation Reports and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2016. (See pages 7009-7023)

Cash Reconciliation & Board Secretary Reports

Revenue

Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Transfer of Funds

Moved by M. Layman and seconded by T. Scull that the Board of Education approve the transfer of funds, effective November 2015, previously approved by the Superintendent. (See page 7024)

Transfers

Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Budget Summary	The Budget Summary Report was submitted for Board review.
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Business and Finance

Travel Expenses	Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve the travel resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the handout listing, previously approved by the superintendent for the 2015-2016 school year. (See page 7025)
	Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde
Noes: (0)	Abstain: (0)
	Motion Carried

Participa- in cooper- ative pricing system for cafeteria	Moved by J. Nacucchio and seconded by M. Layman that the Board of Education approve the resolution for member participation in a cooperative pricing system for cafeteria services. (See pages 7026-7028)		
	Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. Mckee, M. Layman and P. deWilde		
	Noes: (0)	Abstain: (0)	Motion Carried

Educational Highlights/Presentations/Recognition (contd.)

Star Student	Mrs. Delia introduced Mrs. Matich who presented the Star Student, Isabel Roberts, and Mrs. Delia presented the star student with the awards.
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Business and Finance (contd.)

Tuition Contract w/Salem County Vo-Tech Schools	Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve tuition contract with Salem County Vocational Technical Schools at a cost of \$1,250 for shared-time students and \$2,500 for full-time students for the 2015-2016 school year. (See page 7028) Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde Noes: (0) Abstain: (0) Motion Carried
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Quinton Municipal Alliance Grant contract	Moved by M. Layman and seconded by J. Nacucchio that the Board of Education approve the Quinton Municipal Alliance Grant contract after signatures have been acquired by appropriate officials in the amount of \$3,903.00 for the 2015-2016 school year.		
	(See pages 7029-7031)		
	Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde		
	Noes: (0)	Abstain: (0)	Motion Carried

Moved by M. Layman and seconded by T. McKee that the Board of Education approve the tuition contract for extended school year (07/01/2015 -08/30/2015) in the amount of \$2,000 and contract for special education (2015-2016 school year) in the amount of \$11,500 for one student attending Cumberland County Technical School Strive Program. (See pages 7032-7033)

Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Tuition contract for ESY & 2015-16 with Cumberland County Technical School Strive Prog.

SUPERINTENDENT REPORT

Monthly Report

Mrs. Delia reviewed the Superintendent's monthly report. (See page 7034)

Mr. Potter arrived at 8:15 p.m.

Supt.'s Monthly Report

Mr. Potter arrived 8:15 pm

Building and Grounds

The following emergency school drills took place in the month of October 2015:

10/21/2015 – Bomb threat-soft lock down – evacuation/24 min.

10/16/2015 – Fire drill/4 min.

Emergency School Drills in October

Review of the School Monthly Maintenance Inspection Guide List and the Quarterly Maintenance Checklist conducted by the Principal and Maintenance Supervisor.

Maintenance Inspection Guide & Quarterly Report

Curriculum

Moved by S. Sickler and seconded by T. McKee that the Board of Education approve a field trip with the Culture Club, if grant awarded, to New York City, during the month of November or December on a Saturday (date to be determined). Mrs. Delia, Superintendent, will organize and attend. No cost to the Board.

Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Culture Club Field Trip

Policy

None.

Administrative

None.

Personnel**Hiring
substitutes**

Moved by M. Layman and seconded by T. Scull that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, hiring the following applicants as substitutes for the 2015-2016 school year:

Monica Doss - teacher, aide, secretary

Elizabeth Davis - teacher, aide

Diana Rogan - teacher

Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

**Hiring a
one-to-one
Para for a
Kdgn.
student**

Moved by J. Nacucchio and seconded by M. Layman that the Board of Education approve, by recommendation of the Superintendent and with Personnel Committee approval, hiring Alexander Croce to the position of one-to-one paraprofessional for a Kindergarten student at a salary of \$14,000 prorated for the 2015-16 school year, commencing November 9, 2015.

Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

**Medical
Leave**

Moved by T. Scull and seconded by K. Surran that the Board of Education approve a medical leave for Beverly Beardsley, Kindergarten teacher, from January 4, 2016 through January 15, 2016 and returning January 19, 2016.

Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

**Emergent
hiring of
K-8 Para**

Moved by J. Nacucchio and seconded by K. Surran that the Board of Education approve, by recommendation of the Superintendent and with the Personnel Committee approval, hiring on an emergent basis, Diana Rogan to the position of K-8 paraprofessional at a salary of \$14,000 prorated for the remainder of the 2015-16 school year, commencing December 1, 2015.

Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

**Increasing
Board
Clerk's
hours**

Moved by S. Sickler and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent and Business Administrator, increasing the Board Clerk's hours from 35 hours per week up to 40 hours per week due to the additional responsibilities required by the affordable care act to track employee hours and health benefits as well as additional forms for end of year tax reporting. The cost increase for this year is \$2,607 from December 1, 2015 to June 30, 2015.

Roll Call: Ayes: (9) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, M. Layman and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Student Personnel

Moved by T. McKee and seconded by T. Scull that the Board of Education affirms the findings of a HIB case that was discussed at the October 22, 2015 Board of Education Meeting.

Unanimously approved.

Affirm
findings
of HIB
case from
10-22-2015

Moved by S. Sickler and seconded by M. Sites that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report with no findings dated from October 22, 2015 to November 18, 2015, as submitted by the school principal, Stewart Potter.

(See page 7034)

Unanimously approved.

Accept
receipt of
HIB w/no
findings

Representative to Salem City Board of Education

The October 14, 2015 minutes of the Salem Board of Education was submitted for Board review.

Salem BOE
Minutes
10-14-2015

Mr. Watson's report from the November 11, 2015 Salem City BOE meeting:

- The Budget Committee reported that state funding will once again be flat.
- The High School was invited to attend, and did send a delegation, to the Mannington School Fair.
- The High School will host an Open House on November 19.
- There was a large public attendance at the meeting to speak against the release of the Boys High School Baseball Coach.
- The High School is assisting and counseling students on Early Admissions to colleges. Each student fills out eight applications – 2 "Safe" schools, 4 "Target" schools, and 2 "Dream" schools.
- The district is expecting a mediator to be appointed in their lawsuit against the Acton foundation.

Report
on Salem
BOE
meeting
11-11-2015

Other Board Members and Committee Reports

None.

Public Comment

None.

Recess Into Executive Session

Moved by M. Layman and seconded by T. McKee that the Board of Education approve adopting the following resolution to adjourn into executive session (8:43 p.m.):

Adjourn
into
Executive
Session

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during the Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- 3 7. Litigation, contract negotiations, or attorney-client privilege
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved

Resumption of the Public Portion of the meeting

Resump-
tion of
public
portion
of
meeting

Moved by T. McKee and seconded by M. Sites that the Board of Education resume the public portion of the meeting. (9:00 p.m.)

Unanimously approved.

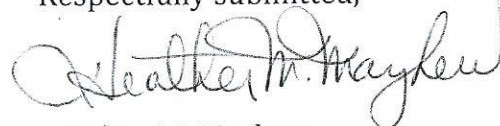
Adjournment

Adjourn-
ment of
meeting

Moved by M. Layman and seconded by J. Nacucchio that the meeting be adjourned. (9:01 p.m.)

Unanimously approved.

Respectfully submitted,



Heather M. Mayhew
Board Secretary