

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES – OCTOBER 22, 2015

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., October 22, 2015.

Mrs. Pamela deWilde, President, led the group in the pledge to the flag.

Mrs. Heather Mayhew, Board Secretary, called the meeting to order at 7:10 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Michael Sites, Joanne Nacucchio, Stacey Sickler, Kayla Surran, Tracy Scull, Thomas McKee and Pamela deWilde

Members Absent: Mary Layman
Richard Watson (away)

Also Present: Mrs. Margaret Delia, Superintendent
Heather M. Mayhew, Business Administrator
Community Members
Parents
Teacher
Student

Educational Highlights/Presentations/Recognition

Mrs. Delia introduced Mrs. Lodge who presented the Star Student, Mia Lopez and Mrs. Delia presented the star student with the awards.

Minutes

Approval
of BOE
Minutes
for
9-24-15

Moved by T. Scull and seconded by T. McKee that the Board of Education approve the minutes for the September 24, 2015 Board of Education meeting.
Unanimously approved.

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Correspondence

SCSBA – Salem County Meeting - November 9, 2015.

Old Business

None

New Business

None

BUSINESS ADMINISTRATOR / BOARD SECRETARY REPORT

Warrants

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve the bills for payment in October 2015 in the amount of \$172,332.56 and additional bills in October 2015 in the amount of \$23,054.48. (See pages 6962-6966)

Approval of
bills for pmt.
in October
2015

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Certification

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve and accept the August 31, 2015 Cash Reconciliation Reports and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2015. (See pages 6967-6982)

Approval &
Acceptance
of certifica-
tion of Cash
Reconcilia-
& Bd.
Sec. Rpts.

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

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Transfer of Funds

Approval
of transfer
of funds
for
October
2015

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve the transfer of funds, effective October 2015, previously approved by the Superintendent.
(See page 6983)

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

FYI: The Budget Summary Report was submitted for Board review.

Business and Finance

Approval
of travel
expenses

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve the travel resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the handout listing, previously approved by the superintendent for the 2015-2016 school year. (See pages 6983-6984)

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval
of
tuition
contract
with
GCSSD

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve a special education tuition contract agreement with Gloucester County Special Services School District in the amount of \$35,820 and an agreement for a one-on-one teacher assistant in the amount of \$36,000 for a tenth grade student in an out-of-district multiple disabilities program for the 2015-2016 school year. (See pages 6984-6985)

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval
of
tuition
contract
with
Woods-
town-
Pilesgrave

Moved by J. Nacucchio and seconded by K. Surran that the Board of Education approve a special education tuition contract agreement with the Woodstown- Pilesgrave Regional School District in the amount of \$17,000 for one multiply disabled/ self contained 12th grade student for the 2015-2016 school year. (See page 6986)

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

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Moved by T. McKee and seconded by M. Sites that the Board of Education approve a contract with the Clark Schools for Hearing and Speech for a mainstream itinerant student receiving services. (See page 6986)

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval of contract with Clark Schools for Hearing & Speech

SUPERINTENDENT REPORT

Monthly Report

Mrs. Delia reviewed the Superintendent's monthly report. (See page 6987)

Building and Grounds

Mrs. Delia reviewed the Monthly Maintenance Inspection Guide List conducted by the Principal and Maintenance Supervisor.

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve the updated Emergency and Crisis Management Plan.

Unanimously approved.

Approval of updated Emergency & Crisis Mgmt Plan

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve the Three-year Comprehensive Maintenance Plan and accompanying resolution, including Form M1 in the amount of \$335,981 that represents the maximum amount the Quinton Township School District may deposit in the Capital Reserve Fund for the 2015-2016 school year. (See pages 6987-6989)

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval of 3-yr Comprehensive Maintenance Plan, resolution, Form M1

Curriculum

Moved by T. McKee and seconded by S. Sickler that the Board of Education approve the following Cooper Hospital community outreach and injury prevention programs by David Groves on November 10, 2015 at no cost:

6th Grade - Risk Taking

7th Grade - Teenage Drug Use and Outcomes

8th Grade - Alcohol Abuse & Outcomes

Unanimously approved.

