

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES – SEPTEMBER 24, 2015

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 p.m., September 24, 2015.

Ms. Pamela deWilde, President, led the group in the pledge to the flag.

Mrs. Heather Mayhew, Board Secretary, called the meeting to order at 7:04 p.m.

The New Jersey Open Public Meetings Statement was read by Mrs. Mayhew. Notice of the meeting was published in the South Jersey Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Richard Watson, Michael Sites, Joanne Nacucchio,
Stacey Sickler, Kayla Surran, Tracey Scull, Thomas McKee,
and Pamela deWilde

Members Absent: Mary Layman (prior commitment)

Also Present: Mrs. Margaret Delia, Superintendent
Heather M. Mayhew, Business Administrator
Community Members
Parents

Swearing in Newly Appointed Board of Education Member

The Business Administrator administered the Oath of Office to newly appointed Board of Education member, Kayla Surran.

Educational Highlights/Presentations/Recognition

None.

Minutes

Moved by T. McKee and seconded by J. Nachcchio that the Board of Education approve the minutes for the August 27, 2015 Board of Education meeting.
Unanimously approved.

Approval of
8-27-2015
BOE
Minutes

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Correspondence

Thank you note from Duncan Young, CEO of Envision.

Old Business

None

New Business

None

BUSINESS ADMINISTRATOR / BOARD SECRETARY REPORT

Warrants

Approval
of
warrants
for Sept.
2015

Moved by T. Scull and seconded by R. Watson that the Board of Education approve the bills for payment in September 2015 in the amount of \$265,769.21 and additional bills in September 2015 in the amount of \$20,787.25. (See pages 6913-6925)

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee, and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Certification

Approval
& accept-
ance of
certifica-
tion of
Bd. Sec
& Cash
Recon-
ciliation
Reports

Moved by T. Scull and seconded by R. Watson that the Board of Education approve and accept the July 31, 2015 Cash Reconciliation Reports and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Quinton Township Board of Education certifies after review of the Board Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-16:10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary certifies that no line item account has obligations and payments which in total exceed the amount appropriated by the Quinton Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-16.10(a)1. In accordance with N.J.A.C. 6A:23-16.10(c)2, it certifies that there are no changes in anticipated revenue amounts or revenue sources for the year ending June 30, 2015. (See pages 6926-6941)

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

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Transfer of Funds

Moved by T. Scull and seconded by R. Watson that the Board of Education approve the transfer of funds, effective September 2015, previously approved by the Superintendent. (See page 6942)

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval
of
Transfer of
Funds for
Sept.2015

Voided Check

Moved by T. Scull and seconded by R. Watson that the Board of Education approve the following voided check:

Check #	Date	Vendor	Amount
7169	9-24-2015	BR Williams (Charged wrong amount) Reissued	\$22,801.45 \$22,201.45

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval of
voiding a
check

FYI: The Budget Summary Report was submitted for Board review.

Business and Finance

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve the travel resolution for payment of expenses incurred as a result of attendance by staff and board of education members at NJSBA training and educational/informational programs and/or meetings on the handout listing, previously approved by the superintendent for the 2015-2016 school year. (See pages 6942-6943)

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval of
travel
resolution
for paying
expenses

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Approval of school budget calendar	Moved by M. Sites and seconded by R. Watson that the Board of Education approve the implementation of the 2015-2016 school budget calendar. (See page 6943) Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde Noes: (0) Abstain: (0) Motion Carried
Approval of acceptance REAP Grant	Moved by S. Sickler and seconded by T. McKee that the Board of Education accept the 2015-16 Rural Education Achievement Program Grant in the amount of \$29,356 from the United States Department of Education. The Funds from the grant are used to support a position in the basic skills program. (See page 6943) Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde Noes: (0) Abstain: (0) Motion Carried
Approval of tuition contracts with SCSSSD	Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve tuition contracts with Salem County Special Services School District for the 2015-2016 school year as follows: (See pages 6944-6947) Preschool Disabled (1) \$48,660 Multiple Handicapped (2) \$40,977 Autistic Program (1) \$39,202 Behavioral Disabilities (1) \$42,062 Autism – Regional Day (1) \$39,202 Autism Aide (1) \$37,500 Alternative High School (1) \$20,910 Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde Noes: (0) Abstain: (0) Motion Carried
Approval of final budget & expenditures for 2015-15 IDEA-B	Moved by T. McKee and seconded by T. Scull that the Board of Education approve the final budget and expenditures of the 2014-2015 IDEA-B. (See page 6947) Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde Noes: (0) Abstain: (0) Motion Carried

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES – SEPTEMBER 24, 2015

Moved by T. Scull and seconded by M. Sites that the Board of Education approve the final budget and expenditures of the 2014-2015 REAP Grant. (See page 6947)

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval of
final budget
& expendi-
tures for
2014-15
REAP
Grant

Moved by T. McKee and seconded by S. Sickler that the Board of Education approve accepting a grant of \$1,000 from the Family Enrichment Network.

