

**QUINTON TOWNSHIP SCHOOL
8 ROBINSON STREET
QUINTON, NEW JERSEY 08072**

**PUBLIC BUDGET HEARING AND
ORGANIZATIONAL MEETING FOR BUSINESS AND ACADEMIC AFFAIRS AND
REGULAR BOARD OF EDUCATION MEETING**

Thursday, April 28, 2016 - 7:00 P.M.

PUBLIC AGENDA

I. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, and the South Jersey Times.

III. ROLL CALL

IV. BUDGET HEARING

1. The Superintendent and Business Administrator will provide an overview of the 2016-2017 School Budget.
2. Public comment and questions on the school budget.
3. Approval of the resolution to approve the 2016-2017 school district budget.

V. EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION

VI. MINUTES

Approval of the minutes for the March 24, 2016 Board of Education meeting.

VII. CORRESPONDENCE

VIII. BOARD OF EDUCATION BUSINESS

- A. UNFINISHED BUSINESS
- B. NEW BUSINESS

IX. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- A. Approval of Warrants and Board Secretary/Cash Reconciliation Reports and Transfer of Funds

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FYI: The Budget Summary Report was submitted for board review.

B. Business and Finance

1. Approval of travel expenses.
2. Approval of the resolution authorizing the awarding of contracts for “professional services” for one-year term.
3. Approval of South Jersey Times as the official newspaper and designate locations for posting Public Notices of Board Meetings at the front door of Quinton Township School and filed with the Borough Clerk.
4. Approval of the schedule for meeting dates with all meetings beginning at 7:00 p.m. (4th Thursday each month with the exception of *November, *December, *January -Reorganization) in the Quinton Township School Weeks Library:
5. Approval of Fulton Bank of New Jersey as the depository of school funds
6. Approval of signatories of accounts.
7. Approval of the Chart of Accounts.
8. Approval of adoption of the Internal Control/Standard Operating Procedures Manual.
9. Approval establishing a \$300 petty cash fund.
10. Approval of continued policy consultation services.
11. Approval of parental transportation contract.
12. Approval of the contract for participation in the Salem County Cooperative Transportation Program.
13. Approval of joint purchasing contract for janitorial supplies.
14. Approval of shared services agreement with the Township of Quinton for parking lot maintenance services including snow removal.
15. Approval of the consortia agreement with EIRC.
16. Review of the letter approving 2016-2017 One-Year Program Plan Update and Budget Statement.
17. Approval of tuition contracts with Salem City School District
18. Approval of a Renewal Contract from Youth Services Commission for services of Culture Club
19. Approval of Itinerant/Shared Services Agreement with Salem County Special Services School District.
20. Approval of tuition contract with Salem County Vocational Technical Schools.
21. Approval of joint purchasing agreement with the Penns Grove-Carneys Point School District for baked goods and milk, juice, dairy products and ice cream.
22. Approval of the Service Exchange Agreement with American Fidelity Assurance Company to provide services to eligible Quinton Township School employees.

X. SUPERINTENDENT REPORT

A. Monthly Report

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B. Building and Grounds

1. The emergency school drills took place in the month of March 2016.
2. Review of the monthly facility inspection.

C. Curriculum

1. Approval of the 2016 volunteer summer reading program.
2. Approval of a book donation.

D. Policy

1. Approval of policies, on first reading:
2. Approval of the Facilities Use Fee Schedule.

E. Administrative

1. Acceptance and reaffirmation of the curriculum, textbooks, 5-year curriculum Evaluation Plan, policies, (including Student Records Policy 5125 and organizational chart 2120), practices and procedures.
2. Approval of the 2016-2017 Quinton Township Professional Development Plan.
3. Approval entering into the Salem County Homeless Student Agreement.
4. Approval of revised/updated Job Descriptions.
5. Approval of the proposed song, "We're the Wildcats" as the Quinton Township School's alma mater.
6. Memo from the Executive County Superintendent regarding approval of the Comprehensive Equity Plan.

F. Personnel

1. Approval to add to the substitute list.
2. Approval of a teacher to shadow the principal in the summer.
3. Approval of reappointment of district assignments.
4. Approval of the reappointment of the principal
5. Approval of the reappointment of the Business Administrator/Board Secretary.
6. Approval of the reappointment of certificated teachers.
7. Approval of the Child Study Team Coordinator.
8. Approval of the reappointment of instructional aides.
9. Approval of students to fulfill their high school projects to shadow staff members for one day.
10. Approve college students to complete Fall 2016 Practicum/Field Observation and their mentors.
11. Approval of third grade teacher.
12. Approval appointing the staff members to be hired for the 2016 Summer Enrichment Program.
13. Approval of a stage manager for the Drama Club's production of Shrek Jr.
14. Approval to fill the Grade 6,7 and 8 Mathematics teacher vacancy,
15. Approval of the teacher evaluation evidence support document/The Framework for Teaching Danielson Rubric.
16. Approval of curriculum development positions.

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G. Student Personnel

1. Acceptance of receipt of the Harassment, Intimidation, and Bullying Report with findings/no findings dated from March 24, 2016 to April 27, 2016.
2. Discussion and acceptance of the no findings after final results of the ongoing investigation and confirm the decision of a possible HIB case that was discussed at the March 24, 2016 Board of Education meeting.
3. Approval of students to finish out the 2015-2016 school year.

XI. REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The March 9, 2016 minutes of the Salem Board of Education was submitted for Board review.

XII. OTHER BOARD MEMBERS AND COMMITTEE REPORTS

1. NJSBA - "Safety of our Schools" - Friday, June 3, 2016.
2. The Personnel Committee will set a date to complete the Superintendent's annual evaluation.
3. There will be a group picture taken of board members for the yearbook at the meeting.

XIII. PUBLIC COMMENT

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response within ten days. The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. When recognized by the Board President, state your full name and address.
2. Identify the topic on which you wish to comment.
3. Limit your comments to that specific topic. (Allotted time up to three minutes.)
4. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
5. Please refrain from interrupting without being recognized.
6. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

XIV. RECESS INTO EXECUTIVE SESSION

XV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

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XVI. SUPERINTENDENT REPORT (contd.)

B. Building and Grounds (contd.)

3. Approval of a child care business to use the school facilities as the before and after school care provider:

XVII. ADJOURNMENT