Approval of programs through the school nurse

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Approval of presentation Moved by S. Sickler and seconded by T. Scull that the Board of Education approve the state approved presentation by Vinny Smith on skin cancer prevention awareness for grades 5-8 with date to be determined.
Unanimously approved.

Approval of walking field trip Moved by T. McKee and seconded by K. Surran that the Board of Education approve a field trip walking to the Quinton Firehouse on October 29, 2015 for the PreK through Grade 2 classes.
Unanimously approved.

Approval of field trip for Drama Club Moved by S. Sickler and seconded by T. Scull that the Board of Education approve a field trip for Mrs. Beardsley and the Drama Club to Cumberland County College to see "Hairspray" and participate in a talk with cast and crew on Saturday, November 21, 2015. No Cost to the Board.
Unanimously approved.

Policy

Approval designating Week of Respect & School Violence Awareness Moved by T. McKee and seconded by K. Surran that the Board of Education approve designating the week of October 5, 2015 as Week of Respect and the week of October 19, 2015 as School Violence Awareness Week. The following activities were reviewed by the Superintendent and included:

From Mr. Potter:

Put up the note on the front board outside. "Character is doing the right thing when nobody's looking." J.C. Watts

October 5, 2015: Respect lessons for PBSIS were taught to all grade levels addressing the following areas: hallway, enter/exit building procedures, cafeteria, lavatory, classroom and playground.

Week of October 5, 2015: This year's Week of Respect/Violence Prevention/Red Ribbon Week included many activities and lessons throughout the building, including our students and staff participating in dress-up themes.

- October 5 Week of Respect Team Up Against Violence
(Wear your favorite Team Jersey Day!)
Gave out wristbands – Promise to be Drug Free
- October 6 Turn Your Back on Bullying (Wear Your Shirt Backwards)
Assembly: Respect/Recycling/Ecology Presentation

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Gave out pencils - Promise to be Drug Free

- October 7 Celebrate Diversity - Mix Match Day/Crazy Hair Day
Prosecutor's Office Representatives visited and provided a Respect/Bullying Assembly to our K- 8th grade students.
Gave out Bookmarks – Don't monkey with drugs
- October 8 Be a Fan of Respect - Dress Up Day
The Ned Show Assembly for grades K-4 – Teamwork – Be a Champion
Gave out pins – Vote to be drug free
- October 9 School Colors Day – Go for the Gold
All students attended our Respect Assembly (PBSIS Kick-off Event)
This year the 87'ers joined us and brought a message to our students about Leadership, Teamwork, being an up-stander against Bullying.
Gave out ribbons – Working toward a drug free community

Elementary Definition: Respect is showing a high regard for people, property, and community.

Middle School Definition: Respect is consideration of others showing an understanding that all people have value as human beings.

Mrs. Hofacker visited students in grades Pre-K-8th to discuss respect and bullying. The following activities were done with the students to help them achieve a better understanding of the importance of respect:

Pre-K-2nd: Literature Reading: "Chester Raccoon Big Bad Bully" Activity: Students took part in an interactive SmartBoard numbers game to color a raccoon worksheet.

3rd -5th: Literature Reading: "My Secret Bully" Activity: Students had the choice of completing 2 out of 3 worksheets that went along with the story. The worksheets focused healthy friendships versus relational aggressive friendships. Also, being able to identify "put downs" and "put ups."

6th-8th: Students watched a video titled, "Students Take On Cyber Bullying. " After the video, students took part in a group discussion about cyber bullying. A worksheet was handed out and discussed which focused on cyber bullying tips. To end the lesson, each student signed an "#UnFollowingBullying" pledge which was hung in the hallway.