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval
acceptance
of Family
Enrichment
Network

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve acceptance of school supplies from the PSEG Nuclear LLC employees.

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval of
acceptance
of school
supplies
from
PSEG

Moved by S. Sickler and seconded by T. Scull that the Board of Education approve submitting an application for a \$5,000 Science Education Grant.

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval of
submitting
application
for Science
Education
Grant

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve submission of the 2016 Arts Grant application in the amount of \$958 through the Salem County Cultural and Heritage Commission.

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval of
submission
of 2016
Arts Grant
application

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Approval
tuition
contract
with
Pitts-
grove
BOE

Moved by R. Watson and seconded by M. Sites that the Board of Education approve a tuition contract with the Pittsgrove Township Board of Education for one special education student to attend Olivet Elementary School in the amount of \$26,578.00 for the 2015-16 school year. (See page 6948)

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

SUPERINTENDENT REPORT**Monthly Report**

Mrs. Delia reviewed the Superintendent's monthly report. (See page 6948)

Building and Grounds

Mrs. Delia reviewed the Monthly Maintenance Inspection conducted by the Principal and Maintenance Supervisor.

Mrs. Delia reviewed the following emergency school drills that were conducted during the months of July, August and September 2015:

07-20-2015 – Fire/4 minutes (during camp)

09-02-2015 – Crisis Drill – Tabletop exercise/AED (Code Blue)

09-11-2015 – Fire/6 minutes

09-16-2015 – School-Wide Evacuation Crisis Drill/22 min.

09-17-2015 - Bus evacuation drill

Curriculum

Mrs. Delia reviewed the 2014-2015 NJASK Science scores.

Approval
of two
grant-
funded
field trips
for
Culture
Club

Moved by T. Scull and seconded by T. McKee that the Board of Education approve two grant-funded field trips for the 7th and 8th grade students who are members of the Culture Club to the following destinations, which will take place after regular school day hours: (Date to be determined from October through December 2015.)

- Appel Farms
- Salem Historical Society

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

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Moved by T. Scull and seconded by K. Surran that the Board of Education approve the creation of lyrics for Quinton Township School's Alma Mater to be reviewed by the School Improvement Team and Board of Education prior to adoption.

Unanimously approved.

Approval of
creation of
lyrics for
QTS Alma
Mater

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve the following yearly programs arranged by the school nurse to be continued throughout the 2015-16 school year:

- *Keepin' It R.E.A.L.* - Southwest Council - 4th grade
- *Footprints for Life* - Southwest Council - 1st or 2nd Grade
- Traumatic Injury Prevention Program (TIPP) - Cooper Hospital (paid by MAPSA)
- FamCare - One visit - 8th Grade (permission slips sent out to parents)

Unanimously approved.

Approval of
yearly pro-
grams
arranged by
the school
nurse

Policy

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve the Quinton Township School Nursing Services Plan from the school nurse, Bonnie Chappius, after which the public was asked for input. No comments were made.

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval of
School
Nursing
Services
Plan

Moved by J. Nacucchio and seconded by R. Watson that the Board of Education approve the following policies, on second reading:

#4112.8 Instructional Personnel – Nepotism

#4212.8 Support Personnel – Nepotism

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval of
Policies on
2nd reading

Administrative

Moved by M. Sites and seconded by T. McKee that the Board of Education approve the memorandum of agreement between the New Jersey State Police and the Quinton Township School District. The agreement remains unchanged. (See page 6949)

Unanimously approved.

Approval of
MOA with
NJ State
Police

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Approval
of
NJDOE
Self-
assess-
ment

Moved by J. Nacucchio and seconded by K. Surran that the Board of Education approve the NJDOE School Self-assessment for determining grades in the Anti-Bullying Bill of Rights act of July 1, 2014-June 30, 2015.

Unanimously approved.

Attesting
to
accuracy
of &
approve
sub-
mission
of
NJQSAC

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education attest to the accuracy of and approve the submission of the NJQSAC Statement of Assurance to the New Jersey Department of Education after presentation by the Superintendent.

