

**QUINTON BOARD OF EDUCATION  
REGULAR MEETING PUBLIC AGENDA  
Thursday, May 23, 2024**

- I. PLEDGE TO THE FLAG**
- II. CALL TO ORDER**
- III. ROLL CALL**
- IV. EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION**
- V. PUBLIC COMMENT I**
- VI. MINUTES**
- VII. CORRESPONDENCE**
- VIII. BOARD OF EDUCATION BUSINESS**
  - A. OLD BUSINESS**
  - B. NEW BUSINESS**
- IX. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**
  - 1. **Bills to be Paid**
  - 2. **Travel Expenses**
  - 3. **District Tax Schedule**
  - 4. **Professional Services**
  - 5. **Designation of Newspapers**
  - 6. **Internal Control/Standard Operating Procedures**
  - 7. **Purchasing Manual**
  - 8. **Chart of Accounts**
  - 9. **Petty Cash**
  - 10. **Engaged Instruction**
  - 11. **Field Day Donation**
  - 12. **Title Carry Over**
- X. SUPERINTENDENT REPORT**
  - A. Superintendent's Monthly Report**
  - B. Building and Grounds**
    - 1. **Emergency Drills** - Approve the following emergency school drills:
      - Fire Drill - 5/8/2024
      - Bus Evacuation Drill:
        - Date: 05/14/2024
        - Time: 9am
        - School: Quinton Township School
        - Location: 8 Robinson Street, Quinton, NJ 08072
        - Route #'s: Whole School
        - Person(s) Supervising: Gwen Herman, Principal  
Kristina Scarpa, Administrative Assistant
    - 2. **Monthly Facility Self-Inspection List**
  - C. Curriculum**
    - 1. **Curriculum Programs**
    - 2. **Curriculum Programs**
  - D. Policy**
  - E. Administrative**
    - 1. **School Self-Assessment**

**QUINTON TOWNSHIP BOARD OF EDUCATION AGENDA**

**May 23, 2024**

2. **Chromebook Acceptable Use Policy**

3. **Special Education Program**

**F. Personnel**

1. **Business Administrator**

2. **Substitute**

3. **District Assignments**

4. **Extra-curricular positions**

5. **Volunteers**

6. **Camp Mason Chaperones**

**G. Facilities Use**

**H. Student Personnel**

1. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, for the period of April 26, 2024 to May 23, 2024 with one incident.

2. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, for the period of March 15, 2024 to April 25, 2024 with no incidents.

- XI. REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION**
- XII. OTHER BOARD MEMBERS AND COMMITTEE REPORTS**
- XIII. PUBLIC COMMENT II**
- XIV. ADJOURNMENT**