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

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Administrative

Approval of resolution for submission of the DPR for QSAC

Moved by T. Scull and seconded by K. Surran that the Board of Education approve the resolution for submission of the District Performance Review to the Department of Education for the Quality Single Accountability Continuum. (See pages 6989-6990)

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0) Abstain: (0) Motion Carried

Personnel

Approval adding to the substitute list

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, the following applicants as substitutes for the 2015-2016 school year:

Joseph Lophan – Custodian
Donna Riley – Custodian

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0) Abstain: (0) Motion Carried

Approval of a resignation

Moved by S. Sickler and seconded by J. Nacucchio that the Board of Education approve accepting the resignation of William Charlton, Custodian, due to retirement effective November 1, 2015.

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0) Abstain: (0) Motion Carried

Approval to emergent hire a FT PM custodian

Moved by T. Scull and seconded by M. Sites that the Board of Education approve, by recommendation of the Superintendent, to emergent hire Donna Riley, as a full-time PM custodian at a salary of \$13 per hour for the 2015-16 school year, commencing November 9, 2015.

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0) Abstain: (0) Motion Carried

Approval of a resignation

Moved by S. Sickler and seconded by T. McKee that the Board of Education approve accepting the resignation of SaraAnn Whitzell, PreK-8 paraprofessional.

Unanimously approved.

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Moved by S. Sickler and seconded by J. Nacucchio that the Board of Education approve to advertise for and to hire a paraprofessional, with approval of the Personnel Committee.

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval to
advertise &
hire a
paraprofessi
onal

Student Personnel

(Continued after Executive Session.)

REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

The September 9, 2015 minutes of the Salem Board of Education was submitted for Board review.

Mr. Watson reported the following from the October 14, 2015 Salem City BOE meeting:

- The Salem Board reviewed the 2019 High School graduation requirements. While we were not supplied with a written copy, they sounded very much like those proposed by the State Board.
- Jordan Pla was introduced as the new Vice Principal of Salem High School. Her resume included eight years teaching English in the Vineland school district.
- The High School is considering two new Engineering programs after consultations with the Dean of Engineering at Rowan. These would be Bio-technical Engineering and Computer Sciences Engineering.
- The board voted to suspend Mr. Gazzola, 5th grade Social Studies teacher, for 120 days without pay.
- The Corrective Action Plan for Title I, Title II, and IDEA was submitted to the NJ DOE.

OTHER BOARD MEMBERS AND COMMITTEE REPORTS

None.

PUBLIC COMMENT

Mr. Tom Boyles commented on the PARCC announcement in the newspaper. Also commented on the fact that the Board of Education looked at childcare programs and it was decided to stay with the United Way. Complained that the childcare closed for the State of Emergency and recently increased the cost of care. Mr. Boyles said he will give a letter from another parent and other programs in the area.

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RECESS INTO EXECUTIVE SESSION

Approval
to
adjourn
into
Executive
Session

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve adopting the following resolution to adjourn into executive session (8:23 p.m.):

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during the Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- 1 3. Unwarranted invasion of individual privacy – Student discipline/HIB
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- 4 7. Litigation, contract negotiations, or attorney-client privilege
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved

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RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by T. McKee and seconded by T. Scull that the Board of Education resume the public portion of the meeting. (9:22 p.m.)
Unanimously approved.

Approval
to resume
public
session

STUDENT PERSONNEL (contd.)

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report findings dated from September 24, 2015 to October 21, 2015, as submitted by the school principal, Stewart Potter.
(See page 6991)

Acceptance
of HIB
report
findings

Roll Call: Ayes: (7) M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

ADJOURNMENT

Moved by M. Sites and seconded by S. Sickler that the meeting be adjourned. (9:23 p.m.)
Unanimously approved.

Approval
to adjourn
meeting

Respectfully submitted,



Heather M. Mayhew
Board Secretary