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Personnel

Approval
of
substi-
tutes

Moved by J. Nacucchio and seconded by R. Watson that the Board of Education approve, by recommendation of the Superintendent and upon completion of proper hiring documentation, the following applicants as substitutes for the 2015-2016 school year:

Lisa Duffield – Teacher, Aide (inadvertently left off August List)

Marilyn Willis – Nurse, Teacher (Last name wrong on August List)

Suzanne Franklin - Aide

Jancy Pitts - Teacher, Aide, Secretary

Barbara Pettitt - Aide

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Approval
of
com-
munity
service
of
nursing
student

Moved by J. Nacucchio and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent, Laura Malloy to complete the community service portion of her current educational program at Rutgers School of Nursing with Mrs. Bonnie Chappius, Quinton School Nurse upon submission of required documentation.

Unanimously approved.

Approval
of
teacher
shadow-
ing the
principal

Moved by S. Sickler and seconded by T. McKee that the Board of Education approve, by recommendation of the Superintendent, Mindy Bacon to complete a 300-hour shadowing requirement portion of her current educational program at Wilmington University with Mr. Potter and Mrs. Delia.

Unanimously approved.

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Moved by S. Sickler and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, Michael Salerno as the replacement for Heidi Rowand as an Academic League Advisor at a stipend of \$250 for the 2015-16 school year.
Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Approval of
Academic
League
Advisor
replacement

Noes: (0)

Abstain: (0)

Motion Carried

Moved by T. McKee and seconded to J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, Brittany Turner as the Academic League Advisor substitute for the 2015-16 school year.
Unanimously approved.

Approval of
Academic
League
substitute

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve, by recommendation of the Superintendent, advertising for and, with Personnel Committee approval, to emergent hire an one-to-one aide for a kindergarten student for the 2015-16 school year.

Approval of
emergent
hire of
one-to-one
aide

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by J. Nacucchio and seconded by R. Watson that the Board of Education approve, by recommendation of the Superintendent, hiring Barbara Pettitt as a part-time cafeteria/ playground aide at a salary of \$10.50 per hour for the remainder of the 2015-16 school year.

Approval
of P/T
caf  /
playground
aide

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve, by recommendation of the Superintendent, the maternity leave of Lisa Duffield from December 1, 2015 through January 11, 2016.

Approval of
maternity
leave

Roll Call: Ayes: (8) R. Watson, M. Sites, J. Nacucchio, S. Sickler, K. Surran, T. Scull, T. McKee and P. deWilde

Noes: (0)

Abstain: (0)

Motion Carried

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES – SEPTEMBER 24, 2015

Student Personnel

- | | |
|--|---|
| Acceptance of HIB Rpt. | Moved by S. Sickler and seconded by T. McKee that the Board of Education accepts receipt of the Harassment, Intimidation, and Bullying report dated from September 3, 2015 to September 23, 2015, as submitted by the school principal, Stewart Potter. (See page 6949) Unanimously approved. |
| Approval of free vision screening | Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve participation in the free vision screening program for Grades PreK-2 offered by the New Jersey Commission for the Blind and Visually Impaired. Date to be determined. Unanimously approved. |
| Approval of participation in NJ Smiles | Moved by T. McKee and seconded by T. Scull that the Board of Education approve participation in the NJ Smiles program for the Mobile Dentist screening offered to all students through parental permission on October 13, 2015. Unanimously approved. |

REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

The August 12, 2015 minutes of the Salem Board of Education was submitted for Board review.

Mr. Watson was unable to attend the Salem Board of Education meeting for September 2015.

OTHER BOARD MEMBERS AND COMMITTEE REPORTS

There was a discussion regarding the board members on the Negotiations Committee.

PUBLIC COMMENT

Mr. Carl Hymer Jr., 83 Cohansey-Pecks Corner Road, bus stop very unsafe and asked the board to reconsider the stop location.

Mr. Simon Vanneman, 121 New Bridge Road, bus stop is 100 yards from house, why can't the bus stop be at his driveway instead of at intersection of New Bridge Road and Hemple Road.

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Mrs. Julia Bennett, 132 Sherron Avenue, would like bus stop to be at her mother's address instead of bus stop 400 feet away.

RECESS INTO EXECUTIVE SESSION

Moved by T. McKee and seconded by J. Nacucchio that the Board of Education approve adopting the following resolution to adjourn into executive session (8:40 p.m.):

Approval to
adjourn into
Executive
Session

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during the Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- 2 7. Litigation, contract negotiations, or attorney-client privilege
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

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BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Approval
to resume
public
portion of
meeting

Moved by T. McKee and seconded by M. Sites that the Board of Education resume the public portion of the meeting. (9:26 p.m.)
Unanimously approved.

ADJOURNMENT

Approval
to adjourn
meeting

Moved by T. Scull and seconded by S. Sickler that the meeting be adjourned. (9:27 p.m.)
Unanimously approved.

Respectfully submitted,



Heather M. Mayhew
Board Secretary